



**BOARD OF COUNTY COMMISSIONERS  
SANTA FE COUNTY**

**FY 2013 Interim Budget**

**May 29, 2012**

# ADJUSTMENTS TO BASE (ALL FUNDS)

Postage & Mailing	\$ 14,298
BCC Recording & Reporting	\$ 25,000
Maintenance Contracts for new RECC Equipment	\$ 47,485
Software License Fees	\$ 105,861
Inmate Food Services	\$ 115,000
Other Contractual Changes	\$ 103,918
Increased Utilities Costs	\$ 132,697
Other Misc. Changes	\$ 98,554
Low Income Property Tax Credit (\$508K)	\$ 155,745
Solid Waste Tipping Fees	\$ 156,400
Electronic Monitoring devices	\$ 178,920
Insurance Deductible Set-Aside	\$ 200,000
Salary & Benefits	\$ 207,659
Section 8 Other Landlord Payments	\$ 284,000
Fuel & Maintenance Costs	\$ 317,371
Workers' Compensation Claims	\$ <u>200,000</u>
<b>Total</b>	<b>\$2,342,908</b>

# SUMMARY OF UNFROZEN POSITIONS (ALL FUNDS)

Department Division	Position	Number	Total	How Funded
Corrections/ADF	Detention Officer	11	453,915	Offsetting CoP Revenue (Phased In)
Corrections/ADF	Corporals	2	86,707	Offsetting CoP Revenue (Phased In)
Corrections/ADF	Maint. Tech.	1	38,318	Offsetting CoP Revenue (Phased In)
Corrections/YDP	Shift Supervisor	2	87,986	Offsetting CoP Revenue (Phased In)
Corrections/YDP	Asst. Shift Sup.	1	44,437	Offsetting CoP Revenue (Phased In)
Corrections/YDP	Life Skills Worker I	2	52,073	Offsetting CoP Revenue (Phased In)
Corrections/YDP	Life Skills Worker II	1	17,769	Offsetting CoP Revenue (Phased In)
Road Maintenance	Equipment Operator	1	41,276	Recovered Revenue
Road Maintenance	Road Maint. Worker	1	36,687	Recovered Revenue
Fire	Cadet	1	33,252	Recovered Revenue
Finance	Accountant Senior	1	65,967	GF Cash
<b>TOTAL</b>		<b>24</b>	<b>\$ 958,387</b>	

# RECOVERED RECURRING REVENUE (ALL FUNDS)

RECURRING	FY 2013 REQUEST	MGT. RECOMM.	COMMENTS
NEW FTEs FOR SHERIFF'S OFFICE	\$ 449,460	\$ 316,635	5 PATROL, 2 COURT SECURITY AS OF JAN. 2013, 1 AC
UNFREEZE 5 POSITIONS	\$ 201,538	\$ 77,963	UNFREEZE 1 EQUIP. OPERATOR, 1 ROAD MAINT. WORKER
ROAD MAINTENANCE	\$ 343,000	\$ 300,000	
ROAD STRIPING COMPLIANCE	\$ 30,000	\$ 30,000	
ADD'L FUNDING FOR OS MAINTENANCE	\$ 150,000	\$ 64,420	HIRE 5 SEASONAL MAINT. WORKERS (MAY-SEPT.)
OS VOLUNTEER COORDINATOR/SUPERVISOR	\$ 100,000	\$ 51,701	HIRE AS OF JANUARY 2013
OPEN SPACE MAINTENANCE	\$ 35,790	\$ 35,790	NON-PERSONNEL MAINT EXPENSES
EXPAND SENIOR SERVICES - SR14, Rufina	\$ 145,000	\$ 145,000	INCLUDES 1.75 FTEs
EXPAND SENIOR SERVICES ACTIVITIES	\$ 20,000	\$ 20,000	INCLUDES 0.5 FTE
EMPLOYEE DEVELOPMENT	\$ 205,848	\$ 205,848	
ADD'L FUNDING FOR YOUTH PROGRAMS	\$ 50,000	\$ 50,000	
ADD'L FUNDING FOR LIBRARIES	\$ 100,000	\$ 20,000	ADD'L FUNDING FOR FOUR LIBRARIES
NEW FIRE FTEs	\$ 119,945	\$ 119,945	NEW 1 CADET, 1 EVT, 1 CLERICAL SPEC.
UNFROZEN FTEs	\$ 99,756	\$ 33,252	1 FIRE CADET
NEW FTEs FOR MOBILE HEALTH VAN	\$ 56,412	\$ 56,412	.4 NURSE, .4 DRIVER FOR WEEKENDS
ADD'L HEALTH VAN PROGRAMMING	\$ 7,221	\$ 7,221	NON-PERSONNEL EXPENSES
RESTRUCTURE EMPLOYEE HEALTH INS.	\$ 1,100,000	\$ 303,525	PHASE I - CURRENTLY INSURED MAKING <\$30k AT 70%
1% SALARY INCREASE FOR ALL STAFF	\$ 527,347	\$ 213,959	EFFECTIVE DATE OF 1/1/2013
<b>TOTAL RECURRING</b>		<b>\$2,051,671</b>	

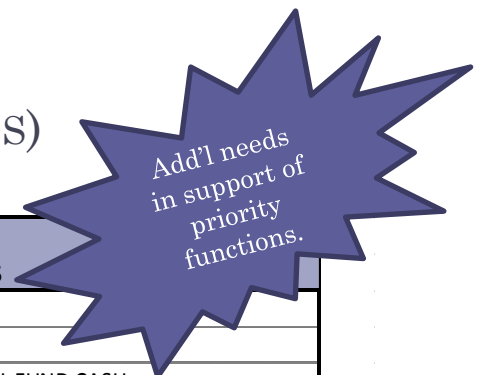
## New FTEs

Sheriff's Office	8
Open Space	6 (5 are Seasonal)
Health	0.8
Seniors	2.25
Fire	3



Items in green are changes from the budget study sessions.

# OTHER RECURRING NEEDS (ALL FUNDS)



OTHER RECURRING NEEDS	FY 2013 REQUEST	MGT. RECOMM.	COMMENTS
<b>GENERAL FUND NEEDS</b>			
UNFREEZE SENIOR ACCOUNTANT	\$ 65,967	\$ 65,967	GENERAL FUND CASH
CLEAN ENERGY PROGRAMS	\$ 56,100	\$ 56,100	DESIGNATED REVENUE WITHIN THE GENERAL FUND CASH
NEW COURTHOUSE CUSTODIAL & MAINT. STAFF	\$ 127,748	\$ 67,820	GENERAL FUND CASH
NEW MAINTENANCE STAFF	\$ 52,416	\$ 52,416	GENERAL FUND CASH
CODE ENFORCEMENT OFFICER	\$ 48,048	\$ -	GENERAL FUND CASH
UNFREEZE MAINT TECH	\$ 76,902	\$ -	RECLASS TO HVAC FOREMAN-GENERAL FUND
<b>TOTAL GENERAL FUND NEEDS</b>	<b>\$ 427,181</b>	<b>\$ 242,303</b>	<b>TO BE FUNDED BY GENERAL FUND CASH</b>
<b>NON-GENERAL FUND NEEDS</b>			
NEW UTILITIES STAFF	\$ 69,288	\$ 34,944	1 UTILITY WORKER - ENTERPRISE FUND CASH
NEW INDIGENT CLAIMS INVESTIGATOR	\$ 44,437	\$ 44,437	INDIGENT SERVICES FUND REVENUE
TRANSITION TEMP TO PERM EMPLOYEE	\$ 20,966	\$ 20,966	HOUSING ENTERPRISE FUND REVENUE
UNFROZEN CORRECTIONS STAFF	\$ 873,281	\$ 781,205	PHASED STAFFING APPROACH REDUCED HAS OFFSETTING REVENUE
NEW CORRECTIONS STAFF	\$ 1,603,777	\$ 551,152	PHASED STAFFING APPROACH REDUCED HAS OFFSETTING REVENUE
INMATE MEDICAL SERVICES	\$ 175,566	\$ 175,566	HAS OFFSETTING REVENUE
<b>TOTAL NON-GENERAL FUND NEEDS</b>	<b>\$ 2,787,315</b>	<b>\$ 1,608,270</b>	

## Use of Cash for Other Recurring Needs

General Fund           \$242K  
 Water Enterprise       \$ 35K

**Total Cash for Other Recurring Needs**

**\$277K**

## New FTEs

(Other Recurring Needs)

PW-Courthouse       2  
 PW-Maintenance     1  
 PW-Utilities         1  
 Health                1  
 Housing              1 (Temp to Term)  
 Corrections         34 (Phased In)

# SUMMARY OF NEW FTEs (ALL FUNDS)

Department Division	Position	Number	Total	How Funded
Sheriff's Office	Patrol Deputies	5	233,615	Recovered Revenue
Sheriff's Office	Court Security Dep.	2	45,805	eff. January 2013 Recovered Rev.
Sheriff's Office	Animal Control	1	37,215	Recovered Revenue
Corrections/ADF	Detention Officers	29	488,106	Offsetting CoP Revenue (Phased)
Corrections/YDP	Shift Supervisor	1	16,759	Offsetting CoP Revenue (Phased)
Corrections/YDP	Life Skills Worker I	4	46,287	Offsetting CoP Revenue (Phased)
PW-Open Space	Seasonal Maint. Workers	4	49,262	Recovered Revenue
PW-Open Space	Seasonal Maint. Supervisor	1	15,158	May-September Recovered Revenue
PW-Open Space	Volunteer Coordinator/Supervisor	1	51,701	eff. January 2013 Recovered Rev.
Senior Services	P/T Cook	0.75	28,000	Recovered Revenue
Senior Services	2 - P/T Driver/Cook Assistant	1	35,000	Recovered Revenue
Senior Services	Coordinator	0.5	18,000	Recovered Revenue
Mobile Health Van	Nurse	0.4	34,944	Recovered Revenue
Mobile Health Van	Driver	0.4	21,468	Recovered Revenue
Fire	Emergency Vehicle Technician	1	46,687	Recovered Revenue
Fire	Clerk Specialist	1	37,631	Recovered Revenue
Fire	Cadet	1	35,627	Recovered Revenue
Indigent Services	Claims Investigator	1	44,437	Indigent Services Revenue
Housing	Clerical Specialist (temp to term)	1	22,966	Housing Revenue
PW-Utilities	Utility Worker	1	34,944	Utilities Cash
PW-Courthouse	Maintenance Worker (term to perm)	1	37,856	General Fund Cash
PW-Courthouse	Custodian	1	29,964	General Fund Cash
PW-Facilities	HVAC Technician	1	52,416	General Fund Cash
<b>TOTAL</b>		<b>60.05</b>	<b>\$ 1,463,848</b>	

# ONE-TIME EXPENSES (FUNDED BY CASH ACROSS ALL FUNDS)

ONE-TIME REQUESTS (CASH)	FY 2013 REQUEST	MGT. RECOMM.	COMMENTS
ECONOMIC DEVELOPMENT INITIATIVES	\$ 500,000	\$ 500,000	FUNDED BY ECONOMIC DEVELOPMENT FUND CASH
ENERGY EFFICIENCY INITIATIVES	\$ 500,000	\$ 500,000	ESTABLISH A REVOLVING LOAN FUND FUNDED BY GF CASH
CONTRACT ATTORNEYS	\$ 153,420	\$ 153,420	ONE-TIME CONTRACTS FOR SPECIALIZED LEGAL SERVICES-GF CASH
ADDITIONAL EMPLOYEE COMPENSATION	\$ 385,719	\$ 385,719	RETENTION PAY
EMS DATA REPORTING SOFTWARE	\$ 129,677	\$ 129,677	ONE-TIME PURCHASE OF SOFTWARE FOR EMS REPORTING-FIRE CASH
CITIZEN SURVEY	\$ 20,000	\$ 20,000	CONDUCT CITIZEN SURVEY OF PRIORITIES - GF CASH
RODEO DE SANTA FE	\$ 19,000	\$ 19,000	ONE-TIME FUNDING FOR GRANT MATCH - GF CASH
HPPC PLAN	\$ 15,000	\$ 15,000	ONE-TIME FUNDING FOR PLAN DEVELOPMENT - EMS HEALTH CASH
GROWTH PROJECTIONS	\$ 10,000	\$ 10,000	ONE-TIME FUNDING FOR GROWTH PROJECTS - GF CASH
ASSET RENEWAL & REPLACEMENT SCHEDULE	\$ 8,207,444	\$ 6,111,495	LIST ATTACHED (\$5,970,245 GF, \$28,500 RECC, \$112,000 UTILITIES, \$750 HSG.)
<b>TOTAL ONE-TIME REQUESTS (CASH)</b>	<b>\$ 9,940,260</b>	<b>\$ 7,844,311</b>	

## Use of Cash for One-Time Expenses

General Fund	\$7.1M
Economic Dev. Fund	\$0.5M
Fire Operations Fund	\$0.1M
Water Enterprise	\$0.1M

Total Cash for One-Time Expenses

**\$7.8M**

# SUMMARY OF PROPOSED INVESTMENT IN EMPLOYEES

○ Additional Employee Development	\$ 205,848
○ Increased County share of Health Insurance to 70% for employees making <\$30K.	\$ 303,525
○ \$500 retention pay for all non-probationary employees. (Cash across all funds.)	\$ 385,719
○ 1% COLA for all non-probationary employees.	\$ <u>213,959</u>
<b>TOTAL PROPOSED INV. IN EMPLOYEES</b>	<b>\$1,109,051</b>

## What this means for the Employees

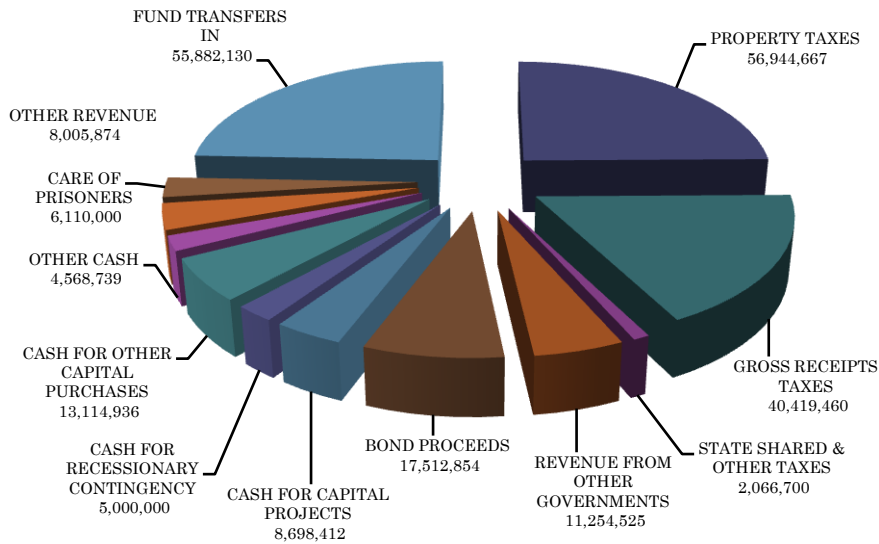
Pay Range	Increase/Pay Period Take Home Pay	Annual % Increase Take Home Pay (inc. Retention Pay)	Annual Increase Take Home Pay (inc. Retention Pay)
Lowest Paid	\$32-\$52	12.8% - 13.7%	\$1,300 - \$1,650
\$30,000	\$32-\$52	8.3% - 8.1%	\$1,350 - \$1,600
\$50,000	\$11-\$13.50	1.5% - 1.8%	\$445 - \$615
\$60,000	\$14-\$16.50	1.3%-1.32%	\$475 - \$550



# FY 2013 INTERIM BUDGET

**TOTAL BUDGET**  
\$229,578,297

## FY 2013 INTERIM REVENUE BUDGET



**Total without Transfers**  
\$173,696,167

**Total Recurring** \$126,494,638  
**Total Non-Recurring** \$ 47,201,529

## FY 2013 INTERIM EXPENSE BUDGET

