

# FY 2015 INTERIM BUDGET

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Board of County Commissioners  
Santa Fe County, New Mexico

May 27, 2014

# BCC FY 2015 Priorities - Review

- Maintain existing County assets (i.e. open space, facilities, road, vehicles, etc.)
- Invest in employees
  - Countywide COLA (recurring)
  - Reduce employee health insurance contributions for staff earning between \$30,001 and \$50,000
  - Provide education benefits including NM Edge and Tuition Assistance Program
  - Recruiting and retention of public safety personnel
  - On-going staff wellness program
  - Improve the physical work environment
- Expand youth programming and library funding
- Expand the Wildland Urban Interface Program
- Opening and maintaining existing open space properties
- Continue funding for the Regional Coalition of LANL Communities
- Add a judgments and settlements contingency
- Grow the Utility to be self-sustaining
- Develop a long-term emergency operations preparedness plan
- Expand economic development activities
- Increase reimbursements for volunteer firefighters
- Complete capital projects already in the pipeline
- Expand Senior Services

# Increases to Base - Recap

## Increases Resulting from State Action

- Increases to Health Insurance costs of 10% - \$600K
- Increases to PERA contributions for Employer pick up of .4% - \$100K

## Other Increases

- Compensation Increases (union and non-union) - \$362K
- Salary Increases for newly & re-elected officials - \$23K

## FY2015 Interim Budget Proposal Includes the Following BCC Priorities

- Summer Mentorship Program - **\$56K**
- Additional Open Space Maintenance - **\$150K**
- Open Space Management Plans - **\$150K**
- New Mexico Edge, Staff Training, Tuition Reimbursement - **\$1.0m**
- Continued Funding for Regional Coalition of LANL Communities - **\$10K**
- Wildland Urban Interface Crews- **\$208K**
- Renewable Energy Task Force - **\$50K**
- Economic Development Initiatives - **\$260K**
  - ACCT
  - Food Policy & Planning
  - Santa Fe Business Incubator
  - Northern NM PBS Feasibility Study
  - SF Independent Film Festival
  - Northern Rio Grande National Heritage Area
  - Bike and Brew Festival
  - Shoot Santa Fe
  - Microgrid Systems Laboratory

**Total \$1.9m**

## Additional and Expanded Priorities

Additional and expanded priorities were identified by the BCC during the study session and at the regular commission meeting on May 13, 2014. These are the items identified by the Commission.

- Chase Crew for Road Graders
- Adequate Funding for Legal
- Open Space Maintenance
- Arts, Culture and Cultural Tourism (ACCT)
- NC Workforce Development Board
- Estancia Valley Economic Development
- Double Boots on the Ground
- Additional Library Funding
- Additional Graders and Operators
- .5 FTE for RECC – IT Support
- Food Policy and Planning
- Renewable Energy Task Force
- Assessment Specialist for Assessor
- Animal Control Officer for Sheriff

## Recommended Initiatives By BCC - Recurring

- Additional Youth and Library - **\$20K**
- Chase Crew Operational Supplies - **\$10K**
- Equipment Operator Operational Supplies - **\$17K**

**Total \$236K**

### FTEs

- Animal Control Officer - **\$53K**
- Assessment Specialist - **\$38K**
- Equipment Operator - **\$55K**
- Road Maintenance Worker - **\$43K**

## Recommended Initiatives by BCC – Non-Recurring

- Chase Crew Equipment - **\$30K**
- Water Truck - **\$200K**
- Animal Control Vehicle - **\$39K**
- Increase to Economic Development budget for Estancia Valley Economic Development and NC Workforce Development Board - **\$60K**

**Total \$329K**

# Recommended New FTEs

FY2015 NEW FTE REQUESTS			
Department	Position	Total Cost	Comments
Admin. Services	IT Desktop Support Specialist	\$ 56,260	Recommended.
Admin. Services	Asst. County Attorney	\$ 116,480	Recommended.
Assessor	Administrator of Returned Mail	\$ 37,856	Not recommended. Compared to other agencies, this position does not exist.
Assessor	Assessment Specialist	\$ 37,856	Commission request.
Assessor	Title Examiner	\$ 49,504	Recommended.
Clerk	Election Worker & Outreach Coord.	\$ 26,208	Recommended to take the existing position from part-time to full-time.
Community Services	Program Manager	\$ 75,712	Recommended.
Growth Management	Community Planner	\$ 64,064	Recommended to open the currently closed position.
Public Safety-Corr.	Nurse Practitioner	\$ 62,244	Recommended for 1 casual position no more than 10 hours per week.
Public Safety-Corr.	Licensed Practical Nurse (LPN) -2 casual positions	\$ 37,346	Recommended for 1 casual position no more than 10 hours per week each.
Public Safety-Fire	Training Lieutenant	\$ 72,800	Recommended.
Public Safety-Fire	Regional FF Cadet Paramedic	\$ 62,374	Not recommended. Using the phased in approach in completing project 48.
Public Safety-Fire	Regional FF Cadet Intermediate	\$ 49,900	Not recommended. Using the phased in approach in completing project 48.
Public Safety-Fire	Regional FF Cadet Basic	\$ 46,075	Recommended. To assist with completing project 48.
Public Safety-Fire	Wildland Urban Interface Tech (8 term)	\$ 119,543	Recommended for 8 term positions to work approximately 6 months/year.
Public Safety-Fire	Wildland Urban Interface Tech Lead	\$ 28,936	Recommended for 2 term positions to work approximately 6 months/year.
Public Safety-RECC	IT Support Desktop Specialist	\$ 49,504	Not recommended. Centralization is key to ensure consistency and efficiency.
Public Works	Account Tech Senior	\$ 53,959	Not recommended.
Public Works	Senior Secretary	\$ 43,680	Not recommended. Number of admin staff is sufficient to perform the required duties.
Public Works	Equipment Operator	\$ 55,330	Commission request.
Public Works	Road Maintenance Worker	\$ 42,536	Commission request.
Sheriff	Animal Control Officer	\$ 53,199	Commission request.
Sheriff	Community Relations and Leads Coordinator (or similar)	\$ 72,800	Recommended. All agencies surveyed have the same type of position.
Treasurer	Accounting Technician	\$ 49,504	Recommended based on the workload of the office.
<b>Grand Total</b>		<b>\$ 1,363,670</b>	
<b>TOTAL RECOMMENDED ONLY</b>		<b>\$ 1,066,397</b>	



## Recommended FTE Reclassifications

FY2015 RECLASSIFICATION REQUESTS			
Department	Request for Reclassifications	Total Cost	Comments
CMO-HR	HR Analyst	\$ 44,553	Reclassification of Clerical Assistant . Recommended.
Growth Management	GIS Technician Reclassification	\$ 14,560	Reclassification of two (2) Positions. Recommended. These employees are working above a technician level.
Public Safety-Fire	Wildland Urban Interface Specialist	\$ 50,960	Reclassify Term to Permanent. Not recommended
Public Safety-Fire	Wildland Urban Interface Specialist	\$ 53,872	Reclassify Term to Permanent. Not recommended
Public Safety-Fire	Wildland Urban Interface Specialist	\$ 53,872	Reclassify Term to Permanent. Not recommended
Public Safety-Fire	Emergency Management Coordinat	\$ 76,506	Reclassify Term to Permanent. Not recommended. Consider using existing public safety position.
Public Safety-Fire	Volunteer Recruitment & Retention	\$ 72,091	Recommended at current salary which is 72,090.93 annually.
	<b>Grand Total</b>	<b>\$ 366,414</b>	
	<b>TOTAL RECOMMENDED ONLY</b>	<b>\$ 131,204</b>	

Total of Recommended New FTEs and Reclassified FTEs:

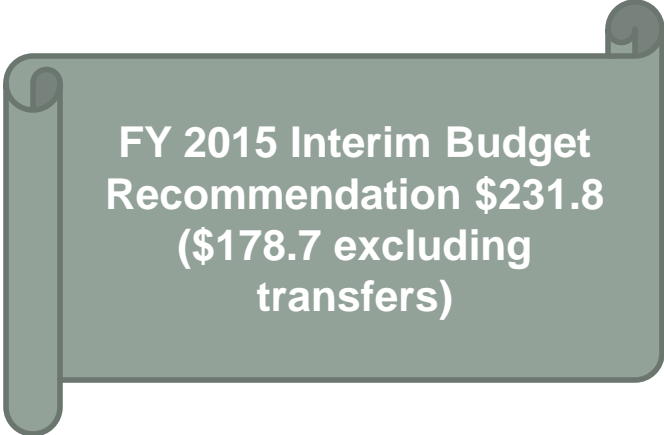
**\$ 1.2 million (recurring)**

## Recommended FY 2015 Interim Budget

Base Budget including  
BCC Priorities (does not  
include compensation  
plan) - \$230.3

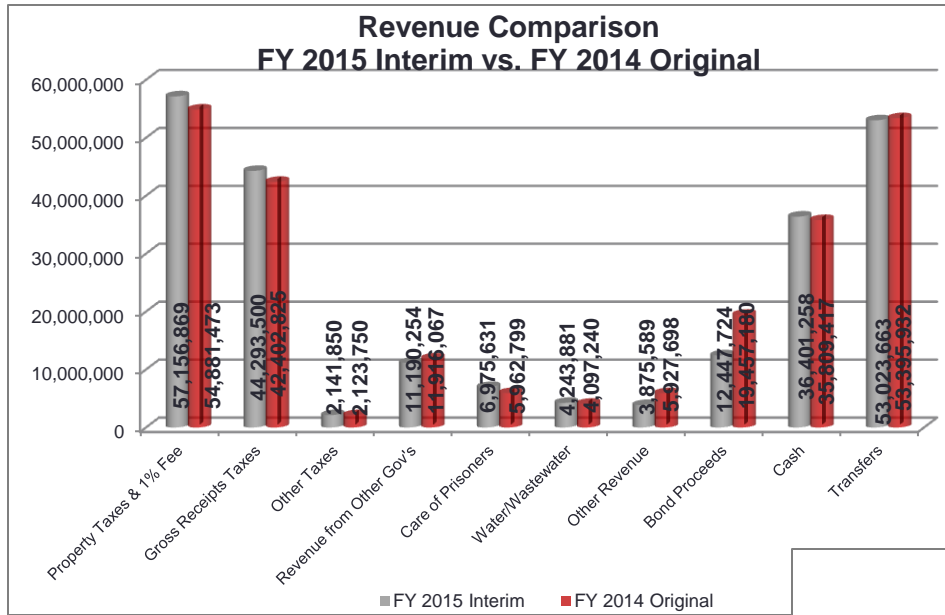
Compensation Plan  
(including State  
Mandates) - \$1.5m

New and Reclassified  
FTEs Recommended -  
\$1.2m

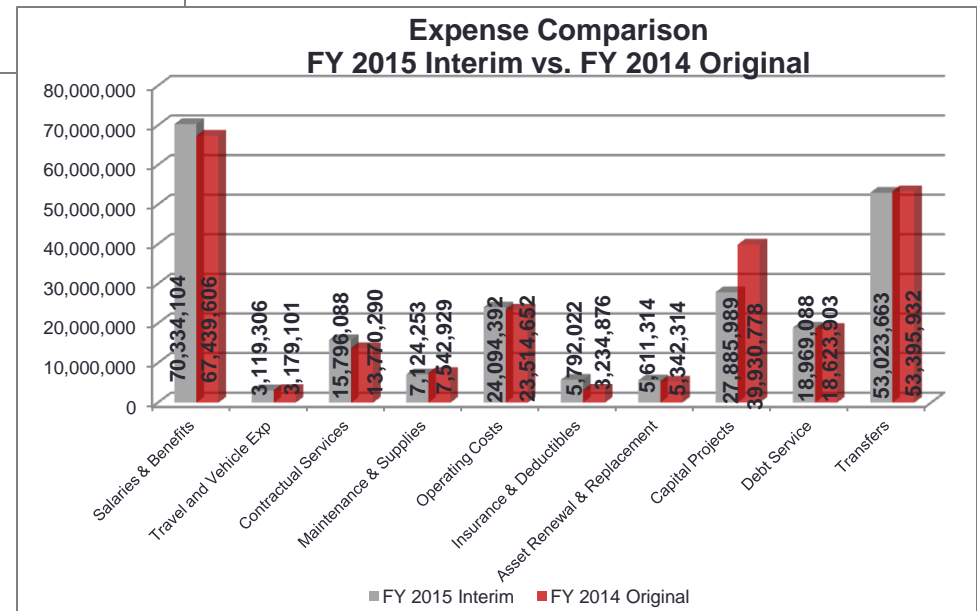


FY 2015 Interim Budget  
Recommendation \$231.8  
(\$178.7 excluding  
transfers)

# FY 2015 Revenue and Expense Budgets



FY 2015 budget totals \$231.8m or \$178.7m excluding transfers which are “double counted.” This is compared to \$235.9m or \$182.5m excluding transfers in FY 2014.



## Use of Cash – Total \$ 54.0 million

### Recurring

- COLA, Merit Pool & Add'l Health Benefit Contributions – \$1.5m
- New and reclassified FTEs \$1.2
- Other expenses - \$0.9m
  - Road Fund
  - Fire Operations Fund
  - Law Enforcement Operations Fund

***Total Recurring - \$3.6M***

### Non-Recurring

- Capital Projects \$33.2m
- Recessionary contingency - \$5.0m
- Settlements/Judgments Contingency - \$2.0m
- Asset Renewal and Replacement – \$5.7m
- One-time cash received for restricted purposes (grants, special fees, etc.) - \$1.2m
- Transfers for one-time expenses - \$2.8m
- Fire Protection Fund - \$500K

***Total Non-Recurring - \$50.4M***

## Management Recommendation FY 2015 Interim Budget

- Approve the FY 2015 Interim Budget of **\$231.8** as proposed, which includes:
  - 19 new FTEs and 4 FTE Reclassifications as described totaling \$1.2m;
  - Asset Renewal and Replacement of \$5.7m;
  - Compensation package, merit pool and health benefits totaling \$1.5m;
  - Settlements/Judgments contingency of \$2.0m;
  - Operating costs associated with priorities as described.

*Changes can be made to the FY2015 budget until its FINAL approval at the June 24<sup>th</sup> BCC meeting.*