

**Section 5A. ALARM USER PERMIT APPLICATION**

**1172783**

A. Application for an alarm user permit for the operation of an alarm system shall be made by the person having control over the premises on which the alarm system has been or is to be installed and operated. Such application shall be in writing to the Santa Fe County Sheriff's Department on a form designated by the County for that purpose. On such application, the applicant shall set forth:

(1) The name, address and telephone number of each person in control of the property or premises.

(2) The street address of the premises on which the alarm system is to be installed and operated. If there is no street address for the property or premises, a reasonable description of the property referencing the nearest county road.

(3) Any business name used for the premises on which the alarm system is to be installed and operated.

(4) The type of alarm system or systems and the purpose for which they are designed.

(5) The names and telephone numbers of two (2) persons who are able and who, if contacted, at any time will come to the alarm site within forty-five (45) minutes after receiving a request from a member of the Sheriff's Department to do so and grant access to the alarm site and to deactivate the alarm system if such becomes necessary.

(6) The names of the company servicing such alarm, if any.

B. The Santa Fe County Sheriff's Department shall issue a permit to the person in control of the property upon submission of an application therefor in accordance with this section, unless the Sheriff's department finds that a statement made in the application was incomplete or false.

C. The Sheriff's Department shall treat all information on such application as confidential information; provided, however, nothing in this ordinance shall prohibit the use of such information for legitimate law enforcement purposes and for enforcement of this ordinance.

D. Whenever a person listed on the application or listed on an amendment to the application is unable or unwilling to perform the duties set out in Section 5A(A)(5), the permit holder shall file an amendment to the permit application listing a person who is able and willing to perform those duties so that at all times the application on file with the Sheriff's Department designates at least two (2) persons who are able and willing to perform such duties.

**Section 6. FEEES FOR PERMIT**

A one-time, non-refundable fee of twenty-five dollars (\$25.00) is required for each permit.