



**Board of County Commissioners of Santa Fe County**  
**Regular BCC Meeting Summary**  
**Tuesday, October 29, 2024**

**Commissioners Present**

Hank Hughes  
Camilla Bustamante  
Justin S Greene  
Anna C Hansen  
Anna T Hamilton

**1. Opening Business**

- A. Call to Order - 2:00 p.m.
- B. Roll Call.
- C. Pledge of Allegiance. (Chair Hank Hughes)
- D. State Pledge. (Chair Hank Hughes)
- E. O'ga P'ogeh Owingeh Land Acknowledgement. (Chair Hank Hughes)
- F. Moment of Reflection. (County Manager's Office/Brittney Montoya)
- G. Approval of Agenda. (Action Item)

**Motion & Voting**

- Motion: Approval of Agenda.
- Motion and second: Motion by Anna T Hamilton, second by Camilla Bustamante.
- Yea: Camilla Bustamante, Justin S Greene, Anna T Hamilton, Anna C Hansen, Hank Hughes.
- Final Resolution: Motion Carries.

- H. Years of Service, Retirements, and New Hire Recognitions. (County Manager's Office/Gregory S. Shaffer)
- I. Recognition of Employees for Awards, Accreditations, Recognitions, and Other Accomplishments. (County Manager's Office/Gregory S. Shaffer)
- J. Employee of the Quarter, 3rd Quarter 2024 Award. (County Manager's Office/Gregory S. Shaffer)

**2. Approval of Meeting Minutes (Action Item)**

- A. Request Approval of the September 13, 2024, Board of County Commissioners Special Meeting Minutes.

**Motion & Voting**

- Motion: Approval of the September 13, 2024, Board of County Commissioners Special Meeting Minutes.

- Motion and second: Motion by Anna C Hansen, second by Anna T Hamilton.
- Yea: Camilla Bustamante, Justin S Greene, Anna T Hamilton, Anna C Hansen, Hank Hughes.
- Final Resolution: Motion Carries.

B. Request Approval of the September 24, 2024, Board of County Commissioners Meeting Minutes.

**Motion & Voting**

- Motion: Approval of the September 24, 2024, Board of County Commissioners Meeting Minutes.
- Motion and second: Motion by Anna C Hansen, second by Anna T Hamilton.
- Yea: Camilla Bustamante, Justin S Greene, Anna T Hamilton, Anna C Hansen, Hank Hughes.
- Final Resolution: Motion Carries.

**3. Consideration of Commissioner Proclamations, Resolutions, Recognitions, and/or Other Items (Action Items)**

A. Presentation of Certificates of Appreciation to the Winning Teams of the 2024 Neighbor to Neighbor Fund Drive. (Commissioner Justin S. Greene)

**Motion & Voting**

- Motion: Approval of Certificates of Appreciation to the Winning Teams of the 2024 Neighbor to Neighbor Fund Drive.
- Motion and second: Motion by Justin S Greene, second by Anna C Hansen.
- Yea: Camilla Bustamante, Justin S Greene, Anna T Hamilton, Anna C Hansen, Hank Hughes.
- Final Resolution: Motion Carries.

**4. Consent Agenda (Action Items)**

**Motion & Voting**

- Motion: Approval of Consent Agenda.
- Motion and second: Motion by Anna C Hansen, second by Camilla Bustamante.
- Yea: Camilla Bustamante, Justin S Greene, Anna T Hamilton, Anna C Hansen, Hank Hughes.
- Final Resolution: Motion Carries.

A. Request (1) Approval to Enter into an Agreement with Axon Enterprise for a Five-Year Term to Purchase Taser 10 for a Total Amount of \$399,031.32, Inclusive of NM GRT, and (2) Delegation of Authority to the County Manager to Negotiate and Execute the Axon Master Service Agreement and Sign the Purchase Order(s). (Purchasing Division/Bill Taylor and County Sheriff's Office/Ken Johnson)

B. Request (1) Approval of Amendment No. 2 to Agreement No. 2022-0287-CORR/KE with Mira Consulting, Inc. to Provide Dental Services at the Adult Detention Facility, Extending the Term of the Agreement to November 16, 2025, and Increasing the Compensation by \$180,000 for a Total Contract Sum of \$498,000, Exclusive of NM GRT, and (2) Delegation of Authority to the County Manager to Sign the Purchase Order(s). (Purchasing Division/ Bill Taylor and Public Safety Department/Derek J. Williams)

C. Resolution No. 2024-134, A Resolution Requesting a Budget Increase to the Fire Operations Fund (244) in the Amount of \$35,161 for the Falling Colors Grant. (Finance Division/Yvonne S. Herrera and Public Safety Department/Jacob Black)

D. Resolution No. 2024-135, A Resolution Requesting a Net Budget Increase to the Fire Protection Fund (209) in the Amount of \$19,025 for Various Fire Districts. (Finance Division/Yvonne S. Herrera and Public Safety Department/Jacob Black)

E. Resolution No. 2024-136, A Resolution Requesting a Budget Increase to the General Fund (101) and the State Special Appropriations Fund (318) in the Total Amount of \$212,000 for Grants Received from the State of New Mexico. ((Finance Division/Yvonne S. Herrera and Community Services Department/Anne Ryan)

F. Resolution No. 2024-137, A Resolution Requesting a Budget Increase in Capital Outlay Gross Receipts Tax Fund (313) in the Amount of \$3,208,131. (Finance Division/Yvonne S. Herrera)

## 5. Appointments and Reappointments (Action Items)

A. Request Reappointment of Member to the Transportation Advisory Committee (TAC). (Growth Management Department/Brett Clavio)

### Motion & Voting

- Motion: Approval of Reappointment of Christina Chavarria, serving District 1 to the Transportation Advisory Committee (TAC).
- Motion and second: Motion by Justin S Greene, second by Anna C Hansen.
- Yea: Camilla Bustamante, Justin S Greene, Anna T Hamilton, Anna C Hansen, Hank Hughes.
- Final Resolution: Motion Carries.

## 6. Miscellaneous Action Items

A. Request (1) Approval to Utilize the Design-Build Project Delivery Method with Facility Build Inc. for Design and Construction Services at the Bennie J. Chavez Senior and Community Center in the Amount of \$962,695, Exclusive of NM GRT and Contingency, and (2) Delegation of Authority to the County Manager to Negotiate and Execute the Contract and Sign the Purchase Order(s). (Public Works Department/Ira Roybal and Finance Division/Bill Taylor) (Caption Updated)

### Motion & Voting

- Motion: (1) Approval to Utilize the Design-Build Project Delivery Method with Facility Build Inc. for Design and Construction Services at the Bennie J. Chavez Senior and Community Center in the Amount of \$962,695, Exclusive of NM GRT and Contingency, and (2) Delegation of Authority to the County Manager to Negotiate and Execute the Contract and Sign the Purchase Order(s).
- Motion and second: Motion by Justin S Greene, second by Anna C Hansen.
- Yea: Camilla Bustamante, Justin S Greene, Anna T Hamilton, Anna C Hansen, Hank Hughes.
- Final Resolution: Motion Carries.

B. Resolution No. 2024 -138, A Resolution Amending Resolution No. 2024-023 to Authorize Santa Fe County (County) to Amend County Agreement No. 2024-0218 (CWSRF EC 138) or Otherwise Enter into a Grant Agreement with the New Mexico Environmental Department Under the Same Terms and Conditions as County Agreement No. 2024-0218 (CWSRF EC 138) for the Purpose of Obtaining Project Subsidy Grant Funds in an Amount Up to \$1,500,000 and to Designate the County Manager as the Authorized Officer. (Public Works Department/Travis Soderquist)

### Motion & Voting

- Motion: Approval of Resolution No. 2024 -138, A Resolution Amending Resolution No. 2024-023 to Authorize Santa Fe County (County) to Amend County Agreement No. 2024-0218 (CWSRF EC 138) or Otherwise Enter into a Grant Agreement with the New Mexico Environmental Department Under the Same Terms and Conditions as County Agreement No. 2024-0218 (CWSRF EC 138) for the Purpose of Obtaining Project Subsidy Grant Funds in an Amount Up to \$1,500,000 and to Designate the County Manager as the Authorized Officer.

- Motion and second: Motion by Camilla Bustamante, second by Anna C Hansen.
- Yea: Camilla Bustamante, Justin S Greene, Anna T Hamilton, Anna C Hansen, Hank Hughes.
- Final Resolution: Motion Carries.

C. Resolution No. 2024-139, A Resolution to Amend Resolution No. 2015-155 by Updating Map 10-1 of the Sustainable Growth Management Plan, 'Existing Transportation System,' with the 2024 Functional Classification of Roadways System Map. (Growth Management Department/Brett Clavio)

Motion & Voting

- Motion: Approval of Resolution No. 2024-139, A Resolution to Amend Resolution No. 2015-155 by Updating Map 10-1 of the Sustainable Growth Management Plan, 'Existing Transportation System,' with the 2024 Functional Classification of Roadways System Map.
- Motion and second: Motion by Anna C Hansen, second by Camilla Bustamante.
- Yea: Camilla Bustamante, Justin S Greene, Anna T Hamilton, Anna C Hansen, Hank Hughes.
- Final Resolution: Motion Carries.

D. Request Authorization to Publish Title and General Summary of Ordinance No. 2024-\_\_\_\_, An Ordinance Approving the 2024 Economic Development Plan; Updating the Local Economic Development Act (LEDA). (Community Development Department/Paul Olafson and Juan Torres)

Motion & Voting

- Motion: Approval of Authorization to Publish Title and General Summary of Ordinance No. 2024-\_\_\_\_, An Ordinance Approving the 2024 Economic Development Plan; Updating the Local Economic Development Act (LEDA).
- Motion and second: Motion by Camilla Bustamante, second by Anna T Hamilton.
- Yea: Camilla Bustamante, Justin S Greene, Anna T Hamilton, Anna C Hansen, Hank Hughes.
- Final Resolution: Motion Carries.

E. Request Approval of Developer Assistance Program Loan Funding Awards for the 2024 Funding Cycle. (Community Development Department/Paul Olafson) (Packet Material Added)

Motion & Voting

- Motion: Approval of Developer Assistance Program Loan Funding Awards for the 2024 Funding Cycle.
- Motion and second: Motion by Justin S Greene, second by Anna T Hamilton.
- Yea: Camilla Bustamante, Justin S Greene, Anna T Hamilton, Anna C Hansen, Hank Hughes.
- Final Resolution: Motion Carries.

**7. Presentations**

A. Presentation Concerning Proposed Records Retention Schedule Tailored to the Records of Santa Fe County. (County Attorney's Office/Naomi Solomon) (Packet Material Added)

B. Presentation Concerning Special Purpose Entities to be Created to Implement Nueva Acequia 4% and 9% Low-Income Housing Tax Credit (LIHTC) Projects. (Community Development Department/Paul Olafson) (Packet Material Added)

**8. Matters of Public Concern - To Be Heard at 3:45 p.m. (Subject to Three (3) Minutes or Other Time Limit Imposed by the Chair; Pre-Register at [www.santafecountynm.gov/comment](http://www.santafecountynm.gov/comment))**

## **9. Matters from the County Manager**

A. Miscellaneous Updates.

## **10. Matters from the County Commissioners and Other Elected Officials (Action/Non-Action Items)**

A. Commissioner Issues and Comments, Including but not Limited to Constituent Concerns, Recognitions, and Requests for Updates or Future Presentations. (Non-Action Items)

B. Other Elected Officials Issues and Comments, Including but not Limited to Constituent Concerns, Recognitions, and Requests for Updates or Future Presentations. (Non-Action Items)

## **11. Matters from the County Attorney**

A. Statement for Inclusion in Meeting Minutes Concerning October 8, 2024 Executive Session. (Action Item)

### **Motion & Voting**

- Motion: Statement for Inclusion in Meeting Minutes Concerning October 8, 2024 Executive Session. No Actions Were Acted Upon in the Executive Session and the Only Items Discussed Were Those Items Provided on the Agenda.
- Motion and second: Motion by Anna C Hansen, second by Anna T Hamilton.
- Yea: Camilla Bustamante, Justin S Greene, Anna T Hamilton, Anna C Hansen, Hank Hughes.
- Final Resolution: Motion Carries.

B. \*Executive Session. Limited Personnel Matters, as Allowed by Section 10-15-1(H)(2) NMSA 1978; Board Deliberations in Administrative Adjudicatory Proceedings, Including Those on the Agenda Tonight for Public Hearing, as Allowed by Section 10-15-1(H)(3) NMSA 1978; Discussion of Bargaining Strategy Preliminary to Collective Bargaining Negotiations Between the Board of County Commissioners and Collective Bargaining Units, as Allowed by Section 10-15-1(H)(5); Discussion of Contents of Competitive Sealed Proposals Pursuant to the Procurement Code During Contract Negotiations as Allowed by Section 10-15-1(H)(6); Threatened or Pending Litigation in which Santa Fe County is or May Become a Participant, as Allowed by Section 10-15-1 (H)(7) NMSA 1978; and, Discussion of the Purchase, Acquisition or Disposal of Real Property or Water Rights, as Allowed by Section 10-15-1(H)(8) NMSA 1978.

## **12. Public Hearing on Proposed Ordinance - To Be Heard No Earlier than 5:00 P.M.**

A. Ordinance No. 2024-09, An Ordinance Authorizing the Issuance and Sale of Santa Fe County, New Mexico Multifamily Housing Revenue Obligations (Cresta Ranch Apartments Project), In One or More Series of Tax-Exempt and/or Taxable Obligations, In an Aggregate Amount Not To Exceed \$60,000,000 (The "Obligations") for the Purpose of Financing the Acquisition, Construction and Equipping of a 240-Unit Multifamily Affordable Housing Complex to Be Known As Cresta Ranch Apartments, To Be Located in Santa Fe County, New Mexico (The "County"), and, as Applicable, Paying Certain Costs Of Issuance of the Obligations And Funding Capitalized Interest on the Obligations During Construction; Providing for the Payment of the Obligations From Revenues Received Pursuant To an Indenture of Trust, Loan Agreement, and Other Transaction Documents Between the County And Cresta Ranch Apartments LLP and/or An Affiliate Thereof, or Their Respective Successor In Interest; Providing For the Form, Execution, Delivery and Other Details Concerning the Obligations, the Funds Appertaining Thereto, the Indenture of Trust, Loan Agreement, Lease Agreement, and Related Regulatory Agreement and Other Documents

Relating To the Obligations; and Providing That the County Shall Not Be Pledging Its Faith and Credit To the Payment of the Obligations; Approving and Ratifying Action Previously Taken In Connection Therewith. (Community Development Department/Paul Olafson) (Packet Material Updated)

**Motion & Voting**

- Motion: Approval of Ordinance No. 2024-09, An Ordinance Authorizing the Issuance and Sale of Santa Fe County, New Mexico Multifamily Housing Revenue Obligations (Cresta Ranch Apartments Project), In One or More Series of Tax-Exempt and/or Taxable Obligations, In an Aggregate Amount Not To Exceed \$60,000,000 (The “Obligations”) for the Purpose of Financing the Acquisition, Construction and Equipping of a 240-Unit Multifamily Affordable Housing Complex to Be Known As Cresta Ranch Apartments, To Be Located in Santa Fe County, New Mexico (The “County”), and, as Applicable, Paying Certain Costs Of Issuance of the Obligations And Funding Capitalized Interest on the Obligations During Construction; Providing for the Payment of the Obligations From Revenues Received Pursuant To an Indenture of Trust, Loan Agreement, and Other Transaction Documents Between the County And Cresta Ranch Apartments LLP and/or An Affiliate Thereof, or Their Respective Successor In Interest; Providing For the Form, Execution, Delivery and Other Details Concerning the Obligations, the Funds Appertaining Thereto, the Indenture of Trust, Loan Agreement, Lease Agreement, and Related Regulatory Agreement and Other Documents Relating To the Obligations; and Providing That the County Shall Not Be Pledging Its Faith and Credit To the Payment of the Obligations; Approving and Ratifying Action Previously Taken In Connection Therewith.
- Motion and second: Motion by Justin S Greene, second by Anna T Hamilton.
- Yea: Camilla Bustamante, Justin S Greene, Anna T Hamilton, Anna C Hansen, Hank Hughes.
- Final Resolution: Motion Carries.

**13. \*\*Public Hearings on Administrative Adjudicatory Matters - To Be Heard No Earlier than 5:00 P.M.**

A. Case #24-5180 Refinery 14 Beer and Wine Liquor License. Refinery 14, Applicant, Requests Approval of a Beer and Wine Liquor License. The Property is Located at 2849 NM 14 and is Zoned Traditional Community (TC) Within the Madrid Community District Overlay and Also Within the Rural Commercial Overlay (MCD O-RC), Within Section 25, Township 14 North, Range 7 East, (Commission District 3). (Growth Management Department/Maggie C. Valdez, Case Manager)

**Motion & Voting**

- Motion: Case #24-5180 Refinery 14 Beer and Wine Liquor License.
- Motion and second: Motion by Camilla Bustamante, second Anna C Hansen.
- Yea: Camilla Bustamante, Justin S Greene, Anna T Hamilton, Anna C Hansen, Hank Hughes.
- Final Resolution: Motion Carries.

B. Case #21-5142 Esencia Holdings LLC, Applicant, JenkinsGavin, Inc., Agent, Request Approval of Amendment to Final Order of the Esencia Conceptual Plan for a 710-Lot Residential Subdivision Consisting of 277 Acres More or Less. The Property is Located at the End of Camino Vista Grande and at the End of Vista Del Monte (South of the Intersection of Avenida del Sur and A Van Nu Po) Within the Community College District, Within Section 30, Township 16 North, Range 9 East (Commission District 5). (Growth Management Department/Kenneth Quintana, Case Manager) (Packet Material Added)

**Motion & Voting**

- Motion: Table.
- Motion and second: Motion by Anna C Hansen, second by Justin S Greene.
- Yea: Camilla Bustamante, Justin S Greene, Anna T Hamilton, Anna C Hansen, Hank Hughes.

- Final Resolution: Motion Carries.

#### **14. Informational Items / Reports**

- A. Community Development Department September 2024 Monthly Report.
- B. Community Services Department September 2024 Monthly Report.
- C. Finance Division August 2024 Monthly Report.
- D. Growth Management Department September 2024 Monthly Report.
- E. Public Safety Department September 2024 Monthly Report.
- F. Human Resources and Risk Management Division September 2024 Monthly Report.
- G. Public Works Department September 2024 Monthly Report.
- H. Quarterly Report on Restricted Housing at County Correctional Facilities Pursuant to Laws 2019, Chapter 194 (HB 364).

#### **15. Concluding Business**

- A. Announcements.
- B. Adjournment. (Action Items)

#### **Motion & Voting**

- Motion: Adjournment.
- Motion and second: Motion by Justin S Greene, second by Anna T Hamilton.
- Yea: Camilla Bustamante, Justin S Greene, Anna T Hamilton, Anna C Hansen, Hank Hughes.
- Final Resolution: Motion Carries.

**Meeting adjourned at 8:07 p.m.**