



**Board of County Commissioners of Santa Fe County**  
**Regular BCC Meeting Summary**  
**Tuesday, November 26, 2024**

**Commissioners Present**

Hank Hughes  
Camilla Bustamante  
Justin S Greene (virtual attendance)  
Anna C Hansen  
Anna T Hamilton

**1. Opening Business**

- A. Call to Order - 2:03 p.m.
- B. Roll Call.
- C. Pledge of Allegiance. (Chair Hank Hughes)
- D. State Pledge. (Chair Hank Hughes)
- E. O'ga P'ogeh Owingeh Land Acknowledgement. (Chair Hank Hughes)
- F. Moment of Reflection. (Community Development Department/Sarah Meadows)
- G. Approval of Agenda. (Action Item)

**Motion & Voting**

- Motion: Approval of Agenda as presented with Item 3A tabled.
- Motion and second: Motion by Anna T Hamilton, second by Anna C Hansen.
- Yea: Camilla Bustamante, Justin S Greene, Anna T Hamilton, Anna C Hansen, Hank Hughes.
- Final Resolution: Motion Carries.

H. Years of Service, Retirements, and New Hire Recognitions. (County Manager's Office/Gregory S. Shaffer)

I. Recognition of Employees for Awards, Accreditations, Recognitions, and Other Accomplishments. (County Manager's Office/Gregory S. Shaffer) (Item Added)

**2. Approval of Meeting Minutes (Action Item)**

A. Request Approval of the October 29, 2024, Board of County Commissioners Meeting Minutes.

**Motion & Voting**

- Motion: Approval of the October 29, 2024, Board of County Commissioners Meeting Minutes.
- Motion and second: Motion by Anna T Hamilton, second by Anna C Hansen.
- Yea: Camilla Bustamante, Justin S Greene, Anna T Hamilton, Anna C Hansen, Hank Hughes.
- Final Resolution: Motion Carries.

### **3. Consideration of Commissioner Proclamations, Resolutions, Recognitions, and/or Other Items (Action Items)**

A. Request Approval of a Letter from the Board of County Commissioners to U.S. President Joe Biden, U.S. Secretary of the Interior Deb Haaland, and U.S. Secretary of Agriculture Tom Vilsack Requesting National Monument Designation for the Caja del Rio. (Commissioner Anna Hansen and Commissioner Camilla Bustamante) (Caption Updated and Packet Material Added) **TABLED**

### **4. Board of Finance Meeting - The Board of County Commissioners Will Temporarily Recess and Convene as the Board of Finance**

A. Call to Order.

B. Roll Call.

C. Approval of Agenda. (Action Item)

#### **Motion & Voting**

- Motion: Approval of Agenda.
- Motion and second: Motion by Anna C Hansen, second by Anna T Hamilton.
- Yea: Camilla Bustamante, Justin S Greene, Anna T Hamilton, Anna C Hansen, Hank Hughes.
- Final Resolution: Motion Carries.

D. County Treasurer's 2024 Second Half Report. (County Treasurer Jennifer Manzanares)

E. Request Approval of County Treasurer's 6-Month Investment Strategy. (County Treasurer Jennifer Manzanares) (Action Item)

#### **Motion & Voting**

- Motion: Approval of County Treasurer's 6-Month Investment Strategy.
- Motion and second: Motion by Anna T Hamilton, second by Anna C Hansen.
- Yea: Camilla Bustamante, Justin S Greene, Anna T Hamilton, Anna C Hansen, Hank Hughes.
- Final Resolution: Motion Carries.

F. Adjournment (and Reconvene as the Board of County Commissioners). (Action Item)

#### **Motion & Voting**

- Motion: Adjourn as Board of Finance and Reconvene as the Board of County Commissioners.
- Motion and second: Motion by Anna T Hamilton, second by Camilla Bustamante.
- Yea: Camilla Bustamante, Justin S Greene, Anna T Hamilton, Anna C Hansen, Hank Hughes.
- Final Resolution: Motion Carries.

### **5. Consent Agenda (Action Items)**

#### **Motion & Voting**

- Motion: Approval of Consent Agenda excluding Item 5B.
- Motion and second: Motion by Anna C Hansen, second by Anna T Hamilton.
- Yea: Camilla Bustamante, Justin S Greene, Anna T Hamilton, Anna C Hansen, Hank Hughes.
- Final Resolution: Motion Carries.

A. Final Order for Case No. 21-5142. Esencia Holdings LLC, Applicant, and JenkinsGavin, Inc., Agent, Applied for Amendments of Conditions of Approval of the Esencia Conceptual Plan for a 710-Lot Residential Subdivision Consisting of 277 Acres, More or Less. The Property is Located at the End of Camino Vista Grande and at the End of Vista Del Monte (South of the Intersection of Avenida del Sur and A Van Nu Po) Within the Community College District, Within Section 30, Township 16 North, Range 9

East (Commission District 5). (Growth Management Department/Kenneth Quintana, Case Manager)  
(APPROVED 5-0)

B. Resolution No. 2024-155, A Resolution Determining Reasonable Notice for Calendar Year 2025 in Accordance with the New Mexico Open Meetings Act, Applicable to All Meetings of the Board of County Commissioners and to the Meetings of County Boards and Committees Created and Appointed by the BCC; Establishing Permissible Meeting Locations and a Webcast and Broadcast Policy; and Requiring Meeting Agendas. (County Attorney's Office/Jeff Young)

#### Motion & Voting

- Motion: Approval of Resolution No. 2024-155, A Resolution Determining Reasonable Notice for Calendar Year 2025 in Accordance with the New Mexico Open Meetings Act, Applicable to All Meetings of the Board of County Commissioners and to the Meetings of County Boards and Committees Created and Appointed by the BCC; Establishing Permissible Meeting Locations and a Webcast and Broadcast Policy; and Requiring Meeting Agendas.
- Motion and second: Motion by Anna T Hamilton, second by Anna C Hansen.
- Yea: Camilla Bustamante, Justin S Greene, Anna T Hamilton, Anna C Hansen, Hank Hughes.
- Final Resolution: Motion Carries.

C. Resolution No. 2024-152, A Resolution Authorizing Holidays, Closings of County Offices, and the 2025 Santa Fe County Employee Calendar and Repealing Resolution No. 2024-149. (Human Resources and Risk Management Division/Valerie Aghaei Park)

D. Resolution No. 2024-153, A Resolution Requesting a Budget Increase to the General Fund (101) in the Amount of \$18,040. (Finance Division/Yvonne S. Herrera and Growth Management Department/Adeline Murthy)

E. Resolution No. 2024-154, A Resolution to Grant the County Manager Authority to Execute a Lease on Behalf of Santa Fe County With the United States Postal Service (USPS) to Provide a Potential Location for a Post Office for the Residents of Chimayo and Surrounding Area. (County Manager's Office/Leandro Cordova) (Item Added)

## **6. Appointments and Reappointments (Action Items)**

A. None.

## **7. Miscellaneous Action Items**

A. Resolution No. 2024-\_\_\_, A Resolution Repealing and Replacing Resolution No. 2013-60, and Establishing a Records Retention Schedule Tailored to the Records of Santa Fe County. (County Attorney's Office/Naomi Solomon)

#### Motion & Voting

- Motion: Table Item 7A until December 9, 2024, BCC meeting.
- Motion and second: Motion by Anna T Hamilton, second by Anna C Hansen.
- Yea: Camilla Bustamante, Justin S Greene, Anna T Hamilton, Anna C Hansen, Hank Hughes.
- Final Resolution: Motion Carries.

B. Resolution No. 2024-156, A Resolution Establishing Rules of Procedure for Clean and Lien Ordinance Enforcement Hearings Pursuant to Santa Fe County Ordinance No. 2023-04. (County Attorney's Office/Peter Valencia)

#### Motion & Voting

- Motion: Approval of Resolution No. 2024-156, A Resolution Establishing Rules of Procedure for Clean and Lien Ordinance Enforcement Hearings Pursuant to Santa Fe County Ordinance No. 2023-04.
- Motion and second: Motion by Anna C Hansen, second by Camilla Bustamante.
- Yea: Camilla Bustamante, Justin S Greene, Anna T Hamilton, Anna C Hansen, Hank Hughes.
- Final Resolution: Motion Carries.

C. Resolution No. 2024-157, A Resolution Approving Proposed Loan Agreement, Restrictive Real Estate Covenants Agreement, and Mortgage and Security Agreement Between Santa Fe County and Cresta Ridge Apartments LLP to Support the Construction of a 240-Unit Multifamily, Affordable Housing Project Located Within Santa Fe County, Called “Cresta Ridge Apartments” and Authorizing the Chair, the Vice-Chair, the County Manager, or the County Manager’s Designee, or Any One of Them, to Execute All Necessary Loan Documents to Effect this Loan and Regulatory Requirements, as Approved by County Attorney. (Community Development Department/Paul Olafson)

Motion & Voting

- Motion: Approval of Resolution No. 2024-157, A Resolution Approving Proposed Loan Agreement, Restrictive Real Estate Covenants Agreement, and Mortgage and Security Agreement Between Santa Fe County and Cresta Ridge Apartments LLP to Support the Construction of a 240-Unit Multifamily, Affordable Housing Project Located Within Santa Fe County, Called “Cresta Ridge Apartments” and Authorizing the Chair, the Vice-Chair, the County Manager, or the County Manager’s Designee, or Any One of Them, to Execute All Necessary Loan Documents to Effect this Loan and Regulatory Requirements, as Approved by County Attorney.
- Motion and second: Motion by Anna C Hansen, second by Camilla Bustamante.
- Yea: Camilla Bustamante, Justin S Greene, Anna T Hamilton, Anna C Hansen, Hank Hughes.
- Final Resolution: Motion Carries.

D. Resolution No. 2024-158, A Resolution to Lease Land to Nueva Acequia 4, LLLP for An Affordable Multifamily Rental Housing Development. (Community Development Department/Paul Olafson)

Motion & Voting

- Motion: Approval of Resolution No. 2024-158, A Resolution to Lease Land to Nueva Acequia 4, LLLP for An Affordable Multifamily Rental Housing Development.
- Motion and second: Motion by Anna T Hamilton, second by Camilla Bustamante.
- Yea: Camilla Bustamante, Justin S Greene, Anna T Hamilton, Anna C Hansen, Hank Hughes.
- Final Resolution: Motion Carries.

E. Resolution No. 2024-159, A Resolution to Lease Land to Nueva Acequia 9, LLLP for An Affordable Multifamily Rental Housing Development. (Community Development Department/Paul Olafson)

Motion & Voting

- Motion: Approval of Resolution No. 2024-159, A Resolution to Lease Land to Nueva Acequia 9, LLLP for An Affordable Multifamily Rental Housing Development.
- Motion and second: Motion by Anna T Hamilton, second by Camilla Bustamante.
- Yea: Camilla Bustamante, Justin S Greene, Anna T Hamilton, Anna C Hansen, Hank Hughes.
- Final Resolution: Motion Carries.

F. Request Approval of Santa Fe County Tourism Event, Facilities, and Attractions (TEFA) Grant Awards. (Community Development Department/Paul Olafson)

#### Motion & Voting

- Motion: Approval of Santa Fe County Tourism Event, Facilities, and Attractions (TEFA) Grant Awards.
- Motion and second: Motion by Anna C Hansen, second by Anna T Hamilton.
- Yea: Justin S Greene, Anna T Hamilton, Anna C Hansen, Hank Hughes.
- Excused: Camilla Bustamante.
- Final Resolution: Motion Carries.

G. Request (1) Approval of Memorandum of Agreement No. 2025-0141-CDD/BT with Santa Fe Community College in the Amount of \$1,000,000, Inclusive of NM GRT, to Assist with the Funding for the Design and Construction of a Full-Service Film Backlot Facility, and (2) Delegation of Signature Authority to the County Manager to Sign the Purchase Order(s). (Community Development Department/Juan Torres and Purchasing Division/Bill Taylor)

#### Motion & Voting

- Motion: (1) Approval of Memorandum of Agreement No. 2025-0141-CDD/BT with Santa Fe Community College in the Amount of \$1,000,000, Inclusive of NM GRT, to Assist with the Funding for the Design and Construction of a Full-Service Film Backlot Facility, and (2) Delegation of Signature Authority to the County Manager to Sign the Purchase Order(s).
- Motion and second: Motion by Hank Hughes, second by Camilla Bustamante.
- Yea: Camilla Bustamante, Justin S Greene, Anna T Hamilton, Anna C Hansen, Hank Hughes.
- Final Resolution: Motion Carries.

H. Resolution No. 2024-160, A Resolution Identifying Santa Fe County's 2025 Legislative Capital Outlay Priorities. (County Manager's Office/Leandro Cordova and Hvtce Miller) (Caption Added and Packet Material Added)

#### Motion & Voting

- Motion: Approval of Resolution No. 2024-160, A Resolution Identifying Santa Fe County's 2025 Legislative Capital Outlay Priorities as Amended.
- Motion and second: Motion by Anna C Hansen, second by Anna T Hamilton.
- Yea: Camilla Bustamante, Justin S Greene, Anna T Hamilton, Anna C Hansen, Hank Hughes.
- Final Resolution: Motion Carries.

I. Resolution No. 2024-161, A Resolution Identifying Santa Fe County 2025 Legislative Priorities Related to Public Health and Social Services. (Community Services Department/Anne Ryan) (Item Added)

#### Motion & Voting

- Motion: Approval of Resolution No. 2024-161, A Resolution Identifying Santa Fe County 2025 Legislative Priorities Related to Public Health and Social Services.
- Motion and second: Motion by Anna T Hamilton, second by Camilla Bustamante.
- Yea: Camilla Bustamante, Justin S Greene, Anna T Hamilton, Anna C Hansen, Hank Hughes.
- Final Resolution: Motion Carries.

J. Resolution No. 2024 -162, A Resolution Identifying Santa Fe County 2025 Legislative Priorities for Affordable Housing. (Community Development Department/Denise Benavidez) (Item Added)

#### Motion & Voting

- Motion: Approval of Resolution No. 2024 -162, A Resolution Identifying Santa Fe County 2025 Legislative Priorities for Affordable Housing.
- Motion and second: Motion by Hank Hughes, second by Anna T Hamilton.

- Yea: Camilla Bustamante, Justin S Greene, Anna T Hamilton, Anna C Hansen, Hank Hughes.
- Final Resolution: Motion Carries.

K. Resolution No. 2024-163, A Resolution Establishing Santa Fe County 2025 State Legislative Priorities for Environmental Sustainability and Climate Action. (Community Development Department/Jacqueline Beam) (Item Added)

Motion & Voting

- Motion: Approval of Resolution No. 2024-163, A Resolution Establishing Santa Fe County 2025 State Legislative Priorities for Environmental Sustainability and Climate Action as Amended.
- Motion and second: Motion by Anna C Hansen, second by Justin S Greene.
- Yea: Camilla Bustamante, Justin S Greene, Anna T Hamilton, Anna C Hansen, Hank Hughes.
- Final Resolution: Motion Carries.

L. Resolution No. 2024 164, A Resolution Identifying Santa Fe County 2025 Legislative Priorities for Community Development. (Community Development Department/Paul Olafson) (Item Added)

Motion & Voting

- Motion: Approval of Resolution No. 2024 164, A Resolution Identifying Santa Fe County 2025 Legislative Priorities for Community Development as Amended.
- Motion and second: Motion by Anna C Hansen, second by Anna T Hamilton.
- Yea: Camilla Bustamante, Justin S Greene, Anna T Hamilton, Anna C Hansen, Hank Hughes.
- Final Resolution: Motion Carries.

M. Resolution No. 2024-165, A Resolution Identifying General Santa Fe County 2025 Legislative Priorities. (County Manager's Office/Hvtce Miller) (Item Added)

Motion & Voting

- Motion: Approval of Resolution No. 2024-165, A Resolution Identifying General Santa Fe County 2025 Legislative Priorities.
- Motion and second: Motion by Anna C Hansen, second by Anna T Hamilton.
- Yea: Camilla Bustamante, Anna T Hamilton, Anna C Hansen, Hank Hughes.
- Excused: Justin S Greene.
- Final Resolution: Motion Carries.

N. Resolution No. 2024-166, A Resolution Supporting the New Mexico Counties 2025 Legislative Priorities. (County Clerk's Office/Katharine E. Clark) (Item Added)

Motion & Voting

- Motion: Approval of Resolution No. 2024-166, A Resolution Supporting the New Mexico Counties 2025 Legislative Priorities.
- Motion and second: Motion by Anna T Hamilton, second by Camilla Bustamante.
- Yea: Camilla Bustamante, Anna T Hamilton, Anna C Hansen, Hank Hughes.
- Excused: Justin S Greene.
- Final Resolution: Motion Carries.

## **8. Presentations**

A. Presentation Concerning Santa Fe County Adult Detention Facility Technology Advancements: Enhancing Security, Efficiency, and Rehabilitation. (Public Safety Department/Derek Williams and IT Division/Daniel P. Sanchez and Jaison Dixon)

**9. Matters of Public Concern - To Be Heard at 3:45 p.m. (Subject to Three (3) Minutes or Other Time Limit Imposed by the Chair; Pre-Register at [www.santafecountynm.gov/comment](http://www.santafecountynm.gov/comment))**

**10. Matters from the County Manager**

A. Miscellaneous Updates.

**11. Matters from the County Commissioners and Other Elected Officials (Action/Non-Action Items)**

A. Commissioner Issues and Comments, Including but not Limited to Constituent Concerns, Recognitions, and Requests for Updates or Future Presentations. (Non-Action Items)

B. Other Elected Officials Issues and Comments, Including but not Limited to Constituent Concerns, Recognitions, and Requests for Updates or Future Presentations. (Non-Action Items)

**12. Matters from the County Attorney**

A. \*Executive Session. Limited Personnel Matters, as Allowed by Section 10-15-1(H)(2) NMSA 1978; Board Deliberations in Administrative Adjudicatory Proceedings, Including Those on the Agenda Tonight for Public Hearing, as Allowed by Section 10-15-1(H)(3) NMSA 1978; Discussion of Bargaining Strategy Preliminary to Collective Bargaining Negotiations Between the Board of County Commissioners and Collective Bargaining Units, as Allowed by Section 10-15-1(H)(5); Discussion of Contents of Competitive Sealed Proposals Pursuant to the Procurement Code During Contract Negotiations as Allowed by Section 10-15-1(H)(6); Threatened or Pending Litigation in which Santa Fe County is or May Become a Participant, as Allowed by Section 10-15-1 (H)(7) NMSA 1978; and, Discussion of the Purchase, Acquisition or Disposal of Real Property or Water Rights, as Allowed by Section 10-15-1(H)(8) NMSA 1978, including: (1) Acquisition of Real Property Interests for the Pojoaque Basin Regional Water System.

B. Resolution No. 2024-\_\_\_, A Resolution Authorizing the County Attorney to Initiate and Prosecute Condemnation Proceedings to Acquire Specified Real Property Interests for the Pojoaque Basin Regional Water System. (Public Works Department/Scott Kaseman) (Action Item)

**Motion & Voting**

- Motion: Table Items 12A and 12B.
- Motion and second: Motion by Anna T Hamilton, second by Camilla Bustamante.
- Yea: Camilla Bustamante, Anna T Hamilton, Anna C Hansen, Hank Hughes.
- Excused: Justin S Greene.
- Final Resolution: Motion Carries.

**13. Informational Items / Reports**

A. Community Development Department October 2024 Monthly Report.

B. Community Services Department October 2024 Monthly Report.

C. Finance Division September 2024 Monthly Report.

D. Growth Management Department October 2024 Monthly Report.

E. Human Resources and Risk Management Division October 2024 Monthly Report.

F. Public Safety Department October 2024 Monthly Report.

G. Public Works Department October 2024 Monthly Report.

#### **14. Concluding Business**

A. Announcements.

B. Adjournment. (Action Items)

##### Motion & Voting

- Motion: Adjournment.
- Motion and second: Motion by Anna T Hamilton, second by Justin S Greene.
- Yea: Camilla Bustamante, Anna T Hamilton, Anna C Hansen, Hank Hughes.
- Excused: Justin S Greene.
- Final Resolution: Motion Carries.

**Meeting adjourned at 6 p.m.**