

**SOLID WASTE MANAGEMENT AGENCY  
JOINT POWERS BOARD MEETING  
Legal Conference Room  
Santa Fe County Courthouse  
January 16, 2014**

**I. CALL TO ORDER**

A meeting of the City and County of Santa Fe Solid Waste Management Agency Joint Powers Board (SWMA) was called to order by Councilor Peter N. Ives, Chair, on Thursday, January 16, 2014, at approximately 12:00 noon, in the Legal Conference Room Santa Fe County Courthouse, 102 Grant Avenue, Santa Fe, New Mexico.

**II. ROLL CALL**

**MEMBERS PRESENT:**

Councilor Peter N. Ives, Chair  
Commissioner Miguel Chavez, Vice-Chair  
Commissioner Robert Anaya  
Councilor Bill Dimas  
Councilor Christopher M. Rivera

**MEMBERS EXCUSED:**

Commissioner Kathy Holian

**STAFF PRESENT:**

Randall Kippenbrock, Executive Director – SWMA  
Angelica Salazar, SWMA  
Justin Miller, Legal Counsel  
Melessia Helberg, Stenographer

There was a quorum of the membership in attendance.

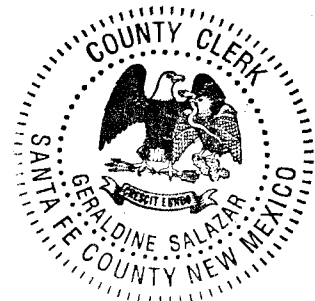
COUNTY OF SANTA FE )  
STATE OF NEW MEXICO ) ss

SOLID WASTE MINUTES  
PAGES: 17

I Hereby Certify That This Instrument Was Filed for  
Record On The 21ST Day Of March, 2014 at 02:19:41 PM  
And Was Duly Recorded as Instrument # 1732622  
Of The Records Of Santa Fe County

Witness My Hand And Seal Of Office

Deputy *Marcella Salazar* Geraldine Salazar  
County Clerk, Santa Fe, NM



### III. APPROVAL OF THE AGENDA

Mr. Kippenbrock said Item VI(G) is for information only, and no action is requested.

**MOTION:** Councilor Dimas moved, seconded by Commissioner Chavez, to approve the Agenda as amended.

**VOTE:** The motion was approved on a voice vote, with Councilor Dimas, Councilor Rivera and Commissioner Chavez voting in favor of the motion, no one voting against and Commissioner Anaya absent for the vote.

### IV. APPROVAL OF THE MINUTES FOR REGULAR MEETING – NOVEMBER 21, 2013

**MOTION:** Councilor Rivera moved, seconded by Councilor Dimas, to approve the minutes of the regular meeting of November 21, 2013, as presented.

**VOTE:** The motion was approved on a voice vote, with Councilor Dimas, Councilor Rivera and Commissioner Chavez voting in favor of the motion, no one voting against and Commissioner Anaya absent for the vote.

### V. MATTERS FROM THE PUBLIC

*Commissioner Anaya arrived at the meeting*

Joe Eiger, SERA, Eldorado, said he would like to express appreciation to Cindy Padilla, who is retiring at the end of the month. He said he hopes the new Mayor will appoint someone equally devoted, and he hopes her replacement shares her passion.

Mr. Eiger continued, saying he hopes the implementation of the bag ban will not be delayed or weakened. He said most of the affected businesses have made their preparations and it would be a disservice to everyone to change the Ordinance at the last minute.

**VI. MATTERS FROM THE EXECUTIVE DIRECTOR**

- (A) REQUEST FOR APPROVAL OF PROFESSIONAL SERVICES AGREEMENT WITH SCS ENGINEERS OF ALBUQUERQUE, NM, FOR ENGINEERING, OPERATION AND MAINTENANCE SERVICES FOR THE CAJA DEL RIO LANDFILL GAS COLLECTION SYSTEM IN THE AMOUNT OF \$126,700.00 (RFP No. 14/17/P).**
- (1) APPROVAL OF BUDGET INCREASE FROM 5503.100700 (LANDFILL GAS COLLECTION RESERVE) TO 52501.510300 (PROFESSIONAL SERVICES) IN THE AMOUNT OF \$126,700.00.**

Randall Kippenbrock, Executive Director, presented information regarding this matter from his Memorandum of January 9, 2014, with attachments, to the SFSWMA Joint Powers Board, which is incorporated herewith to these minutes as Exhibit "1." Please see Exhibit "1" for specifics of this presentation.

**MOTION:** Councilor Dimas moved, seconded by Councilor Rivera, to approve Item VI(A), request for approval of Professional Services Agreement with SCS Engineers, Albuquerque, NM, for engineering, operation and maintenance services for the Caja del Rio Landfill Gas Collection System in the amount of \$125,700, as requested by staff.

**DISCUSSION:** Chair Ives noted the FIR totals \$126,700, which he appreciates. He asked Ms. Salazar what she did differently to be able to do that, recalling the issue he brought up at the last meeting where there was a \$30,000 transfer, which totaled \$90,000.

Angelica Salazar said she spoke with Cal Probasco, City Budget Office Finance, about this, and he said she could do it this way.

**VOTE:** The motion was approved unanimously on a voice vote.

**MOTION:** Councilor Dimas moved, seconded by Commissioner Chavez, to approve Item VI(A)(1), the budget increase from 5503.100700 (Landfill Gas Collection Reserve) to 52501.510300 (Professional Services) in the amount of \$126,700, as presented by staff.

**VOTE:** The motion was approved unanimously on a voice vote.

**(B) REQUEST FOR APPROVAL TO AWARD BID NO. 14/20/B – PRICE AGREEMENT FOR INDEFINITE QUALITY OF SCRAP TIRE HAULING AND RECYCLING TO STATE RUBBER & ENVIRONMENTAL SOLUTIONS, DENVER CITY, TEXAS.**

Randall Kippenbrock, Executive Director, presented information regarding this matter from his Memorandum dated January 12, 2014, with attachments, to the SFSWMA Joint Powers Board, which is incorporated herewith to these minutes as Exhibit "2." Please see Exhibit "2" for specifics of this presentation.

Commissioner Chavez said there are two areas in his District where people have deposited tires, and the piles go back a way. He said the property owners are having difficulty and staff is working with one family to allow them to remove tires from an arroyo. He said the family is having a hard time financially and they are willing to do this. He asked if there is a tipping fee to remove tires.

Mr. Kippenbrock said, under normal conditions it is \$2 for automobile tires and \$6 for truck tires.

Commissioner Chavez said these tires are different sizes and asked if they have to sort them.

Mr. Kippenbrock said no, they can do them by weight as well at \$160 per ton. He said they can apply for the free disposal with the City and County, and if they can demonstrate hardship, they can qualify for free disposal that way.

Commissioner Chavez said he would like to work with staff to help to find a solution to clean up the area and help the individual to become income qualified to establish a hardship. He said this is encouraging information for him.

Commissioner Anaya said that's a good point, and asked the tipping fee to the City and County.

Mr. Kippenbrock said it is the same as what he just quoted.

Commissioner Anaya said this needs to be discussed further, because this is a prevalent practice around the City and the County. He said perhaps we could have a day twice a year for people to dispose of tires at no charge. He said by land mass, he represents 51% of the County, and there are a lot of areas where people are doing those kinds of things.

Mr. Kippenbrock said it could coincide with the Spring and Fall cleanup. They could call it amnesty days, as we have done in the past, and accept tires for free on those particular weekends in April and September.

Commissioner Chavez said that is a good, long term proposal to try to get a handle on this issue in a comprehensive way. He said however, the people with whom he is working, have a violation and are working right now, under press to get this done. He would like to see some accommodations made for these kinds of situations.

Commissioner Anaya said he agrees.

Chair Ives asked the timing of the conversion of the cement plant in Tijeras.

Mr. Kippenbrock said they anticipate sometime this year, once they receive final approval from the Air Quality Bureau. He understands they have a plant in Pueblo, Colorado, which will be on line in December. Once that is finished, they will do the \$9 million conversion of its plant in Albuquerque.

Chair Ives asked, during amnesty days, if it would be possible to store that material at the landfill until the Tijeras plant is on line.

Mr. Kippenbrock said the rule of thumb is one tire per person per year, and this plant indicates it needs 1.4 million tires, noting the New Mexico population would generate 2 million tires per year.

Commissioner Anaya said they met with the Association of Counties twice, so they are definitely serious and moving in that direction.

**MOTION:** Councilor Dimas moved, seconded by Commissioner Chavez, to approve Item VI(B), request for approval to award Bid No. 14/20/B – price agreement for indefinite quantity of scrap tire hauling and recycling to State Rubber & Environmental Solutions, Denver City, Texas, as presented by staff.

**VOTE:** The motion was approved unanimously on a voice vote.

**(C) REQUEST FOR APPROVAL OF AMENDMENT NO. 3 TO EXTEND THE TERM AND INCREASE THE PROFESSIONAL SERVICES AGREEMENT WITH LONG, KOMER & ASSOCIATES, P.A., OF SANTA FE, NM, FOR LEGAL SERVICES IN THE AMOUNT OF \$20,000. (RFP NO. 11/06/P)**

Randall Kippenbrock, Executive Director, presented information regarding this matter from his Memorandum dated January 13, 2014, with attachments, to the SFSWMA Joint Powers Board, which is incorporated herewith to these minutes as Exhibit "3. Please see Exhibit "3" for specifics of this presentation.

**MOTION:** Commissioner Anaya moved, seconded by Councilor Dimas, to approve Item VI(C), request for approval of Amendment No. 3 to extend the term and increase the Professional Services Agreement with Long, Komer & Associates, P.A., of Santa Fe, NM, for legal services in the amount of \$20,000, as presented by staff.

**VOTE:** The motion was approved unanimously on a voice vote.

**(D) REQUEST FOR APPROVAL OF AMENDMENT NO. 3 TO EXTEND THE TERM AND REALLOCATE THE TASKS IN THE PROFESSIONAL SERVICES AGREEMENT WITH CDM SMITH, INC., OF ALBUQUERQUE, NM, FOR ENGINEERING DESIGN AND PERMITTING SERVICES FOR PERMIT RENEWAL, PERMIT MODIFICATION, LANDFILL VERTICAL AND LATERAL EXPANSION, AND CELL 5B/6B DESIGN FOR THE CAJA DEL RIO LANDFILL (RFP NO. 12/06/P)**

Randall Kippenbrock, Executive Director, presented information regarding this matter from his Memorandum dated January 13, 2014, with attachments, to the SFSWMA Joint Powers Board, which is incorporated herewith to these minutes as Exhibit "4." Please see Exhibit "4" for specifics of this presentation

Responding to the Chair, Mr. Kippenbrock said, "The first feedback from the Solid Waste Bureau will be 120 days from November 7. Then the Agency, along with consultant, will have 120 days to respond to any of the comments they have. NMED then would have another 90 days to submit a second round of comments, then we have 90 days thereafter. Once that is complete, then there is possibly another 6 months of public hearings etcetera."

**MOTION:** Councilor Rivera moved, seconded by Councilor Dimas, to approve Item VI(D), request for approval of Amendment No. 3 to extend the term and reallocate the tasks in the Professional Services Agreement with CDM Smith, Inc., of Albuquerque, NM, for engineering design and permitting services for permit renewal, permit modification, landfill vertical and lateral expansion, and Cell 5B/6B design for the Caja del Rio Landfill (RFP No. 12/06/P), as presented by staff.

**VOTE:** The motion was approved unanimously on a voice vote.

**(E) REQUEST FOR APPROVAL OF AMENDMENT NO. 4 TO EXTEND THE TERM AND INCREASE THE PROFESSIONAL SERVICES AGREEMENT WITH PLANIT COMPUTER OF ALBUQUERQUE, NM, FOR COMPUTER SUPPORT SERVICES FOR THE CAJA DEL RIO LANDFILL AND BUCKMAN ROAD RECYCLING AND TRANSFER STATION IN THE AMOUNT OF \$30,000 (RFP NO. 12/13/P).**

Randall Kippenbrock, Executive Director, presented information regarding this matter from his Memorandum dated January 13, 2014, with attachments, to the SFSWMA Joint Powers Board, is incorporated herewith to these minutes as Exhibit "5." Please see Exhibit "5" for specifics of this presentation.

**MOTION:** Councilor Dimas moved, seconded by Commissioner Chavez, to approve Item VI(E), request for approval of Amendment No. 4 to extend the term and increase the Professional Services Agreement with Planit Computer of Albuquerque, NM, for computer support services for the Caja del Rio Landfill and Buckman Road Recycling and Transfer Station in the amount of \$30,000 (RFP No. 12/13/P), as presented by staff.

**VOTE:** The motion was approved unanimously on a voice vote.

**(F) REQUEST FOR APPROVAL TO WAIVE THE RECYCLING FEE FOR THE CITY OF SANTA FE AND SANTA FE COUNTY FOR GREEN WASTE GENERATED AND COLLECTED DURING CALENDAR YEARS 2014, 2015 AND 2016, WHICH MERIT SPECIAL CONSIDERATION THROUGH CONTRACTUAL AGREEMENT UNDER THE 2012 FEE ORDINANCE.**

Randall Kippenbrock, Executive Director, presented information regarding this matter from his Memorandum dated January 14, 2014, with attachments, to the SFSWMA Joint Powers Board, is incorporated herewith to these minutes as Exhibit "6." Please see Exhibit "6" for specifics of this presentation.

Commissioner Anaya said he would like to follow that same vein, saying they need to get a grip on the land in the interface areas throughout the County, noting Commissioner Chavez has several areas like that.

**MOTION:** Commissioner Anaya moved, seconded by Commissioner Chavez, to approve Item VI(F), request for approval to waive the recycling fee for the City of Santa Fe and Santa Fe County for green waste generated and collected during calendar years 2014, 2015 and 2016, which merit special consideration through contractual agreement under the 2012 Fee Ordinance, as presented by staff, "with an amendment for the same term and time frame year-round."

**DISCUSSION:** Commissioner Chavez asked if this would include City dwellers as well. He said the County doesn't have a curbside pickup.

Mr. Kippenbrock said, "I understood we were going to work closely with the City and the County themselves so we can track the materials."

Commissioner Chavez said there is a difference between green yard waste and what Commissioner Anaya is talking about, but "I was hoping we would group the two together in some fashion."

Commissioner Anaya asked Mr. Kippenbrock if he has a suggestion which would accommodate the Commission.

Mr. Kippenbrock said, "Let's evaluate the first year of the program where we work directly with the City and County to transport the material and see where we are. Just to give you an example, historically we collect about 6,500 tons per year. And if everybody is from the City or County is part of this program, then the entire program would have to be free. With this we are looking at not quite 50% of the 6,500 tons that will be coming in through this program right here, but it would be transported through City or through the County. And you guys can utilize your convenience centers that you have at Jacona, or Eldorado or [inaudible]."

Commissioner Chavez said that could work. He said, "I know there are landscapers, and I think some of them are mulching most of their green waste. For the individual homeowners, it's been their own landscaping. They have one option, I guess they could put it in their trash bin with the other stuff or take it to the transfer station, if they're close by, or to BuRRT if that's close by. What would be the cost."

Mr. Kippenbrock said it would be \$20 per ton *pro rata*.

Ms. Padilla said then this event to waive the tipping fees for green waste is during only the Firewise weekends.

Commissioner Anaya said, "My motion would encompass the recommendations to go year round."

Commissioner Chavez said, "And I'm trying to include this other smaller component. And we've gotten away a little bit from the subject, and Randall is saying maybe we should monitor for the first year and then try to expand. I agree with that, but I just wanted to have this discussion, because these are some of the things we're dealing with on a daily basis, and I wanted to use this opportunity to bring them forward and see where they fit in."



Commissioner Anaya said it is a matter of us accepting the green waste, and perhaps that's a discussion we can have internally.

Commission Chavez said this would be more affordable, although he believes most people won't spend \$20 and will "put it in the garbage bin and be done with that."

Chair Ives asked how we distinguish between the various categories of green waste.

Commission Chavez said there is an impact on the waste stream into the landfill.

Chair Ives talked about his personal experience 7-8 years ago during a fire. Fortunately, there were several trees behind his house which the beetles took, which prevented the fire from coming to the house. He said it is hard to draw a fine line between where landscaping ends and fire safety begins.

Commissioner Chavez said he agrees, and said this has to be a higher priority. He wanted to take this opportunity to talk about this, noting it has to be comprehensive. He said, "At the end of the day, green waste is green waste, and it doesn't matter where it's coming from and why. It's going to happen, and if we want to reduce the green waste to the landfill, then we need to start working on all forms."

Responding to the Chair, Ms. Padilla said it is hard to say in terms of volume, because it is mixed with what they're collecting residentially for the most part. She said she knows there has been interest from Councilors on doing a green waste collection, either drop off, or collection curbside. She asked if fees would be waived only for the Firewise in April, May, June, or if it would be all green waste taken to the facility. She has had requests from people, especially on Upper Canon and Alameda, calling for a large item pickup. She said they will send a large truck and clear out 2-3 truck loads. She wants clarification if it is for everything in the City, and if so, the City and County could encourage more of the clearing and green waste disposal.

Councilor Rivera said he presumes both the Firewise Program and the City and County bring in clean green waste.

Officer Porfirio Chavarria, Santa Fe Fire Department, said yes. He said the green waste they have been bringing in is completely under the department's control, where they are picking up green waste and they're monitoring what comes in. He said he is working with the communities to ensure they bring in only fresh cut green waste to reduce their fire risk. He said they have done pickups in the past where they had to separate boards with nails, and fruit trees along with that. He said their goal and this mission is for the Firewise Program.

Councilor Rivera said he is okay with the Firewise and opening it year-round, but he is concerned about landscaping by individual homeowners and not giving clean green waste that Firewise would. He asked what happens if comes with trash and boards, etc.

Ms. Padilla said we need to do messaging that it is for clean green waste only. She said if they pick it up at the curb and it's mixed with trash, it would be considered contaminated trash. She doesn't think they want to consider separating it.

Councilor Rivera asked how difficult this would be on an annual basis – to have to sort through the individual homeowner waste.

Ms. Padilla said she really doesn't know.

Councilor Rivera said it would be extremely difficult to open it up to every homeowner and landowner. However, he agrees we should try to find a way to get it done. He believes for a year it should be isolated to Firewise, and see how that goes.

Commissioner Chavez wants to have discussion about what we do in the meantime. He said during that year, a lot will be going into the arroyos including tires.

Commissioner Chavez said the only other option for green waste is to mix it with other trash and it gets picked up, since we don't have a curbside green waste program. Or they can take it to the landfill and pay the \$20 tipping fee or they can take it and dump it in the arroyo.

Chair Ives suggested we might want to move this forward as Firewise for a longer period of time and then ask staff to look at a possible green waste pickup program, which would have to be coupled with an education program – clean green waste versus other types of waste.

Councilor Chavez asked if construction waste can go with green waste.

Ms. Padilla said no, that is totally separate and quite different waste.

Olivar Martinez said he wants to look at the County's perspective. He said, "We handle about 1,400 tons of green waste at the transfer stations, all of them combined, so our greatest cost, obviously is transportation and it costs us quite a big of money. Also, under the permit program, if someone comes in with a large load of green waste, you're talking about handling 1,400 pounds, or 7 yards of green waste for \$3. If you have a fire problem around your house, you can bring a lot of green waste in any day for \$3 to the Transfer Station. Randall is on track to try it for a while to see how it works. If needs to be expanded, I think it would be a good idea. I think it's feasible right now for the consumers in the County at \$3 per load. That's pretty cheap to handle 1,400 pounds of

green waste. At the end of the day, without tipping fees it probably costs us \$250 for 8 tons, so that's what it costs."

Councilor Rivera asked if most of that is clean green waste.

Mr. Martinez said, "Yes, and if it's not, it goes to Caja."

Councilor Dimas said he agrees with the Chair's suggestion, and believes that's the best way to go.

Chair Ives said the County may have some of that addressed in terms of the cost, and taking it to the transfer stations. *[The Chair's remarks here are inaudible]*

Ms. Padilla said last year, for Firewise, Commissioner Holian suggested a weekend or two for green waste pickup, and the amnesty could be part of that.

Chair Ives said that is part of the discussion in looking for a way to promote it across the City. He said people are outside doing landscaping in the Spring and in the Fall. He said perhaps we could have a couple of weekends during that time.

Ms. Padilla said the Spring cleanup is the last Saturday in April, so perhaps we could tie it to that weekend, and can bring that request forward.

Officer Chavarria said the City is also doing Wildfire Awareness Week the week of March 31<sup>st</sup>, so we could designate March 31 through April 5, and then May 3<sup>rd</sup> is National Firewise Day. He said these are good dates for some kind of event in terms of green waste.

Councilor Chavez commented that part of the message we need to send in educating the public is that the service is available whether or not they have access to a transfer station or to BuRRT. He said that might send more people to the transfer stations, noting the distance could dictate where they could go.

Responding to Councilor Rivera, Officer Chavarria said previously it has been a part of Santa Fe Beautiful.

Ms. Padilla said that is correct, and it wouldn't be part of Firewise, it would just be part of the cleanup done that weekend by Santa Fe Beautiful, noting Santa Fe Beautiful has requested that the tipping fees be waived for the cleanup because they collect quite a bit. She said we can ask that clean green waste be a part of that program.

Chair Ives said then direction to staff is to focus on Firewise green waste disposal and bring

recommendations back to the next meeting.

Councilor Rivera clarified that the motion is to open it to Firewise year-round, and the Chair said this is correct.

Officer Porfirio commented this is a good investment as compared to what will happen if there is a catastrophic fire anywhere in the wildland urban interface.

**VOTE:** The motion was approved unanimously on a voice vote.

**(G) REQUEST FOR APPROVAL OF SOLE SOURCE VENDORS:**

- (1) ANDELA PRODUCTS, LTD., RICHFIELD SPRINGS, NY, FOR THE GLASS PULVERIZER (MODEL GPT-1) AT THE BUCKMAN ROAD RECYCLING AND TRANSFER STATION (BuRRT)**
- (2) CP MANUFACTURING, INC., SAN DIEGO, CA, FOR THE MATERIALS RECOVERY FACILITY (RECYCLING SORTING EQUIPMENT AND CONVEYOR SYSTEM) AT THE BuRRT FACILITY.**
- (3) SMORACY, LLC (BANDIT INDUSTRIES), REMUS, MI, FOR THE BEAST HORIZONTAL WOOD GRINDER (MODEL 3680) AT THE BuRRT FACILITY.**
- (4) VAN DYK BALER CORP., STAMFORD, CT, FOR THE BOLLENGRAF HBC 80 BALER AT THE BuRRT FACILITY.**

**THIS ITEM IS FOR DISCUSSION ONLY**

Randall Kippenbrock, Executive Director, presented information regarding this matter from his Memorandum dated January 14, 2014, with attachments, to the SFSWMA Joint Powers Board, is incorporated herewith to these minutes as Exhibit "7." Please see Exhibit "7" for specifics of this presentation.

Chair Ives said as he understands it, each one of these parties has some proprietary interest in a particular piece of equipment, so they functionally are the experts on the equipment.

Mr. Kippenbrock said this is correct. He said the only exception for example, is the wood grinding machine which has a Caterpillar motor, and they work directly with the manufacturer, Weiner Equipment, for that. He said if they can buy any component locally, such as in Albuquerque, they will do so.

Commissioner Chavez asked about the mechanics who take off the bolts and replace the part. He asked if it is one of their mechanics, or one of the SWMA team that does that.

Mr. Kippenbrock said it is job by job. He said sometimes SWMA staff does the installation with the acquired parts, but if it is above and beyond our capability the company will send their own mechanic/technician to do it. He said SWMA has been able to do all of the labor work on the glass crusher, for the most part, as well as everything on the sort line and the baler. However, there have been 3 times over 10 years, they had to bring in experts for the wood grinding machine, because it was such a big job and beyond their capability.

Commissioner Chavez asked if they train their own experts and Mr. Kippenbrock said yes.

Chair Ives asked the next steps.

Mr. Kippenbrock said, "The next step is to wait to the next meeting and I will bring it forward. Essentially, you see what you see in the Board packet, which is the correct form, where in the previous form, the estimated cost was omitted by error. And we are waiting for the 30 days to pass on February 27, 2014, and our next Board meeting is on February 20, 2014, and we will go from there."

*Commissioner Anaya stepped out of the meeting*

- (H) REQUEST FOR APPROVAL OF EMERGENCY PURCHASE ORDER TO CP MANUFACTURING, INC., SAN DIEGO, CA, FOR THE REPAIR OF THE BALER INFEED INCLINE CONVEYOR BELT FOR THE MATERIALS RECOVERY FACILITY AT THE BUCKMAN ROAD RECYCLING AND TRANSFER STATION IN THE ESTIMATED AMOUNT OF \$200,000.00.**
  - (1) APPROVAL OF BUDGET INCREASE FROM 5502.100700 (EQUIPMENT REPLACEMENT RESERVE) TO 52504.520400 (REPAIR AND MAINTENANCE FOR MACHINERY AND EQUIPMENT) IN THE AMOUNT OF \$200,000.**

Randall Kippenbrock, Executive Director, presented information regarding this matter from his Memorandum dated January 14, 2014, with attachments, to the SFSWMA Joint Powers Board, is incorporated herewith to these minutes as Exhibit "8." Please see Exhibit "8" for specifics of this presentation.

**MOTION:** Commissioner Chavez moved, seconded by Councilor River, to approve Item VI(H), request for approval of emergency purchase order to CP Manufacturing, Inc., San Diego, California for the repair of the baler infeed incline conveyor belt for the materials recovery facility at the Buckman Road Recycling and Transfer Station in the estimated amount of \$200,000, as presented by staff.

**DISCUSSION:** Responding to Commissioner Chavez, Mr. Kippenbrock said it is to prevent major down time.

**VOTE:** The motion was approved on a voice vote, with Councilor Dimas, Councilor Rivera and Commissioner Chavez voting in favor of the motion, no one voting against and Commissioner Anaya absent for the vote.

**MOTION:** Councilor Dimas moved, seconded by Commissioner Chavez, to approve Item VI(H)(1) request for approval of budget increase from 5502.100700 (Equipment Replacement Reserve) to 52504.520400 (Repair and Maintenance for Machinery and Equipment), in the amount of \$200,000, as presented by staff.

**VOTE:** The motion was approved on a voice vote, with Councilor Dimas, Councilor Rivera and Commissioner Chavez voting in favor of the motion, no one voting against and Commissioner Anaya absent for the vote.

**(I) REQUEST FOR APPROVAL OF ANNUAL FINANCIAL REPORT FOR THE YEAR ENDED JUNE 30, 2013.**

A copy of a Memorandum dated January 14, 2014, with attachments, from Randall Kippenbrock, Executive Director, to the SFSWMA Joint Powers Board, is incorporated herewith to these minutes as Exhibit "9."

A copy of the *Financial Statements Walk Through*, entered for the record by Martin Atkinson, is incorporated herewith to these minutes as Exhibit "10."

A letter dated November 27, 2013, to the Board of Directors, Santa Fe Solid Waste Management Agency, from Martin Atkinson, is incorporated herewith to these minutes as Exhibit "11."

A copy of *Santa Fe Solid Waste Management Agency, Financial Statements and Report of Independent Certified Public Accountants, June 30, 2013*, prepared by Atkinson & Company, Ltd., is incorporated herewith to these minutes as Exhibit "12."

Mr. Kippenbrock introduced Martin Atkinson, Atkinson & Company, Ltd., for this presentation.

Martin Atkinson said, "My very short report is that it was a very clean audit, there are no findings and there were good financial results, and I will give you a few details now."

Mr. Atkinson reviewed the Financial Statements in the order set out in Exhibit "10." Please see Exhibits "10" and "12," for specifics of this presentation.

Mr. Atkinson noted that the unmodified opinion is the highest anyone can get. He noted the audit was submitted timely, and has been fully released by the State Auditor and it has been public information as of January 6, 2014.

Mr. Atkinson reviewed the letter of November 27, 2013. Please see Exhibit "11" for specifics of this presentation.

**MOTION:** Councilor Dimas moved, seconded by Commissioner Chavez, to approve Item VI(I), request for approval of Annual Financial Report for the year ended June 30, 2013, as presented by Mr. Atkinson and by staff.

**DISCUSSION:** Chair Ives said he would like, on behalf of the Board, to thank Mr. Atkinson and the auditors for doing a good and effective job in performing the audit and in submitting it on time. He thanked Randall Kippenbrock, Angelica Salazar, the SWMA staff, and Justin Miller for their work performance which resulted in this excellent audit.

**VOTE:** The motion was approved on a voice vote, with Councilor Dimas, Councilor Rivera and Commissioner Chavez voting in favor of the motion, no one voting against and Commissioner Anaya absent for the vote.

Mr. Atkinson thanked the Board and said he has enjoyed working with SWMA and said, "keep up the good work."

**(J) REQUEST FOR APPROVAL OF RESOLUTION 2014-1, A RESOLUTION DETERMINING REASONABLE NOTICE FOR PUBLIC MEETINGS OF THE SANTA FE SOLID WASTE MANAGEMENT AGENCY.**

Randall Kippenbrock, Executive Director, presented information regarding this matter from his Memorandum dated January 14, 2014, with attachments, to the SFSWMA Joint Powers Board, is incorporated herewith to these minutes as Exhibit "13." Please see Exhibit "13" for specifics of this presentation.

**MOTION:** Councilor Rivera moved, seconded by Councilor Dimas, to adopt Resolution No. 2014-1, as presented by staff.

**DISCUSSION:** Chair Ives asked staff to look into the possibility of posting the entire packet in pdf on the website for those who have an interest in seeing what we are covering can read through it on line. He asked staff to let the Board know if it can be done.

**VOTE:** The motion was approved on a voice vote, with Councilor Dimas, Councilor Rivera and Commissioner Chavez voting in favor of the motion, no one voting against and Commissioner Anaya absent for the vote.

**VII. MATTERS FROM STAFF**

Ms. Padilla's gave a brief update on the work of the Environmental Services Division. *[Ms. Padilla's remarks here are, for the most part inaudible, because she was not near the microphone.]* She said the City is working had on implementing the ban on plastic bags and the provisions of that Ordinance. She said, with regard to the food waste collection pilot program, the vendor is working hard to raise the funds to get the necessary equipment, and there have been no food waste collections to date, noting they probably will get started in March or April 2-14. She asked to continue to be notified about any changes at BuRRT so they can be sure to advise the drivers to act accordingly.

**VIII. MATTERS FROM THE BOARD**

Councilor Rivera thanked Cindy Padilla for her work over the past year, and wished her well. He said she truly will be missed.

Ms. Padilla said it has been an honor to work with the City and the work that they do at Environmental Services.



Councilor Dimas thanked Ms. Padilla for her work, saying we will miss her.

Chair Ives said it has been a pleasure to have worked with her, thanked her for her fabulous work on behalf of the City, commenting she has shepherded-in some very large endeavors, and wished her well in her future endeavors.

IX. NEXT MEETING DATE – THURSDAY, FEBRUARY 20, 2014.


X. ADJOURNMENT

There were no further matters to come before the Board, and the meeting was adjourned at approximately 1:30 p.m..


APPROVED BY:

  
Peter N. Ives, Chair

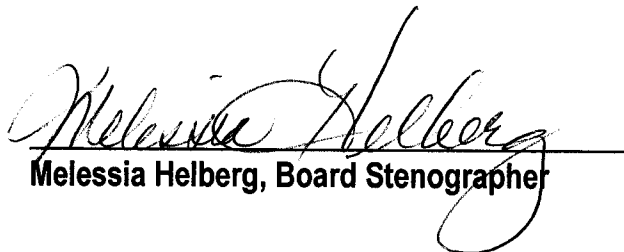
ATTESTED TO:

  
\_\_\_\_\_  
Yolanda Y. Vigil, City Clerk

ATTEST:

  
\_\_\_\_\_  
GERALDINE SALAZAR  
COUNTY CLERK  
3-20-2014

SUBMITTED BY:

  
\_\_\_\_\_  
Melessia Helberg, Board Stenographer