

MINUTES OF THE
SANTA FE COUNTY
HOUSING AUTHORITY BOARD

January 25, 2011

This meeting of the Santa Fe County Housing Authority was called to order on the above-cited date in the Santa Fe County Legal Conference Room, at the County Courthouse at approximately 10:35 a.m. by County Commission Vice Chair Liz Stefanics.

Roll call indicated the presence of a quorum with the following Board members present:

Members Present:

Virginia Vigil, Chair, Commissioner
Liz Stefanics, Vice Chair, Commissioner
Robert Anaya, Commissioner
Kathy Holian, Commissioner
Danny Mayfield, Commissioner
Tim Vigil, Community Member

Member(s) Excused:

One Vacancy

Staff Present:

Dodi Salazar, Housing Authority Director
Katherine Miller, County Manager
Penny Ellis-Green, Deputy County Manager
Rachel Brown, Deputy County Attorney
Victor Gonzales, Housing Staff
Deana Gonzales, Housing Staff
Joseph Gutierrez, Community Services Director
Chris Barela, Constituent Liaison
Deanna Lopez, Housing Department Administrator
Valerie Huerta, Housing Special Programs Coordinator

III. Approval of Agenda

Ms. Salazar noted that item VI regarding approval of Resident Board Member would be a discussion not action item.

Commissioner Holian moved to approve the agenda as modified and Commissioner Anaya seconded. The motion passed by unanimous voice vote. [Commissioner Vigil was not present for this action and arrived directly thereafter.]

IV. Approval of Minutes: November 30, 2010

Chair Vigil arrived and Commissioner Holian moved to approve the minutes from the above-cited date as presented. Her motion was seconded by Commissioner Tim Vigil and passed by voice vote with Commissioners Mayfield and Anaya abstaining.

V. Approval of Resolution 2011-01: A Resolution requesting an increase to the Home Sales Fund (229) for expenditure in FY 2011 (\$175,000)

Ms. Salazar said this budget adjustment request is to address a roof issue that caused internal unit damage.

Responding to Commissioner Anaya, Ms. Salazar said the home was purchased in 2002 and the roof is warranted until then end of 2011. She said the issue has been ongoing and staff is trying to resolve it with this BAR. The BAR will close out any outstanding issues.

Commissioner Holian moved to approve. Commissioner Mayfield seconded and the motion passed by unanimous voice vote.

VI. Discussion Item: Resident Board Member for Term Ending 12/31/12

Ms. Salazar advised that according to HUD regulations, this Board is required to have a resident member. Staff sent memos to the residents and published notice regarding the board vacancy in the neighborhood newsletter. There has been only one response. At this point staff is not prepared to recommend that individual.

According to HUD, Ms. Salazar said a police officer can only serve as the resident board member if he is housed through the usual process which is not the case with any of the officers. T

The Board requested that staff accelerate their search for a resident board member. Ms. Salazar confirmed that transportation to the meeting could be an issue for residents. Commissioner Stefanics suggested RTD and the City's transportation may be useful. Chair Vigil requested that staff conduct further outreach to find a candidate.

VII. Housing Authority Updates

a) Vacancy Update

Ms. Salazar said currently there was a 5 percent vacancy rate and two families are scheduled to move in next week.

b) Director's Report

Ms. Salazar said HUD will be reviewing the agency's ARRA project this week. Los Amigos is interested in conducting weatherization for another of the County's communities. She noted that a BAR was on the BCC agenda that requests an increase to the general fund to budget cash from landscaping at the Camino Jacobo site. She said these funds were allocated by former

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Manager Abeyta for the landscaping project in the amount of \$200,000. At this point, \$27,000 has been expended.

Commissioner Stefanics requested that staff present landscaping plans for the other communities.

Ms. Miller mentioned PNM's energy rebate programs and asked staff to investigate whether any of the County's sites qualify.

Mr. Gonzales said the refrigerator replacement program at Camino Jacobo was done by Los Amigos who purchased all the new appliances and removed the old ones.

Responding to a question by Commissioner Mayfield, Mr. Gonzales said replacement of old water heaters is done as needed with energy efficient models. Commissioner Mayfield suggested staff investigate tankless heaters.

Chair Vigil said staff may want to investigate distributing energy efficient light bulbs. Ms. Salazar said Los Amigos replaced the bulbs at Camino Jacobo and will next do it at Santa Cruz.

Commissioner Stefanics pointed out that Los Amigos makes its repairs with federal money. She requested a calculation of that money so the County can acknowledge Los Amigos and the other entities involved. She said it would be useful to pass that information to the federal level senators and congressmen.

Ms. Salazar said HUD advised her that an energy audit is necessary at the housing units.

VIII. Matters from the Board

Commissioner Mayfield said while he was campaigning he heard from residents living adjacent to the County's housing communities as well as residents within the communities that improved dialogue was needed to create neighborly sentiments. Further, there were concerns regarding trash and drug paraphernalia. He recommended outreach with all of the residents.

Commissioner Mayfield asked whether there was an established volunteer program to assist the elderly. Ms. Salazar said unemployed residents are required to donate eight hours a month of community service. Mr. Gonzales said the Housing Authority has a list of the disabled and elderly residents and the Authority assists them.

Commissioner Stefanics recommended a formal relationship be created between Teen Court and public housing.

Commissioner Anaya requested a budget status report by fund and a capital project update regarding outstanding resources and the status of projects.

Chair Vigil requested that Michele Hoffman's services be recognized by the Commission.

Chair Vigil asked that staff be prepared to provide an orientation for the new resident commissioner.

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IX. Executive Session

There were no issues requiring executive session.

X. Adjournment

Having completed the agenda and with no further business to come before the Authority, this meeting adjourned at approximately 10:50 a.m.

Approved by:


Virginia Vigil, Commission Chair
Housing Authority Board

ATTEST TO:


VALERIE ESPINOZA
COUNTY CLERK

Respectfully submitted,

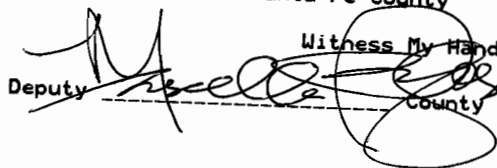
Karen Farrell, Wordswork



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COUNTY OF SANTA FE) HOUSING MINUTES
STATE OF NEW MEXICO) ss PAGES: 4

I Hereby Certify That This Instrument Was Filed for
Record On The 23RD Day Of February, 2011 at 10:10:33 AM
And Was Duly Recorded as Instrument # 1627587
Of The Records Of Santa Fe County


Deputy _____
Witness My Hand And Seal Of Office
Valerie Espinoza
County Clerk, Santa Fe, NM