

INDEX OF
SANTA FE COUNTY
HEALTH POLICY & PLANNING COMMISSION
January 6, 2012

ITEM	ACTION	PAGE (S)
CALL TO ORDER		1
ROLL CALL	Quorum	1
APPROVAL OF AGENDA	Approved	2
APPROVAL OF MINUTES		
<i>Draft Minutes for November 4, 2011</i>		
<i>Draft Minutes for December 2, 2011</i>	Tabled	2
MATTERS OF PUBLIC CONCERN	None	2
INFORMATIONAL ITEMS		
A. Santa Fe County Budget Process (Santa Fe County Staff)	Informational	2-3
MATTERS FROM THE COMMISSION		
A. Community Needs Assessment Standing Item (Commissioners Gamble and Williams)	Informational	3-4
B. Criteria for Presentations and Requests for Funding (Commissioner Williams)	Informational	4-5
C. Santa Fe County Healthcare Assistance Program, (Indigent Fund)	Informational	5-6
ACTION ITEMS	None	6
A. Future Agenda Items for February 2012/March 2012 (Commissioner Williams)		6
ANNOUNCEMENTS		
A. Next HPPC Regular Meeting on February 3, 2012 at 9:00 a.m.		6
ADJOURNMENT	Adjourned at 11:20 a.m.	6

MINUTES OF THE
SANTA FE COUNTY
HEALTH POLICY & PLANNING COMMISSION

January 6, 2012

A meeting of the Santa Fe County Health Policy and Planning Commission was called to order at 9:05 a.m. by Chair Judith Williams on the above-cited date at the Santa Fe County Health & Human Services Department, 2052 Galisteo Street, Suite B, Santa Fe, New Mexico.

Roll call indicated the presence of a quorum for conducting official business as follows:

MEMBERS PRESENT:

Judith Williams, Chair
James Bond
George Gamble
Antoinette Montañó
Kathleen Rowe
Anna Vigil

MEMBER(s) ABSENT:

David Harwell, resigned

STAFF PRESENT:

Lisa Garcia, Health and Human Services
Marie Garcia, Health and Human Services Department
Joseph Gutierrez, Community Services Department Director
Velma Salinas, Health and Human Services Department
Steve Shepherd, Health and Human Services Department Director
Greg Smith, Healthcare Assistance Program

OTHERS PRESENT:

Nancy Adelsheim, Women's Health Services
Nat Dean, Disability Advocate, prospective candidate to fill HPPC vacancy
Tita Gervers, SF Public Schools, Director, Student Wellness Office
Ron Hale, prospective candidate to fill HPPC vacancy
Lynda Longacre, Project Access
Jo Ann G. Valdez, Stenographer

APPROVAL OF AGENDA

Commissioner Bond moved to approve the Agenda as amended. Commissioner Rowe seconded the motion, which passed unanimously by voice vote.

APPROVAL OF MINUTES:

Draft Minutes for November 4, 2011

Draft Minutes for December 2, 2011

Mr. Shepherd said he would like the Commission to discuss getting summary minutes, instead of verbatim minutes. He said verbatim minutes of important action items could be done at the request of the Chair.

He noted that Chair Williams had some changes and suggested that the Approval of the Minutes be tabled until the next meeting.

Chair Williams asked the Commission if they like the detailed minutes or if they would prefer summary minutes.

There was consensus that the Commission would like summary minutes. This will be an agenda item at the February meeting.

Commissioner Gamble moved to table the approval of the Minutes for November 4, 2011 and December 2, 2011 meetings. Commissioner Bond seconded the motion. The motion passed unanimously by voice vote.

MATTERS OF PUBLIC CONCERN

Chair Williams asked the guests to introduce themselves.

INFORMATIONAL ITEMS

A. Santa Fe County Budget Process (Santa Fe County Staff)

Mr. Shepherd said the two-page detailed accounting budget process [Exhibit A] is included in the Commissioners' packets, right after the Minutes.

Mr. Shepherd reviewed Exhibit A.

Mr. Shepherd noted that the County Finance Director, Theresa Martinez, will be at the February meeting.

Commissioner Gamble asked Mr. Shepherd where the HPPC fits in the budget process.

Mr. Shepherd said the prior HPPC was involved in the Indigent Fund and Sole Community Provider funding process. The Board of County Commissioners may ask the present

Health Policy and Planning Commission
Meeting: January 6, 2012

SFC CLERK RECORDED 02/07/2012

HPPC for some guidance on whether or not the right providers are being funded out of the Sole Community Provider funding, and possibly to make recommendations with regards to the funding.

Mr. Shepherd mentioned that Greg Smith will be bringing requests for additional funding for the Indigent Fund in February. This will be an agenda item in February.

Mr. Shepherd gave an update on the Sole Community Provider Program noting that there was a settlement with CMS and everyone has been paid up to date.

MATTERS FROM THE COMMISSION

A. Community Needs Assessment Standing Item (Commissioners Gamble and Rowe)

Commissioner Gamble said, as reported at the December meeting, they met with Kathy Armijo-Etre to learn more about CHRISTUS St. Vincent Hospital's activities regarding their Community Health Needs Assessment. He said they learned about their partners and the indicators that they will be looking at and their timeframe. The HPPC will continue to communicate with Ms. Etre regarding their activities and will share any information between them that may be of interest.

Commissioners Gamble and Bond met after the December meeting and invited Ron Hale to join them as a volunteer consultant because he was a central person previously when he was with the Department of Health and worked with the County Health Assessment. He is also a candidate to fill one of the HPPC vacancies.

Commissioner Gamble referred and briefly reviewed the handouts in the Commissioners' packet entitled "*Framework for a Healthy New Mexico and The State of Health in New Mexico 2011*" [Exhibit B].

Chair Williams would like to do a survey of providers.

Ms. Adelsheim said Women's Health Services would like to be included in the Community Needs Assessment process. She said so much of this has already been laid out and they have quite a bit of information that they have collected. La Familia Medical Center also has some data.

Commissioner Bond said if you look at the health indicators, while Santa Fe County may be doing better relative to other counties in the state, we are way behind when you look at the US averages. In his mind, the goal should be to get to the US average.

Chair Williams asked Commissioner Gamble if they have a plan for the next several weeks.

Commissioner Gamble said they will continue to meet and see what they can do and what is feasible. He said the subcommittee will provide updates to the HPPC.

Commissioner Rowe asked if the HPPC could start collecting data at the town hall budget hearings.

Mr. Shepherd offered to check; however he was not sure if this is the group of people that the HPPC wants to gather data from.

**B. Criteria for Presentations and Requests for Funding
(Commissioner Williams)**

Chair Williams referred to the handout entitled "*Considerations for Presentations and Funding Requests Draft 12-30-2011*". The draft is for review and consideration by the members of the HPPC and Santa Fe County staff of the Department of Health and Human Services. She requested feedback from the members.

Chair Williams explained that service providers, advocates and others often ask to speak to the HPPC about specific programs and requests for funding. Occasionally, providers who are not eligible for support under the indigent care program make such requests. She said it is often difficult to say no to these requests, and the HPPC have not had the means to provide a coherent explanation for decisions to meet with groups or individuals. The handout included criteria for the HPPC to consider as follows:

- The service meets the definitions in the indigent care rules
- The provider meets eligibility criteria in the indigent care rules
- The data to be presented is of interest to the HPPC
- The HPPC requests a presentation
- The county health plan should guide expenditures under the indigent care funds.

Commissioner Rowe suggested that PowerPoint presentations be submitted to the Commission ahead of time to allow time for staff to set up for the presentation.

Commissioner Gamble said the purpose for somebody to present to the HPPC should be a critical factor. For example, if somebody wants to request funding, this should be one category and the HPPC could set time limits and the conditions for that. If someone is an advocate for a particular issue, they should make it clear that they are an advocate and that it is an advocacy issue.

Commissioner Gamble noted that the HPPC talked about meeting at other venues before but has not acted on that.

Chair Williams asked Mr. Shepherd if this was a possibility-to have meetings at provider locations or to have tours, etc.

Mr. Shepherd said yes, the previous HPPC met at various venues.

Commissioner Rowe noted that the HPPC also talked about meeting at locations where the County Health Van will be.

Ms. Gervers said it would be helpful to have guidelines on what presentations should entail.

Mr. Hale noted that the General Health Council had a program watch thing, which was a structured way to get information on a regular basis on major changes among providers.

Chair Williams asked the Commissioners if they wanted to see another draft on this.

Commissioner Bond suggested that she incorporate the comments that were made.

**C. Santa Fe County Healthcare Assistance Program (Indigent Fund)
(Santa Fe County Staff)**

[Material on the Healthcare Assistance Program (Indigent Fund) was distributed in the Commissioners' packets.]

Mr. Smith introduced Velma Salinas and Lisa Garcia. Ms. Salinas and Ms. Garcia work on the claims for the Indigent Fund. Ms. Garcia also oversees the Maternal Child and Health program.

Mr. Smith presented the information in the packet noting that a few months ago, the HPPC made a recommendation to the Board of County Commissioners (BCC) to set aside some funding for specific line items and one of them included \$165,000 for the Supplemental Sole Community Provider, which was CHRISTUS St. Vincent Regional Medical Center. Additional funding in the amount of \$75,000 was also set aside for other indigent fund providers. \$25,000 was set aside for cremation/burial services.

Mr. Smith reported that he received three requests totaling \$70,000 and he anticipates that there will be another \$75,000 to \$100,000 in funding requests that will be coming in. These requests will be brought before the HPPC at the February meeting so they can make recommendations to the BCC on how this should be allocated.

Mr. Smith noted that the third quarter payments are due at the end of March.

Commissioner Rowe asked if there was a limit that can be paid to the hospitals.

Mr. Smith explained that there are limits that have been set on amounts of payments and amounts of treatment allowed and these vary for different services and providers. Payment limits for all HAP providers except substance abuse treatment providers shall not exceed \$35,000 per health care provider per the patient's lifetime, unless the Board determines that special or unusual circumstances justify payment in excess of this amount. Payment for alcohol and/or drug abuse treatment is limited to \$10,000 of inpatient or outpatient treatment per provider per

the patient's lifetime, unless the Board determines that special or unusual circumstances justify payment in excess of this amount. Outpatient treatment may include various daily and weekly therapies.

Mr. Smith said with regards to healthcare reform, last month the Senate Finance Committee met and discussed how the state and the hospitals are going to report back to the counties. A report went out, and this was turned over to the State Taxation and Revenue Department asking them to look at the fact that the counties have been asking for transparency on how the hospitals are spending Sole Community Provider dollars. A recommendation was made that the Human Services Department take the lead role in providing language to the counties to specifically address how the Sole Community Provider funding is being spent. This could be addressed at the upcoming Legislative Session. In addition to this recommendation, another recommendation was made that the Human Services Department, in conjunction with the Hospital Association and the Association of Counties, go back to the Senate Finance Committee in September of this year and make a recommendation on how, and if, the Sole Community Provider program should continue after FY 2013.

ACTION ITEMS

There were no action items.

FUTURE AGENDA ITEMS

**A. Future agenda items for February and March 2012
(Commissioner Williams)**

February agenda

- 1) Summary Minutes
- 2) Indigent Fund
- 3) County Finance Director – Theresa Martinez

ANNOUNCEMENTS

The next HPPC Regular Meeting is scheduled for Friday, February 3, 2012 at 9:00 a.m. at the Health and Human Services Conference Room.

ADJOURNMENT

Having completed the agenda, Commissioner Bond moved to adjourn, second by Commissioner Gamble, the meeting adjourned at 11:20 a.m.

Approved by:

Judith Williams
Judith Williams, Chairperson

Respectively submitted by:
Jo Ann G. Valdez, Stenographer

Health Policy and Planning Commission
Meeting: January 6, 2012

COUNTY OF SANTA FE)
STATE OF NEW MEXICO) ss HEALTH POLICY & PLAN M
PAGES: 7

I Hereby Certify That This Instrument Was Filed for
Record On The 7TH Day Of February, 2012 at 01:21:13 PM
And Was Duly Recorded as Instrument # 1659693
Of The Records Of Santa Fe County

Witness My Hand And Seal Of Office
Valerie Espinoza
Deputy County Clerk, Santa Fe, NM



SFC CLERK RECORDED 02/07/2012