

MINUTES OF THE
THE CITY OF SANTA FE & SANTA FE COUNTY
BUCKMAN DIRECT DIVERSION BOARD MEETING

January 8, 2015

This meeting of the Santa Fe County/City Buckman Direct Diversion Board meeting was called to order by Councilor Joseph Maestas, Chair, at approximately 4:30 p.m. in the Santa Fe City Council Chambers, 200 Lincoln Avenue, Santa Fe, New Mexico.

Roll was called and the following members were present:

BDD Board Members Present:

Councilor Joseph M. Maestas, Chair
Commissioner Liz Stefanics
Commissioner Miguel Chavez [4:35 arrival]
Councilor Carmichael Dominguez

Member(s) Excused:

Ms. Consuelo Bokum

Others Present:

Nancy Long, BDD Board Consulting Attorney
Charles Vokes, BDD Facility Manager
Stephanie Lopez, BDD Staff Liaison
Shannon Jones, City Wastewater Division Director
Mackie Romero, BDD Finance Manager
Adam Leigland, County Public Works Director
Teresa Martinez, County Finance Director
Carole Jaramillo, County Budget Manager
Bernadine Padilla, BDD staff
David S. Rhodes, LANL Liaison
Kyle Harwood, BDD Board Counsel

3. APPROVAL OF AGENDA

[Exhibit 1: Agenda]

CHAIRMAN MAESTAS: First of all, are there any changes to the agenda? Staff? Okay, no changes. Members of the Board, what's your pleasure?

COMMISSIONER STEFANICS: Mr. Chair, I'll move for approval.

COUNCILOR DOMINGUEZ: Second.

CHAIRMAN MAESTAS: Okay, I've got a motion and a second. Any discussion on the motion?

The motion passed by unanimous [3-0] voice vote. [Commissioner Chavez was not present for this action.]

4. **APPROVAL OF CONSENT AGENDA**

CHAIRMAN MAESTAS: Okay, you have the Consent Agenda. Are there any Consent Agenda items that you'd like to pull? If not, and just to make it clear, that if we approve the Consent Agenda there'll be no presentations of those agenda items. So do I hear a motion to approve the Consent Agenda as presented?

COUNCILOR DOMINGUEZ: So moved.

COMMISSIONER STEFANICS: Second.

CHAIRMAN MAESTAS: We have a motion and a second. Any discussion on the motion?

The motion passed by unanimous [3-0] voice vote. [Commissioner Chavez was not present for this action.]

5. **APPROVAL OF MINUTES: December 4, 2014**

CHAIRMAN MAESTAS: Are there any changes from staff in the minutes? Okay.

COUNCILOR DOMINGUEZ: I'd move for approval, Mr. Chair. I just want to also apologize to staff, the public and the Board for not even calling in at the last meeting that I was absent for. So I'm not sure – it's reflected in the minutes, so I'm good.

CHAIRMAN MAESTAS: We did a courtesy excusal. Okay, we have a motion. Do I have a second?

COMMISSIONER STEFANICS: Second.

CHAIRMAN MAESTAS: Any discussion on the motion?

The motion passed by unanimous [3-0] voice vote. [Commissioner Chavez was not present for this action.]

6. **MATTERS FROM STAFF**

CHAIRMAN MAESTAS: Any matters from staff?

CHARLES VOKES (Facility Director): Mr. Chair, Board members, I'd like to bring up just one matter. We received a letter from the New Mexico Environmental Department addressed to Michael Dozier on 12/18, and it's our sanitary survey report. And in it it states during the survey no significant deficiencies were identified and no recommendations were provided. So we basically got 100+ on our sanitary survey. That's very unusual; I have not seen that ever in my whole career so congratulations to the staff and good job.

CHAIRMAN MAESTAS: Round of applause for the staff. Good job. Thank you.

COMMISSIONER STEFANICS: Mr. Chair.

CHAIRMAN MAESTAS: Yes.

COMMISSIONER STEFANICS: I'd like to thank the staff and our new director but the staff who've been working on this, I appreciate your attention to detail and keeping things on track, and when Mr. Vokes has finished his presentation I have a couple questions for him.

CHAIRMAN MAESTAS: Okay. Any other matters from staff? You said you had questions for Charles?

COMMISSIONER STEFANICS: I do.

CHAIRMAN MAESTAS: I'll yield the floor to Commissioner Stefanics. Go ahead.

COMMISSIONER STEFANICS: Thanks. Could you give us an update on some of the structural issues you're finding at the BDD? And I would like to go on record, I did ask for a possible executive session for this and it was determined it was not appropriate so it should be appropriate for a public discussion.

MR. VOKES: Okay. Mr. Chair, Board members, as you know, I've met with several of you to discuss some of the structural issues that we're investigating down at the river. There have been some breaches in a couple of the screens that we're looking at. We've bought a fiber-optic camera in an attempt to examine that. We've also been meeting with the engineering firms – CDM and CH2 and in fact we had a meeting with CDM yesterday to determine how we're going to move forward. It's going to be my recommendation that we isolate the diversion structure, that we do an investigation, and determine what has caused the damage to the screens. At this point that's kind of where we are in our investigation.

[Commissioner Chavez joined the meeting.]

I probably will have more information starting next week after the engineering firms get back with me for their recommendations.

COMMISSIONER STEFANICS: So, Mr. Chair, Mr. Vokes, are you indicating that the firms that did the work are going to come in to inspect and make recommendations?

MR. VOKES: We have not determined that yet with the firms. We have not established our final course of action. Right now, we're just discussing the matters with them and looking for, since they're the experts and since they did the design and built the plant we're asking for recommendations from them as to how to proceed. Based on that information and my recommendation, of course with you all's approval we'll decide what the next course of action is. But again, I don't believe we've got all the information we need to make that determination yet.

COMMISSIONER STEFANICS: Okay, so Mr. Chair, I have a couple thoughts I want to put out on the table about this, because this could be something minor in the way of day-to-day business or it could be something major. And if we see something that might be major, I think this is an important enough project structure, operation, that it not be a temporary fix. That we not look at something that we're going to fix that two or three years down the line we have to really reconsider again. So I understand that we might not be ready to get into the depth of this but I have some concerns and I think that I'm asking us all to think about the approach that we might take when and if we get to that moment in time of having to discuss and make some decisions. Thank you very much, Mr. Vokes. Thanks, Mr. Chair.

CHAIRMAN MAESTAS: Charles, do you want to just indicate who you've met with so far, which members of the Board?

MR. VOKES: I've met with Ms. Stefanics and also with yourself and also Councilor Dominguez. I have a meeting with Commissioner Chavez after this meeting to bring him up to this point in our investigation.

CHAIRMAN MAESTAS: I want to just state that the reason why I felt like we shouldn't have an executive session because there really is no threatened or pending litigation, so I don't think that could be an exception under the Open Meetings Act. But I do want to respond to maybe the discussion that was held. This is a serious issue and I think there is some time pressure here in that it would behoove us to try and really get to the bottom of the nature of the problems. They're probably design related. They could be construction related but we don't know yet. And so I think tentatively it would be good to try and get a handle on this and hopefully even take some corrective steps before spring runoff. I know that's very, very aggressive, but, no, I don't advocate for any kind of temporary fix. I think we really want to get to the root of the problem and identify which entities could be responsible. And I think that's the nature of this investigation and my personal feeling is I want to make sure that we do have an impartial third party involved in assisting us in this investigation to get to the bottom of some of the problems.

I know I'm speaking a little cryptically. Maybe I ought to just back up. Charles, can you just briefly explain the nature of the problem before I go any further?

MR. VOKES: Certainly. Again, we are investigating what's going on. Obviously the diversion structure is underwater. It's down at the river. We've had some excess sediment that's been coming into the plant which indicates that there is a problem with the screens. We've done a little bit of investigation. We had a diver come in and try and tell us what was going on. He could not see; he could feel the structure but we do know that from pulling some of the screens that there's been some structural damage to the screens. As to the causes of that, we don't know yet.

So that's really where we're at. We've notified both CDM, had conversations with them and CH2MHill. And as the Board knows, CDM was selected as the Board's engineering firm. They were representing you during bringing the plan online or bringing into being and so in meeting with them that's our hope is that they will retake that role, be very cooperative and be very willing to take that role on, and possibly lead the investigation.

But again, if we need a third party to take care of things, to do oversight we can certainly do that. I've already contacted a firm that I've worked with for almost 25 years and just asked them if it comes to that, would that be something that they would be willing to do?

CHAIRMAN MAESTAS: And Charles, can you briefly just maybe talk about the consequences of pumping too much sediment in the raw water and maybe talk about a certain situation that occurred with the booster pump stations?

MR. VOKES: Well, certainly. The plant is designed to handle some sediment because it's the nature of the river. There's always going to be some sediment. The screens are really designed to keep large objects out. Also keep wildlife, fish, those type things out. And so as a result of the excess sediment coming in we have a sediment removal system that's been getting clogged. And staff has been spending a lot of time

down there taking care of that. We've also had some excess wear and tear on our pump systems. And so whether it's from the result of the screens being breached or whether it's just normal wear and tear, we don't know yet.

Like I said, we have more questions than we do answers at this point. Again, in meeting with CDM they've been very upfront with us and they realize this is a very important project to them. It's on the top of their résumé as is the project with CH2NHill. It's on the top of their résumé. So they want to use this as, this is a great project and this is what we're capable of doing. So I do believe that both firms are going to step up and walk us through this and come up with the solutions. But again, we recognize the urgency of getting it done.

The tentative plan right now is to get an inspection done within maybe the next month or month and a half and then see where we are. Hopefully, with the inspection we can get the screens reinstalled properly and then determine the ultimate solution to where – how we do this right this time.

CHAIRMAN MAESTAS: Okay, I do – I will in the spirit of transparency ensure that we do have a formal presentation that perhaps not only in more detail explains the problem but will reveal some more results from the inspection once we get that dewatered and inspected. So Councilor Dominguez and then my vice chair.

COUNCILOR DOMINGUEZ: Thank you, Mr. Chair. Just real quick, in terms of time lines. You said about a month and a half before you can get an inspection, so does that mean, Mr. Chair, we should have a better answer of what next steps we might need to take by March? February? I think February would probably be too soon, right?

MR. VOKES: Again, staff has gone out and pursued getting a bid to put a temporary dam up around the structure so that we can dewater it and see. That first bid is in place. But again, we feel like we need some engineering oversight to make sure that whatever dam is put up that it's the proper thing to do, and then as far as walking through the inspection. And believe me, staff will be involved in the inspection also along with the engineering firms. If we pull the trigger on it in getting the coffer dam up my hope would be that within six weeks we would have that inspection done and be able to get back with the Board and present our findings.

CHAIRMAN MAESTAS: Commissioner Stefanics, is that all you had?

COMMISSIONER STEFANICS: My question is related to the bid for an inspection. Do we have funds available in the budget? Is this outside – does this require a procurement? Is this under our limit? Could you talk more about that?

MR. VOKES: Being the new kid on the block I don't know that I have all the answers, but it's my understanding that we do have an emergency fund that could be used. I've read through the policy on that. I obviously look to Nancy to ensure that that's the proper thing to do. As far as the ultimate source of the funds, we don't know yet whether that's going to be shared by the engineering firms or shared by us. That's based on the investigation. But again, it's something that needs to get done quickly. We need to get the structure back intact so that we will be able to treat water during the summer when we need it. And then there should be a plan in place from there to whatever caused this, what are the solutions. Whether it's some minor things or whether it's major things. At this point we don't know.

COMMISSIONER STEFANICS: So, Mr. Chair, going out to bid – we have a \$50,000 limit without approval?

NANCY LONG (BDD Board Contract Attorney): Yes, Commissioner Stefanics. It is – before it would have to come – it could be a small purchase if it's \$50,000 or under for the Board. Other than that, it would have to be – we'd still have to get some pricing for that, I believe and check with the Procurement Officer, but after that, then it would have to be a bid with a pretty short fuse, probably.

COMMISSIONER STEFANICS: Thank you. That's all for now.

CHAIRMAN MAESTAS: And then Charles, I guess maybe it's at least time to put together some kind of a best guess time line in terms of the sequence of these milestones that you see need to happen – dewater it, conducting inspection, circle back with CDM, some kind of general timeframe for the purposes of the Board, and then maybe if you can get that before the next meeting, that way they have at least a sense of what events will be occurring before we get any kind of a formal presentation.

And I do want to state that this problem, it has not resulted in the stoppage of diverting and pumping and treating water. I think this is really just a pro-active step that we're taking. We know that it's not operating as it should but it doesn't have the potential to provide these type of catastrophic type occurrences. So I think this is really a due diligence effort and I think it's pro-active on our part to bring the designers and the construction managers and all the entities that assisted with this project and work with them, hopefully, in a cooperative manner to solve the problems and to ensure that the plan and the surface water diversion and everything included is operating as it should.

Anything else? Any other questions? Yes, Commissioner Stefanics? Nancy, did you have something?

MS. LONG: Yes, Mr. Chair, members of the Board, I had a matter I wanted to bring forward just to get some of your input and direction on. As you all probably know, your rules of order call for the election of your chair and vice chair in the first meeting of each calendar year, being January. Over the years, at least in most of my time with the Board that has proved unworkable due to election cycles for the elected officials on the Board. Of course the City election is in March and after that the organizational meeting is held. That happens every two years of course and committee assignments are made. For the County Commission their election is in November with the new County Commissioners taking office January 1, so they might make that organizational meeting before the first Board meeting of the year but most likely would not.

So I would propose that we change those rules of order to better reflect what works for this Board. I have a few other changes that I would bring forward at the same time that I've made notes on over time. They're minor, just really tweaks to clean them up and anything else the Board would want to revise. So that means that we would – I think the election or I checked the election last year for your current chair for Councilor Maestas was in April because of the City elections in March and that organizational meeting taking place after your scheduled Board meeting in March.

So I would like to bring to you some rules of order that better reflect what would work for this Board for your election of chair and vice chair. Of course as you know as well, that position switches every year, so for this year your chair would be from the Board of County Commissioners and the vice chair would be from the City. So it seems

to me that April would be a safe day for that but I would like some of your input and direction and then I'll bring you some revised rules next month.

CHAIRMAN MAESTAS: So by rules of order, Nancy, you mean some changes to the by-laws? Would it be in the form of by-laws amendments?

MS. LONG: They're really entitled rules of order and we haven't looked at those in some time but it's rules of order. The Commission has rules of order and the City Council does, that sort of thing. They operate like by-laws in the same way. So it's done by resolution. They're passed by resolution.

CHAIRMAN MAESTAS: So your intent is to bring it to the next meeting for action or present a draft? What's your thinking?

MS. LONG: That might be the best way to present it to you all is to give it to you all in edited redline form so you can see where the proposed changes are, consider whether there's any others that we might want to make, and I can certainly bring that to you at the next meeting, get your input and then have it as an action item in March if that would work better for you and to give you more time to look at it.

CHAIRMAN MAESTAS: Okay. Any questions on this? Yes, Commissioner Stefanics.

COMMISSIONER STEFANICS: Mr. Chair, I'm going to speak for the County. April is too late for elections and the reason is in January the County Commissioners are appointed to different committees. And until there's a reflection of who ends up being chair and vice chair then there are any number of people – BDD is a popular entity to be on. So there leaves a lot of questions marks about who gets the appointment, because we do not get appointed by somebody; we self-select and then we draw straws if there is a lot of interest.

So what you would really be doing is in April, potentially having a change in Commissioners on this and you might also have somebody elected who's not going to remain on it. So it becomes awkward. So I understand about the City situation, but I think the April situation is not the easiest one either for the County Commission. And I totally understand that when there is an election year it throws things off for a few months. So maybe there's some way to do – I don't know. Maybe we want to have elections for a year and a half, have the chair go to the end of June, switch over to the other entity for a year and a half. I would just entertain other ideas that might accommodate the City and the County.

MS. LONG: So, Commissioner Stefanics, if I understand the possibility is that you could have a County Commissioner who would go on this Board in January, and the appointments are made every year, correct? So if they were elected chair of the Board in April there's a possibility their term would be up at the end of the year?

COMMISSIONER STEFANICS: Their term would be up in December.

MS. LONG: If they were on that cycle of – okay.

COMMISSIONER STEFANICS: That's right. So our first – the County Commission meets twice a month. Our first meeting is the second Tuesday of the month. So it's not imperative about the deadline. So there might be some give and take here. If you looked at something like March you're really only talking about two months that a new member might not be involved. So rather in April, maybe March or maybe extend the terms. I want to be flexible in this but I just would say that pushing it out to April, it makes it an eight-month term for a County Commissioner.

CHAIRMAN MAESTAS: So after the County elections, your appointments and your organizational meeting is only for one year?

COMMISSIONER STEFANICS: One year.

CHAIRMAN MAESTAS: Oh, okay. Wow. So it's not two years.

COMMISSIONER CHAVEZ: Not for the committee assignments.

CHAIRMAN MAESTAS: Well, I think that can be up for debate next month in addition to some of the changes is the cycle.

MS. LONG: Right. And I can bring you some proposals. We'll do some thinking about it and try to see what would work, because we've got two very different kinds of schedules to work with. So we'll bring you something next month to look at. But thank you for that feedback. That will be helpful.

CHAIRMAN MAESTAS: And so just the County has not – you haven't had your organizational meeting yet?

COMMISSIONER STEFANICS: Next Tuesday.

CHAIRMAN MAESTAS: Next Tuesday. Okay. So since we haven't taken any action. How do you think that will go? Are you just going to say, well, status quo until we have elections?

COMMISSIONER STEFANICS: There are several – no. It won't be a status quo. It will be, in the January meeting there will be a determination of people on the committees.

CHAIRMAN MAESTAS: Okay. But you guys, you're going to self-select, right?

COMMISSIONER CHAVEZ: We'll self-select but it doesn't mean it's going to be status quo.

COMMISSIONER STEFANICS: It won't be. Like I indicated, Mr. Chair, there's an interest in the BDD. It could be that all five Commissioners want to be on the BDD. So you are never assured of the same recurrence.

CHAIRMAN MAESTAS: Right. Any other questions on this issue?

MS. LONG: Thank you very much.

CHAIRMAN MAESTAS: Thank you, Nancy.

INFORMATIONAL ITEMS

7. Report on Vacant Positions

MR. VOKES: Mr. Chair, Board members, I was asked by Commissioner Chavez to kind of do a brief update on the vacancies at the BDD. When I took the job in October there were actually seven vacancies which is a high number. So anyway, just as an update as to where we are today, there's 34 positions at the BDD. If you look at just the two core groups, the operations and the maintenance groups, on average over the past few years there's been an average of three operator positions that have been vacant, about two of the maintenance positions. So the current number of vacancies we have are five and of course that represents about 12 percent of the operations group, but it's almost half – 43 percent – of the maintenance group, having three vacancies.

I don't know if you can read this chart but the blue boxes are actually the vacant positions, and again, those are in the operations and maintenance areas. One of the things that I had to keep in mind in coming to New Mexico is it's very different from Texas. If

you look at the labor force that you have to draw from versus what I had in Texas, Texas has about 13 million civilians in the labor force versus New Mexico is less than a million. So recruiting and retention of employees becomes extremely important. Now, when we have openings we can go into those neighboring states to try and draw in the talent but as far as the existing pool here it's obviously much smaller.

As part of the BDD structure, there was a training program that was put into place. The programs were pretty much based on grow your own staff, which I think is a good thing, because you have that historical information and again, basically those employees that want to get to the top, you provide them a way of getting to the top. So it's designed to allow those employees to advance by equipping the employee with the experience and the skills they need to get to the top positions.

The other thing, with the City of Santa Fe as our fiscal entity, we are linked to their programs also which involves the training and tuition assistance policies, the educational leave policy, the merit principle, which basically said we'll train our employees, and the education and the training program. So we work within those programs. One of the things I wanted to mention to the Board is over the years when someone has been required to, say, go to the Community College to advance as an operator, take those courses, we submit that tuition reimbursement actually to the City first, and then if the City doesn't have funds it comes back to the BDD. To me, that seems a little off. I think that – I talked to Ms. Romero about having a fund established for our employees because it's also – it's funded by the County and the City that way and we're not draining the pool of money out of the City funds. So that's one of the things I would like to look at doing.

So as part of the whole picture as to why we have vacancies I wanted to put this little graph together. If you have someone who's graduated from high school that's ready to go to work and they want to be a BDD operator, that actually can't happen as currently seen because that initial lowest operator position is required to have a Class 1 license. In order to have a Class 1 license you have to have a year's worth of actual experience. Okay? So that's the first roadblock. And what appears to be happening and I think it's happened over the years is when a position comes open we're either pulling people from Canyon Road or from Las Vegas or from some other water plant, so I'm not saying that's bad, but it's not always fair that somebody else trains your staff and then they come in.

So one of the things I'd like to look at is maybe if we have a qualified candidate that doesn't have that year's experience, is maybe look at having some sort of intern program to where then they could get the experience. And again, that's only if we can't find qualified candidates for that first position. In that BDD operator group then there are actually three levels within that. You start as a C and then with experience and training you're allowed to move up to a B and move up to an A. And there's also salary increases as they go up through there.

Once there's an opening for an advanced water treatment operator, again, they have to have a Class 3 license. So that path exists to get from the BDD operator up to the advanced water operator. And then from the advanced water operator up to the charge operator there's also a path to do that. And within those groups there's three levels. The big red roadblock is the operations superintendent position. One of the things I've been doing is meeting with the HR Department with Santa Fe and looking at making some corrections.

For example, the operations supervisor did require eight years of experience, which is the same level as the facility manager. The mechanical supervisor superintendent actually had a requirement for more experience than my position; it was actually set at ten years. So I've worked with them and brought those down to where I feel it's appropriate as six years of experience. They still have to have the top license.

The other thing that was requirement is a bachelor's degree for that position. Typically, it's been my experience that it's nice to have a bachelor's degree in that position but most of the time someone that's at least gotten their associate's degree can do the job. So we looked at relabeling that as an associate's degree with a bachelor's degree preferred in that position. But the big holdup is the two years of experience. My charge operators, in other words an operator that's in charge of the plant all during the night, they're out there running the plant, they're running their shift, the City of Santa Fe does not consider that to be supervision. They don't consider them to be supervisors as they define it. Therefore, if one of my charge operators is going to get up to the operation superintendent position they have to have already had two years of supervision somewhere else, or they have to leave and then come back. In other words, there's no way for them to advance into that position currently.

So again, I've been meeting with the HR Department to try and get that resolved. Again, it's all part of the grow your own thing. If we have someone that's gung-ho and they start at the bottom I feel like they ought to be able to get to the top.

As far as the maintenance career path, again, you start as a repairman, high school and four years of experience. With a couple more years of experience you can move up into the mechanic position, but there are no gradations within those positions. There's just one salary that's set at that position. Again, the roadblock is the two years of supervision. So if I have someone that comes in as a repairman, they're very talented, they want to get ahead, they go to the Community College, get some courses and they move up, the farthest they can move up is into the mechanic position. So again, it's my intention to continue to work with the HR Department with the City of Santa Fe so we can remove that roadblock, so that if I've got someone that's really good there is a succession plan; they can move up into that position.

As you know, the impacts of vacancies, they're very costly. About 30 percent of someone's annual salary gets spent on training and recruitment. So it's a very expensive process for us to keep filling positions and losing people. You have the stress to the existing staff. Someone has to do that work, and if you've got less people there – when I started seven less people – then the staff that's there has to do all the work.

The other issue is the continuity in goals and direction. If I'm in an acting position or I don't have a supervisor there there's not always clear direction and so when another supervisor comes in or is hired, sometimes you turn a little bit to the left and the right. So it's hard for staff to know how do we continue to move forward unless you have those permanent leadership positions there.

Anyway, the solutions. I'm going to continue to work with the HR Department of Santa Fe to improve the job descriptions, how we hire, how we recruit and how we retain those employees. Working within the school systems, not only Santa Fe Community College but in Texas there are several programs that are actually in the high schools to where a high school senior can take water and wastewater courses and work as an intern

in a water or wastewater plant and when they graduate they've already got their licenses and then they can go into their careers.

Look at the effectiveness of the existing programs. As I mentioned, those programs were built as part of the structure of the BDD. Now that BDD is 3 ½, 4 years old, I want to examine those and make sure we're doing the right things, we're offering the right training and those systems are in place for our employees to be successful. So that's kind of where we are. Any questions from the Board?

CHAIRMAN MAESTAS: Commissioner Chavez, you requested this. I'm sure you have some good questions.

COMMISSIONER CHAVEZ: No, no questions. Just thank you for going through the exercise. I think that you've made some accomplishments reviewing where we're at and determining where we need to go I think is good. I like the idea of moving up the ranks with training at all levels. I think you've touched on that. I think that's good. I think that's the direction that we want to go in. So you have five vacancies still?

MR. VOKES: Yes, sir.

COMMISSIONER CHAVEZ: So that's better than last month. So I would say just keep recruiting, keep sending the positive message that we have a good organization, a good, positive work environment, and I think – I'm hoping that we'll get those vacancies filled within the next six months or maybe the next year at worst-case scenario. But I appreciate the presentation and I like the direction you're going in. So thank you.

MR. VOKES: Thank you. I'd like to say we have a great organization. So thanks.

CHAIRMAN MAESTAS: Yes, Commissioner Stefanics.

COMMISSIONER STEFANICS: Thank you, Mr. Chair. Go back to the entry level position. How could we, without going out of state, accommodate an intern program? How could we accommodate some different entry level? Part of this grow your own really has to do with our own young adults who are living here, to keep them living in their own community so that they don't have to move away for jobs. Have you thought about that? You're mentioning some of the high schools in Texas that have some courses but is there some other way to structure this here, like if high school students were to do summer internships and they had two summers under their belt? Would that help? Etc.

MR. VOKES: Obviously we would have to work with the New Mexico Environmental Department as to what their rules are for setting up this program. But again, kind of my goal here is to look at the Community College courses, talk to the Environmental Department, also talk to the high schools and part of our public outreach, I believe, is to get into the high schools. I can't tell you the number of times over my career where a parent will come to me and say my son or daughter has graduated. They're laying on the couch. They don't know what to do with their lives. They don't want to go back and get a four-year degree. What can they do?

And I like to use my example. I feel into the water utility industry out of college by working with a professor and it led to a career, a very, very rewarding career that feeds my family and it feeds my heart every day too. And so it's just a matter of reaching out. I don't think we've discussed this within our staff but I don't think we do a good enough job in being out there in the public. I've seen cartoons where there's the firemen out there with their hoses and they're drooped over because there's no water for the

hoses. Okay? People recognize how important fire and police are but there are a lot of other City and County services that are provided that aren't given that level of recognition. So if you get into the high schools and maybe you reach one or two or five kids, and you put that light into their eyes and say, I can make a career out of this and it's something not only that will provide me a good living but will also feed my family and also give me a sense of accomplishment.

So those are really kind of my goals. I was active in doing that in Texas. I was on some committees, the one that set up the City of Irving's program in the high school. I was very active in getting that set up and it was pretty successful too as far as the number of students that got through the program, graduated, and were given jobs in the water industry. So that would be my approach and it's just a matter of it's on my list of things to do and I'll bring more examples on that. Whether we start at first grade or all through, it's just a matter of people recognizing that we're there, not just when their water doesn't come on, but knowing that's what we do.

There's a lot of science, there's a lot of engineering, there's a lot of excitement that can be had by being in this industry, and especially BDD. To me, BDD is a Cadillac plant and the staff that works there, they're all highly educated and highly motivated. So they are going to serve to reach out to the communities. Obviously, I know you have a background in education. I would love to hear more ideas that maybe you have as how we connect.

COMMISSIONER STEFANICS: Thank you, Mr. Chair.

CHAIRMAN MAESTAS: Thank you, Charles, and I know that we've had several meetings about this and I think you certainly hit the ground running when it comes to Human Resources and in fact I think that's the perfect time to really look at the classification of these positions, when you have a lot of vacancies and try and maybe make some changes to improve that career ladder. So, thanks to you, and we want a Cadillac staff for a Cadillac plant. I thought you were going to say we have a Hyundai staff for a Cadillac plant. So, good. You're very politically correct. Thank you for everything that you're doing to kind of help our staff and grow our own. I think this is exciting.

MR. VOKES: Thank you very much.

CHAIRMAN MAESTAS: Anything else on this?

8. Public Relations Update on Virtual Tour Creation

BERNADINE PADILLA (BDD Public Relations): [inaudible] the correct flow from the river to the facility, so we're still working on that. In fact, he's coming out next week to do some more filming. Ilan has come out to do the filming at the facility with the 360, the drone. He's come out quite a few times and we have some really exciting footage to show you here, and the first one that we have here –

[A video was shown.]

CHAIRMAN MAESTAS: Nice.

MS. PADILLA: So that's just a little sample of what the main virtual tour is going to be where people can come and view it, if they live in Texas, if they live in Colorado, industry leaders, Bureau of Reclamation people. A lot of them are coming in from Denver. They can view this on our website. Education for schools. Not all the

teachers and classrooms have the ability to come out. This is an easy way that they can integrate to their science curriculum.

Right here, Ilan is showing you –

ILAN COELHO: So basically, we take about 20 photos to create one spherical photo. I'll show you in a second how you can also view this on your web browser on a mobile device. You don't need to download an app. It has an interactive floor plan. You can click on different areas of the facility. You can drop right in.

One of the clients we've worked with is Drive Time Corporation. I don't know if you've seen their commercials here locally but they found that this is very successful for recruiting also for their corporate headquarters. They send this out to people who are interested in the facility and people actually feel like they're there. You have a 23 percent increase in brand recollection. Typically, if it's purchasing, you have a higher conversion rate. You get about four to five times longer in as many view when people are looking at 360 photos versus traditional photography.

It's very fun to play with. I'm just going to show you real quick how you can take a tour on an iPad. It has a gyroscope.

CHAIRMAN MAESTAS: If you tilt it it will go up and down.

MR. COELHO: I don't know if you guys have heard of Oculus Rift and Google Cardboard. So a lot of new virtual reality viewing devices are now on the market. [inaudible]

CHAIRMAN MAESTAS: Thank you for that. Yes, Commissioner Chavez. Do you have anything else, Ms. Padilla?

MS. PADILLA: What I wanted to say is we're going to have this on the website where people can go in and go into the facility and the buildings they would like, like the chemical building. We don't let the public normally go into the chemical building but through this they would be able to. There would be the overview video that we can present for classrooms or for industry. They would have access to this as well. Not only for recruitment like Chuck is talking but for education as well.

Right now I've got about three requests for tours coming in for January. It's very cold, of course. We had Claudia Borchert ask if she could bring her father and mother and they're elderly. My idea, because it was so cold, was to put them in the vehicle and we were going to drive them around the facility. This is a very good thing to start the tour with for people who can't get around or up the stairs as easily, and this will be very helpful.

The other thing that Ilan has done is the Google Street View for us. He was so kind as to do that for us and he hooked me up with Google Analytics, which I'm still trying to learn.

CHAIRMAN MAESTAS: Did you guys fly the actual diversion because this really comes in handy not just in the unsafe parts of the plant but for some of the most remote parts of the plant, like the diversion and the booster station solar field?

MS. PADILLA: That's the second part. We didn't ask – what we paid for for him is the facility right now. That's going to be the second request that I'm going to bring to you is that portion of the tour to continue. We wanted to start off with a manageable budget at this point. So we started with the facility because that was the most important for us and then the next that will come is we're going to get a cost analysis of how much it would take, because that's going to take a lot more time. I would also like to

have some footage of coming down the river from the San Juan Chama area. It would be beautiful to have some footage from there to see where our water comes from. And then pull into the diversion or booster stations and solar plant and so forth.

So we're going to ask for some funding for that to continue. Joe will obviously do some footage for us but as far as the drone and the 360 that's going to be a different contract with Ilan.

MR. COELHO: We did do the chemical room which I believe is one of the rooms where people usually cannot go inside.

MS. PADILLA: Right.

MR. COELHO: I was in there for about five minutes.

MS. PADILLA: With safety equipment.

CHAIRMAN MAESTAS: Did he sign a liability waiver? Okay. Good.

MS. PADILLA: He did and he had safety goggles and gloves. I made him gown up properly.

MR. COELHO: It's definitely one of those places where you don't want to bring tours for many reasons. There's chlorine on the rails and you just want to be really careful you don't pick anything up. So I think the virtual tour we can let people access places they usually won't be able to access. And also people will be able to find Buckman Direct Diversion facility on Google now because you have a Google map marker.

MS. PADILLA: So I don't know if any of you at the beginning tried to find it on your own and you couldn't find it and you just called Shannon and said, How do I get there? And passed right by. Now you can get online and get the directions. Do you want to show them the facility?

MR. COELHO: Sure. Now people can find the virtual tour on Google Search. You can see where it says – you can't really read it but in the upper right hand corner there's a yellow and red box that says "See inside" that takes you right into the water treatment facility's lobby, and the tour is viewable on Google Maps. Just by the small size of the screen you can see how you would take the virtual tour. On Google we were careful to blur out all the security cameras for privacy reasons, and faces and license plates.

CHAIRMAN MAESTAS: Nice. Commissioner Chavez.

COMMISSIONER CHAVEZ: Yes, I want to follow up or expand maybe on a concept that Bernadine put out. The statement you made is that you would like to show the public where our inputted water is coming from and you want to go back, trace those steps back into crossing the Colorado border, into our watershed somewhere in Colorado, right? Then you have the tunnel under the Continental Divide that brings the surface water into New Mexico. That's very telling. That's a long story and it's been a convoluted story, and it's been a very expensive story. And it's going to be a lot for us to continue to manage.

So I like that idea and I think we really need to expand on that in the right way. And then you also talked about partners and you mentioned the City of Santa Fe and Santa Fe County, but there are other partners that were involved in the beginning and will be involved into perpetuity. And those are federal entities like the Bureau of Reclamation, you mentioned them, the Interstate Stream Commission, the Office of the State Engineer. All of those offices or components will be part of this endeavor into

perpetuity. So I think only to understand that it's not only the City and the County or the County and the City, that our imported water is coming from miles away, and we're under the jurisdiction of our federal government and if things change – we hope that they don't – we're going to have to adjust to those changes. And there might be others telling us when and how to adjust those numbers. I hope that we don't get to that point but we have to be aware that that scenario could play out and we may want to be ready for it.

MS. PADILLA: The good thing about this is that this can be easily changed and fixed, adjusted as needed, updated as we need to as well. So that's a good point. We have a lot of engineers that have done tours. Texas A&M grad students have come. So there is a great variety of consumers and audience that we have to address and definitely all the other partners that were involved there in the beginning stages I think they'll be interested as well. I think it's helpful, because I've had people fly in from Denver just to come tour us. They fly in, they get a rental car. They come to Buckman, they do the tour and they fly back out. So I think this is going to be beneficial for a lot of people.

COMMISSIONER CHAVEZ: So I just wanted to touch on those points, Mr. Chair, and I don't know where that information fits into your presentation, but I'm thinking that there's a place and a time for that.

CHAIRMAN MAESTAS: Well, I agree that we should probably focus on the facility given our limited budget but perhaps maybe as a stopgap measure in the overview of the history on the website, the narrative, put a hot link on the San Juan/Chama project because there's a lot of information that has had a picture showing the diversion and all the tunnels from the San Juan Basin.

MS. PADILLA: I have those easily accessible that I can give to Joe or he can put them on the website as well. We have those in our history on the website. So definitely, we can definitely tie that in. We have some stills and then of course the video. And then tying the links in would be great.

CHAIRMAN MAESTAS: Very good. Any other parting questions before we move on? Ilan, Bernadine, thank you. This is great.

MS. PADILLA: And I want to thank the staff. They've been very helpful. The whole staff, the maintenance crew, the operators, not draining the sed tanks until we had footage. Waiting for weeks, waiting for the weather. Everybody has been very, very helpful, very supportive, everybody in management and the rest of the staff. And it's taking a little longer than we anticipated but we're dealing with some scheduling with Joe, Ilan and the facility as well. So it's been a very collaborative effort with the staff and I appreciate all the support.

CHAIRMAN MAESTAS: Great. Thank you.

CONSENT AGENDA [See page 2]

9. **Monthly Update on BDD Operations**
10. **Drought, Monsoon and Water Resource Management Update**
11. **Quarterly Update on Environmental Compliance**

DISCUSSION AND ACTION ITEMS

12. Consideration and Possible Action on Resolution No. 2015-1, a Resolution Determining Reasonable Notice for Public Meetings of the Buckman Direct Diversion; Rescinding Resolution No. 2014-1

MS. LONG: Mr. Chair, members of the Board, it's that time of year again for passing your Open Meetings Act Resolution, your resolution determining reasonable notice for your meetings, and it's required that you do this annually. We did not make any changes after circulation of last year's Open Meetings Act Resolution. It seems to work well. You may recall in 2013 we did have to pass two resolutions because there were some legislative changes that went into effect July 1 and that was to require a longer period of time for agendas than had previously been required under law and to require reporting to the Attorney General's Office in the event of an emergency meeting.

What I pointed out in the memo is there is one further restriction that you all have placed in your Open Meetings Act Resolution on appearance by telephone. Under the Open Meetings Act it is allowed if it is impossible or impractical for you to attend in person, but we have the further restriction that that is not allowed unless we need you for a quorum, and that has never really been a problem for this Board either. We rarely need to ask anyone to attend by telephone, nor does anyone request that. So we have left that restriction in place.

So we are seeking a motion to approve your Resolution 2015-1, rescinding your prior resolution, 2014-1.

CHAIRMAN MAESTAS: Yes, Commissioner Stefanics.

COMMISSIONER STEFANICS: Mr. Chair, I have a question or a comment. On page 4, item 6, line 9, we have never had a problem yet in terms of everyone saying I can't be there; I can participate by phone. I would – we had this discussion at the County about something and we put language in that said something to the effect of at least one person must be physically present in order to conduct a meeting. I would hate for us to ever get to a meeting where people would be all by phone and we might have an audience. And so I'd like to hear the comment.

CHAIRMAN MAESTAS: Well, I think this is more of an exception, that it's implied that you have to show up in person, but if we do have an extenuating circumstance where somebody can call in just to make a quorum then we'll allow for that but it won't be – if we have a quorum and somebody wants to call in we're going to say no, you can't call in, if we have a quorum without them.

MS. LONG: That's correct.

COMMISSIONER STEFANICS: Mr. Chair, what I'm asking about is we have had meetings canceled here in the past because we haven't had a quorum. If we had a situation where we allowed people to call in, and we had one person physically present and two people calling in, would that in fact create a quorum or would that be opposite to our intention? That's the question I'm bringing up.

MS. LONG: Commissioner, you're saying as it presently reads, you could only attend by telephone if we need you for a quorum, but what if nobody was present in the room and there were several people on the phone, or at least three to make a quorum, you still want someone to be physically present in the room and that you've inserted that into the County's requirements. And I can see that point. So we could provide for that. In

that event there would have to be at least one person present at the physical location for the meeting, so that not everyone can attend by telephone.

CHAIRMAN MAESTAS: And then it says “a member” of the Board may participate; it doesn’t account for multiple members. So I’m kind of reading into some of these indirect – and then who determines if the circumstances are difficult or impossible? Is it at the discretion of the chair?

MS. LONG: That’s directly out of the act.

CHAIRMAN MAESTAS: Oh, okay.

MS. LONG: So that’s language out of the state law. And usually there’s a statement that the member makes that it would be difficult or impossible for me to attend on the record when roll call is taken, and they usually state what that circumstance is. But we can certainly change this to provide that there must at all times be at least one member of the Board physically present at the noticed location for the meeting.

CHAIRMAN MAESTAS: Would it go under #6 or would it be –

MS. LONG: Yes. I think it would be a second sentence under #6. And then I’ll just change, instead of “a member” I’ll change it to “members of the Board”.

CHAIRMAN MAESTAS: Okay. Any other suggested changes? I had one question on page 3, part 3, line 11. There is a provision to provide notice of emergency meetings in newspapers of general circulation but in the regular agendas there’s not. It’s posted at the City and the County and it’s put on our website. Have they relaxed that requirement? I thought that was an absolute requirement to post agendas in newspapers of local circulation.

MS. LONG: Our regular meetings and special meetings do provide that if a newspaper has made that request that they also receive it. This is just the emergency meeting section.

CHAIRMAN MAESTAS: Right, but if you look at #4.

MS. LONG: Oh, for agendas?

CHAIRMAN MAESTAS: Yes. It says it will be posted in a conspicuous and appropriate place at the Santa Fe County Administrative Building, at Santa Fe City Hall and on the Board, Santa Fe County’s and City’s internet websites. So it seems to have more of a relaxed standard for the general agendas than it does for the agendas for emergency meetings.

MS. LONG: Yes, I think because for emergency meetings the notice and the agenda are going out at the same time. That doesn’t occur for regular meetings or special meetings usually, but the notice goes out ten days ahead and then the agenda is three days ahead, although as a practical matter and for many boards those go out at the same time, the notice and the agenda are done at the same time. So the agendas are going out ten days ahead at least.

CHAIRMAN MAESTAS: Okay.

MS. LONG: But we don’t restrict ourselves to that in the event that we may be changing the agenda up to three days ahead if we need to.

CHAIRMAN MAESTAS: Okay.

COMMISSIONER CHAVEZ: But Mr. Chair, Nancy, before, if you read line 17, we’re posting at least 72 hours. Just the standard agendas are posted at least 72 hours prior to our regular meeting. Previously, that had been 24, right? Or was it always 72?

MS. LONG: Yes, Commissioner. It was 24 hours and the legislature changed that in 2013, so you're correct. We made that change as well, that they broadened that requirement for when an agenda must be posted to that time period, to 72 hours.

CHAIRMAN MAESTAS: Okay. So we have an amendment to #6 on page 4. If there's no objection do I hear a motion to approve this resolution as amended?

COMMISSIONER CHAVEZ: Mr. Chair, I'd make a motion to approve Resolution No. 2015-1 with amendments in section 6, participation by conference call.

CHAIRMAN MAESTAS: Okay, do I hear a second?

COMMISSIONER STEFANICS: Second.

CHAIRMAN MAESTAS: Okay, we have a motion and a second. Any discussion on the motion?

The motion passed by unanimous [4-0] voice vote.

13. Consideration and Possible Action on LANL MOU Early Notification System

CHAIRMAN MAESTAS: I want to just throw out a little time check. We have a little over 20 minutes, so let's try and move this along. Shannon Jones. Welcome back.

SHANNON JONES (City Wastewater Director): Mr. Chair, thank you, members of the Board. For the record, I am Shannon Jones, former BDD interim facility manager and I have with me David Rhodes from the Department of Energy. We're here today to present to the Board a request for approval of a new memorandum of understanding between the Buckman Direct Diversion Board and the Department of Energy. It was at the direction of the Board to staff to go back and work with the Department of Energy as our existing MOU was set to expire in May of 2015 of this year, so for the past year BDD staff, Department of Energy and Los Alamos National Lab have met several times and worked diligently on trying to come to a memorandum of understanding that can address the goals and objectives of the Board, and a plan for moving forward.

So in your packet we did include the proposed memorandum of understanding for your approval and we're both here to answer any questions.

CHAIRMAN MAESTAS: Any questions from the Board? If not, do I hear a motion to approve.

COMMISSIONER STEFANICS: Mr. Chair, I move to approve.

CHAIRMAN MAESTAS: Okay, we have a motion to approve. Do I hear a second.

COMMISSIONER CHAVEZ: Second.

CHAIRMAN MAESTAS: We have a second. Any discussion on the motion? I just want to make some general remarks. I want to thank you and the team and the Department of Energy for negotiating a revised MOU. I think we definitely streamlined it and who knows? I think the vision is perhaps maybe not to require this system and integrate adequate precautions in the way we operate Buckman, but I think for now we need to continue this system and I'm really excited about better organizing the data that we collect and make it more user-friendly and available to the public and I

think we're going to be hearing more about that, hopefully in the coming months, about what steps we're taking with regard to creating a database and again creating a much more user-friendly website and web access to the data. So I really want to commend the team. I know you guys do a lot of work. Is there anyone else you want to recognize, Shannon? You might want to mention the members of your technical team.

MR. JONES: For the BDD staff, Daniela Bowman, our regulatory compliance officer played a tremendous role. She'll be a major driver on this. We didn't quite have the same flash as the virtual tour, but that's what we have. So Mr. Chair, thank you.

CHAIRMAN MAESTAS: Thank you. Any other discussion on the motion?

The motion passed by unanimous [4-0] voice vote.

14. Request for Approval of Payment to the Bureau of Land Management in the Amount of \$63,000 for Land Lease 01/01/2015-12/31/2015

MACKIE ROMERO (Finance Director): Mr. Chair, members of the Board, I am here to request approval of a payment to the Bureau of Land Management in the amount of \$63,000. This will pay our right-of-way rental agreement which will be January 1, 2015 through December 31, 2015. The Buckman Direct Diversion currently has a 30-year lease agreement with the Bureau of Land Management. This annual fee was also included in our adopted budget and will continue to be part of our annual request. Do you have any questions?

CHAIRMAN MAESTAS: Any questions?

COMMISSIONER CHAVEZ: Move to approve.

CHAIRMAN MAESTAS: Okay, I have a motion to approve.

COMMISSIONER STEFANICS: Second.

CHAIRMAN MAESTAS: I've got a second. Any discussion on the motion? Commissioner Chavez.

COMMISSIONER CHAVEZ: Yes, Ms. Romero, in the past there have been some glitches in this where we had gotten behind in our payments, but now we're on track and we can do it by clockwork pretty much every year, right? And we have the money budgeted?

MS. ROMERO: Mr. Chair, Commissioner Chavez, you are correct. The Bureau had failed to bill us for the last three years, and so last year we did get a major bill for \$189,000, which was paid out of our budget but this will be the first – we'll be able to have this paid every single year and it is included in our budget.

COMMISSIONER CHAVEZ: And we didn't have to pay any of the late fees, did we?

MS. ROMERO: No, they did not assess any late fees since it was their error.

CHAIRMAN MAESTAS: Any other discussion on the motion?

The motion passed by unanimous [4-0] voice vote.

COUNTY OF SANTA FE)
STATE OF NEW MEXICO) ss

I Hereby Certify That This Instrument Was Filed for
Record On The 16TH Day Of February, 2015 at 09:15:51 AM
And Was Duly Recorded as Instrument # 1757360
Of The Records Of Santa Fe County

MATTERS FROM THE PUBLIC

None were offered.

Witness My Hand And Seal Of Office
Geraldine Salazar
Deputy Marcello Lopez County Clerk, Santa Fe, NM

MATTERS FROM THE BOARD

CHAIRMAN MAESTAS: Any matters from the Board?

COMMISSIONER STEFANICS: Mr. Chair.

CHAIRMAN MAESTAS: Commissioner Stefanics.

COMMISSIONER STEFANICS: I would appreciate at the end of every meeting if we could identify if we're going to have a quorum for the next meeting, because if not then we could reschedule, because it sounds like if there are action items that the staff is counting on at the next meeting and we aren't able to show up it gives them a chance to reconsider the calendar. That's all. Thanks.

CHAIRMAN MAESTAS: Do all of you plan to attend the next meeting? And I think Ms. Bokum will be back so we'll be at full strength. And also I think Stephanie does – you do a little poll, right? About a week before the meeting? So she uses email, texting, phone calls, carrier pigeon, smoke signals. So we appreciate you kind of trying to keep us focused and clearing our schedules. Any other matters from the Board?

NEXT MEETING: Thursday, February 5, 2015 @4:30 P.M.

ADJOURNMENT

Having completed the agenda, Chair Maestas declared this meeting adjourned at approximately 5:47 p.m.

Approved by:

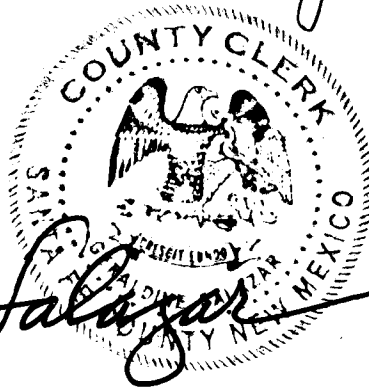
Joseph M. Maestas
Joseph M. Maestas, Board Chair

Respectfully submitted:

Debbie Doyle, Wordswork

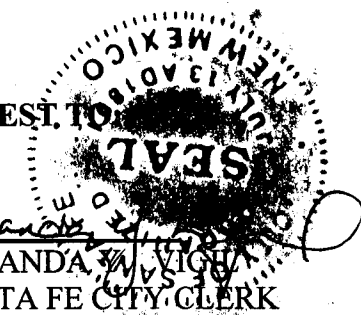
FILED BY:

Geraldine Salazar
GERALDINE SALAZAR
SANTA FE COUNTY CLERK

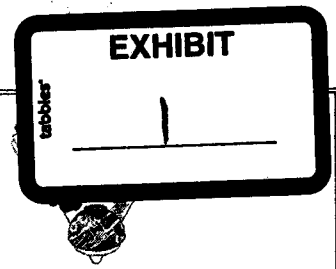


ATTEST TO

Yolanda M. Vigor
YOLANDA M. VIGOR
SANTA FE CITY CLERK



2-13-2015



AGENDA

**The City of Santa Fe
And
Santa Fe County**

CITY CLERK'S OFFICE
DATE 12/22/14 TIME 1:55pm
SERVED BY *[Signature]*
RECEIVED BY *[Signature]*

Buckman Direct Diversion Board Meeting

**THURSDAY, JANUARY 8, 2015
4:30 PM
CITY HALL
CITY COUNCIL CHAMBERS
200 LINCOLN**

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF AGENDA
4. APPROVAL OF CONSENT AGENDA
5. APPROVAL OF MINUTES FROM THE DECEMBER 4, 2014 BUCKMAN DIRECT DIVERSION BOARD MEETING
6. MATTERS FROM STAFF

INFORMATIONAL ITEMS

7. Report on vacant positions. (Charles Vokes) **VERBAL**
8. Public Relations update on virtual tour creation. (Bernardine Padilla) **VERBAL**

2015 JAN 08 PM 01:55

CONSENT AGENDA

9. Monthly Update on BDD operations. (Mike Dozier)
10. Drought, Monsoon and Water Resource Management Update. (Rick Carpenter)
11. Quarterly Update on Environmental Compliance. (Daniela Bowman)

DISCUSSION AND ACTION ITEMS

12. Consideration and possible action on Resolution No. 2015-1. A resolution determining reasonable notice for public meetings of the Buckman Direct Diversion Board; rescinding Resolution No. 2014-1. (Nancy Long)
13. Consideration and possible action on LANL MOU Early Notification System. (Shannon Jones/NNSA/DOE)
14. Request for approval of payment to the Bureau of Land Management in the amount of \$63,000.00 for land lease 01/01/2015-12/31/2015. (Mackie Romero)

MATTERS FROM THE PUBLIC

MATTERS FROM THE BOARD

NEXT MEETING: Thursday, February 5, 2015

ADJOURN

**PERSONS WITH DISABILITIES IN NEED OF ACCOMODATIONS,
CONTACT THE CITY CLERK'S OFFICE AT 505-955-6520, FIVE (5)
WORKING DAYS PRIOR TO THE MEETING DATE.**