

<u>ITEM</u>	<u>ACTION</u>	<u>PAGE</u>
MATTERS FROM STAFF	None	13
MATTERS FROM THE BOARD	Information/discussion	13-14
NEXT MEETING DATE – November 21, 2013		14
ADJOURNMENT		14

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**SOLID WASTE MANAGEMENT AGENCY
JOINT POWERS BOARD MEETING
Legal Conference Room
Santa Fe County Courthouse
October 17, 2013**

I. CALL TO ORDER

A meeting of the City and County of Santa Fe Solid Waste Management Agency Joint Powers Board (SWMA) was called to order by Councilor Peter N. Ives, Chair, on Thursday, October 17, 2013 at approximately 12:00 noon, in the Legal Conference Room Santa Fe County Courthouse, 102 Grant Avenue, Santa Fe, New Mexico.

II. ROLL CALL

MEMBERS PRESENT:

Councilor Peter N. Ives, Chair
Commissioner Miguel Chavez, Vice-Chair
Councilor Bill Dimas
Commissioner Kathy Holian
Commissioner Daniel Mayfield
Councilor Christopher M. Rivera

STAFF PRESENT:

Randall Kippenbrock, Executive Director – SWMA
Danita Boettner, SWMA
Apollonio Garcia, SWMA
Randy Watson, SWMA
Justin Miller, Legal Counsel
Melessia Helberg, Stenographer

There was a quorum of the membership in attendance..

III. APPROVAL OF THE AMENDED AGENDA

MOTION: Commissioner Mayfield moved, seconded by Councilor Rivera, to approve the Amended Agenda as presented.

VOTE: The motion was approved on a voice vote with Councilor Rivera, Commissioner Mayfield, Commissioner Chavez and Chair Ives voting in favor of the motion, no one voting against, and Commissioner Holian and Councilor Dimas absent for the vote.

IV. APPROVAL OF THE MINUTES FOR REGULAR MEETING – SEPTEMBER 19, 2013

MOTION: Councilor Rivera moved, seconded by Commissioner Chavez, to approve the minutes of the regular meeting of September 19 2013, as presented.

VOTE: The motion was approved on a voice vote with Councilor Rivera, Commissioner Mayfield, Commissioner Chavez and Chair Ives voting in favor of the motion, no one voting against, and Commissioner Holian and Councilor Dimas absent for the vote.

V. MATTERS FROM THE PUBLIC

Joe Eigner, Eldorado, thanked the County Solid Waste Department for its assistance in opening its reuse center. He said the guest speaker for the event was Nancy Judd.

Commissioner Holian and Councilor Dimas arrived at the meeting

VI. MATTERS FROM THE EXECUTIVE DIRECTOR

(A) **REQUEST FOR APPROVAL TO SUBMIT A SOLID WASTE PERMIT APPLICATION TO THE NEW MEXICO ENVIRONMENT DEPARTMENT FOR THE CAJA DEL RIO LANDFILL PERMIT RENEWAL AND MODIFICATION INCLUDING A LATERAL AND VERTICAL EXPANSION AND ADDITION OF SPECIAL WASTES.**

(1) **APPROVAL OF BUDGET INCREASE FROM 5521.100700 (LANDFILL PERMITTING) TO 52521.572950 (WIP START-UP COSTS) FOR SOLID WASTE PERMIT APPLICATION FEES TO THE NEW MEXICO ENVIRONMENT DEPARTMENT FOR THE AMOUNT OF \$21,000.00**

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DATE 07/26/2013 BY 60322 UCBAW

Mr. Kippenbrock presented information regarding this matter from his Memorandum of October 11, 2013, with attachments, to the SFSWMA Joint Powers Board, which is incorporated herewith to these minutes as Exhibit "1." Please see Exhibit "1" for specifics of this presentation.

Mr. Kippenbrock said he didn't print the entire permit application, but he did bring the 5 notebooks containing the application. Mr. Kippenbrock reviewed the contents of the volumes as follows:

Volume 1 – Responses to applicable rules.

Volume 2 – Operations plans – Operations, Contingency, Alternate Waste handling and disposal, Special Waste Disposal. Management Plan, Waste Screening Plan & alt and. Daily cover plan.

Volume 3 – Environmental Plan – groundwater, methane, leachate, landfill gas.

Volume 4 – Engineering & Cals – Site Plan, base grade, final grade, help modeling, construction material and CQL liner, CQL compliance.

Volume 5 – Background, supporting documents – maps, FAA notification, T & E, archaeological, traffic, geotechnical reports, VA determination, Fin Asst, wetlands, community meeting, January meeting comments, Compliance history.

The Board commented and asked questions as follows:

- Commissioner Chavez asked if the Screening Plan in Volume 2, covers all of the categories, especially in the 6 areas of hazardous waste.

Mr. Kippenbrock said it will cover all categories, noting these are non-hazardous wastes. He said hopefully we will get the four additional special wastes with the permit approval.

- Commissioner Chavez asked if we have all of the equipment to screen everything out of the waste stream..

Mr. Kippenbrock said waste-streaming is a visual screening program, and talked about the process.

- Commissioner Chavez said then it is a manual and visual screening, rather than being done with equipment, and Mr. Kippenbrock said yes.

- Commissioner Chavez said then the screening is random, so the users aren't notified when one of their load might be screened, and Mr. Kippenbrock said yes.

- Commissioner Chavez asked if the screening is done on a scheduled basis.

Mr. Kippenbrock said it is done daily, noting they also can do waste-streaming on suspected loads.

- Commissioner Chavez said then their requirements are tied into our specific plan as well, and Mr. Kippenbrock said yes.

- Commissioner Mayfield said if they are doing streaming, for example, with construction waste, do you need special training, and how would you monitor that.

Mr. Mayfield said he and staff have been going to special asbestos training classes, and there is a class in July on how to identify asbestos.

- Commissioner Mayfield asked if they do streaming on construction materials coming in.

Mr. Kippenbrock said yes.

- Commissioner Mayfield said another streaming process would be when somebody is dumping a load and you would stop a truck that looked "fishy," before the load was dumped.

Mr. Kippenbrock said they have stopped dumping to get further detail and information on that particular load.

Mr. Eigner asked if the staff keeps a record of what is found during screening, and Mr. Kippenbrock said yes.

Mr. Eigner asked if they look for ewaste on those loads.

Mr. Kippenbrock said yes, noting household generated waste is exempt from most of the rules. He said they need to determine the origin.

Mr. Eigner asked if they open some of the bags.

Mr. Kippenbrock said not necessarily, noting they do have some hand tools and sometimes they will rip it open. They talk to the driver about the origin of the waste and so forth.

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- Commissioner Chavez asked if there is a schedule of drop-off of household hazardous materials, and asked if that diverts that from the waste stream, and how effective has it been.

Mr. Kippenbrock said our HHW program has been very successful compared to an annual event. He said it has been a year since we opened it, and they have received HHW waste from 600 vehicles on Fridays and Saturdays which is more than the annual events.

- Commissioner Chavez asked if that has helped to reduce that from going into the waste stream.

Mr. Kippenbrock said it is a tool and helps them reduce quite a bit of the HHW from entering the landfill.

- Commissioner Chavez asked if someone picks up the HHW and processes it for us.

Mr. Kippenbrock said they separate the materials for pickup and disposal, noting the unknown is only about 20%.

- Commissioner Chavez said this permit will allow the increase of elevation to 40 feet above current elevation, which is 80-90 feet above ground level. He asked how that will be capped.

Mr. Kippenbrock said there were presentations in December 2013, as well as in January 2013, of the individual view from 3 different angles – south side, east side from the golf course and residents living near CR62 and Caja del Rio, and from the Las Campanas area looking south. He said the views are minimal, and the Board chose to go with that height and depth.

- Commissioner Chavez said he is wondering how it will look when it is finished.

Mr. Kippenbrock said, "It's 4 sided, 4 to 1 slope, to get to a point, and it will have a flat surface on top by 2% grade."

- Commissioner Chavez said then they will be back-filling and putting vegetation back on top.

Mr. Kippenbrock said yes, commenting that is 20 years down the line, keeping in mind there is air space below the surface.

- Commissioner Chavez said he understands that, but he is asking now, because he doesn't think he will be able to ask in 20 years. He said also he needs to be able to answer questions from people in this regard, as well to be able to know if it isn't constructed correctly.
- Chair Ives said portions of the existing landfill space have been capped. He said, "In part what you are asking is what will that visual path look like, so it may be helpful to describe what the cap consists of, and that will give a sense of the visual."

Mr. Kippenbrock said, "Assuming it is built out completely, basically we will have 2 mounds. The BLM is slightly higher than the Caja del Rio existing mound by 20 feet. The reason is that the topography will allow us to build slightly higher, from a regional perspective. Both of them call for, in this permit application, a 4 to 1 site fill. That is somewhat gentle. And you put down specifications, some order controls and everything in that manner. I feel it is going to be very similar to the current landfill the City has at Paso de Vista, the way the vegetation is laid out right now, as well as the County's Agua Fria closed landfill. There are specifications on those.

- Commissioner Chavez said those don't have the vertical this is proposing, and that is what he is most concerned about – the change in the vertical elevation. He said that will be gradual and most of us won't notice it through time. He said, "You've answered my questions, and I think you know where you're going, it's in the plan, and if you follow that plan then hopefully it will blend into the landscape and at one point no one will know that landfill is there."
- Commissioner Holian said this application asks for major modifications to the Land Use Plan that we submitted, she would guess, with the original application. She asked what happens after 2015 if you think of some other major modifications you would like to make this permit. She asked what is that process. She said this lays out a land use plan for the next 20 years, and asked what happens if something else comes up in that 20 years.

Mr. Kippenbrock said it may require another modification, noting you go through the same process, notices, public hearing and such.

- Commissioner Holian said then we can change something if there are changing circumstances, by applying for a modification to the landfill permit, commenting that probably happened in the last 20 years.

Kelly Collins, CDM Smith said, "Yes. Actually, it was modified to accept sludge as a special waste at the landfill."

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MOTION: Commissioner Chavez moved, seconded by Commissioner Holian, to approve Item VI(A)(1), the budget increase from 5521.100700 (Landfill Permitting) to 52521.572950 (WIP Start-Up Costs), for Solid Waste Permit Application Fees to the New Mexico Environmental Department for the amount of \$21,000.00, as presented by staff.

DISCUSSION: Chair Ives said, with regard to Exhibit "1," with regard to the visuals on the map, he was looking at the key associated with those which identified, with crosshatch, existing areas of existing cover and existing areas with intermediate cover. He said he was trying to determine if there were any areas with final cover.

Ms. Collins said none of the final cover has been applied..

Commissioner Rivera said, with regard to Commissioner Chavez's question regarding the height and how it would look from the various areas, that he remembers an artist rendering of how it would look. He asked Mr. Kippenbrock if he could bring that back to refresh our memories, in case we do get questions about it

Mr. Kippenbrock said he will do so.

Commissioner Mayfield said Santa Fe County is going through a Code rewrite, and he wants to make sure that we are in compliance with it. He said he has been told this is not a gravel and mining operation. [Commissioner Mayfield's remarks here are inaudible.]

Chair Ives said as part of the permitting requirements, the City is required to comply with all applicable laws.

VOTE: The motion was approved unanimously on a voice vote.

MOTION: Commissioner Holian moved, seconded by Commissioner Chavez, to approve Item VI(A), the request for approval to submit a Solid Waste Permit Application to the New Mexico Environment Department for the Caja del Rio Landfill Permit Renewal and Modification, including a lateral and vertical expansion and addition of special wastes, as presented by staff.

VOTE: The motion was approved unanimously on a voice vote.

Chair Ives thanked everyone for their hard work, and wished them good luck with the process, and we look forward to hearing it is favorably received.

(B) REQUEST FOR APPROVAL TO PURCHASE A MITEL 5000 VoIP TELEPHONE SYSTEM FROM LINEHAN COMMUNICATIONS, INC., OF ALBUQUERQUE, NM, UNDER THE NATIONAL JOINT POWERS ALLIANCE NJPA CONTRACT NO. 042109-MBS IN THE AMOUNT OF \$29,182.54.

(1) APPROVAL OF BUDGET INCREASE FROM 5502.100700 (EQUIPMENT REPLACEMENT RESERVE) TO 52501.570500 (CAPITAL OUTLAY – EQUIPMENT AND MACHINERY) FOR THE AMOUNT OF \$29,182.54.

Randall Kippenbrock, Executive Director , presented information regarding this matter from his Memorandum dated October 11, 2013, with attachments, to the SFSWMA Joint Powers Board, is incorporated herewith to these minutes as Exhibit "2." Please see Exhibit "2" for specifics of this presentation.

Commissioner Mayfield asked if the City has any bundled contracts for voice and internet, and Mr. Kippenbrock said no.

Commissioner Mayfield asked if this is for "plain old telephone service."

Mr. Kippenbrock said we have two analog systems, currently. The internet service is provided by CenturyLink.

Commissioner Mayfield asked who is the telephone land line service provider.

Mr. Kippenbrock said it is CenturyLink.

Commissioner Mayfield asked if he is looking to move over all services.

Mr. Kippenbrock said both services currently are with CenturyLink. They are going to move from analog and provide digital with a better quality, and it will reduce the number of lines.

Commissioner Mayfield said then this will make the land lines obsolete and you will no longer have [inaudible] telephone service, and you are now putting your voice over internet.

Mr. Kippenbrock said he believes so, and Mr. Van Dyke can elaborate more on that.

Murray Van Dyke, Governmental Representative, Mitel, said, "We're actually using the existing company. They are under contract at this point, so the existing trunking would be used. The system itself is capable of taking, as he mentioned, internet protocol trunks from the provider. That's the move that could be taken. The phones themselves are VoIP phones, so I think that's

where the confusion might be. I think what you are asking is whether that service is being delivered on a [inaudible] basis potentially. These are still premise based solutions, so that we have responsibility at the individual locations and the distribution from the local system to the phones within the locations would be over the data network that is local there."

Commissioner Mayfield said then they still are using CenturyLink as the provider.

Ken Woody, Mitel Representative, said, "Mitel offers carrier solutions and will work in conjunction with CenturyLink. CenturyLink is the only carrier we are aware of that actually goes out there. So to answer your question, we're modifying existing service, changing it from individual analog lines which are fairly costly, and bundling them together into a data where the analog actually will reside on SIP trunking, which is a session resolution program, that's a new technology. So, essentially what we're doing, in a nutshell, is expand the data network by 2 and keeping it as simple as possible.

[Commissioner Mayfield's remarks here are inaudible]

Commissioner Mayfield said it makes sense to invest in infrastructure we already have.

Mr. Woody said it's something that they can look at.

Commissioner Mayfield asked the monthly fee.

Mr. Kippenbrock said there is a maintenance agreement involved, and a monthly fee for the telephone system with CenturyLink, commenting they will be staying with CenturyLink.

Mr. Woody said the service being considered is comparable to what it is now, but it is independent of this telephone system. He said they will replace two disparate systems and provide a better system.

Mr. Woody said this is a robust system which includes network and hardware which replaces the current lines, and is more technology-friendly. .

Commissioner Mayfield said this system is pretty pricy for hardware at \$29,000.

Mr. Woody said it is a full replace of the phone system with all of the associated software and the labor for the installation.

Commissioner Mayfield asked if they are rewiring the whole building.

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Mr. Woody said no, it isn't necessary.

Responding to Commissioner Mayfield, Mr. Woody said there are two disparate telephone systems. This includes the hardware, the brains, which actually resides on a 2U type of server, with all of the telephones associated with it unique to the wireless system.

MOTION: Commissioner Chavez moved, seconded by Commissioner Holian, to approve Item VI(B)(1), the budget increase from 5502.100700 (Equipment Replacement Reserve) to 52501.570500 (Capital Outlay – Equipment and Machinery) for the amount of \$29,182.54, as presented by staff.

DISCUSSION: Commissioner Chavez said he shares some of Commissioner Mayfield's concerns about the dollar amount. He said the BAR shows a total of \$90,000.

Mr. Kippenbrock said the BAR is for only \$30,000, but it is done as per the City accounting system, which shows the \$90,000. He said the amount is in the Equipment Replacement Reserves. This moves \$30,000 from the Equipment Fund to the Operating Fund in the Capital Outlay – Equipment Machinery line item.

Commissioner Chavez asked the reason \$90,000 is indicated in the total column.

Mr. Kippenbrock said Angela Salazar should be able to explain that further, but generally that's the way these are done, but it is only \$30,000.

Chair Ives said he has similar concerns.

Commissioner Chavez said then for roughly \$30,000, we will be getting sufficient hardware/software to combine the two into one system.

Chair Ives said it appears this will double the carrying capacity.

Mr. Woody said yes through the other side of it with the service, through the bandwidth coming in. He said there are emergent technologies that are tried and true that, with the SIP trunking, allows them to take advantage of those cost savings allowing more bandwidth.

Commissioner Chavez said, "Then based on your industry experience, what is the life span of the \$30,000 investment."

Mr. Woody said, "We've seen a shift in the industry, the industry has been around 40 years. Typically, the life span that we used to see was an 8-10 year life span before there were

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technological modification change advances that presented us with an attractive alternative to that technology. That would be borne out by the life span that you have now. You purchased the existing system in 2005, we're in 2013, 8 years there, and that holds true as far as that's concern. Mitel has done a good job over the years respecting the investment our customers make in hard technology."

Mr. Woody continued, saying in 1999, they made a shift in 1999 to VoIP. He said ever single set they've made for VoIP technology is still functional under the current system. He said, "At this point, we've moved those systems into a software upgrade pattern, so we are able to upgrade the software on the existing systems, to extending our life span well beyond that."

Mr. Woody continued, "From a functional standpoint there are elements within the system that we look at from a mean time to failure which is 10-15 years at it's shortest. It's a power supply issue, because we're taking AC current and converting it to DC.... there is a vibration involved and heat, that basically shortens the life span of the components."

Commissioner Chavez asked if they have other clients similar to this.

Mr. Woody said, "Yes, quite a few. A number here in New Mexico. We've had a relationship with the State in terms of the same software stream being involved for about 18 years at this point. There are systems that are still running under that. The 5000 system is the latest iteration, from a hardware standpoint, of that. But the identical functionality has been there. In fact, that 5000 system actually supports some of those older sets, in fact all of them."

Chair Ives noted there is a Mitel warranty and assurance, and 5 years is included in the proposal of the \$29,000, and asked the 5-year figure to cover those costs.

Mr. Woody said that is on page 2, and it is \$2,100 for the 5 years. He said it covers all software, new releases major/minor, complete version as well as point level increases throughout the entire 5 years.

Chair Ives noted that labor and hardware not included. He asked the warranty on the handsets.

Mr. Woody said the hard parts fall into the next section, in terms of extended warranty, which is 5 years, and will match the extended warranty.

Chair Ives said he understands the hardware functionally lasts 10 years, and asked if the warranty can be extended after the initial 5 year period.

Mr. Woody said Mitel doesn't, as the manufacturer, extend the warrant. They offer extended warranties. He said those arrangements typically are made with our partners, your support staff and Linehan Communications at the point would be able to provide that kind of support for those systems. He said typically what he would suggest, as the manufacturer, at that point, is that we maintain the ability to refurbish those sets to repair them on an ongoing basis. He said if you keep 1 or 2 of those phones on the shelf, that "basically becomes your I can take this out, plug this back in, and basically send this one in repair." He said this is an economic way to address that potential for that failure, if it comes to that. And those arrangements certainly could be made with Linehan on an ongoing basis."

Responding to the Chair, Mr. Woody said over 5 years, the cost of software maintenance, with discount, would be something like \$500-\$600 per year.

Councilor Rivera requested that when Angelica comes back, he would like an explanation as to the reason the BAR has two separate moves, commenting he is sure she has a good reason.

RESTATEMENT OF THE MOTION BY THE MAKER: Commissioner Chavez moved, seconded by Commissioner Holian, to approve Item VI(B)(1), the budget increase from 5502.100700 (Equipment Replacement Reserve) to 52501.570500 (Capital Outlay – Equipment and Machinery) for the amount of \$29,182.54, as presented by staff.

Commissioner Mayfield asked the Mitel representatives if they are on a State Price Agreement, or on a Vendor List for the City, and Mr. Woody said yes.

Commissioner Mayfield asked how that works since the City if home rule, and Mr. Woody explained.

Councilor Rivera said the budget increase is for the specific amount, but the BAR is for \$30,000, and asked if that creates problems with the way it is advertised.

Justin Miller, Attorney for SWMA, said, "I guess I'm not quite clear why, and I have questions as to why it needs to be rounded up, but I don't think it poses any big problems when you have approved this specific amount, as long as the amount isn't more than what was approved it is probably okay. I don't see a problem with it, but it seems like a good thing to have explained to us."

VOTE: The motion was approved unanimously on a voice vote.

MOTION: Councilor Rivera moved, seconded by Commissioner Chavez, to approve Item VI(B), the request for approval to purchase a Mitel 5000 VoIP Telephone system from Linehan Communications, Inc., of Albuquerque, New Mexico, under the National Joint Powers Alliance, NJPA Contract No. 042109-MBS in the amount of \$29,182.54, as presented by staff, with an explanation from Angelica.

VOTE: The motion was approved unanimously on a voice vote.

(C) REQUEST FOR APPROVAL OF 2014 MEETING CALENDAR,

Randall Kippenbrock, Executive Director , presented information regarding this matter from his Memorandum dated October 10, 2013, with attachments, to the SFSWMA Joint Powers Board, is incorporated herewith to these minutes as Exhibit "3." Please see Exhibit "3" for specifics of this presentation.

MOTION: Commissioner Holian moved, seconded by Councilor Rivera, to approve the 2014 Meeting Calendar as presented by staff.

VOTE: The motion was approved unanimously on a voice vote.

VII. MATTERS FROM STAFF

There were no matters from staff.

VIII. MATTERS FROM THE BOARD

Councilor Dimas said he received a telephone call from someone who is concerned about the accumulation of green waste at the landfill, and asked what is going to be done with it.

Mr. Kippenbrock said there was down time with our equipment, primarily the wood grinding machine. It is now up and running, and hopefully they will catch up and create more room for our customers, commenting it is of concern to him as well..

Commissioner Holian where is Lisa Merrill today.

Mr. Kippenbrock said she is on her honeymoon. However, her last day will be next Friday. Her new husband got a job in New York City at Columbia University, so they will be moving to New York.

Commissioner Holian asked if there are plans to replace Ms. Merrill.

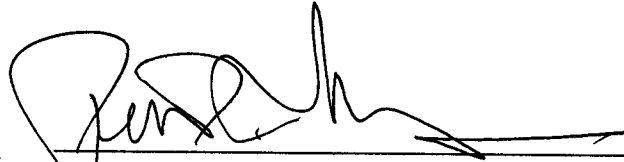
Mr. Kippenbrock said yes, noting they will start the advertisement before she leaves.

X. NEXT MEETING DATE – November 21, 2013

X. ADJOURNMENT

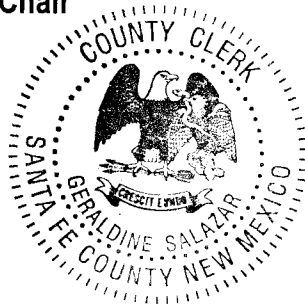
There was no further business to come before the Board, and the meeting was adjourned at approximately 1:30 p.m.

APPROVED BY:

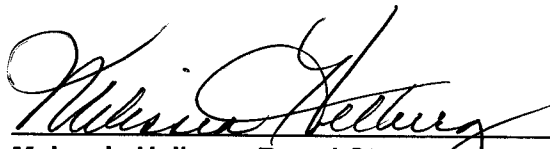

Peter N. Ives, Chair

ATTESTED TO:
COUNTY OF SANTA FE
ORGANIZED
SEAL

Yolanda Y. Vigil, City Clerk



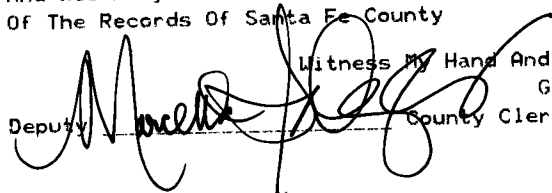
SUBMITTED BY:


Melessia Helberg, Board Stenographer

COUNTY OF SANTA FE)
STATE OF NEW MEXICO) ss

SOLID WASTE MINUTES
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I Hereby Certify That This Instrument Was Filed for
Record On The 6TH Day Of December, 2013 at 11:28:27 AM
And Was Duly Recorded as Instrument # 1724757
Of The Records Of Santa Fe County

Witness My Hand And Seal Of Office
Geraldine Salazar
Deputy  County Clerk, Santa Fe, NM