

CITY CLERK'S OFFICE

DATE 11/21/13 TIME 11:12a

SERVED BY Randall Kuppenbrock

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**AGENDA**

**REGULAR MEETING**

**SANTA FE SOLID WASTE MANAGEMENT AGENCY  
JOINT POWERS BOARD**

**NOVEMBER 21, 2013  
12:00 P.M.**

**LEGAL CONFERENCE ROOM  
SANTA FE COUNTY ADMINISTRATION BUILDING  
102 GRANT AVENUE  
SANTA FE, NM**

- I. Call to Order**
- II. Roll Call**
- III. Approval of Agenda**
- IV. Approval of Minutes for Regular Meeting - October 17, 2013**
- V. Matters from the Public**
- VI. Matters from the Executive Director**
  - (A) Request for Approval of Amendment No. 1 to the Professional Services Agreement with Advanced Chemical Transport, Inc. of Albuquerque, NM, for Collection Services for the Household Hazardous Waste at the Buckman Road Recycling and Transfer Station for the Santa Fe Solid Waste Management Agency in the Amount of \$103,859.53 (RFP No. '13/09/P).
  - (B) Request for Approval of Amendment No. 1 to the Professional Services Agreement with Natural Evolution, Inc. of Tulsa, OK, for Electronic Waste Recycling Services for the Buckman Road Recycling and Transfer Station (RFP '13/01/P).
  - (C) Request for Approval to Provide Compost and Mulch to the City of Santa Fe at No Charge Under the 2012 Fee Ordinance.
  - (D) Request for Approval to Accept Conventional Recycling from Los Alamos County at No Charge Under the 2012 Fee Ordinance.
  - (E) Informational Item: Renderings of the Vertical and Lateral Expansion Components of the Caja del Rio Landfill as Part of the Permit Renewal and Modification.
  - (F) Informational Item: Explanation of Budget Adjustment Request Form.
- VII. Matters from Staff**
- VIII. Matters from the Board**
- IX. Next Meeting Date: Thursday, January 16, 2014**
- X. Adjournment**

Anyone needing further information or requiring special needs for the disabled should contact Sally Padilla at (505) 424-1850, extension 150.

REC. CLERK RECORDED 01/29/2014



<u>ITEM</u>	<u>ACTION</u>	<u>PAGE</u>
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INFORMATIONAL ITEM: EXPLANATION OF BUDGET ADJUSTMENT REQUEST FORM	Presentation/discussion	16-18
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**SOLID WASTE MANAGEMENT AGENCY  
JOINT POWERS BOARD MEETING  
Legal Conference Room  
Santa Fe County Courthouse  
November 21, 2013**

**I. CALL TO ORDER**

A meeting of the City and County of Santa Fe Solid Waste Management Agency Joint Powers Board (SWMA) was called to order by Councilor Peter N. Ives, Chair, on Thursday, November 13, 2013, at approximately 12:00 noon, in the Legal Conference Room Santa Fe County Courthouse, 102 Grant Avenue, Santa Fe, New Mexico.

**II. ROLL CALL**

**MEMBERS PRESENT:**

Councilor Peter N. Ives, Chair  
Commissioner Miguel Chavez, Vice-Chair  
Commissioner Kathy Holian  
Commissioner Daniel Mayfield  
Councilor Christopher M. Rivera

**MEMBERS EXCUSED:**

Councilor Bill Dimas

**STAFF PRESENT:**

Randall Kippenbrock, Executive Director – SWMA  
Justin Miller, Legal Counsel  
Olivar Barela, SWMA  
Danita Boettner, SWMA  
Apolonio Garcia, SWMA  
Angelica Salazar, SWMA  
Elizabeth Martin [for Melessia Helberg, Stenographer]

There was a quorum of the membership in attendance..

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### III. APPROVAL OF THE AGENDA

**MOTION:** Commissioner Holian moved, seconded by Commissioner Chavez, to approve the Agenda as presented.

**VOTE:** The motion was approved unanimously on a voice vote.

### IV. APPROVAL OF THE MINUTES FOR REGULAR MEETING – OCTOBER 17, 2013

**MOTION:** Commissioner Holian moved, seconded by Councilor Rivera, to approve the minutes of the regular meeting of October 17, 2013, as presented.

**VOTE:** The motion was approved unanimously on a voice vote.

### V. MATTERS FROM THE PUBLIC

Cindy Padilla, City of Santa Fe, introduced Tejinder Ciano, Executive Director from Reunity Resources. She said the City has a one-year contract with Reunity Resources to begin collecting food scraps from businesses in the City for the purpose of composting.

Mr. Ciano said Reunity will be partnering with POSIE who will receive the waste. He said he is excited to be able to perform this project for the City.

*The Board commented and asked questions as follows:*

- Commissioner Holian asked where the composting will be done.

Mr. Ciano said it will be done at Payne's Organic Soil Yard, located at Agua Fria and Airport Road.

- Commissioner Holian asked if Reunity will be collecting the food scraps.

Mr. Ciano said that is correct.

- Commissioner Holian asked if Reunity also will be collecting green waste such as tree branches and such, which then will be chipped.

Mr. Ciano said no, it is strictly for food scraps.

- Commissioner Holian asked if it will be solely from restaurants.  
Mr. Ciano said it will be collected from restaurants, hotels, and other food waste generators. He said they would love to be able to serve the Schools as well.
- Commissioner Mayfield asked if there will be any sorting.  
Mr. Ciano said no, noting all food scraps are compostable.
- Commissioner Mayfield asked about agriculture scraps, and if they will be working with any farms.  
Mr. Ciano said Reunity won't be collecting that waste, noting Payne's Organic Soil Yard is the collector for farm compost items. He said food waste is valuable to make a very high quality compost.
- Commissioner Mayfield asked if the meat scraps will be heated.  
Mr. Ciano said the organic composting takes care of all that is needed if it is done properly. He said plastics and metals will be screened out.
- Commissioner Mayfield said then all of this will happen at Payne's.  
Mr. Ciano said this is correct.
- Commissioner Mayfield asked if there an issue with rodents getting into the compost.  
Mr. Ciano said that will be addressed by covering the composting piles after they are made and created.  
*[Ms. Padilla's remarks here are inaudible because she was too far from the microphone]*  
Ms. Padilla said Payne's Organic Soil Yard is the only registered composting facility in the Sate, noting that this is a pilot program.  
*[Mr. Ciano's remarks here are inaudible]*
- Commissioner Mayfield said he is supportive of the effort, and asked if there are any issues with regard to odors.

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Mr. Ciano said that can be addressed by proper management of the materials in the composting facility which will mitigate any odors.

Ms. Padilla pointed out it is a regulated facility.

- Commissioner Chavez asked the time line for this to be in place.

Mr. Ciano said Reunity is a non-profit, and they are raising funding within the community to perform the project, and currently they are in the middle of a fund-raising campaign. He has high hopes that it will be successful. They will then move forward in obtaining clients. He said they are looking at March 2014 to launch the program. He said they will need time to solicit and educate customers.

- Commissioner Chavez said then we looking at 6 months until Reunity might have clients and start going through the processing.

Mr. Ciano said he is hoping to start on the compost piles in March 2014.

Commissioner Chavez asked how long the pilot project will last from that point.

Mr. Ciano said the agreement is for one year, November 14, 2013 through November 14, 2014, noting the contract can be extended.

- Commissioner Chavez asked when they would be able to report back to this Board with regard to how the program is working. He said it is working really well, we then can start thinking about how we might be able to expand it. He said perhaps Mr. Ciano can work with the Chair in this regard.

Ms. Padilla said they are asking Reunity to provide them with monthly reports on all aspect of the projects. She said hopefully they will have preliminary reports in 6 months.

*Ms. Padilla's remarks here, are for the most part inaudible.*

Ms. Padilla said this is the first food collection program in New Mexico, and talked about the value of the compost.

- Commissioner Holian asked how Reunity is doing its fund-raising.

Mr. Ciano said they just completed a video for outreach for fund-raising.

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- Commissioner Holian asked him to please email the video to the Chairman, who can distribute it to the other members of the Board, and Mr. Ciano said he would be happy to do that.
- Chair Ives said he would be interested in talking with Mr. Ciano about possible federal funding that might be available. He asked Ms. Padilla to please arrange a meeting so we can get together and discuss this.

Mr. Ciano reiterated that they are very excited about this project.

Chair Ives asked Mr. Ciano if he has spoken with Lisa Randall at the schools.

Mr. Ciano said that would take an in-depth dialogue, but he would love to work with the schools to create the compost and then give the compost back to the schools.

- Commissioner Mayfield asked much tonnage would be produced.

Mr. Ciano said there is the potential to reach capacity very quickly, and this is the reason it is important to begin this dialogue so the expansion can happen. He said their capacity is designed on the number of carts the City is leasing to Reunity, which currently is 180 carts. He said they have the capacity to manage 36,000 pounds a week.

Ms. Padilla said there will be a fee for service, which will be paid to Reunity Resources. She said ideally, the business would be able to reduce their garbage for hauling to the landfill. She said the restaurants will have to look at what is most cost-effective for them, commenting there will be space issues with another container. She said this is the reason for the pilot program, so they see what arises in terms of issues with the program.

- Commissioner Mayfield asked if this is being done in other states.

Ms. Padilla said yes, noting food waste is about 20% of all of the waste that goes to the landfill. She said there are a lot of logistics and details to take into consideration to implement such a program in the City.

- Commissioner Chavez said, as a non profit, aside from the standard business bottom line, there is a social angle, that talks about reduce, reuse, recycle, and this program plays right into that. He said one would think you could transfer that into dollars and cents or social community sense. He asked if they will be working on that aspect.



Ms. Padilla said yes. She said they are doing a press release on this program which will appeal to environmentalists and Sustainable Santa Fe.

- Chair Ives said he hopes Mr. Ciano is talking to folks at the Food Depot and other programs who collect excess food. He said the Governing Body just saw a copy of the Food Plan for the City and the County, and he doesn't recall that it mentioned any of this in that plan. He suggested Mr. Ciano contact Katherine Mortimer at the City in this regard.

Ms. Padilla said Ms. Mortimer is aware of the program, but the Food Plan was drafted before they got approvals for the contract. She said she will speak with Ms. Mortimer in this regard.

- Chair Ives said this is exciting and we will be anxious to learn how it is going, commenting this is a program that makes perfect sense.

Ms. Padilla said they are excited about it as well, noting it is part of the comprehensive plan.

Ms. Padilla said they can arrange a tour if they would like.

Commissioner Holian thanked Ms. Padilla for this report.

## VI. MATTERS FROM THE EXECUTIVE DIRECTOR

### (A) REQUEST FOR APPROVAL OF AMENDMENT NO. 1 TO THE PROFESSIONAL SERVICES AGREEMENT WITH ADVANCED CHEMICAL TRANSPORT, INC., OF ALBUQUERQUE, NM, FOR COLLECTION SERVICES FOR THE HOUSEHOLD HAZARDOUS WASTE AT THE BUCKMAN ROAD RECYCLING AND TRANSFER STATION FOR THE SANTA FE SOLID WASTE MANAGEMENT AGENCY IN THE AMOUNT OF \$103,859.53 (RFP NO. 13/09/P)

Randall Kippenbrock, Executive Director, presented information regarding this matter from his Memorandum of November 15, 2013, with attachments, to the SFSWMA Joint Powers Board, which is incorporated herewith to these minutes as Exhibit "1." Please see Exhibit "1" for specifics of this presentation.

*The Board asked questions and commented as follows:*

- Commissioner Chavez asked if this service would be a specialty sole source since it is household hazardous waste.

Mr. Kippenbrock said no, noting competitive bidding was done, and there are other vendors providing this service.

- Commissioner Chavez said then it is not that specialized. He asked if the bids are competitive for the scope of services we need, and if the bids are within the range for the market and region.

Mr. Kippenbrock said yes.

- Commissioner Chavez asked Mr. Kippenbrock if he is happy with the service being provided by this firm.

Mr. Kippenbrock said yes.

- Chair Ives said we went through that process last year for the first time.
- Commissioner Chavez said he appreciates that, but sometimes both sides get comfortable in year 2 and 3 and do not check it as closely as they should.

**MOTION:** Commissioner Chavez moved, seconded by Commissioner Holian, to approve the request for approval of Amendment No. 1 to the Professional Services Agreement with Advanced Chemical Transport, Inc., of Albuquerque, New Mexico, for collection services for the household hazardous waste at the Buckman Road Recycling and Transfer Station for the Santa Fe Solid Waste Management Agency in the amount of \$103,859.53 (RFP No. 13/09/P)

**DISCUSSION:** Commissioner Mayfield asked if this waste stays at the site.

Mr. Kippenbrock said it is collected at the site until they accumulate a truck load. Advanced Chemical then comes and loads it, manifests it for use, and then takes it to its facility in Albuquerque. He said then, depending on the type of waste, it goes to a final destination which could be in California, Utah, Colorado or Texas.

Responding to Commissioner Mayfield, Mr. Kippenbrock said this household hazardous waste is generated from private homes, which is exempt from the State rules. He said technically, you can dispose of it in a permitted landfill. He said this program is one way to keep it out of the landfill.

Commissioner Chavez said this moves away from accepting household hazardous waste only once a year "with a mile of cars waiting in line."

Mr. Kippenbrock said yes. He said the City of Albuquerque has a contract with the same company, but the City of Albuquerque utilizes the ACT facility which is in the area of Edith and Montano, which is open to the public for 4 days a week.

Mr. Kippenbrock said, "For the record, from time to time, we do accommodate certain people that do come on off days."

Commissioner Chavez asked if we need to be able to increase hours of operation.

Mr. Kippenbrock said possibly.

Ms. Boettner said, for example, if someone comes with a load and a can of paint we can accommodate them.

Commissioner Holian said she understands the total amount of household hazardous waste received has increased since we now have the permanent facility.

Mr. Kippenbrock said yes, noting the number of pounds received is similar, but there are more cars coming through than we had for the annual event.

Commissioner Chavez said then you are counting numbers of cars and amount of tonnage.

Mr. Kippenbrock said they are counting pounds. He said we ask each customer for their name and address and what they are bringing in, so we have an idea where it is coming from. He said when we call ACT we get the total weight, which averages about 100-150 pounds per trip.

Commissioner Chavez asked if the load is weighed on the way in.

Mr. Kippenbrock said it is not based on the weight per car, noting the weighing system is on a 20 pound increment and some people may have only a couple cans of paint.

Chair Ives said on packet page 20, under supplies they list 85 gallon drums and 95 gallon drums, and asked the reason.

Mr. Kippenbrock said he doesn't recall having any 95 gallon drums.

**VOTE:** The motion was approved unanimously on a voice vote.

**(B) REQUEST FOR APPROVAL OF AMENDMENT NO. 1 TO THE PROFESSIONAL SERVICES AGREEMENT WITH NATURAL EVOLUTION, INC., OF TULSA, OK, FOR ELECTRONIC WASTE RECYCLING SERVICES FOR THE BUCKMAN ROAD RECYCLING AND TRANSFER STATION (RFP 13/01/P)**

Randall Kippenbrock, Executive Director, presented information regarding this matter from his Memorandum dated November 15, 2013, with attachments, to the SFSWMA Joint Powers Board, is incorporated herewith to these minutes as Exhibit "2." Please see Exhibit "2" for specifics of this presentation.

*The Board commented and asked questions as follows:*

- Commissioner Chavez said the list of acceptable items includes dead acid batteries and rechargeable batteries. He asked if they take the new batteries. *[The balance of his remarks are inaudible here]*

Mr. Kippenbrock said they do collect "lithium and all those," batteries, etc.

- Commissioner Chavez asked if we accept the new gel batteries, commenting those are getting very popular.

Ms. Boettner said they will have to look into that. She said if there is a battery that is "starting to get generated out there, we want to be sure we are accommodating for it."

- Commissioner Mayfield asked, with the reuse policy, if any of this material can be put into the reuse pile.

Mr. Kippenbrock said, "I am sure it can."

- Commissioner Mayfield asked if any of it is recycled.

Mr. Kippenbrock said we have not adopted that program yet. He said all of the ewaste we generate is packaged for recycling so it is disposed of properly.

- Commissioner Mayfield said then we don't have a reuse pile at the BuRRT.

Mr. Kippenbrock said not at this time, however, they do have the bicycle program.

- Commissioner Mayfield asked computers can be diverted for reuse.

- Commissioner Holian said it can be done, but there is a problem with that, because there is no plug there so people are unable to plug it in to see if it works.
- Commissioner Mayfield asked about disposal of the big box television sets.
- Chair Ives said this raises a question. He said we may want to have a spot to set aside working television sets so others can take them, and we could put in a solar panel so there is a plug at the site where people can test the devices. He said they could pay a nominal fee for the testing to help offset the cost.
- Commissioner Holian asked about remote controls.

Mr. Kippenbrock that is all part of it.

- Chair Ives said, regarding Albuquerque e-waste, we may want to find out if they are more competitive in pricing.
- Chair Ives said on packet page 18, Natural Evolution indicates that it has Cyber Liability Insurance coverage, commenting he hasn't heard about that kind of insurance. He said he would be interested in looking at the policy coverage, and asked Mr. Kippenbrock if he can look at the policy.

Mr. Kippenbrock said yes.

- Chair Ives said it might be something we need to consider in the future.
- Responding to Commissioner Mayfield, Olivar Barela said there is a reuse area in Eldorado and people are encouraged to leave their electronics there.
- Commissioner Mayfield asked if there can be a big sign to that effect. He asked if we can accept ewaste at Caja del Rio.

Mr. Kippenbrock said we currently accept it at BuRRT.

- Commissioner Mayfield said then that saves us a tipping fee.

Mr. Barela said there are places to store items at some of the transfer stations.

**MOTION:** Commissioner Holian moved, seconded by Commissioner Mayfield, to approve the request for approval of Amendment No. 1 to the Professional Services agreement with natural evolution, inc., of Tulsa, Oklahoma, for electronic waste recycling services for the Buckman Road Recycling and Transfer Station (RFP 13/01/P).

**FRIENDLY AMENDMENT:** Councilor Rivera said he just googled gel batteries and they are recyclable, so perhaps we need to do an amendment to add gel batteries to acceptable items.

**DISCUSSION ON THE FRIENDLY AMENDMENT:** Commissioner Holian said we probably need to work with the entity to agree to accept the additional kinds of batteries. She suggested that we direct staff to look into this and report back at the next meeting, so we wouldn't hold up the contract.

Chair Ives said that makes sense.

**AMENDED FRIENDLY AMENDMENT:** Councilor Rivera asked to amend the motion to direct staff to look into this issue and report back at the next meeting, with regard to the vendor accepting gel batteries. **THE AMENDMENT WAS FRIENDLY TO THE MAKER AND SECOND AND THERE WERE NO OBJECTIONS BY THE OTHER MEMBERS OF THE BOARD.**

**VOTE:** The motion, as amended, was approved unanimously on a voice vote.

**(C) REQUEST FOR APPROVAL TO PROVIDE COMPOST AND MULCH TO THE CITY OF SANTA FE AT NO CHARGE UNDER THE 2012 FEE ORDINANCE.**

Randall Kippenbrock, Executive Director, presented information regarding this matter from his Memorandum dated November 15, 2013, with attachments, to the SFSWMA Joint Powers Board, is incorporated herewith to these minutes as Exhibit "3." Please see Exhibit "3" for specifics of this presentation

Commissioner Holian said this item is for compost and mulch, and asked if BURRT creates compost as well.

Mr. Kippenbrock said we have a compost pile at the Caja del Rio Landfill, but it is not certified compost at this time, noting you have to meet the criteria established by the New Mexico DOT. He said we call it mulch. He said if they will pick it up in large quantities it costs \$3 per cubic yard. If it is compost premium quality, he thinks it's \$7.50 per cubic yard, more or less.

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**MOTION:** Commissioner Chavez moved, seconded by Commissioner Holian to approve the request for approval to provide compost and mulch to the City of Santa Fe at no charge under the 2012 Fee Ordinance.

**DISCUSSION:** Chair Ives said we have fairly large piles of green waste material, and the City will be removing it as green waste to use for composting.

Ms. Padilla said the City be picking it up to use at the Wastewater Treatment Plant as material for creating compost, as well as using it as mulch at parks and facilities.

Commissioner Chavez asked if a lot of this stuff is a mixture of green waste and animal waste.

Ms. Padilla said she understands it is mostly green waste.

Mr. Kippenbrock said we can do either one.

Commissioner Chavez asked, in that case, if it would be in separate piles.

Mr. Kippenbrock said yes.

Commissioner Mayfield then said we currently have 50,000 cubic yards right now.

Mr. Kippenbrock said yes.

Commissioner Mayfield asked how much the City is requesting.

Mr. Kippenbrock said, as Ms. Padilla mentioned, they do not have a definite quality and it is mostly to provide mulch around the parks area, as needed.

Commissioner Mayfield asked if this is indefinite.

Mr. Kippenbrock that is the question we have before us.

**FRIENDLY AMENDMENT:** Commissioner Mayfield proposed to amend the motion to provide that the County will be able to ask for mulch for County facilities at no cost. **THE AMENDMENT WAS NOT FRIENDLY TO THE MAKER.**

Commissioner Chavez said he doesn't want to include that in the motion. However, we could direct staff to do some research and then have a discussion about it later.

Mr. Kippenbrock said he would be glad to work with the County to present it at the next Board meeting as a separate item.

Commissioner Mayfield said to him, it is a question of equity. He said he is working hard for a park in the County, and there will be a need for mulch, reiterating that to him, it is an issue of equity.

Commissioner Chavez said he agrees that it should be equitable, but he isn't comfortable in including it in the motion at this time.

Commissioner Mayfield asked Ms. Padilla if they track how much mulch is going out.

Mr. Kippenbrock said he can do this for this project.

**VOTE:** The motion was approved unanimously on a voice vote.

**(D) REQUEST FOR APPROVAL TO ACCEPT CONVENTIONAL RECYCLING FROM LOS ALAMOS COUNTY AT NO CHARGE UNDER THE 2012 ORDINANCE.**

Randall Kippenbrock, Executive Director, presented information regarding this matter from his Memorandum dated , 2013, with attachments, to the SFSWMA Joint Powers Board, is incorporated herewith to these minutes as Exhibit "4." Please see Exhibit "4" for specifics of this presentation.

**MOTION:** Commissioner Holian moved, seconded by Councilor Rivera, to approve the request for approval to accept conventional recycling from Los Alamos County at no charge under the 2012 Fee Ordinance.

**DISCUSSION:** Commissioner Holian said overall this is a good deal. It means we will use less diesel fuel, plus lessen the wear and tear on our roads.

Chair Ives said we will lose that revenue in any event.

Commissioner Mayfield how glass plays into all of this.

Mr. Kippenbrock said glass is separate. He said he doesn't know what Los Alamos does with its glass. He thinks they have their own glass pulverizer, but it is a very small one. He said this is for conventional recyclables only.



Commissioner Chavez asked if it is mostly paper.

Mr. Kippenbrock said it is cardboard and paper primarily, and secondly plastic and aluminum cans.

Commissioner Mayfield asked if their waste is clean.

Mr. Kippenbrock said, "Absolutely. It is very clean."

**VOTE:** The motion was approved unanimously on a voice vote.

**(E) INFORMATIONAL ITEM: RENDERINGS OF THE VERTICAL AND LATERAL EXPANSION COMPONENTS OF THE CAJA DEL RIO LANDFILL AS PART OF THE PERMIT RENEWAL AND MODIFICATION.**

Randall Kippenbrock, Executive Director, presented information regarding this matter from his Memorandum dated November 15, 2013, with attachments, to the SFSWMA Joint Powers Board, is incorporated herewith to these minutes as Exhibit "5," and the posterboard renderings of the vertical and lateral expansion which are available at the Caja del Rio Landfill.

Mr. Kippenbrock reviewed the posterboard renderings of the site and immediate area, noting these were used at the December 2012 Special SWMA meeting and the January 2013 public hearing.

*The Board commented and asked questions as follows:*

- Commissioner Chavez asked what is the vertical rise.

Mr. Kippenbrock said it depends on the property, and he would say it is approximately 85 feet on this one "here," and approximately 110 feet "over here" from the surrounding areas, going up. He said it will be 40 to 60 years before it is fully built out.

- Commissioner Chavez said he thought the life expectancy of the landfill was 75 years.

Mr. Kippenbrock said the consultant said 75 to 90 years at one of our board meetings. However, it is more like 60 years.

- Commissioner Chavez said he would guess it would depend on the vertical rise you are able to achieve.

Mr. Kippenbrock said yes, noting they also correlate the amount of weight, the compaction, the amount of soil that they use and such. He said he would like to see the continuation of more diversion. He said, "This is an asset, is the way I look at it. It's not a gold mine."

- Commissioner Chavez said then if we focus on diversion, and you extend the life of the landfill, that also impacts your bottom line. He said we have to balance that out at some point. He commented that the visuals are good.
- Commissioner Chavez said then the vertical expansion is happening only on the BLM land.

Mr. Kippenbrock said BLM actually is part of our lateral expansion. He said on the BLM it will be 110 feet higher because the terrain will allow us to that.

- Commissioner Chavez said then you are doing vertical on both, and Mr. Kippenbrock said yes.
- *[Chair Ives remarks here are inaudible]*

Mr. Kippenbrock said we will be using the existing landfill for approximately 20 to 23 years until we need to move to the BLM area. He said soil will be excavated from the BLM during this period of time to be used for our daily cover.

- Commissioner Chavez asked if blasting is being done on the BLM.

Mr. Kippenbrock said no blasting is being proposed on BLM, only on the current one, L-5B and 6B. He said it is approximately 10 blasts, and yesterday was the last one. He said it's going very well, and it is very controlled.

- Commissioner Chavez asked Commissioner Mayfield if he is getting any feedback from the public in this respect.
- Commissioner Mayfield said he get emails that they are not doing it all the time.
- Chair Ives said eventually the site will re-vegetate and Mr. Kippenbrock said yes..
- Commissioner Mayfield asked if blasting is not permitted on BLM land, and asked the reason that isn't being considered.

Mr. Kippenbrock said geo-tech studies were done in 2007 and 2008, which indicated there is no basalt down to at least 90 feet. He said luckily we had geological data to make the determination to do the geo-tech investigation. He said once we identified there is no basalt in that area, it only makes sense to expand east rather than west where the basalt is.

- Commissioner Mayfield said federal laws change.

Mr. Kippenbrock said they granted permission to us to do disposal in the area, so that's been addressed, reiterating there is no basalt in that area.

Commissioner Mayfield said any federal law could change over time.

Mr. Kippenbrock said yes, laws can change, but SWMA has a land use that is unchanged and which is approved by the BLM.

- Commissioner Mayfield said then if the law were to be changed, that land use is permanently grandfathered in, and Mr. Kippenbrock said yes.

- Chair Ives said it would be highly unusual if the BLM sought to do that.

- Responding to Commissioner Mayfield, Mr. Kippenbrock pointed to the BLM area, noting we are using 55 acres of the 200 BLM acres for disposal.

- Commissioner Mayfield asked, "Knowing there is no basalt under the BLM property, if it would be cost effective to move the shop and everything."

Mr. Kippenbrock said it probably will be 30 years down the line. He indicated the proposed area for the new shop location on the rendering.

Chair Ives thanked Mr. Kippenbrock for the presentation.

**(F) INFORMATIONAL ITEM: EXPLANATION OF BUDGET ADJUSTMENT REQUEST FORM.**

Randall Kippenbrock, Executive Director, presented information regarding this matter from his Memorandum dated November 15, 2013, with attachments, to the SFSWMA Joint Powers Board, is incorporated herewith to these minutes as Exhibit "6." Please see Exhibit "6" for specifics of this presentation

2013/11/21 09:53 AM SFSWMA BOARD MEETING

Ms. Salazar provided a sample Budget Adjustment Request (BAR), which is included in Exhibit "6" to these minutes.

Ms. Salazar reviewed the attachment to Exhibit "6." She said basically the first 2 entries on the top of the page are to move cash to the operating fund. She said it is just a mechanism to move funds from one fund to another. In this case, she is moving funds from the operating fund in order to "create this." [inaudible] The third line is budgeting the money for expenditure from the fund.

*The Board commented and asked questions as follows:*

- Chair Ives said it appeared that the equipment replacement fund was being decreased instead of increased.

Ms. Salazar said it was increasing one fund, and the revenue line item for credit. She said the BAR is literal, "it increases the line item."

- Councilor Rivera said then in accounting terms a credit is actually a debit and a debit is a credit.

Ms. Salazar said in accounting terms, "a revenue holds a credit balance, and actually an expenditure is a debit balance. In order to increase revenue, you need to credit 'this'." Ms. Salazar demonstrated the process on the dry erase board, and explained the reasons a BAR would be needed.

- Commissioner Chavez said then the transfers are based on need and the agency's request.

Ms. Salazar yes, as well as on the anticipated costs.

Ms. Salazar said this is the process used by the City of Santa Fe.

- Councilor Rivera asked the reason for the total of \$90,000, when she is only moving \$30,000 from one fund to another.

Ms. Salazar said it was totaled at the bottom by default. She said a BAR is literal, and she is increasing each line item. She is increasing the reserve expense "because there was nothing there, it's getting all in the cash."

- Chair Ives said it adjusts each line item by \$30,000, so in terms of the BAR it totals to \$90,000. He said this seems like a tremendously complex system.

2013/11/21 10:52 AM  
SANTA FE COUNTY RECORDS  
11/23/2013 10:52 AM

- Commissioner Chavez I don't know that would do the City any justice in terms of the audit, and you might consider that as well.

Justin Miller said another question from the last meeting is the question of why figures are rounded.

Ms. Salazar said she noticed a service charge, which wasn't quoted, but we are liable for the GRT on labor. She said she didn't see it when she looked through this, so she built that in.

- Councilor Rivera asked if the auditors have any issues if you are moving more money than agreed to in the contract.

Ms. Salazar said once they see the added GRT on the services there will be no problem.

- Councilor Rivera asked if there is something in the procurement rules that you can add a certain percentage to a contract.

Ms. Salazar said yes, after the fact when the invoice comes in, it can be adjusted by 10% under the Procurement Manual.

Mr. Kippenbrock said he understands when you do a BAR it is to the nearest dollar not cents.

Ms. Salazar said we do not budget cents.

## **VII. MATTERS FROM STAFF**

There were no matters from staff.

## **VIII. MATTERS FROM THE BOARD**

Commissioner Mayfield asked if someone can drop off ewaste at BuRRT at no charge.

Mr. Kippenbrock said the current charge is a minimum rate of 2¢ per pound. He said if it is under 20 pounds, it is usually free. However, ewaste is always charged at the rate of 2¢ per pound.

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Chair Ives thanked the Board for a good year of work, and wished everyone a Happy Thanksgiving.

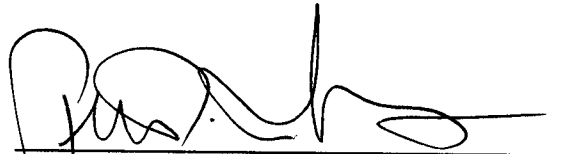
2013/11/21 10:00 AM  
SANTA FE COUNTY  
CLERK RECORDED  
11/23/13 10:00 AM

IX. NEXT MEETING DATE – Thursday, January 16, 2014

X. ADJOURNMENT


There was no further business to come before the Board, and the meeting was adjourned at approximately 1:40 p.m.

APPROVED BY:

  
Peter N. Ives, Chair

ATTESTED TO:  
  
Yolanda Y. Vigil, City Clerk

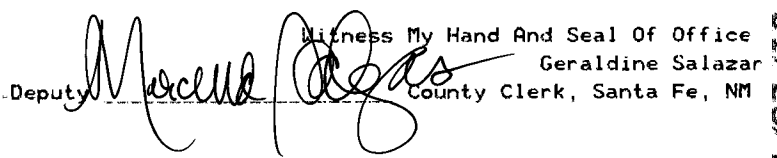
SUBMITTED BY:

  
Melissia Helberg, Board Stenographer

COUNTY OF SANTA FE )  
STATE OF NEW MEXICO ) ss

SOLID WASTE MINUTES  
PAGES: 23

I Hereby Certify That This Instrument Was Filed for  
Record On The 29TH Day Of January, 2014 at 11:57:34 AM  
And Was Duly Recorded as Instrument # 1728738  
Of The Records Of Santa Fe County

Witness My Hand And Seal Of Office  
Geraldine Salazar  
Deputy County Clerk, Santa Fe, NM  




382 CLERK RECORDED 01/29/2014