

**MINUTES OF THE
SANTA FÉ COUNTY**

COUNTY OPEN LAND TRAILS AND PARKS ADVISORY COMMITTEE

(COLTPAC)

December 2, 2013

1. CALL TO ORDER

A regular meeting of the Santa Fé County Open Land, Trails and Parks Advisory Committee (COLTPAC) was called to order on the above date at approximately 6:00 p.m. by Chair Judy Kowalski at the Santa Fé County Attorney's Conference Room, County Administration Building, Santa Fé, New Mexico.

2. ROLL CALL

Roll Call indicated the presence of a quorum as follows:

Members Present

Judy Kowalski, Chair
William Baker
Melissa Houser
Ernesto Ortega
Almudena Ortíz Cué

Members Absent

Devin Bent, PhD [excused]
Michael Patrick [excused]
Zach Taylor [excused]
Coleman Burnett [excused]

Staff Members Present

Lisa Roach, Open Space and Trails Planner
Tim Cannon, County GIS

Others Present

3. APPROVAL OF THE AGENDA

Ms. Houser moved to approve the agenda as presented. Mr. Ortega seconded the motion and it passed by unanimous voice vote.

4. APPROVAL OF THE MINUTES

November 6, 2013

SEE CLERK RECORD FOR DETAILS

Mr. Baker requested the following changes to the minutes:

On page 7 at the bottom, he asked Mr. Griego if going back, could we approve that open space map later and his answer was no because this part of the code was going to be voted on in a week.

On page 10 it was not "O'Keeffe" but the "Ortiz Mountains."

On page 10, it should be "from" instead of "form."

On the next page, the man with the East Mountain Regional Trails Council was Mr. Madden, not Matting.

Ms. Roach added that his first name was Mike.

Ms. Houser said no page 9, 4th down - last sentence - that should be GIS files.

Ms. Ortiz Cué said her correct name was not just Ortiz but Ortiz Cué.

Mr. Ortega moved to approve the minutes of November 6, 2013 as amended. Mr. Baker seconded the motion and it passed by unanimous voice vote.

5. ACTION ITEMS

A. Discussion and Possible Approval of Recommendations to BCC on Sustainable Land Development Code Adoption Draft Open Space and Trails Official Map

Ms. Houser and Mr. Baker were two of the subcommittee members who were present and they reported.

Ms. Houser said they had two meetings with Ms. Roach and Mr. Cannon from Planning. We looked at the draft map and basically worked on some cleaning up of the map so it was easier to read and eliminated some unneeded information, e.g. not all private open space was on it so they asked to remove private or urban open space from it.

Mr. Cannon explained it was private open space in the assessor's map. But it was not a definitive inventory of all private open space.

Ms. Roach agreed they might not want to show it.

Chair Kowalski understood it was not necessarily publicly accessible open space. Ms. Roach agreed.

Ms. Houser said they just wanted to make sure all was readable and portrayed in standard colors.

The draft Official Map showed proposed trails, but it was not complete when compared with the 2000

Open Lands and Trails Plan. On it there were many proposed areas for parks and open space and trails. They wanted to merge that and include them. So on this map there were proposed trail routes, proposed trail corridors and areas where the Committee just knew there needed to be a trail.

Chair Kowalski was confused about what was not included.

Mr. Baker said they just wanted to make sure that all of the things on the 2000 plan were reflected here.

Ms. Roach referred to the memo - the last page of the packet - and said they just wanted to be sure that all the main categories were there. She said they reviewed all the inventory they had for County Open Space, Trails and Parks and ensures that all of those were included in the revised draft map.

They added trails that they had in other plans. In the data source they had access to those that were included in the draft CIP for the County. That would be the tool, once adopted, for taking projects from the conceptual phase to match funding for them. They were trying to anticipate how the Sustainable Land Development Code would be used and how the CIP would be used as the tools to integrate their efforts.

Finally, they put the community district boundaries on the map in order to reference the trails that had been proposed in the community district plans.

Ms. Houser clarified the community plans that were approved had trails and other data in them.

Ms. Roach said there were not trails proposed in all of them but had been in some.

Mr. Cannon added that those did show on the map.

Ms. Roach suggested that the Official Map should make reference to proposed facilities from adopted plans.

Mr. Ortega said there was a distinction between trails through public lands but he wondered about the national historic trails such as the old Spanish trail and the Old Santa Fé Trail. He wasn't able to discern those on the map.

Mr. Baker agreed it didn't look like they were shown.

Ms. Roach didn't think they had talked about them.

Mr. Ortega acknowledged that they were not all on public lands but there was a relationship with those historic trails.

Mr. Cannon said since they were established by the federal government he presumed they would have GIS data for those trails.

Ms. Houser said the feds did for some of the old ones.

Chair Kowalski asked if they were designated routes.

Mr. Ortega was sure they were.

Ms. Houser said she had the GIS for them.

Mr. Cannon was grateful. He said he called BLM a month ago for the data. So now tomorrow he could add it in.

Ms. Houser agreed because with El Camino Real there were several routes. There would be 8 or 9 routes.

Mr. Ortega asked if it was possible for the official map to have all of the intricacies but if digitized already, if they could have layers to identify what things we were related to.

Mr. Cannon said that was possible and he showed examples.

Ms. Roach clarified that they were using the map to discern those. She would be using the GIS that had a lot of data not necessarily shown on paper.

Mr. Cannon added that the whole GIS was available. What the Committee wanted to show were those features that would have some bearing on the regulation of open land to show an area that might need to be dedicated or reserved when a proposal came in.

Ms. Roach noted that if the development plan was in close proximity to those or had sensitive data then she could turn on data that was relevant or turn off the data that was not relevant when evaluating the plan. So it would be more flexible than what you would see on paper.

Mr. Ortega reasoned that if COLTPAC was discussing a specific property, they could look at some of those layers that would be useful.

Chair Kowalski thought it would be good to have historic trails on there so people were aware that they were part of the data set. You have to zoom in and pick out what was relevant that was available.

Ms. Roach passed out copies of the map. She said they took off the trail access points (all of the X's).

Mr. Cannon said that was just where the trail comes down to the road.

Mr. Baker felt this was a definite improvement. He wondered how many things they could put on paper for the map. The strategic plan had more but questioned how much they could put in for the strategic plan. This was what the subcommittee compromised on.

Mr. Cannon said the features displayed needed to have reference to the Plan.

Mr. Baker said it appeared at the last meeting that more was wanted on the map. Also, we know this map had to be updated periodically.

Ms. Roach thought if they could move forward with the strategic plan process those things could be added to the map when it became evident. It should be considered a living map.

Chair Kowalski asked if Ms. Roach said historic trails were on the handout.

Ms. Roach said no but originally they had the scenic by-ways but took them out because they were too distracting.

Ms. Roach asked if the Committee wanted historic trails.

Mr. Baker said they couldn't do all of it. If someone were to stand up tomorrow at the meeting that we didn't have such and such in there we would just have to say it wasn't there yet.

Ms. Roach said if they chose to show historic trails and not scenic by-ways, they needed to provide the rationale why the Committee chose one and not the other.

Mr. Ortega noted that the NPS trails appeared in the legend but not on the map. He added that he was not insisting they appear on the map now but at some point we should include them because they come up in our discussions.

Ms. Roach related that they were discussing earlier today whether to show El Camino Real now as it was currently proposed but decided not to because not all the routes had been fleshed out. They had the historic routes but wanted to allow for the process of people's concerns before putting things on the map.

Chair Kowalski asked then if the Committee should not include it in the final recommendation.

Mr. Baker favored keeping it simple.

Mr. Ortega would defer to staff.

Ms. Roach was inclined to leave it off and have further discussion down the road as it became clear how it was used and in the process of reevaluating open space policy.

Ms. Houser commented that the 2000 Plan had maps in it now. This was really just a map that would be approved by the Commissioners.

Ms. Roach agreed this map was not for planning or recreation but strictly for development review and they were trying to focus on that use.

Mr. Baker referred to the last sentence in the memo, noting the strategic plan of 2000 had not been updated in 13 years and that was part of the motivation.

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Ms. Roach said there was some uncertainty that the 2000 Open Lands and Trails Plan was still a legal document.

Ms. Houser said it was a legal document. They never rescinded it.

Ms. Roach explained that it was adopted as an amendment to the 2000 Growth Management Plan, which was rescinded when the SGMP was adopted, so the jury was out on it.

Mr. Baker said the question that came to his mind was, "Why now?" If the Committee couldn't refer back to that document, he questioned how they could make the case.

Ms. Roach said they could do that verbally at the meeting tomorrow.

Mr. Baker agreed verbally was fine but it needed to be communicated.

Ms. Roach said the conclusion of the subcommittee was that it had never been updated and the work that was done in 2000 would be good to bring forward.

Ms. Houser added that the 2000 Plan called for a lot of things to happen that never did. The Commissioners were responsible for overseeing all the planning in the County and clearly it wasn't followed.

Ms. Roach's impression was that there was a lot of capital up front that had to be spent and all the staff had been primarily focused on that, out of necessity.

Ms. Houser agreed. If they wanted to have bond measures to fund projects, they needed to adequately staff the projects and they didn't.

Ms. Roach thought one reason her position was moved out of that project realm and went to Planning Division was to focus more clearly on the broad open space and trails planning and chipping away at those management plans as well. One that came up recently was on the Madrid Open Space because of the current mining remediation. There was an immediate need for the County to decide what it wants to do with that particular open space.

Ms. Houser asked about her responsibility in the resource management plans for the open space.

Ms. Roach said Planning would be working with the project development team to do that so it would not be in isolation. There was connection with policy. Out of necessity project managers were devoted to getting them out. The way it was restructured, all of the project managers were on the same level so any of them could finalize a project plan.

Ms. Ortiz Cué saw in the note it said this map should not be used for travel purposes so she asked if it should say what uses this map was for. Then they could direct people to it.

Mr. Cannon asked why not put in the paragraph that deals with the map. That was where the purpose of the map was legally defined and he could put it on there.

Chair Kowalski recalled when Dr. Bent said he was not coming to the meeting, he mentioned that cultural and archaeological resources were not on there but had been before.

Mr. Cannon said there was another map for that. It had been around for a couple of years but it didn't show the actual archaeology sites.

Ms. Roach said map also showed national register historic sites.

Mr. Cannon commented there were about a dozen of those national historic places like the Basilica and Santuario de Chimayó.

Ms. Roach said part of their discussion was about things not immediately relevant to development review for trails and open space.

Mr. Baker said you could put out a paper document now but in strategic planning you would show different maps that showed various elements.

Mr. Cannon clarified that the map only had the status as referenced in the text of the code. If you put historic sites on there without reference to the code it had no legal standing.

Mr. Baker thought it was relevant for the plan but the code was already too long.

Mr. Cannon said this was like a zoning map. It was not a plan but a regulatory matter. It would be part of the Santa Fé County's Sustainable Land Development Code.

Ms. Ortíz Cué asked who this map was for and who would see it.

Ms. Roach said it would appear on the Sustainable Land Development Code and development projects would be reviewed through the Growth Management Department to evaluate issues of concern to that development.

Ms. Ortíz Cué thought if someone should know this information it was okay but it almost looked like the map was inefficient or unfinished. But if there was background data, then it was not a problem.

Mr. Cannon agreed that would take care of it. The official map only had the meaning as defined in the text in the plan.

Ms. Roach added that she was responsible for development review as pertains to trails, open space and parks. It would be her tool for when to say this development was great but you have to provide access to this piece or x amount of trails, or whatever.

Mr. Ortega asked Ms. Roach if she would have access to other information for those decisions.

Mr. Cannon said the County had a vast array of environmental data mostly compiled by state and federal agencies. But it was not survey quality data. It was just a rough estimate for the whole country. Survey quality was a registered land surveyor that uses GIS or range finder to locate exactly where things are and uses State Environment Department's definitions and a biologist would state the exact boundary of wetlands, etc. That was not available to County Staff.

Ms. Roach said she would have access to data and, as it related to policy for open space and trails, she could refer to it.

Mr. Ortega agreed with staff that that kind of data was not required.

Chair Kowalski said it was not relevant to the Committee's purposes. The National Register sites were public information.

Ms. Roach handed out a revised memo from Mr. Griego's feedback. She added a signature line.

Also she noted, if the Committee agreed, the revised memo and revised map could be emailed to BCC. Regarding tomorrow's meeting, it was up to the Committee how to present this recommendation. She strongly recommended using a COLTPAC representative.

Mr. Baker thought he had read that the Chair or Vice Chair had to present it to the BCC.

Chair Kowalski asked what the process was for tomorrow.

Ms. Roach said the agenda was brief. It was a special meeting and just focused on the adoption draft of the SLDC and discussion of the timeline. They would be taking public comment.

Mr. Baker thought- last time the staff went over the changes.

Ms. Roach didn't know about that.

Ms. Houser recalled that last time they had to be there at 2:00 and didn't get to present until 6:00.

Ms. Roach said this would be much more rapid, as it is a special meeting. It would begin at 4 p.m. and, depending on how many people show up, would finish earlier.

Mr. Cannon said it would be wise to have the revised map and have a list of the changes made. The more certainty, the better.

Chair Kowalski asked then if the BCC discussion would take place and then public comment.

Ms. Roach thought they would get to public comment soon.

Chair Kowalski said she had to go to Navajo Lake tomorrow and didn't know when she could be back.

Ms. Houser said if she went tomorrow, it would make three evening obligations in a row for her.

Chair Kowalski said she could try to be there but just didn't know when she would get back.

Mr. Ortega said he had a family obligation tomorrow.

Ms. Roach thought the Chair should present the recommendations.

Chair Kowalski said in reading the revised memo that somewhere it should summarize - "COLTPAC proposes the following additions on the map. The revisions could be summarized as follows."

Mr. Cannon and Ms. Roach agreed.

Chair Kowalski thought maybe it should even say COLTPAC worked with GIS.

Ms. Roach said it did say COLTPAC worked with staff.

Chair Kowalski said she just wanted it to be clear.

Ms. Roach asked if Mr. Cannon would be there too. He agreed.

Ms. Roach offered to present it if no Committee member could do that.

Mr. Baker said he would rather not drive in tomorrow evening. He was still not clear when they would present.

Ms. Roach said the last meeting was a study session and this was strictly a public hearing. It was a place where COLTPAC's recommendation could be presented to the public.

Mr. Baker thought that should be presented before the public commented on it.

Ms. Roach said it was too late to add something to the agenda. It would be most appropriate to hear it under Public Hearing.

Ms. Houser said then they should try to have COLTPAC be first.

Chair Kowalski asked who would present.

Mr. Baker said if it was at the beginning he would drive in for it.

Chair Kowalski said she would try to get here quickly and could call Ms. Roach to let her know where she was.

Chair Kowalski went back to the statement. She suggested adding "making resources available for the

development of the plan." We were suggesting the BCC create the plan.

Mr. Ortega said it would say, "Provide the necessary resources."

Mr. Baker suggested there were a number of things in the Code to look at - like dividing out so many parks per numbers of people. Somebody needed to do that.

Chair Kowalski said Ms. Roach couldn't do that even with input from the Committee. We should say what was necessary to do that.

Ms. Houser pointed out that the last one was a 30-person committee from all districts and various groups like equestrians and pedestrians.

Mr. Baker said the Committee had a huge advantage now with all the GIS data available.

Ms. Roach suggested having the discussion on the next agenda - a planning process for the creation of the Open Space Trails and Parks Strategic Plan. Parks needed to be part of this plan.

Mr. Baker said out of the SGMP itself the open space and trails section was very brief. The two and a half pages said what the County needed to do.

Ms. Houser said the Committee was also supposed to have a specific level of service and what the deficiencies were that they needed to bring up and determine what was already adequate. People outside the City were saying "we didn't have a park and the City has 25." People were calling the Commissioners. It was the whole picture, not just what was in a particular district.

Mr. Baker said that data hasn't been folded into this process.

Ms. Houser said there were all of those studies but no one knows what they mean.

Chair Kowalski asked if they could make those changes in the memo. They should take action on it to send it to the BCC as revised.

Ms. Houser moved to send the memo to the BCC. Mr. Ortega seconded the motion and it passed by unanimous voice vote.

Chair Kowalski offered to stay afterward to sign it as revised.

Ms. Roach asked her to sign the second page now and she did.

Chair Kowalski said she would love to be there at the meeting but didn't know if she could.

Ms. Houser wondered if sending it to each Commissioner beforehand would help.

Ms. Roach thought it couldn't hurt.

6. MATTERS OF PUBLIC CONCERN

There were no matters of public concern.

7. MATTERS FROM THE COMMITTEE

There were no further matters from the Committee.

8. MATTERS FROM COUNTY STAFF

Ms. Roach passed around a calendar of events regarding the SLDC adoption process. She noted that the schedule was available on the County's web site under hot topics.

She also passed around the invitation to El Camino Real Open House. She now had direct responsibility for working with this. She hoped COLTPAC members could come.

Ms. Roach said there were term expirations and she needed to know whether they needed to fill vacancies. There were three whose terms were ending in January: Chair Kowalski, Mr. Patrick and Ms. Houser. If she understood correctly, all three could serve a second term. They also had to post to the public who could submit their interest in serving.

Staff would have to bring a recommendation to BCC at their second meeting in January. We might need to cancel the January 8 meeting.

Ms. Roach clarified that they could still meet but might not be able to take action.

Mr. Baker said they could still discuss the impact of the public hearing.

Chair Kowalski added they could discuss what their role in it might be.

Chair Kowalski requested to be appointed for another term.

Mr. Baker asked if Ms. Roach had a role in the zoning map. He said the parks and open space ought to be considered when rezoning happens.

Mr. Cannon explained that the Code established zoning districts and overlay districts float over those. They could show only those districts in the zoning code.

Mr. Baker suggested that if someone was trying to establish an industrial zone, it should not interfere with open space.

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Mr. Cannon agreed. The zoning district was not a site development plan, first of all. It showed what uses could be established and what setbacks were, building heights and in some cases lot coverage. Then the overlay districts of various types including environmental overlays that might have relevance to this committee. It was possible to establish areas of concerns regarding archaeology sites. But we cannot push a button to show all of the artifacts locations.

Mr. Baker said it was the overlay that he was most concerned with.

Mr. Cannon agreed but it was not possible to just survey all site plans in the County. He said that, under State law, neighbors must be notified and a public hearing held. He thought it would be a long process.

Chair Kowalski pointed out that wouldn't happen until after the code was adopted.

Mr. Baker agreed but they needed to figure out how to get this map done.

Ms. Roach proposed to have the meeting in January to discuss both of those items and she would get further clarification

Ms. Houser announced she didn't intend to serve a second term but she could still help a lot.

Ms. Roach said she would find out from Mr. Patrick his intentions but they still needed to advertise.

Mr. Baker asked about discussing the East Mountain Regional Trails Council planning process.

Ms. Roach said she was planning to attend their meeting on January 7 and could report back.

Mr. Baker said they would talk about the southern part of Santa Fé County and the surrounding counties.

Chair Kowalski was more interested in their process.

Ms. Houser said their area included four counties.

Mr. Baker agreed there were a lot of entities to deal with.

9. NEXT MEETING: January 8, 2014

10. ADJOURNMENT

Mr. Ortega moved to adjourn and the meeting ended at 7:17 p.m.

2013 DEC 02 11:33 AM
SANTA FE COUNTY RECORDS
1000 W. SAN JUAN AVENUE
SANTA FE, NM 87501

Approved by:

Judy Kowalski
Judy Kowalski, Chair

Attest:

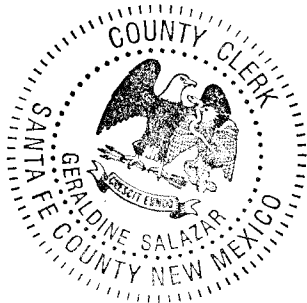
Geraldine Salazar
Geraldine Salazar, County Clerk
1/9/2014

Submitted by:

Carl Boaz
Carl Boaz, Carl G. Boaz, Inc.
Stenographer



FILED IN RECORDS 1/13/2014



COUNTY OF SANTA FE)
STATE OF NEW MEXICO) ss

COLTPAC MINUTES
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I Hereby Certify That This Instrument Was Filed for
Record On The 13TH Day Of January, 2014 at 01:43:44 PM
And Was Duly Recorded as Instrument # 1727489
Of The Records Of Santa Fe County

Deputy Marcello Salazar Witness My Hand And Seal Of Office
Geraldine Salazar
County Clerk, Santa Fe, NM