

**MINUTES OF THE  
SANTA FÉ COUNTY  
COUNTY OPEN LAND TRAILS AND PARKS ADVISORY COMMITTEE  
(COLTPAC)**

**Thursday, February 28, 2013**

**1. CALL TO ORDER**

A regular meeting of the Santa Fé County Open Land, Trails and Parks Advisory Committee (COLTPAC) was called to order on the above date at approximately 6:00 p.m. by Colleen Baker at the Santa Fé County Community Projects Conference Room, 901 West Alameda, Santa Fé, New Mexico.

She welcomed everyone to the meeting and began with introduction of staff.

**2. ROLL CALL**

Roll Call indicated the presence of a quorum as follows:

**Members Present**

Devin Bent [arriving later]  
Coleman Burnett  
Melissa Houser  
William Hutchinson  
Judy Kowalski  
Ernesto Ortega  
Michael Patrick  
Zach Taylor

**Members Absent**

**Staff Members Present**

Colleen Baker  
Beth Mills  
Mark Hogan

**Others Present**

Bill Baxter  
Bill Johnson

**3. APPROVAL OF THE AGENDA**

**Ms. Houser moved to approve the agenda as presented. Mr. Hutchinson seconded the motion and it passed by unanimous voice vote. Mr. Bent was not present for the vote**

**4. APPROVAL OF MINUTES FROM DECEMBER 13, 2012**

Dr. Mills asked for three changes on page two. Under 6-B, Update on Glorieta Baptist Center, the first

sentence should say, "Dr. Mills met with Charlie O'Leary of the Santa Fé Conservation Trust last week and went out to collect data." Four lines down should say, "But after that attempted visit they discussed an opportunity to put together an RFP [not a PSA]." Toward the end of page two under C, the January 29 BCC meeting in the second paragraph was about the volunteer program rather than the volunteer coordinator position.

Mr. Bent arrived at this time.

Dr. Mills asked for a change at the top of page 3 where it should say, "Chair Pallin said he had two calls from people who presumably were going to apply for a position on COLTPAC from District 3." In the following paragraph, second sentence, it should read, "She said that they would have a good selection of candidates."

Mr. Bent interrupted for a question of order and asked who the chair was.

Ms. Baker replied that she was serving in place of a chair until the Committee elected a chair.

Mr. Bent objected that it was not legal for a staff member to chair the Committee and moved to elect a temporary chair to preside.

Ms. Houser asked if she could make a motion then. Mr. Bent agreed.

Ms. Houser moved to elect Ms. Baker as temporary chair.

Ms. Baker said as staff she could not serve in that role. Mr. Bent agreed.

Ms. Baker asked if anyone wanted to make a motion.

Mr. Taylor clarified that for the members who were here, they had staff and so Ms. Baker was running the meeting because the Chair and Vice Chair were no longer on the Committee so staff was facilitating the meeting. He asked if returning members or new members could become the Chair.

Ms. Baker agreed.

Mr. Hutchinson noted that the motion had not been seconded.

Mr. Bent agreed the motion had not been seconded.

Mr. Patrick seconded the motion for discussion.

Ms. Baker asked for a vote.

Mr. Bent interrupted that there should first be discussion.

Mr. Bent said he was an expert in public administration and public policy. He suspected he looks at

things very differently than the others. He pointed out that COLTPAC was a legislative committee established by a legislative body and had a clear set of rules to follow. They were laid out very clearly in a series of resolutions and were well thought out. There was no excuse not to follow them. He thought the Committee should follow them because they were set out. All the authority of this Committee was obtained from the Board of County Commissioners and they established these rules for the Committee. One of the rules said COLTPAC couldn't even have a meeting or even convene a meeting if COLTPAC didn't have a chair. So even without the agenda, all the Committee had to do to regularize this was to elect a temporary chair in accordance with the rules and have the temporary chair preside until the Committee had regular chair.

Ms. Baker asked if there was further discussion.

Mr. Taylor asked what other procedural matters the Committee had to discuss. He asked if the election of chair could be moved up on the agenda and that be the first thing right after introductions. He didn't believe it was necessary to have two elections and have matters get weird.

He said it was an interesting dynamic when someone comes in and has their own ideas, especially since Mr. Bent had not been participating on the Committee until now. It seemed like things were flowing and the Committee was going to get there and no major issues were occurring.

Mr. Taylor moved to amend the agenda to have introductions before anything else.

Mr. Bent said they could not convene a meeting if they didn't have a chair.

Mr. Bill Johnson arrived.

Mr. Hogan suggested introductions were important to consider before choosing someone to be the chair of the Committee.

Mr. Bent agreed.

**Mr. Taylor moved to amend the agenda by moving up election of chair after introductions. Ms. Kowalski seconded the motion and it passed by unanimous voice vote.**

**Introduction of Members**

Colleen Baker began with the staff. She said she was the Program Manager of Open Space and Trails and worked for the County for 9 years. She had a Master's degree in Regional and Community Planning and a Bachelor's degree in Anthropology & Fine Arts.

Mark Hogan said he was the Division Director of Projects, Facilities & Open Space. He had spent 25 years in Santa Fé as an architect and planner and had been with Santa Fé County for two years.

Beth Mills said she was a Planner for Open Space and Trails for the past 4½ years and had a

background in cultural geography, landscape analysis and community planning. She serves as the staff liaison for COLTPAC.

Melissa Houser said she was a planner and worked as Conservation and Development Coordinator for Santa Fé Conservation Trust.

William Hutchinson said he was a 29 year resident of Santa Fé and the statewide landscape architect for NMDOT.

Zach Taylor said he was with the master's at a charter school in Santa Fé. He was also involved with Earth-care and in some ways he was representing Agua Fria Village on the Committee so he was trying to represent their interests.

Michael Patrick said he worked for the Trust for Public Land, a national conservation organization and managed the Arizona program in buying land and conservation.

Devin Bent said he had very little experience in this area but used to be an avid walker of trails. He owns five acres in Nambe and is trying to retain and use water effectively and restore the vegetation and soil and habitat. . He said he was very experienced in the area of public administration/public policy. He took photographs and shared a picture of a broad-tailed hummingbird. He added that he was not a candidate for chair.

Judy Kowalski said she was a landscape architect with New Mexico State Parks. She served as the Vice Chair of COLTPAC last year and had been on the COLTPAC for a year. She lives in Santa Fé on the south side and is very interested in sustainable design and outdoor recreation.

Carl Boaz said he was the stenographer for COLTPAC.

Ernesto Ortega said he was a graduate of New Mexico Highlands University with a BA in history and a MA in history focused on the Spanish Colonial period. He taught school in Pojoaque and had a 32 year career with the National Park Service in Pennsylvania, South Dakota, Texas, Washington DC and various other places. After that he served for five years as the Director of New Mexico State Monuments. His principal strength was in cultural preservation although he worked at various national parks. He had a strong interest in preservation, especially trying to mesh preservation of land with appropriate use.

Coleman Burnett is a natural resources planner and works for the New Mexico DOT and prior to that in the private sector, consulting in planning mainly with federal agencies like the BLM and Forest Service. She has been in New Mexico for eight years and in love with outdoor spaces. She was glad to be here on the COLTPAC Committee.

Ms. Baker asked the former members to introduce themselves.

Bill Johnson said he was former COLTPAC member and a local doctor.

Bill Baxter said he was a "functional institutional memory for this group."

**Election of Chair and Vice Chair**

Ms. Baker opened nominations for Chair.

Mr. Bent said he read all the regulations which specified the Chair for a two year term. It didn't specify how long the Vice-Chair was to serve.

**Mr. Bent moved to elect the Vice-Chair this time for a one-year term so that at first meeting next year there would be an officer to conduct the meeting, and for a two-year term in subsequent years.**

**Mr. Taylor seconded the motion and it passed by unanimous voice vote.**

Mr. Hutchinson nominated Ms. Kowalski as Chair and Mr. Bent seconded the nomination.

There were no other nominations for Chair.

**Mr. Ortega moved that nominations cease and Ms. Kowalski be elected as Chair. Ms. Houser seconded the motion.**

Ms. Kowalski appreciated the vote of confidence and said she was happy to serve.

**The motion to elect Ms. Kowalski by acclamation passed by unanimous voice vote.**

Chair Kowalski began chairing the meeting and opened nominations for Vice-Chair.

Mr. Patrick nominated Bill Hutchinson for the one year term. Mr. Ortega seconded the nomination.

Mr. Bill Hutchinson accepted the nomination.

There were no further nominations for Vice-Chair.

**Mr. Hutchinson was elected as Vice-Chair by unanimous voice vote.**

Ms. Baker thanked them both for agreeing to serve.

Chair Kowalski asked if there were further amendments to the agenda. There were none.

**III. Approval of Minutes from December 13, 2012 (Continued)**

Dr. Mills requested a change on page 4, first paragraph, to say "What was and was not open" at the end of the sentence.

Dr. Mills had no further amendments to the minutes.

Chair Kowalski requested a change on page 4 where it should say that Ms. Kowalski was anxious to get the report to the BCC and didn't want to wait until January.

**Mr. Bent moved to approve the minutes of December 13, 2012 as amended. Ms. Houser seconded the motion and it passed by unanimous voice vote.**

## **5. MATTERS FROM THE PUBLIC**

There were no matters from the public.

## **6. MATTERS FROM OPEN SPACE AND TRAILS STAFF**

### **A. Welcome and Introduction of Members**

Introductions were considered earlier in the meeting.

### **B. Orientation to the Open Space Program**

Ms. Baker showed a power point presentation to orient new members and refresh continuing members on the responsibilities of COLTPAC.

She said the work started in 1998 and the County garnered an inventory of open space properties. They have focused on properties where the County had current capital projects. That was their organizational principle.

The Vision was to create a network of cultural historic, recreational and natural open spaces and trails.

She shared the chronology beginning in 1998 when voters passed a \$12 million General Obligation (GO) bond for acquisition of property. It set up a wildlife and historic places program and it instructed the County to establish a citizen's committee which became COLTPAC. In 2000 another \$8 million GO bond was approved and \$20 million for acquisition of property. In 2000, the original COLTPAC group completed the Open Land and Trail plan that was adopted by BCC in 2000.

In 2002 the program finally gained county staffing with two FT staff members.

In 2003 the .25% capital outlay GRT ordinance was approved said allocated 15% of revenues to open space projects with half for the urban area and half to the rest of the county.

Ms. Baker became the third staff member in 2003.

In 2008 the voters approved a \$3½ million GO Bond for the Santa Fé River.

In 2010 the COLTPAC reorganization added Parks and settled on a 9 member committee. Also in 2010 Ordinance 2010-15 repealed the 15% GRT allocation.

In 2010 the County-wide Capital Improvement Program was instituted in a capital needs list and prioritized by a set criteria for funding.

In 2012 \$6 million in GO bonds was approved by voters and the BCC approved a volunteer coordinator position along with 5 seasonal positions.

Ms. Baker clarified that this body makes recommendations to the BCC to help establish the importance of projects. One of the criteria was that the project must meet the established policy and plan. So all proposed projects must come to COLTPAC for review and recommendations. Acquisitions of new properties were no longer the main focus.

Ms. Baker briefly reviewed the program emphases, the organizational structure and staffing. Open Space was under Public Works along with Roads, Utilities and Facilities. The County has 23 open space and trails properties, 6,500 acres, 43.5 miles of trails and 15 parks. She compared industry standards for staffing and budgets with the County's assets, first for trails and then for parks.

She shared the FY 13 capital project budget which totaled \$10 million and \$7 million had been spent to date.

Ms. Baker then shared the properties of each District which Open Space staff was responsible for including parks, trails and open space.

District 1 had eight parks. Camina Ancha was an easement near Hyde Park to Little Tesuque. She briefly described Los Potreros Open Space.

Dr. Mills interjected that they were soliciting for the grazing lease at Los Potreros and it was placed on the website. She brought some applications with her.

Ms. Baker described the Arroyo de la Piedra Open Space which had a Dale Ball Trail connection.

She also described the plans for the Northern County Recreation Complex for which a location had not yet been determined. The northern county area had lots of open space but not many parks. Agricultural preservation was a focus for the northern portion of the County.

Chair Kowalski asked how much money was allocated for the Northern County Recreation Complex.

Ms. Baker replied it was \$150,000 just for design and needs assessment and site location.

Mr. Hogan said that money was also for exploring acquisition.

Ms. Baker said they should have a contract soon, and would be considering oral presentations from select consultants next week. They had some funding for land in the FY 14 GRT.

Mr. Hogan explained that part of the algorithm for prioritizing projects had to do with establishing plans.

Ms. Baker said the Pojoaque Sports Fields was currently used by little league and youth soccer.

The Nambé Community Center Park phase 1 was constructed in 2010. There were site improvements still needed.

District 2 -

Ms. Baker said District 2 had two open spaces: the Santa Fé River Greenway (254.6 acres) and South Meadows (22.2 acres). It had three miles of trails and two parks: Romero Park and Burro Lane Park. She described how they would acquire ROW at the greenway. Frenchy's to Siler Road was now being done. Romero Park was 70 acres with a health center and fire station and another county facility being incorporated into the greenway as a regional park.

District 3 -

Ms. Baker said this district included the Galisteo Basin and the Estancia Basin so it has a very different character and the largest district geographically. Urban growth was directed away from this area. It has seven open spaces; 12 miles of trails including the Santa Fé Rail Trail, and four parks. Staff would be doing a parks needs analysis over the next few months. She explained that the ball park was not on county owned property except the grandstand area.

She described the Mt. Chalchihuitl project that had budget for acquisition and remediation. It had the oldest turquoise mines in the country and had lead mines.

Mr. Baxter said Carbonateville, a town near the mining district, was the fifth largest town in New Mexico in 1880.

Ms. Baker said they would be doing remediation of lead tailings. Thornton Ranch had petroglyph hill, the Kennedy town site and the New Mexico Central Railroad. They hoped to have a visitor center for the Galisteo basin at the Thornton Ranch Open Space. The Madrid Greenbelt had 57 acres with a historic mining landscape and abandoned mining lands. They were working with BLM on this area.

She identified the Edgewood Open space and showed the equestrian arena and trailhead for equestrian trails. In the second phase of the master plan a rest stop would be created for horse trailers traveling on the interstate. Nearby Cerrillos Hills State Park was currently managed by state parks. The Ortiz Mountains Open Space access road was terrible. Santa Fé Botanical Garden runs seasonal tours there.

District 4 -



Ms. Baker said this was a much smaller area. It had four open spaces and 10 miles of trails. The Arroyo Hondo Open Space had views of Arroyo Hondo Pueblo, a historic dam from 1909 that was wiped out in 1912, three miles of hiking trails and a recent wetlands enhancement. The Arroyo Hondo grand opening was scheduled for March 15 at 2:00 p.m. with two very nice trail heads. It has 86 acres.

District 5 was the Santa Fé Community College area. The biggest push was trails with the Santa Fé Rail Trail following the right of way for the Santa Fé Southern Railway. The original trail was the access road along the railway. The trail would be 8' wide with crusher fines trail and separating from the railroad for safety

Dr. Mills explained to Mr. Bent that crusher fines were used on the Rail Trail and were compacted without using stabilizers.

In District 5, the Arroyo Hondo Trail went from NM599 to the Santa Fé Community College. It would be combined with a network of other soft surface trails.

The Petchesky Ranch was the New Mexico Land Conservancy headquarters.

Dr. Mills said they were trying to sort out the user groups for the Arroyo Hondo Trail network and how it would all mesh together. The Spur Trail was done in 2004 and went for 3 miles with a connection between Richards Ave and Santa Fé Rail Trail.

New Mexico Central Rail Trail was a future project. The staff was waiting for what would happen with the NE/SE Connector the is currently being scoped by County Public Works.

Mr. Baxter added that the New Mexico Central Railroad aligned with Richards Avenue. He related the New Mexico Central Rail conflict with ATSF over the junctions of the railroads. During the depression ATSF acquired it and that was the end of it. The students at Santa Fé Indian School paid their room and board by building the rail bed in 1903. It was finished in 1912.

Chair Kowalski asked how long it was.

Ms. Baker said it was about 15 miles.

Mr. Bent said the 2010 sustainable growth management plan showed a trail taking off from the southern part of the Jacona Land Grant over to the Rio Grande River and asked what was happening with that.

Ms. Baker said it was part of the long range planning. They had not reached agreement on how that would happen - They saw an opportunity for connecting Buckman with the Rio Grande Trail. The other idea was the Chili Line as a corridor north of Santa Fé but didn't have resources for that now.

Dr. Mills explained the trail corridor would serve as a place holder in the Plan for when future development came in. She acknowledged that committee members would have their own ideas for their districts.

She reported that COLTPAC had begun a collaboration with POSAC and BTAC (both city committees POSAC for parks and open spaces and BTAC for bicycle and trails). The County staff would like to grow that relationship.

They were also continually looking at a much needed revision to the Open Space and Trails Plan and wanted the Committee members' input and recommendations on changes needed for the program.

Mr. Bent asked if COLTPAC wasn't subsumed under Chapter 6 in the plan.

Dr. Mills explained that this Program had its own plan to operate under.

Mr. Bent asked if he could get a copy of that.

Ms. Baker agreed to email it out next week.

Dr. Mills said staff wanted recommendations from the Committee on revision of the Sustainable Land Development Code for open space and trails currently being drafted. The new Code had many requests of the COLTPAC and a new necessity under the capital improvements model included that COLTPAC would review all ICIP projects.

Ms. Baker said ICIP was Infrastructure Capital Improvements Plan. This committee would vet community ideas for projects with established criteria for evaluating projects and then make recommendations to the BCC which would elevate projects through the algorithm they used.

Dr. Mills assured the Committee members that they had not signed up for a bureaucratic nightmare but would also have some fun with field trips and spending time looking at important cultural and natural resources in the County.

Ms. Baker said there was no funding for acquisitions now but hopefully there would be in the future.

Mr. Hogan agreed to share that algorithm before the next meeting. Some of it had to do with matching funds and equalizing allocations among the districts. It was a logical process to even out the vested interests.

Mr. Taylor asked how a project was conceived of to come to that algorithm and how it worked.

Mr. Hogan said it was "SBI" - somebody's bright idea. Then the staff tried to ascertain the need and to integrate it with their planning tools.

Ms. Baker said most of what had been generated came from the acquisitions and deciding how much public access the County should allow. Then they went back to the public with what the intent was and in a public meeting got ideas.

Mr. Hogan clarified that was a requirement of the state so the County held community meetings to

determine what the needs were.

Dr. Mills agreed to send out the criteria from it to the Committee members.

Mr. Bent said his commissioner told him he was more interested in roads than in open space. Mr. Bent thought COLTPAC needed to advertise its work more. Maybe the Committee could say they needed to get their hands untied to share their program.

Ms. Baker believed the new volunteer coordinator would help with that.

Mr. Bent said if he wanted to walk somewhere, he really needed that on the web site or for COLTPAC to have its own web site.

Mr. Patrick said there had been a lot of open space acquired over the years and with the new GO bond, the BCC was now concerned that the County had all this open space and no access to it. That was the dynamic now.

Ms. Baker concluded her orientation.

Mr. Patrick asked about the status of the Volunteer Coordinator.

Ms. Baker said she made a selection and turned it over to HR. She hoped to have the outcome in a couple of weeks.

Mr. Hogan added that COLTPAC provided the direction for the functions of the coordinator and BCC accepted those.

Dr. Mills added that COLTPAC members provided strong advocacy for it.

## **7. ACTION ITEMS**

### **A. Election of Committee Chair and Vice-Chair**

This item was considered earlier in the agenda.

### **B. Approval of Design for Rabbit Road Trailhead**

Ms. Baker said the staff wanted to keep the trailhead as natural as possible and as accessible as possible and they encountered some design issues on drainage. There agreement for use of one acre with NMDOT along the rail right-of-way (ROW). The trail would have to be at least 15' from the railroad and parking had to be 25' away from the railroad so it was a tight spot. It would be a high use trailhead. In the original design the swale was located to move water into the retention pond between parking and trail but felt it would be inappropriate to have people cross the swale. So the design was modified as an

inverted crown with drainage down the middle of the parking lot but there was concern about erosion of the base course. So the recommendation was to pave the lot and Ms. Baker asked for alternative paving which came in at three times the cost for paving with asphalt.

The Committee began discussing alternatives.

Mr. Hutchinson mentioned trail crossing amenities to address crossing safely.

Chair Kowalski suggested the engineer explore subsurface drainage.

Mr. Ortega asked about the depth of the swale in the middle and wondered if cobble could be used.

Mr. Hogan explained they were already under contract but still discussing the surface treatment.

Mr. Patrick thought there were more parking spaces than needed but Ms. Baker thought not.

Mr. Bent said it sounded like the committee wanted a permeable solution.

Chair Kowalski also heard having a subsurface solution.

Ms. Burnett suggested having an outlet for drainage.

**Mr. Taylor moved to recommend against pavement and pursue permeable and sub-surface options. Mr. Hutchinson seconded the motion and it passed by unanimous voice vote.**

Ms. Baker thanked them and clarified it would not need a full-blown public process.

**B. Selection of Members to Represent COLTPAC on Joint COLTPAC/BTAC/POSAC Subcommittee**

Chair Kowalski had attended the first joint meeting and said these other committees were very active and enthusiastic. Chair Kowalski said she would be happy to work with them and explore joint projects.

The idea was that the committees would jointly do targeted projects.

Chair Kowalski wondered if we needed to wait until we knew each other better or go ahead now.

Mr. Boaz read from the joint meeting minutes the directive including first working on Romero Park together.

Mr. Taylor was also interested in being a representative.

Mr. Bent said the minutes should have been made available to the committee so new people would understand better was being discussed.

Mr. Patrick asked if the Committee should ask who would like to go to the first meeting.

Mr. Taylor, Ms. Houser, Mr. Hutchinson and Ms. Burnett were interested as well as Chair Kowalski.

Chair Kowalski asked if COLTPAC should propose a date. Dr. Mills agreed.

Chair Kowalski proposed Wednesday, April 3<sup>rd</sup> at 6 p.m.

Dr. Mills offered to host the meeting here and to contact POSAC and BTAC people.

**D. Schedule visit to Miller Property.**

Dr. Mills felt the Committee needed to consider this application and have a discussion on March 21 to evaluate the application. She proposed a site visit beforehand to look at it. The property was in Eldorado and was a tract of land that had quite a bit of elevation. A portion was zoned commercial and the rest for large lot residential use. The hill held a Tewa shrine associated with two nearby pueblos so there was lots of interest in protecting it.

She asked to schedule a visit on a Saturday morning.

Chair Kowalski proposed March 16<sup>th</sup>. Ms. Burnett was out of town that day. So was Mr. Patrick.

Mr. Hogan suggested since they had the opening at Arroyo Hondo on March 15<sup>th</sup> whether the Committee could make the visit right after the ribbon cutting (2:00).

Dr. Mills thought the visit would take 90 minutes. There was talk about a proposed park at the second entrance to Eldorado.

Ms. Baker said the owners proposed some kind of negotiation with the county for a park there so it was important for the Committee to see the property first.

Mr. Bent noticed part of criteria was offering the property for free or at a discount and thought that was a strange criterion to use.

Mr. Hogan said Commissioner Stefanics had an interest in using some of her discretionary funding for this. He explained that each Commissioner had a fund they could use on behalf of constituents. The Community Center was only open to residents of Eldorado. The land owners also owned the shopping center and felt the park would be beneficial too.

Mr. Taylor asked if COLTPAC would also consider the type of park.

Mr. Hogan agreed. It was not a location for a soccer field or baseball field but might be a garden.

Ms. Baker said they would develop it as they went. They would evaluate it for a feasibility study.

Chair Kowalski asked for a response to the proposed visit.

Mr. Bent said he had a bad foot and asked if it was something he could do. Ms. Baker agreed.

Chair Kowalski asked for a show of hands for 3:30, March 15.

Mr. Patrick, Mr. Taylor and Mr. Ortega indicated they could not attend then. However, Mr. Taylor and Mr. Ortega could come on the 16<sup>th</sup> and Mr. Patrick and Ms. Burnett couldn't.

Dr. Mills didn't favor trips on two different days.

After further discussion Chair Kowalski suggested March 16<sup>th</sup> at 9:30 a.m. and she would send directions.

Dr. Mills would invite members of the Galisteo Basin Archaeological Sites Protection group ASPA.

**8. MATTERS FROM THE COMMITTEE**

Mr. Hogan said they had a tentative plan to review 60% design for Santa Fé River from Frenchy's Field to Siler Road. There would be a presentation for County Staff and COLTPAC on March 8<sup>th</sup> at 3:30 at Frenchy's Field.

Ms. Baker agreed to send out an invitation.

Mr. Bent had some items to send out.

Mr. Hutchinson asked for an update on the Glorieta Trail.

Ms. Baker said there was not much movement.

**9. ADJOURN – Next Meeting: March 21, 2013**

**Mr. Bent moved to adjourn the meeting. Ms. Houser seconded the motion and it passed by unanimous voice vote.** The meeting was adjourned at 8:11 p.m.

Approved by:

  
\_\_\_\_\_  
Judy Kowalski, Chair

Submitted by:

Carl Boaz  
Carl Boaz, Stenographer

SFC CLERK RECORDED 04/29/2013



COUNTY OF SANTA FE ) COLTPAC MINUTES  
STATE OF NEW MEXICO ) ss PAGES: 15

I Hereby Certify That This Instrument Was Filed for  
Record On The 29TH Day Of April, 2013 at 12:24:45 PM  
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Witness My Hand And Seal Of Office  
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County Clerk, Santa Fe, NM