

SFC CLERK RECORDED 03/06/2013

**MINUTES OF THE**  
**SANTA FE COUNTY**  
**HEALTH POLICY & PLANNING COMMISSION**

**February 8, 2013**

**Santa Fe, New Mexico**

This regular meeting of the Santa Fe County Health Policy & Planning Commission (HPPC) was called to order by Chair Judith Williams at approximately 9:00 a.m. on the above-cited date at La Familia Medical Center, 1035 Alto Street, Santa Fe, New Mexico.

Roll call indicated the presence of a quorum as follows:

**Members Present:**

- Judith Williams, Chair
- John Abrams
- Bertha Blanchard
- Shirlee Davidson
- George Gamble
- Catherine Kinney
- Anna Vigil [9:50 arrival]
- Sun Vega [9:25 arrival]

**Member(s) Excused:**

- Kathleen Rowe, Vice Chair
- James Bond
- Reena Szczepanski
- [Two vacancies]

**Staff Present:**

Patricia Boies, MCH/HPPC Coordinator

**Others Present:**

- Brandy Van Pelt Ramirez, Blue Cross/Blue Shield
- Jeff Thomas, Southwest Care Center

**III. INTRODUCTIONS**

Ms. Boies advised the Commission that Richard Rodriguez submitted a letter of resignation yesterday.

#### **IV. APPROVAL OF AGENDA**

Commissioner Abrams moved approval of the agenda. His motion was seconded by Commissioner Kinney and passed by unanimous voice vote.

#### **V. APPROVAL OF MINUTES: January 2013**

Commissioner Blanchard moved approval of the January minutes. His motion was seconded by Commissioner Abrams and passed by unanimous voice vote.

#### **VI. MATTERS OF PUBLIC CONCERN**

See page 4.

#### **VII. PRESENTATION**

##### **A. Review and Discussion of Working Draft of Community Health Needs Assessment**

Chair Williams said she and Ms. Boies reviewed and discussed the received Commissioner comments. Yesterday they talked with Kelly O'Donnell regarding those comments and asked her to integrate the two documents that were difficult to track. The comments were compiled and given to her. She was asked to reorganize the tables and she agreed the requests were reasonable and that in many cases the tables are better than the graphs. Ms. O'Donnell said she requires additional time to work on the document and it was decided she would not attend today's meeting.

Following review of the Commission's comments, Ms. Boies in conjunction with Chair Williams compiled a document of general guidelines for Ms. O'Donnell, who received them and agreed they would make the report better. Content-wise, Ms. O'Donnell is in agreement; however, concern has been raised regarding the deadline. Ms. Boies referred to a one-page outline that includes commissioner suggestions and DOH guidelines for a community health profile, to improve the document and add additional data.

Other suggestions regarding the draft include:

- Include data on hantavirus, plague, West Nile virus
- Include an executive summary [anticipated at the conclusion of report preparation]
- Address inconsistency in graphs and use tables when possible
- Use tools other than inferential statistics to depict significance in trends
- Change name to Santa Fe County ~~Community~~ Health Profile
- Map the demographics – Chair Williams offered to work with County GIS
- Include list of providers within appendix
- Strengthen the sub-areas of Santa Fe to better tease out data on mortality and morbidity by geographic area to ascertain whether there is a relationship with race, ethnicity, income, etc.
- O'Donnell's assertion [page 9] of declining birth rate in Santa Fe correlating to the national recession was questioned
- Revise the count on skilled nursing facilities and hospices

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Ms. Boies said she and Chair Williams will be researching the itailized information to pass onto Ms. O'Donnell as she reorganizes and compiles the document. The timeline is under discussion. At this point, staff has not received any comments from the hospital.

A discussion ensued regarding the providers list which will not include a list of all providers nor specialties. Instead, the providers listed would be those considered to be part of the "safety net." Inclusion of an introductory sentence stating, "This is a partial list of providers and facilities." Project Access was mentioned as a resource for physician information.

It was noted that the report is about not merely the County's vulnerable population but the entire County population. It was also observed that the County will have a boom in the elderly population in the very near future and there will be additional medical services required by that population.

Ms. Boies said once the health profile is completed, Christus will develop its own priority action plan and the County will produce its own health action plan with the help of a consultant.

Caution was offered that once the profile identifies needs it is no longer a descriptive document but a recommending document.

There was no disagreement about retaining the existing list entitled Santa Fe County Health Care Facilities within the draft with the inclusion of a note that "this is not a complete list."

Following completion of the Profile, next steps for HPPC include collecting data from providers, conducting a providers forum to flesh out the needs they see, and additional data collection resulting in a list of priorities with suggested action steps.

Ms. Boies said she was moving forward on the County process of soliciting letters of interest from consultants interested in working on the Health Action Plan.

It was suggested that the next draft be reviewed by someone in the NM State Epidemiology Division and Lois Haggard's name was mentioned. The draft could also be forwarded to the County's MCH and DWI councils.

Announcements regarding Christus' community forums will be forwarded to the HPPC.

## **VII. MATTERS FROM THE COMMISSION**

### **A. Director's Report**

In the absence of Rachel O'Connor, Ms. Boies reported on the issues. The County has a part-time nurse for the Mobile Health Van and Ms. Boies asked for location suggestions. The following locations were mentioned: Edgewood Senior Center, Edgewood food pantry, Edgewood Walmart, Glorieta area, youth shelters, Esperanza, homeless shelters, and churches. The current locations the van visited are listed on the County webpage.

Commissioner Blanchard advocated that the nurse document numbers and information about the patients seen.

Ms. Boies said there were currently two vacancies on the Commission and the terms of Commissioners Gamble and Vigil are expiring in April.

Commissioner Vigil notarized the conflict of interest declarations for some of the Commissioners.

The Santa Fe County Indigent Healthcare Board will have continuing education on Medicaid expansion and Centennial Care and Ms. Boies offered to email the HPPC the information.

**B. Other Matters**

Mr. John Cassidy, La Familia CEO, invited the Commission to tour the facility following adjournment of this meeting. The Chair thanked Mr. Cassidy for the use of La Familia's boardroom.

Brandy Van Pelt Ramirez, Blue Cross/Blue Shield, said she looks at special service needs for Medicaid members and will be linking those services to the membership.

**VIII. FUTURE AGENDA ITEMS**

The following items were mentioned: fleshing out follow-up steps to the profile and the provider and community forums.

**IX. ANNOUNCEMENTS**

A. Next PC meeting: Friday, March 1, 2013, 9 a.m., 2052 Galisteo St.

**X. ADJOURNMENT**

This meeting was declared adjourned at approximately 10:50 a.m.

Approved by:

Judith Williams, Chair  
Health Policy & Planning Commission

Respectfully submitted by: Karen Farrell, Wordswork

COUNTY OF SANTA FE )  
STATE OF NEW MEXICO ) ss

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I Hereby Certify That This Instrument Was Filed for  
Record On The 6TH Day Of March, 2013 at 10:41:49 AM  
And Was Duly Recorded as Instrument # 1698429  
Of The Records Of Santa Fe County

Witness My Hand And Seal Of Office  
Geraldine Salazar  
County Clerk, Santa Fe, NM

Santa Fe County  
HPPC: February 8, 2013

Deputy

