

**INDEX OF**  
**SANTA FE COUNTY**  
**HEALTH POLICY & PLANNING COMMISSION**  
**March 2, 2012**

<b>ITEM</b>	<b>ACTION</b>	<b>PAGE (S)</b>
<b>CALL TO ORDER</b>		<b>1</b>
<b>ROLL CALL</b>	<b>Quorum</b>	<b>1</b>
<b>APPROVAL OF AGENDA</b>	<b>Approved</b>	<b>2</b>
<b>APPROVAL OF MINUTES</b> <i>Draft Minutes for February 3, 2012</i>	<b>Approved</b>	<b>2</b>
<b>MATTERS OF PUBLIC CONCERN</b>		<b>2</b>
<b>INFORMATIONAL ITEMS</b>		
<b>A. Orientation for new and existing Commissioners</b> <b>(Santa Fe County Staff)</b>	<b>Informational</b>	<b>2-3</b>
<b>MATTERS FROM THE COMMISSION</b>		
<b>A. Community Needs Assessment Standing Item</b> <b>(Commissioners Gamble and Williams)</b>	<b>No report given</b>	<b>3</b>
<b>B. Santa Fe County Healthcare Assistance Program, (Indigent Fund)</b>	<b>Informational</b>	<b>3-4</b>
<b>C. Other Matters from the Commission (Standing item)</b> <b>(HPPC Commissioners)</b>		<b>4</b>
<b>ACTION ITEMS</b>	<b>None</b>	<b>4</b>
<b>FUTURE AGENDA ITEMS</b>		
<b>A. Future Agenda Items for April 2012/May 2012</b> <b>(Commissioner Williams)</b>		<b>4</b>
<b>ANNOUNCEMENTS</b>		
<b>A. Next HPPC Regular Meeting on April 6, 2012 at 9:00 a.m.</b>		<b>4</b>
<b>ADJOURNMENT</b>	<b>Adjourned at 11:30 a.m.</b>	<b>5</b>

**MINUTES OF THE**  
**SANTA FE COUNTY**  
**HEALTH POLICY & PLANNING COMMISSION**

**March 2, 2012**

A meeting of the Santa Fe County Health Policy and Planning Commission was called to order at 9:20 a.m. by Kathleen Rowe, Vice Chair on the above-cited date at the Santa Fe County Health & Human Services Department, 2052 Galisteo Street, Suite B, Santa Fe, New Mexico.

Roll call indicated the presence of a quorum for conducting official business as follows:

**MEMBERS PRESENT:**

Kathleen Rowe, Vice Chair  
Bertha Blanchard  
James Bond  
Shirlee Davidson  
Catherine Kinney  
Antoinette Montaño  
Richard Rodriguez  
Anna Vigil

**MEMBER(s) ABSENT:**

Judith Williams, Chair, excused  
George Gamble, excused

**STAFF PRESENT:**

Marie Garcia, Health and Human Services Department  
Steve Shepherd, Health and Human Services Department Director  
Greg Smith, Healthcare Assistance Program

**OTHERS PRESENT:**

Nancy Adelsheim, Women's Health Services  
Jo Ann G. Valdez, Stenographer

Vice Chair Rowe welcomed newly appointed Commissioner Shirlee Davidson. Ms. Davidson provided a brief history of her background.

## APPROVAL OF AGENDA

Commissioner Bond moved to approve the agenda as published. Commissioner Blanchard seconded the motion. The motion carried unanimously by voice vote.

## APPROVAL OF MINUTES:

*Draft Minutes for February 3, 2012*

Commissioner Blanchard moved to approve the Minutes of the February 3, 2012, as submitted. Commissioner Bond seconded the motion. The motion passed unanimously by voice vote.

## MATTERS OF PUBLIC CONCERN

Vice Chair Rowe asked the guest (Nancy Adelsheim) to introduce herself. Ms. Adelsheim is with Women's Health Services.

## INFORMATIONAL ITEMS

### A. Orientation for new and existing Commissioners (Santa Fe County Staff)

The following handouts were distributed and are incorporated to these Minutes as Exhibit "A":

- 1) *Information on the Santa Fe County Health & Human Services Division*
- 2) *The Santa Fe County Health Policy and Planning Commission history and background (Several Resolutions with respect to the HPPC were attached.) A list of the current membership was included.*
- 3) *Copies of the Executive Summary of the Santa Fe County Health Planning and Policy Commission 2002 Health Improvement Plan*
- 4) *Santa Fe County Health Policy and Planning Commission Considerations for Presentations and Funding Requests*
- 5) *Centennial Care-Ensuring Care for New Mexicans for the next 100 years and beyond*
- 6) *Sole Community Provider Program – Quick Fact Sheet that was compiled by Liza Gomez, NMAC Health Care Affiliate Chair 2011*

Mr. Shepherd reviewed the handouts. Please see Exhibit "A" for the specifics of this presentation.

The Commissioners offered the following comments and suggestions:

- Interest expressed in obtaining a copy of the IRS Form 990 from CHRISTUS/St. Vincent Regional Medical Center (CSV) for 2010. Also, to have some type of tutorial on Form 990. Copies of the 2009 IRS Form 990 for CSV will be provided to the Commissioners.
- Concerns were voiced about the definition of "charity care".

- A suggestion was made that the HPPC look at the aging population and a potential nursing program for homebound senior citizens, possibly involving senior citizens who are retired to assist with various services, such as taking senior citizens to doctor appointments, to the grocery store, etc.
- A suggestion was made to expand the County Mobile Health Van services.
- Mr. Shepherd noted that the County will make a presentation or report about the County Discount Prescription Card at the next meeting.
- A request was made to get a spreadsheet on the various boards and commissions to see how they correlate with the HPPC, such as the Behavioral Health Collaborative.
- A request for an organizational chart was made to see what the HPPC's role or charge is in relation to the various groups.
- A recommendation was made that the HPPC obtain data from the Centers for Medicare and Medicaid Services (CMS).

Mr. Shepherd noted that the Legislative Finance Committee looked at County-supported medical programs and how they interact with the State and state programs. A report was done in December and copies were previously given to the Commissioners. Mr. Shepherd offered to provide copies to the new Commissioners.

Mr. Smith added that the Legislative Finance Committee has asked the counties, the hospital associations and the state to come together and collectively brainstorm on how they think the Sole Community Provider program should look for FY2013, based on the Healthcare Reform that will take place in 2014. The Legislative Finance Committee has asked that the recommendations be given to them by September of this year.

## **MATTERS FROM THE COMMISSION**

### **A. Community Needs Assessment Standing Item (Commissioners Gamble and Rowe)**

This agenda item was not discussed.

### **B. Santa Fe County Healthcare Assistance Program (Indigent Fund) (Santa Fe County Staff)**

[Copies of the Santa Fe County Healthcare Assistance Program Healthcare Claim Rules and Regulations were distributed.]

Mr. Smith noted that he will be bringing a list of potential providers for the Healthcare Assistance Program for FY2013 at the May HPPC meeting. This will be an agenda item for the May meeting.

Commissioner Bond asked Mr. Smith if he is anticipating any new healthcare providers.

Mr. Smith said he is anticipating one provider to request additional funding under a different category. They are a primary healthcare provider but will be requesting funding under the substance and alcohol category.

Vice Chair Rowe noted that the Board of County Commissioners approved the recommendations that the HPPC made at the last meeting: \$50,000 to Women's Health Services and the remainder \$25,000 to La Familia Medical Center.

**C. Other Matters from the Commission (Standing item)  
(HPPC Commissioners)**

Copies of the proposed Calendar/Meeting Dates for 2012 were distributed and reviewed. The dates, times and locations are subject to change.

**ACTION ITEMS**

There were no action items.

**FUTURE AGENDA ITEMS**

**A. Future agenda items for April/May 2012**

**April Agenda**

- 1) Tutorial on IRS Form 990
- 2) Presentation/Information on the County Discount Prescription Program
- 3) Local Behavioral Health Collaborative

**May Agenda**

- 1) A list of potential Healthcare Assistance Providers will be presented and discussed for possible recommendation.

**ANNOUNCEMENTS**

The next HPPC Regular Meeting is scheduled for Friday, April 6, 2012 at 9:00 a.m. at the Santa Fe County Health & Human Services Department, 2052 Galisteo Street, Suite B, Conference Room.

**ADJOURNMENT**

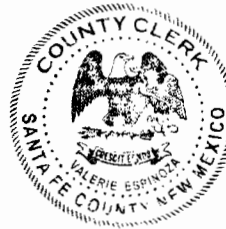
Having completed the agenda, Commissioner Bond moved to adjourn the meeting, second by Commissioner Blanchard, the meeting adjourned at 11:30 a.m.

Approved by:

  
Judith Williams, Chair

Respectively submitted by:


*Jo Ann G. Valdez*, Stenographer



COUNTY OF SANTA FE )  
STATE OF NEW MEXICO ) ss

HEALTH POLICY & PLAN M  
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I Hereby Certify That This Instrument Was Filed for  
Record On The 31ST Day Of May, 2012 at 04:48:05 PM  
And Was Duly Recorded as Instrument # 1670997  
Of The Records Of Santa Fe County

Deputy  )  
Witness My Hand And Seal Of Office  
Valerie Espinoza  
County Clerk, Santa Fe, NM