

**SANTA FE COUNTY**  
**BOARD OF COUNTY COMMISSIONERS**  
**SPECIAL CDBG - ECONOMIC DEVELOPMENT PROJECT**  
**MEETING**  
**June 25, 2019**

Anna T. Hamilton, Chair - District 4  
Henry Roybal, Vice Chair - District 1  
Rudy Garcia - District 3  
Anna Hansen, Chair - District 2  
Ed Moreno - District 5

SFC CLERK RECORDED 08/02/2019

**SANTA FE COUNTY**

**SPECIAL MEETING**

**COMMUNITY DEVELOPOMENT BLOCK GRANT PROGRAM**

**BOARD OF COUNTY COMMISSIONERS**

**June 25, 2019**

1. A. This special CDBG meeting of the Santa Fe Board of County Commissioners was called to order at approximately 2:08 p.m. by Chair Anna Hamilton in the Santa Fe County Commission Chambers, Santa Fe, New Mexico.

**B. Roll Call**

Roll was called by County Clerk Geraldine Salazar and indicated the presence of a quorum as follows:

**Members Present:**

Commissioner Anna Hamilton, Chair  
Commissioner Henry Roybal, Vice Chair  
Commissioner Rudy Garcia [2:15 arrival]  
Commissioner Anna Hansen  
Commissioner Ed Moreno

**Members Excused:**

None

**C. Approval of the Agenda**

CHAIR HAMILTON: Paul, are there any changes to the agenda?

PAUL OLAFSON (Planning Division): Madam Chair, no.

CHAIR HAMILTON: Thank you very much. So what's the pleasure of the Board?

COMMISSIONER HANSEN: I move to approve.

COMMISSIONER ROYBAL: I'll second.

CHAIR HAMILTON: Thank you. I have a motion and a second.

**The motion passed by unanimous [4-0] voice vote.** [Commissioner Garcia was not present for this action.]

2. **2019 CDBG Project Selection Process**

A. **Purpose and History of the Community Development Block Grant Program**

B. **Program Objectives**

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- C. Eligible Applicants**
- D. Eligible and Ineligible Activities**
- E. Program Requirements**
- F. Application Requirements**
- G. Current and Past CDBG Projects**
- H. Questions and Board Comments**

PAUL OLAFSON (Growth Management): Madam Chair, Commissioners, this afternoon I will present an overview of the CDBG process. Then we'll have a discussion of selecting a project and a public hearing, and then I'll ask you to address a resolution as well. I know you've heard this before but I want to go through it again.

CHAIR HAMILTON: Yes.

MR. OLAFSON: The Department of Housing and Urban Development has a Community Development Block Grant program and that is to support the primary program objectives to benefit principally low and moderate income families, aid in the prevention of slum or blight, and meet urgent community development needs.

Eligible applicants include all counties and incorporated municipalities except the cities of Albuquerque, Las Cruces, Santa Fe, Farmington and Rio Rancho. Water and mutual domestic associations may apply for planning grants and Indian pueblos and tribes receive funding directly from HUD.

Eligible activities and categories include community iii, housing, public service, capital outlay, economic development – and that's the subject of this discussion today – planning and *colonias*.

Ineligible activities include city halls or county courthouses, general operation and maintenance expenses, housing allowances and payments of mortgage subsidies, expenditures for political purposes and costs involved in preparing applications for securing funds.

Program requirements include: Applicants must conduct at least one public hearing. This is the second in this process. Citizen participation must be encouraged. Recommendations from the public are considered, and each CDBG application must address one or more of the following: apply to low to moderate income persons, prevention of slum or blight, and to meet and urgent or life-threatening need.

Application requirements include: requests for economic development are limited to \$500,000 per project, applicants must meet project requirements, rural applicants must provide a minimum five percent cash match; non-rural applicants must provide a ten percent cash match, and that includes Santa Fe County in the ten percent category. Applicants may request a waiver of the matching requirement in the absence of local resources and applications are scored by a rating criteria system.

As you recall, in July of 2018 we did bring forward a request to the Board to consider an economic development project with United Way of Santa Fe County. That application was never completed and United Way determined to not follow that process. Subsequently in February of this year New Mexico Fresh Foods was proposed as the CDBG economic development project. The Board did approve that and passed a resolution. However, the project was initially slated to be located in the Community College District. Since moving forward with staff and DFA and the applicant it's been

determined that that site would not work and their new site was located within the City of Santa Fe, so we've come back to the Board to reconfirm that even with the change of location whether the Board would want to consider moving forward with this process and this project.

Some of the meetings we've had on this, we did place advertisements in the *New Mexican* and the *Journal* announcing these meetings. We had a meeting on June 11<sup>th</sup> to request proposals. This is the second meeting where we're asking the Board to select a project if that's the Board's will, and then on July 9<sup>th</sup> we'll come back to you again for a confirmation of the project selection, and that's the same process we've done in prior situations with CDBG.

Some of the current and past projects the County has worked on with CDBG include Santa Fe County Housing Authority to do roof replacements, Greater Glorieta Mutual Domestic Water Association improvements, La Familia Medical Center, Marcos P. Trujillo Teen Center, Nancy Rodriguez Community Center and Youth Shelters Facility.

At this point in the discussion we talk about citizen input. There will be a public hearing section in the next item, but citizen input is always encouraged and we want to be as open and transparent as we can. So this is the second of three special BCC meetings for consideration of the 2019 CDBG economic development project, and the project that has been presented – we've only received one – is again, New Mexico Fresh Foods. There are representatives of that project here if the Board has questions and with that, I would like to move into item 3. A and have the presentation on New Mexico Fresh Foods and request the Board consider if they would like to move forward on this and also to have the public hearing at that point.

CHAIR HAMILTON: That sounds great.

**3. Selection of 2019 CDBG Economic Development Project**

**A. Presentation and Public Hearing Concerning Potential Economic Development**

CHAIR HAMILTON: So let's move on to the presentation. I think you're going to be taking care of that as well.

MR. OLAFSON: Yes. New Mexico Fresh Foods is a LLC in Santa Fe. They are proposing a food processing facility and they can provide more details if the Board has questions. It's also in your packet with the agenda and the application is spelled out. The request is for \$500,000 out of an \$8.9 million project and the County would work with New Mexico Fresh Foods and the City of Santa Fe in helping develop this project and submit it to DFA for consideration as a CDBG economic development project. I would stand for questions or if the Board would prefer to ask the applicant to present.

CHAIR HAMILTON: I was going to mention that. So are there any questions from the Board? We've had previous opportunities to ask questions, but by all means avail yourselves and the applicant is here to answer questions as well.

COMMISSIONER HANSEN: Madam Chair, I'd love to hear from the applicant and hear exactly where the location is. I know where they are located at the

moment but where the new location will be.

CHAIR HAMILTON: Welcome, Kelly.

KELLY EGOLF: Hello, Madam Chair, Commissioners. Thank you for having me. My name is Kelly Egolf. I'm with New Mexico Fresh Foods. The new project location is at 1549 Sixth Street. That is District 4 of the County. We are located very close to the intersection of Cerrillos and St. Michaels.

COMMISSIONER HANSEN: Okay. That's great.

CHAIR HAMILTON: Fantastic. Thank you.

COMMISSIONER HANSEN: So it will be easy access for trucks to get in there?

MS. EGOLF: Yes. Absolutely. And we've already spoken with the City Planning regarding truck access.

CHAIR HAMILTON: Great. Commissioner Moreno.

COMMISSIONER MORENO: Thank you, Madam Chair. I'm disappointed that you weren't able to be in District 5.

MS. EGOLF: So was I.

COMMISSIONER MORENO: Crocodile tears, but the work that you're going to be doing is going to be saving a lot of time and effort in producing the product that you're going to be providing. So congratulations and carry on.

MS. EGOLF: Thank you.

CHAIR HAMILTON: Excellent. Thank you. Well, he has crocodile tears but I appreciate District 4 getting a boost. Are there other Commissioners with questions? Commissioner Hansen.

COMMISSIONER HANSEN: Do we need a motion?

CHAIR HAMILTON: No, I think we need to have a public meeting and comment before we go there.

COMMISSIONER HANSEN: I too am looking forward to this project being in the county. I think that it will bring economic development which is something that I wholeheartedly support and the food industry in New Mexico, the agricultural industry is really important especially with the Reunity Resource opening the new Reunity Farm in my district, it's definitely somebody who I think will be able to take advantage of some of your services along with other farmers in northern New Mexico which I think is really important to our economy. So thank you.

MS. EGOLF: Thank you.

CHAIR HAMILTON: Thank you very much. I think we've had lots of strong statements of support from the bench so it's very much appreciated that we're considering this. But I think it would be good to get public comment at this point, Paul.

## **2. G. Citizen Input**

CHAIR HAMILTON: So is there anybody here from the public who would like to come forward and speak to this project? Anybody at all? Or to any other projects? Any public input at all? We're in a period of public comment. Is there anybody here who would like to make any public comments about this or any other project. Okay. Thank you. So seeing none, I'm going to go ahead and close public comment. Paul, do

you want to give us a little direction? Anything else that you need to cover before –

MR. OLAFSON: Madam Chair, we can move to item 3. B, which is the selection of the project, and as you know, we've just presented the project and we need an action from the Board to select it and then secondly to approve the resolution that adopts the project.

**3. B. Selection of 2019 CDBG Economic Development Project for Submission to the State of New Mexico for Funding Consideration**

CHAIR HAMILTON: So I would certainly entertain a motion.  
Commissioner Hansen.

COMMISSIONER HANSEN: I would like to make a motion of the selection of 2019 CDBG economic development program for New Mexico Fresh Foods.

CHAIR HAMILTON: I have a motion. So I have a second?

COMMISSIONER MORENO: Second.

CHAIR HAMILTON: Excellent. Thank you. Is there further discussion?  
So I have a motion and a second.

**The motion passed by unanimous [5-0] voice vote.**

CHAIR HAMILTON: So we've made a selection. Congratulations on that. We certainly are very hopeful.

**3. C. Resolution No. 2019-76, a Resolution Selecting a Community Development Block Grant (CDBG) Economic Development Project; Authorizing the Submission of a New Mexico CDBG Program Application to the Department of Finance and Administration/Local Government Division/Community Development Bureau for the Project; and Authorizing the County Manager to Act as the Chief Executive Officer and Authorized Representative in All Matters Pertaining to the Application and Santa Fe County's Participation in the CDBG Program**

MR. OLAFSON: Madam Chair, now we're on item 3. C and this is a resolution that both adopts this project, New Mexico Fresh Foods, to apply for a grant through DFA for CDBG funds up to \$500,000 and it also has an obligating cash match of up to \$50,000, depending on the actual eventual request. And this resolution also directs staff to work with the applicant and DFA to develop the application ensuring that we look to benefiting county and city residents with the project and submit the application to DFA for review and determination of acceptance.

CHAIR HAMILTON: Fabulous. So unless there are any questions I would entertain a motion. Commissioner Hansen.

COMMISSIONER HANSEN: I move to pass the resolution selecting the Community Development Blok grant economic development project authorizing the submission of a New Mexico CDBG Program application to the Department of Finance

and Administration/Local Government Division/Community Development Bureau for the project; and authorizing the County Manager to act as the Chief Executive Officer and authorized representative in all matters pertaining to the application and Santa Fe County's participation in the CDBG program.

CHAIR HAMILTON: Thank you.

COMMISSIONER ROYBAL: I'll second.

CHAIR HAMILTON: Thank you. I have a motion and a second.

**The motion passed by unanimous [5-0] voice vote.**

CHAIR HAMILTON: Thank you. So the motion carries as well.

**4. Concluding Business**

**A. Adjournment**

CHAIR HAMILTON: Is there any concluding business, Paul?

MR. OLAFSON: Madam Chair, no. Just to note that we'll be back again on July 9<sup>th</sup> to certify this and restate that this project was selected.

CHAIR HAMILTON: That's excellent. I would just like to offer my congratulations and looking forward to working with you on this. Commissioner Hansen.

COMMISSIONER HANSEN: I want to say congratulations to Fresh Foods. I'm happy to be supporting this endeavor in our county and our city, so congratulations and thank you.

CHAIR HAMILTON: Anybody else? So if that's all the concluding business I'd entertain a motion to adjourn this meeting.

COMMISSIONER ROYBAL: Madam Chair, I'd like to make a motion to adjourn.

COMMISSIONER GARCIA: Second.

CHAIR HAMILTON: Thank you. I have a motion to adjourn.

**The motion passed by unanimous [5-0] voice vote.**

BCC MINUTES  
PAGES: 8

Approved by:

COUNTY OF SANTA FE )  
STATE OF NEW MEXICO ) ss

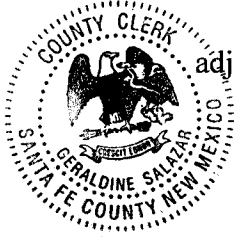
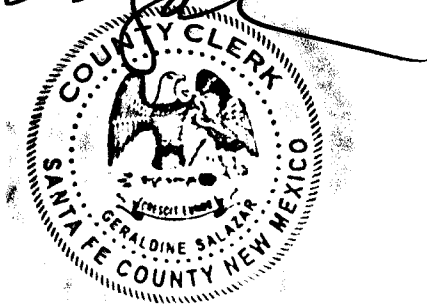
I Hereby Certify That This Instrument Was Filed for  
Record On The 2ND Day Of August, 2019 at 08:24:41 AM  
And Was Duly Recorded as Instrument # 1892919  
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Witness My Hand And Seal Of Office  
Geraldine Salazar  
Deputy County Clerk, Santa Fe, NM

*Anna Hamilton*  
Board of County Commissioners  
Anna Hamilton, Chair


ATTEST TO:

*Geraldine Salazar*  
GERALDINE SALAZAR  
SANTA FE COUNTY CLERK



SFC CLERK RECORDED 08/02/2019

Respectfully submitted:

  
Karen Farrell, Wordswork  
453 Cerrillos Road  
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