

SANTA FE COUNTY
INVESTMENT COMMITTEE MEETING MINUTES
JUNE 30, 2011

Committee Members in attendance:

Victor A. Montoya, County Treasurer
Lowell, Gilbert, Private Sector
Teresa Martinez, Finance Director
Stephen Ross, County Attorney
Virginia Vigil, Commission Chair
Katherine Miller, County Manager

Committee Members Absent:

A motion to approve the April 29, 2011 minutes was made by Victor Montoya and seconded by Teresa Martinez.

A motion to approve the June 30, 2011 Agenda was made by Victor Montoya and seconded by Lowell, Gilbert.

On (pg.1) Treasurer Montoya began the meeting with the first item on the Agenda: investment activity since the last County Board of Finance Meeting on May 2011 we purchased and settled on the following government agencies (bonds), CD's, Treasury bill and savings accounts.

Government Agencies

May & part of June we had quite a few investments that we have done most of them are Treasury Bills with Charles Schwab which are held for under one year.

First Community Bond – CD, #4650468967 \$20,000,000.00 maturity date of 7/7/11.

LANB Acct. #0030489181 \$5,355,617.84 maturity date of 6/30/11.

LANB Acct. #0111883820 Universal Savings Acct. Pool Cash \$3,132.635.03.

Shearson Financial, Freddie Mac Bond-Cusip #3134G1B86 transferred to Charles Schwab.

US Treasury Bill-Cusip #912795X63-LANB Pooled Cash Acct. #3820 \$9,987,231.30 maturity date of 7/28/11.

US Treasury Bill-Cusip #912795X22-LANB GRT Acct. #1921 \$7,493,188.00 maturity date of 6/30/11.

On (pg.2) Property Tax Collection & Distribution

- a. The \$30,532.834 collected in May 2011 property taxes the distribution was made on June 20, 2011. The County's share for May 2011 was \$11,403,187.21. The maintenance report shows that we have collected \$137,720,140.71 through May 31, 2011; through the seventh month of 2010 tax collections. The Tax collection rate through May 31, 2011 is 92.53%.
- b. Year-to-date collection rate May 31, 2011 over May 31, 2010 shows we are up 5.52% and in dollars we are \$7,205,533.56 of last year's collections.

Treasurer Montoya moved on to the next agenda item the County Investment Portfolio as of May 31, 2011. Certificates of Deposit total miscellaneous.

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On (pg.4) Certificates of deposit of \$21,248,000.00 with Guadalupe Credit Union, First Community Bank with \$20,000,000.00 with maturity date of July 7, 2011, Community Bank, Ironstone, Charter Bank, NM Bank & Trust.

On (pg.5) illustrates several accounts with LANB CD & Savings Accounts totaling \$52,571,820.67. And another account with maturity date of 6/30/11 totaling \$5,355,617.84, another with maturity date of 8/6/11 totaling 108,344.01.

On (pg.6) Investment in Government Agencies (Bonds) and T-Bills with Mutual Securities, Shearson Financial, and Charles Schwab are brokers I have chosen. The ones highlighted in yellow, Federal Farm Credit Bond-Cusip, Freddie Mac, these are recent Bonds that we bought now in May and through June 16th.

On (pg.7) you will see Charles Schwab purchase the bulk of those are Treasury notes with different maturity dates. They all have ending account numbers that correspond to the bank account with Shearson Financial those are mostly bonds that we invested for a short period of time. On the Judicial Revenue Account is the 1921 account a Treasury bill that matured on June 30, 2011 for \$7,493,188.00.

On (pg.8) Bank of America I have bought some bonds through them one on the 18th. If you look at the local Government Investment Pool and the current LGIP balance is \$638.00. We transferred \$1,647,639 from the pool to LAMB in the same accounts that we have with LAMB. In the reserve fund nothing has changed. The columns in red are GOB bonding funds that we might have to use up in the general fund if nothing else materializes. Then we have the Charles Schwab money market accounts where a bond or treasury matures we put into a US treasury money market temporarily and that was authorized by the Board to use Treasury money back in March collateralized by US Treasuries with a return of .01. If given a cash flow and a longer time to invest we might be at a better range. The Treasury Bills will all be around the same range because I can't go out for longer than a year. What I have done is laddered them so that they have different maturity dates.

On (pg.9) is a copy of the daily market and more or less what the treasury yield. The reserve remains the same it is currently at a rate of .20 and or .25 I have not invested due to the fact that they do not collateralize. Status of accounts at the LGIP; on the last page of the County's portfolio you will see the State Treasurer's LGIP balance for the County as of May 31, 2011 was \$638.50 (pg.8). The Contingency Reserve still stands at \$271,864.21. Since we no longer have any substantial amounts invested in the State Treasurer's LGIP I will be eliminating their reports from our monthly Investment Committee meeting.

The chart from Morgan Kegan on the last page (pg.10) shows the Treasury yield curve for the three month Treasury and the two year Treasury; you can tell that a month ago the yield on the three month was yielding .08% a year ago it was .15% and the current yield is .06%. On Treasury Bills I ladder the purchase (3 month, 6 month, 9 month, and 1 year) because if we

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need the money we're not locked in for more than one year. This interest rate environment is very difficult to gage so I don't know what's going to happen in the future with yields.

Delinquent tax collection by Adam Bailey has collected over five million and Gloria Apodaca has collected over one million these positions have paid off.

Discussion was held on Treasury Bills and CD, the length of investments and how to possibly invest and yield better results, also was asked to make presentation to the Board Santa Fe County's Investment Plan and Portfolio. Main concern is how much money I can put out for a longer duration then the 3 month, 6 month, 9 month and 1 year.

Proposed schedule for the next meeting is Thursday July 21, 2011 at 2:00 PM.

Other Business:

Wells Fargo/Scott Little (BNY as Trustee for SFC) Teresa Martinez will research and update First National Bank Acct. #127004028

Bear Stearns-Acct. #055-10736

First National Bank Acct. #186522491

These accounts were given to Ms. Theresa Martinez to research and to send update information on these accounts.

Adjournment at 3:45 PM

Victor A. Montoya
Victor Montoya, County Treasurer



COUNTY OF SANTA FE)
STATE OF NEW MEXICO) ss INVESTMENT COMMITTEE M
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I Hereby Certify That This Instrument Was Filed for
Record On The 13TH Day Of January, 2012 at 10:39:42 AM
And Was Duly Recorded as Instrument # 1657300
Of The Records Of Santa Fe County

Deputy *Valerie Espinoza* Witness My Hand And Seal Of Office
Valerie Espinoza
County Clerk, Santa Fe, NM

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