

Paul White area 4 alternate
10-13-10

Roads Advisory Committee Meetings Minutes August 11th, 2010

Members Present: Manny Chavez, Frank Schober, Richard Sena, Mark Murdock, Linda McThoy, Thomas Pogue, Bennie Gomez, Ivan Pato, Barbara Jeffe

Staff Present: Robert Martinez- Transportation Manager, Eric Giron- Roads Superintendent, Lorina A. Sanchez- Secretary Senior, Liz Stefanics- Commissioner District V, Julia Valdez- Liaison District V.

Residents Present: Rick Schuknecht

Item One- Meeting called to order at 6:02 P.M. and

Item Two- Roll Call- As per the signup sheet.

Item Three- Approval of Agenda, Motion to approve by Richard Sena, second by Frank Schober.

Item Four- Approval of Minutes from May 12th, 2010, Motion to approve minutes by Barbara Jeffe, second by Thomas Pogue.

Item Five- Introductions,

Frank Schober- I'd like to introduce Rick Schuknecht he is from area 11 and has applied for the position as Ed Benrock's replacement.

Robert Martinez- We have Eric Giron today who is the Road Superintendent.

Item Six- Matters from the Commission,

Robert Martinez- None at this time but I understand that Commissioner Stefanics and her Constituents Liaison, Julia Valdez, will be here tonight if they can get away from the meeting they are currently at so we may have her with matters later this evening.

Item Seven- Matters from the Public, None



COUNTY OF SANTA FE)
STATE OF NEW MEXICO) ss
ROAD ADVISORY MINUTI
PAGES: 21
I Hereby Certify That This Instrument Was Filed for
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Of The Records Of Santa Fe County
Witness My Hand And Seal Of Office
Deputy _____ Valerie Espinoza
County Clerk, Santa Fe, NM

SFC CLERK RECORDED 10/25/2010

Item Eight- Old Business,

- **Report from Subcommittee on Road Advisory Manual-**

Robert Martinez- We don't have anything to report on that, I know John Romero was working on that and he did email us what he had it in draft form, correct?

Lorina A. Sanchez- Yes, correct.

Robert Martinez- Just to let you know that John Romero has also resigned from the Roads Advisory Committee due to his job and extensive traveling he is unable to commit to attend these meetings any longer.

- **Discussion of Road Advisory Functions Presentation from May 12th-**

Robert Martinez- Last time we met we had discussed about the presentation that the former County Manager Roman Abeyta and the Strategic Planner, Julie Berman had come to talk to us about some ideas they had about the future of this committee. They had recognized that we had trouble obtaining a quorum and some of the ideas that were discussed were to meet quarterly, to reduce the number of members on the committee and possibly eliminating alternates. I still don't have clear direction as to where we are going to proceed with reorganizing the Roads Advisory committee. We have a new County Manager, Katherine Miller, who I believe, will start September 6th, 2010 and maybe she will give us direction on how to proceed with the Roads Advisory committee. What I'd like to do at this time is open it up to any suggestions that the committee may have. Maybe you've had some ideas come up since our last meeting. I'd like to open it up to any comments or discussion at this time relative to future duties or meeting frequencies, or whatever you have that is relative to this topic.

Barbara Jeffe- Well we have in the past, talked about meeting less often, every other month, quarterly, or whatever. Maybe we should come to some kind of consensus about how we feel about this because this seems to be what the commissioners talk about and how the monthly meetings are too demanding or people don't seem to make them often enough so we don't have a quorum. I don't know if it would change if we had a meeting every other month or quarterly.

Linda McThoy- I think quarterly is good, but I think there needs to be provisions in place in case we meet quarterly and can't make a meeting and have to wait until the next quarter to meet. I think we should be able to make up a meeting that we missed.

Robert Martinez- The problem with making up meetings, and I'm not saying that we can't, is that we won't be able to do it the next day or a week or so because we have to abide by the open meetings act, which means we have to put a notice in the news paper and post it for so many days prior to the meeting.

Linda McThoy- Maybe we could hold it within the next month. If that's feasible.

Robert Martinez- Sure. Another thing that was discussed was reducing the number of members on the committee. I believe the discussions with the Manger and Julie Berman were: What if we had one or two members? My response to them was, "That might work in area 8 but areas 14 or 15 where it's so spread out and the majority of the county is in those areas, it wouldn't work equitably if each commissioner got one or two people. Now

maybe it would work, if the larger commission districts got two or three people and the smaller ones got one or two. It would still create a bigger burden on the committee members.

Tom Pogue- The main function of the committee is to relay information to Public Works. We could handle this with the quarterly meetings. Especially if we get some mechanism whereby I can send an email and write a note to you and we don't have to be here formerly to pass on that information. I believe that is the case right now.

Robert Martinez- I've made that comment numerous times for the members. If there is a maintenance issue, you don't need to wait for a meeting, you can either email us or call us on the phone and we will generate a work request for it. There is no sense in waiting thirty or sixty days to bring something to our attention, especially if it's an urgent issue.

Manny Chavez- Could we redefine what this committee would be doing then? I agree, pretty much we can call things in and they get taken care of. Maybe we need to redefine what it is that we can do as a committee.

Robert Martinez- The commission adopted a new ordinance back in July. It said something about all improvement projects have to be on the county's ICIP Plan, *Infrastructure Capital Improvement Plan*, and that list is compiled by staff and Roads Advisory committee members. I don't want to say that your only function is to bring issues that are relative to maintenance because remember, you put together the road improvement plan that went to the board in 2006. Sure we had input from communities, from the Roads Advisory committee, from staff and from commission but that was one of the major functions that have always been a part of this committee. Now we don't put a plan together every month because once you put a plan together, it's there until the plan is completed or you need to amend it to add additional projects because you built so many projects on that plan that it's time to bring some other projects onto that list. That's an important function that is vital to the county for this committee.

Tom Pogue- If we have a problem with the road that could be something that is handled and when we meet periodically we can have meetings about larger things.

Robert Martinez- The ordinance also said that the county road improvement plan would need to be updated on an annual basis, so we will be looking at this. A plan isn't updated in just one meeting so we need to take that into consideration since now that is what we will be doing annually. It involves a little more work. So do we want to rethink the quarterly deal and see if that is enough time to tour your area and meet with residents who call you to put their road on the priority list and for you to decide which is higher priority in your area?

Frank Schober- El Dorado has a committee that meets every month and we can bring that information to the every other meeting.

Robert Martinez- Right and I used to get emails from Ed Benrock and Nolan and that's something that has been happening all this time and we are not opposed to it. We have the 992-3010 number which is the main number up here that if you call, whoever answers the phone, will generate a work request with this new software that we got and it will generate a work request for the type of maintenance, it will verify that it's a county road and if it's not a county road it won't let person entering the information, go any further. Another avenue is if you call the commission constituent liaisons, they have different software which they are using, however, it doesn't confirm if it's on a county road or not. We spend lots of time with these requests that we get from the other software because it

not a county road, it's a state road, it's a city road, or it's not a public works issue. So if you guys would want to contact the office for road maintenance, I suggest that you contact us directly. It saves one step and saves about four different emails from that other source and it goes automatically into a work order which is then forwarded to the appropriate supervisor for that area.

Frank Schober- That number again is?

Robert Martinez- 992-3010.

Frank Schober- One thing I'd like to ask concerns the larger picture of roads and what is done to get them striped. Is this a forum where these concerns can be elevated?

Robert Martinez- It's great that you bring these issues up because we can explain to you what our process is and in turn you can take that information back to your committee and when they say, "We've called Robert Martinez ten times and Cass Del Oro still isn't striped." Well when I tell you that we have a two hundred and thirty dollar thousand budget for striping annually and to actually stripe every paved road in the county would take seven hundred thousand dollars, do that math. It's roughly where we are going to do them every three years.

Rick Schuknecht- Can I ask a question as a member of the public?

Robert Martinez- Yes.

Rick Schuknecht- In terms of the budget, does this committee help establish or create the budget?

Robert Martinez- No, our budget is basically approved by the county commission and typically our budget, over the last ten years, has increased a minimal 3 percent per year. The last couple of years it stayed flat, and last year it was reduced by about 20 percent. So even though we are being required to maintain the same number of roads that we did back then and asphalt prices, materials prices, and trucking prices have gone up, we are still operating in the budget that was probably sufficient about fifteen to twenty years ago.

Richard Sena- Robert, if we went to meeting quarterly and came up with a once a year plan that would require this committee's input, how about if we follow up with a special meeting the next month after for special things like that? And I still think that if it's down to five members, and each representative had an alternate, that alternate is basically representing the area and would have to come to the meeting.

Robert Martinez- And my issue with alternates, and I really appreciate all the time that the alternates put in, mainly if the alternates just show up when the member doesn't show up, you know, they've attended a meeting say a year ago then they are really not up to speed as to what we have been doing.

Richard Sena- Right, it would be up to the members to make sure they have updated the alternate.

Robert Martinez- Personally I think that five members would not cut it for the entire county, it's too big for just five members. I think we should stick to no less than ten. One of the suggestions was to eliminate the alternates; I don't know how the members would feel about that?

Rick Schuknecht- Another question?

Robert Martinez- Yes.

Rick Schuknecht- I'm not sure whether you would want to do that according to primary and secondary issue roads, population, square miles, that gets into a difficult and political thing.

Robert Martinez- I understand that but there's another issue that is driving the reduction in amount of members on the committee, not just on the Roads Advisory committee but any other committee. I think it's called the Perdiem Act; my understanding is that even if you're a volunteer and you serve on a committee, you are entitled to perdiem, or we are obligated to pay perdiem. So that's another driving force for reducing a number of members.

Rick Schuknecht- I was thinking more on the terms of which commission district gets the most vehicle density miles.

Robert Martinez- I don't think so much in vehicle density because for example, Agua Fria has approximately 9000 cars a day. West Alameda has quite a few cars per day but they are in the same general vicinity. Whereas if you go down south on Simmons Road or Martin Road or some of these other roads that are down South, they are probably fifteen miles away from one another. But I agree that the amount of members per district may not be equal to one another.

Mark Murdock- I have a question of cost as a volunteer for staff? Are the three of you, each time you show up for a meeting getting paid to be here?

Robert Martinez- Lorina and Eric get Comp Time, I do not, I am here on my own time.

Mark Murdock- I think going quarterly would work as well and agree and I'm an alternate as well, so ten members would probably be enough. My other question is, I'm not sure why this committee needs to have a quorum requirement, it doesn't really vote on anything, I'm not sure that it really applies to this committee and there's the fact that this committee was set up by an ordinance and I don't think the ordinance states that.

Robert Martinez- Right, the ordinance does state how many members are in the committee and how many members are needed for a quorum. All of that language is in the ordinance.

Mark Murdock- So they are talking about maybe getting rid of the ordinance or amending the resolution.

Barbara Jeffe- That is what I agree with.

Mark Murdock- That's just my two cents, because I'm not sure why this committee really needs to meet by a quorum.

Robert Martinez- Let me just say, I'd like to welcome Commissioner Liz Stefanics, and Julia Valdez the Constituent Liaison.

Commissioner Liz Stefanics- Hi.

Robert Martinez- What we are doing now is we are discussing the presentation that Roman and Julie Berman gave to the committee about the possibility of reforming the Roads Advisory Committee, reducing members, reducing meeting frequency and all the other topics. So we are just kicking around some thoughts from the committee on what they would like to see.

Commissioner Liz Stefanics- Ok, great.

Mark Murdock- I was just saying that I was really disappointed that these last two meetings were cancelled because we had some issues with CR51, and I realize we can call you up but we can't be up face to face and I like the feedback from the others so you do get the bigger picture of what's going on in the county.

Member- I agree with that in the face to face and trying to get a response, to when we try to a leave a message and request something and we don't know when it will happen and I don't know where it is on your priority list or if it's new.

Barbara Jeffe- What I like with face to face is you get the other member's experiences in similar situations and it's helpful.

Robert Martinez- What we used to do was we'd schedule a tour and so the people from the North could see what the issues were down South and vice versa, so people got to see what was going on in other parts of the county.

Barbara Jeffe- That was a real education for me and that's my beef, is it possible to change? What do we have to go through to get out of the ordinance that set up this committee because it's not the best way to run it?

Robert Martinez- Well what I have to do is after hearing all of your comments, I would meet with the County manager and relay what we discussed and this is what the committee would like to try and hopefully we can amend the ordinance or just do away with the ordinance and create the Roads Advisory Committee through Resolution and reduce the quorum amount and incorporate whatever comments on what you would like to see put into that Resolution that governs this committee.

Barbara Jeffe- That would be great because that has gotten in our way so many times, that quorum that doesn't make sense.

Robert Martinez- Right and there was a time when I allowed the meeting to continue with six or seven but then the Legal Department got after me and said we had to abide by what's in the Ordinance.

Barbara Jeffe- Right, we've got to get rid of the Ordinance.

Manny Chavez- What's the number of members that have to be here?

Robert Martinez- Eight, and it can't be a member and an alternate from the same area, they count as one since they are from the same area.

Manny Chavez- I personally like the quorum idea because in my case, I don't want to come over and show up and not know if anybody will come or if there's a quorum.

Robert Martinez- Right, and that's why we started confirming that a quorum would be in attendance because I've had complaints from other members who have come all the way from Edgewood and there would be only four or five people and it wasn't worth their time. So that was why we started confirming that there was a quorum as opposed to just taking the chance that we'll have a quorum at the meeting.

Mark Murdock- I just want to follow up, if we went to quarterly and let's say we had a quarterly meeting and we were trying to develop a plan and you have enough people, let's say four or five people that were actually willing to do some work and they're wanting to show up and meet right here a month later, not the official public meeting but to meet and talk about the plan, then would it be legally allowed to have a group session, how would that work?

Robert Martinez- Yes, we could have a work session and not be counted as a public meeting.

Mark Murdock- No quorum would be required?

Robert Martinez- Right.

Mark Murdock- So actually if you called a public meeting and not all the members show up...could it be called a work session?

Robert Martinez- It could.

Mark Murdock- So we can still get stuff done even if there is not a quorum.

Robert Martinez- Sure, let's say for example if we are working on updating the road improvement plan, which we are required to do annually now, yes if we don't have a quorum we can still continue to work on the plan because it's not an action item, we are just a working group. But when we do adopt the five year road improvement plan from this committee, we would need a quorum.

Mark Murdock- I agree, I'm just saying the reason I'm not in favor of a quorum is because so often, and I haven't been here that long, but so often it's just people basically talking about their roads, there is no action. There is no reason to have a quorum.

Manny Chavez- I agree it's time to adopt a change, I've been with this committee for twelve years and I'm already two terms overdue, but back then we weren't able to, or, it didn't seem like we were accessible to roads accept through these Roads Advisory meetings, so a lot of things came up at the meetings. But now we're connected, email, phone and things get done probably quicker than waiting a month like we used back then so if re-define what this committee is supposed to do, I'm thinking that's a real step forward and I think it the right time to do it.

Robert Martinez- Right, Commissioner, do you have any comments?

Commissioner Liz Stefanics- Well basically this wasn't up to debate. The county commission directed the county manager to change the committees and the task forces and the councils that we have and to down size the number of fifteen or eighteen, down to maybe five groups. We recognize that roads is one of the hot buttons for almost everyone who lives in the county so certainly there is going to continue to be a function for roads. I think that our former county manager was very sensitive to how each committee felt when he met with them but it was a directive from the commission to change the number of committees' and the way its structured. There is going to be some kind of change of coming down and if you can offer some ideas about how you think it should change, great, but it is going to change because we have voted and we have voted more than once about this. The county literally has something like fifteen to eighteen different groups. Some groups never meet and they never meet because they don't have a leader, someone who convenes them or a mission. Other groups such as yourselves meets as you have a quorum. I get all the emails so I know when you have a quorum or when you don't have quorums and I'm sorry that I haven't gotten to the Roads committee earlier but I wanted to come and say hi and meet people and hear what you were talking about. I think that this issue, the way we are going to look at not just roads but all Capitol Improvements projects, when they are big projects verses ongoing maintenance, is going to be a little different. It's going to be a little more organized and so there is going to be a very specific role and I think what Robert's been alluding to in terms of the five year plan is that it's going to get a little more codified in some of our ordinances so the people, when they come in, can't just change it without it going through a process. And we recognized that there is always emergencies and there's always something that might change, like if the federal government handed down mono one day and said this if for this road and this road only, that changes your plan. So the roads committee is going to continue, it's just going to continue differently and I welcome any recommendations you can make, I think your conversation about quorums and maybe meeting quarterly and having some work groups, I think that's a great idea. The county commissioners all represent districts, so we're all very interested in what's going on in our district, what are the hot buttons in our

district, not just one community but like I recommend something all the time, but I don't hear it from the rest of my district on a regular basis about the roads that really need some attention. Now one of the things we are trying to do on our big ICIP, not the maintenance, but our big ICIP, *Infrastructure Capital Improvement Projects*, including roads that would be new or some big project, is we are trying to get one project from every district, so that the entire county is represented. The money doesn't go to one portion of the county. So that's another reason that all of us commissioners feel like we need to make sure that the people representing our districts are going to come forward with some priorities that aren't all one community. Is anyone where representing Las Companas? Ok, let's just use that as an example, since they are not here but if somebody came in and they had a loud voice and carried on over and over again and everybody agreed, ok we will prioritize this just so we don't hear about it again and then the next topic was still Las Companas and the next, that's not going to represent the entire county, and that is what we're concerned with, is that the entire county is looked at in a fair manner.

Barbara Jeffe- That's great. One of the wonderful things about this committee is that it is so diverse and we are one from the other, just look at us. It's been wonderful that it's been very democratically run and Robert has been fantastic and it's been opposite of what you said happens at meetings sometimes where there is one loud voice as you say.

Commissioner Liz Stefanics- Again our goal is that all commission districts are going to have some projects, and it's about equity and it's about getting around the board. The other is and this is how it all started, according to state statute, we have some legal obligations to that group and we aren't going to be able to meet all those obligations so that's another reason why we are having to look at the number of committees we have. You know we have a new county manager coming in on Sept. 2nd and I'm envisioning that that person in a month or two is going to say, I think we need to reorganize a little bit. I think either this person has always said to me, I'm going to have everybody answering to me, not to four different directors like Roman did. Until she gets here and sets up her process and she gets around to see what's going on, as I'm sure she will come and visit your Roads committee and it might be the day you have a quorum or not, but her job is going to be to see what the county needs. Right now you all might be doing a great job, but you are part of a larger whole we are trying to examine and say we got to clean up and we've got to organize a little bit better so it's not pointed at any one committee, it's really about why do we have all these committees on the books if they're not all doing something worthwhile for our county.

Richard Sena- Tell me how do you envision say the ten different people here for the different areas, should we go to five or two member representation?

Commissioner Liz Stefanics- Well one thing that we want to do is, we want to look at the way, I'm not even clear about how everybody gets their seat here but for example when new county commissioners come on, if there are already people here representing their district, number one they never get to meet them, number two they never get to hear from them and number three, we never get to appoint people that we've had approach us saying they'd like to serve somehow for the county. So I've had the opportunity to appoint one or two of you to this committee but if there are more than one or two of you representing district five, I don't know and all the county commissioners would like to have representatives that they can work with or works with them on a regular basis. So the first thing I would suggest is if you've had no contact with your county

commissioner, you might want to start some contact and say, I'm the Roads Committee and we are doing worthwhile work or say I've been there twelve years and I'm done or not.

Barbara Jeffe- We call it a life sentence.

Commissioner Liz Stefanics- Here's the other thing, there are many people and Julia who works with me at the county gets calls, there are many people who call and ask to be on a county committee and we only can consider people when there are vacancies so that's another reason that you all need to think about it. You know all of us go through health issues or family issues or whatever and bless your heart for being volunteers but when you need to take a breather, take a breather. But that's all; I really just came by to see what was going on.

Robert Martinez- Sure, if nobody has any more comments relative to this we will move on to reports from members on road conditions in their respective areas. We will start off with Manny.

Item Nine- New Business,

- **Report from Members on Road Conditions in their Respective Areas**

Area 1 Member-

Manny Chavez – There are only a couple of items I wanted to bring up. I called in on CR86 and I wanted to know if anything happened.

Robert Martinez- What was it?

Manny Chavez- It was about a gentleman that called that when we paved Arroyo Circle. The culverts were not finished on the ends. Could you put concrete or asphalt?

Robert Martinez- Not typically, now if they are too short where the edge of the shoulder is breaking off then we will extend them but typically we won't put any header curb or header wall or anything against the culvert. Are they driving over the edges of it and squashing it? If that's the case then maybe they just need to be extended. So we'll look at that.

Manny Chavez-They also complained about the trash and the weeds and if you could take care of that as well.

Robert Martinez- We do mowing on county right way on the major roads and we've got two mowers for six hundred miles of road and one just happens to be down right now. But we can take a look at it and as far as the litter we get the inmates to pick up the litter on the roads so we can get the inmates to go out there.

Manny Chavez- I did leave the name and the number of the gentleman who called this in.

Robert Martinez- Who did you talk to last about it?

Lorina A. Sanchez- He spoke to me and I wanted to comment to Manny, that I called the resident back as soon as I put in the request and I gave him a work order number. As soon as I save it, a work order number will pop up and I did call and give him a work request number so he can call Eric and follow up on it.

Robert Martinez-With that work order number, OK.

Manny Chavez- The other item is CR88, the main road to La Puebla road, the edges are breaking up in certain areas so we need to have it worked on and the road being narrow as it is.

Robert Martinez- So we need to do some shoulder maintenance and bring that material up against the edge of the pavement.

Area 1 Alternate-
Edward L. Medina, Not Present

Area 2 Member-
Bennie G. Gomez- Because of the rains the entrance to 101D, the pot holes are bad. The intersection of 101B and 101C, the Jacona one, the Chinese Elms have taken over at the stop sign.

Robert Martinez- Ok.

Bennie G. Gomez- Again because of the rains, 84 the trees are growing into the road. On 84C, do graders go all the way to the housing areas or not?

Eric Giron- We do on certain areas, the basecourse is easier to hit on regular basis, when it moist we do hit that muddy area down by towards the pueblo. But when it's dry we try not hit it too much because it turns into like a flour and since it is such a far distance to get water to the pueblo, if the road isn't in bad washboard shape, we try not to hit it unless it's requested.

Robert Martinez- One thing also on the balding of those roads, on 84C & 84D towards San Ifanso, they had requested that we not blade as wide as we have typically done. They want those roads to narrow back up so we are accommodating their request on those roads.

Area 2 Alternate- Vacant

Area 3 Member-

Barbara Jeffe – Just a couple of things, I didn't get a chance to see if the sign was put up again at the Tano West and Tano Road intersection. There is a stop there isn't there? But that wasn't affected; it was just the street sign. And they were there; they were just on the ground.

Robert Martinez- When did you call on that?

Barbara Jeffe- I talked to Rick, about a couple of weeks ago. Among other things, that road, Calle San Martin, which is usually a headache, when it was bladed it was done really well but there is one area that may have squashed the culvert and it seems to not drain well. It's at about property 39.

About half way in and it is sort of just sitting there.

Area 3 Alternate-
Katy Glenn, Not Present

Area 4 Member- Vacant

Area 4 Alternate-
Paul White Vice Chairperson – Not Present

Area 5 Member-
Andrew Griego – Not Present

**Area 5 Alternate-
Garry Onstott, Not Present**

Area 6 Member-

Places where work is needed:

(Written page given to County for the following requests from *Thomas Pogue*)-

These are the more severe problems. Until they are handled, I will defer highlighting other problems.

1. Arroyo Hondo Rd (highway 58) south of Rabbit Junction: East side of road is badly gullied and pavement is beginning to erode off. Also, on hill as you go west from I-25 overpass and cattle guard there are several low spots that collect water and road is eroding at those spots. Lesser erosion at various points on road down to Seton Village.
2. 2. Nin Mile Road. Gullies on road edges and erosion especially on the right side as you head to end of road. Asphalt is chipping off on these edges.

Thomas Pogue- Basically, two roads, 58 and Nine Mile Road are the ones that look worst to me. They need asphalt on the edge, and it's gonna make matters worse if they don't get attention soon.

Robert Martinez- Now we do have on our road improvement plan for repaving that last section of Nine Mile Road. We still haven't received any funding for it but it is on our plan.

Thomas Pogue- The main thing is to get something to keep from breaking off the edges.

Robert Martinez- There again, it's just shoulder maintenance, just bringing up that material up against the asphalt so it's not a vertical drop.

Barbara Jeffe- Is Arroyo Hondo in your area? Yes, it's true of that road also.

Thomas Pogue- Yes that is 58.

Area 6 Alternate- Vacant,

Area 7 Member-

Ivan Pato- We are looking to have fairly new roads above Rancho Viejo so I don't feel I really need to bring that to your attention except for the plans for the Community College and I'm getting more phone calls about that and I'm not sure where to steer them because it is more a planning issue as opposed to a maintenance issue. The folks are concerned.

Commissioner Liz Stefanics- Ok, which road in particular?

Ivan Pato- Richards.

Commissioner Liz Stefanics- Ok so Richards Avenue, some people are concerned about the roundabout that the community college is planning, some people are concerned with Richards Avenue and Rabbit Road, and some people have made a request to make Richards Avenue a four lane road. So you all know about the MPO what it is? It's the *Metropolitan Planning Organization*, it's the city, it's the county, and it's Tesuque Pueblo. Every metropolitan statistical area has MPO. We are required to have it for a variety of things, not just transportation but this MPO actually identifies and prioritizes projects that is then eligible for federal funds from federal highway and from state funds and then we have to put in. Richards Avenue is coming up on the MPO list, now there are a couple of things that you can tell people. The MPO meets once month, I happen to chair

that, and there has been a contract lift for the professional company whose worked throughout the entire community doing studies and it's primarily on the highways, 599 and I-25 and Cerrillos and 285 and St. Frances and recommendations made on traffic studies etc. On Richards Avenue there is a proposed interchange for the MPO, the proposed interchange just itself and the lanes right on Richards Avenue related to the interchange not the whole Richards Avenue, would become a state federal project but the cost of that is so large that it exceeds the amount that the federal government would give us for one year. So that will not end up being on the priority of how to spend maybe four to eight million that we receive. That would be probably a special appropriation from one of our congressmen or senators in Washington for that. So anything that is related to four lanes, if it's near what we might consider an interchange won't be put on our ICIP list. The bond issue for the community college is supposed to cover the cost of them developing a roundabout and another entrance exit for the community college and I know Robert's been meeting with them and Julia has been going and some of our other staff. They are required to get an engineer and present some plans to the county but the county then either says yes or no or we need to change these. The other things people want done to Richards Avenue, is there are several ICIP meetings going on all around the county, so if you have big projects, road projects, not just building projects, but road projects that you want done, you or people you know should be going to the ICIP meeting in your area. The ICIP meeting for Rancho Viejo is next Thursday evening at 6:30 at the county fairgrounds building. Now these ICIP meetings have been advertised in the newspaper and some people don't even know what they are but if any requests come in then that's how they even get put on the list for priority later on. There has got to be a request and it's got to be put on that list. Then we start, just like you have a five year road maintenance plan, we have a five year Capital Improvement Plan. The difference is really the amount of money you spend on something. We start this plan and we are required to turn in this plan every to the State Department of Finance Administration by early September. We are only supposed to turn in five projects, they don't want to see two hundred projects, and they only want to see the top five. Well last year I convinced the commission to put in seven but ahhh FIVE. This kind of goes back to what was saying earlier about hoping that all areas of the county will be represented and that we don't have all five priorities, one through five, in the same area of the county. So we are looking at some equity in serving people all over the county. There does get to be sometimes bond money or other money that the state has for Capitol, that even though you've been reading that there is no money, and they're going to cut the budget again, they do have the process of selling bonds just like we do and have more for projects. So it is possible and that's why we go through this ICIP process, so Thursday. Next Thursday evening 6:30 Santa Fe County Fairgrounds and I will be there and in the meantime we can have an off line conversation about the college. Have you gone to any of those meetings?

Ivan Pato- Yes, I was at the last one but I did walk away with some concerns about the way the plan was laid out but it's not a road issue, that's a planning issue for the college as to where to have entrances and exits and what gets dumped where and how does that get out of that area because there's concern with traffic jams in the morning and now there's an elementary school that's going to open up that is going to add to it. So it really is more about an issue of these people calling me about the plan itself and not so much

whether the road is three lanes or four lanes. Specifically why is the Santa Fe Community College plan not creating a new entrance on one of the side roads as opposed to doing things on Richards Avenue? Those are the phone calls I'm getting.

Commissioner Liz Stefanics- I know that Robert and Julia and some other staff just had a meeting to all get on the same page about this. Julia, do you have anything to report on that?

Robert Martinez- Yes I do, Julia is going to schedule a meeting with the community college. I'll give you an example of what happened with the Amy Beal School, they had their engineer design with certain options which first of all they couldn't afford, second of all we didn't support them so they wasted a lot of money on engineering. So the purpose of the meeting that we are going to have with community college in a couple of weeks is to say, ok this is what the county supports as far as your primary entrance and your secondary entrance. If you get your engineer to design something around these parameters, we would support this as opposed to them just wasting a lot of money on engineering and then coming back to us and us telling them that it will not work. Everything that you have brought up is something that we have discussed and we are going to be meeting with the community college.

Ivan Pato- And that's good, when the issue of the school was brought up, you and I talked about it and you showed me the plans and they got changed. People still fear what I call the consequences of the consequences. All these things will create traffic and there will be four traffic jams a day depending on the school hours and I think they just want to be head now rather than later and they don't know how to go about it. I believe one of the association presidents sent you an email because he copied me on it, his name is Doyel Prehyme. He said he had an answer.

Julia Valdez- Yes, I sent him a letter and that was part of the packet that you were working on today.

Commissioner Liz Stefanics- Oh ok, thanks.

Ivan Pato- I apologize to the rest of the group, this is kind of a local issue but it is just maybe educational as to how it works.

Robert Martinez- We are working on those issues.

Commissioner Liz Stefanics- So it sounds to me like we might want to have five minutes after this meeting to just kind of talk about what else we might do with the community college and the county. Are you also covering the Rabbit Road area?

Ivan Pato- Well area seven does but I was told that was not our road.

Robert Martinez- Right, that's a state road. That alignment was supposed to be their temporary and the main alignment was supposed to be closer to the interstate. So we've got issues that we need to discuss.

Commissioner Liz Stefanics- So do we need to report Rabbit Road to the state for them to do a check up?

Robert Martinez- I don't believe it's the portion of Rabbit Road that's the state's responsibility that's in dire need, it's the private portion through Oshara Village.

Commissioner Liz Stefanics- Ok, is that part Fed?

Robert Martinez- Yes

Commissioner Liz Stefanics- So we probably we need to let them know because I have gotten several emails about Rabbit road so maybe we need to get that one reported to the state.

Robert Martinez- I think they haven't done anything relative to improving it is because we got that MOU that says the county is going to take it over all the way from St Frances through the Northeast connector to Richards Avenue. So they're not probably interested in dumping state dollars into it. But I can contact the state relative to any potholes or anything.

Ivan Pato- No. The road is fine.

Area 7 Alternate- Vacant,

Area 8 Member-

Richard Sena- The roads all look pretty good, I did notice that CR70 to Pinon Hills goes up on the sides but I really wanted to talk about a culvert on CR68 Calle Del Gancho in front of house number 34 that it been blocked for a few years now. This summer the rains really washed things out and it's turned into a major arroyo. What the home has started to do is dig it out.

Robert Martinez- So is this a culvert that goes underneath someone's driveway?

Richard Sena- It's underneath the county road. It's completely blocked on both sides. And like I said he dug it out so you could find it. It doesn't look like a very big culvert and I was surprised at how small it is but it needs to be cleared out.

Robert Martinez- OK.

Richard Sena- The other thing is when we call and I head Lorina mention this, is that there is work order that is generated?

Robert Martinez- Yes, there is a work request that generated and it goes directly to the foreman of that area and he generates a work order and he sends it directly to the foreman.

Richard Sena- See now that might take the place of what we were talking about the face on face is if we knew what that work order was when we would make a request.

Robert Martinez- You can make a work order number.

Richard Sena- But when we leave a message, we may not get one unless we get a call back with someone saying, "Hi this is your work order number."

Robert Martinez- Our goal with this software was to put it on the county's website so residents could go in and generate a work request for any road issue. It was tied into the GIS system and so it would have the list of county roads and if somebody tried to enter a road that was say, city or state or private, it would not let them continue to complete the work request. We were moving forward with that and we even had the budget for the software company to come and install it for us but with the software that the liaison's got, E-Civical, we were directed by the county manager not to place that on the county website. I don't know what your thoughts are but we still think it would be a vital tool for the public to be able to report road work to us through that mechanism.

Commissioner Liz Stefanics- Well I think that's a great recommendation we can make to the new county manager.

Robert Martinez- Right and I already planned it.

Richard Sena- So how do I go about getting a work order for this?

Robert Martinez- Just call back, because if left your name, it's got your name on it. All they have to do is type in Richard Sena and it will bring up every request that you have made since we started this data base.

Richard Sena- So after this I should call this in.

Lorina A. Sanchez- You should call it in, just like when Manny called it in, the request is not under his name but under the resident who called him. So it's going to be under the resident's name and make sure that you ask the person taking your request for the work order number, they have to save it and then it will pop up.

Robert Martinez- Now in the event that this software or link is on the county website, you can go back in and look up the status of your request on that link if we are able to put it on the website.

Richard Sena- Ok, great.

Ivan Pato- Can you search by county road?

Robert Martinez- By county road yes, not just by name but you can search it by county road and I'm not sure if the address is a way you search by but there are several ways you can look up your request. If you just put in your name, it's going to bring up your latest request or all of your requests.

Ivan Pato- I was more interested in say CR51 and I would want to know all the issues, all the calls.

Robert Martinez- I don't know if it would give you anybody else's just yours, but we could look it up internally.

Area 8 Alternate-

Anne Probst- Not Present

Area 9 Member-

Paul Montoya- Not Present

Area 9 Alternate-

Richard Weinberg- Not Present

Area 10 Member- Vacant

Area 10 Alternate- Vacant

Area 11 Member- Vacant

Area 11 Alternate-

Frank Schober- (Left during meeting, left a list of road issues for Robert to read)

Robert Martinez- Thanks for striping crosswalk on Avenida Vista Grande, Agora to La Tienda Shopping Center, One puddle report on the intersection of Avenida Torreon and Avenida Vista Grande.

Area 12 Member-

Linda McThoy- The first part of CR51, the chip sealing part is coming apart and there was one particular area where it just a river coming across and I've never seen that before. There is a big drop just at the first bend by the mailboxes after the cattle guard. The creek just came up and eroded the road there and someone put a tire down and I'm

not sure what is happening underneath the road so you'll have to check it out. I had a resident express concern that the millings that are going to be put down on CR51, saying that they were toxic.

Robert Martinez- Well let me see if Mark has anything to add and then we'll go into the discussion of the millings.

Area 12 Alternate-

Mark Murdock- When you ascend the mesa area when going up on the dirt passed up towards the wilderness area, it looks to me on the right hand side like you hit rock so it can't be cleaned so water, when it rains, really erodes up that part and rips up rocks, not huge rocks but some big rocks. Looks to me like you can't dig that ditch out.

Robert Martinez- I drove that entire area of CR51 a couple of weeks ago and I'm sure it was before that rain you were talking about, but it was in fairly good condition until I got up by that old ranch house passed by the old Saunders head quarters. Let's talk about the millings, we had put in a request for some additional millings from the DOT, I hadn't heard back from them, I did hear from the DOT the other day saying that they were going to start hauling the millings that they were considering donating to us to a project that they had and they've also changed their donation policy to where they will donate only up to five hundred tons per request, I don't think we are going to get any additional millings from the DOT at this time, so the issue with that resident saying that millings are toxic is not an issue right now because we don't even have the millings to place up there. But we will definitely continue to request for additional to address the issues that we have on CR51 and CR51 is on our road improvement plan, the millings were just a band aid until we got the funding for that. I think what we probably need to do is amend our road improvement plan to include resurfacing that first mile and a half because what was on the ICIP plan was to continue from the hill going up the mesa.

Linda McThoy- When you say the cattle guard where were you talking about?

Robert Martinez- From the cattle guard just South of Old Las Vegas Hwy or I-25. That cattle guard is where we start maintenance. We did some extensive patching about a year and a half ago and ideally it would have been suitably for us to just do an overlay or another chip seal on top of it but unfortunately we didn't have the funds to do that.

Linda McThoy- The consensus between the residents is they really want to get that first part worked on.

Robert Martinez- Just keep that in mind when we do revise, or amend, or update the plan, that we've got to do that first part also, so be sure and bring that up. Anything else?

Mark Murdock- The millings issue, when it came up, I did some research on the internet and I don't claim to be an expert about it but I found a lot of conflicting reports, the primary one was the New Jersey report saying they were bad but there were also other one's I found that were saying they weren't bad. Does the county have a position about millings or are millings bad with toxins and should we not be using millings on roads?

Robert Martinez- Well I contacted the DOT to see if they had any publication regarding the use of millings and they did not. Everybody that I've talked to, the DOT and other local counties in the state, all use millings. I have not seen anything other than that New Jersey report saying they are carcinogenic. I believe that's what they were claiming right?

Mark Murdock- There were some other states saying they weren't.

Barbara Jeffe- Aren't they ground up asphalt?

Robert Martinez- Yes, they are just ground up asphalt and remember the majority of it is aggregate. People started using millings as opposed to land filling this precious commodity, as a matter of fact the stat used to give it away for years and years and when they realized what they had and the value of them they started using them and then just selling or donating their surplus to other entities but you know you just have that one individual that was concerned about the dust.

Linda McThoy- This is one our most vocal residents who was concern about breathing the dust.

Robert Martinez- My understanding is in order for this to get toxic you would need to get down to the road, plug one nostril and snort it.

Commissioner Liz Stefanics- so it's the dust not the petroleum?

Robert Martinez- Right it's the dust.

Mark Murdock- I had a day where the road got flooded and I couldn't cross that first section. If you are going to put money somewhere you really should take a look at that road. It looks to me like it's starting to undermined. Where the water went over the road there before you get to the creek, if you are going to put some money you may want to consider something to support that road.

Area 13 Member- Vacant,

Area 13 Alternate- Vacant,

Area 14 Member- Vacant,

Area 14 Alternate-

Jason Shepherd- Not Present

Area 15 Member-

Chris Mayrant – Not Present

Area 15 Alternate-

Gail West – Not Present

Status on construction projects:

Road Maintenance:

Currently chip sealing 3 miles of Martin Road from Dinkle Road going south to the Torrance county line, we've completed one mile of chip seal and we are in the process of applying basecourse to the second mile. The second mile will be ready for chip seal sometime next week. After that is complete we will move on to the next mile. This was funded through the NMDOT LGRF (Local Government Road Fund).

District 1- Road Maintenance- Start Date August 2, 2010- Regular Road Maintenance.
District 1- Tree Trimming on 84, 84B, 113, 84G- Start Date August 10, 2010- Get limbs cut back and trimmed from obstructing passing traffic- Completion Date August 20, 2010.
District 2- Culvert Installation/Tree Trimming CR72E- Start Date August 19, 2010- Install Culverts on various locations across CR72E and Trim Trees for Road Improvements- Completion Date August 31/2010.
District 2- Road Maintenance- Start Date August 2, 2010
District 3- Road Maintenance- Start Date August 2, 2010- Regular Road Maintenance.
District 3- Shape Road and Add Fill Material- Start Date August 13, 2010- Haul dirt to build up problem areas on Camino Oriente- Completion Date April 30, 2010.
District 4- Tree Trimming/Removal- Start Date August 2, 2010- Trimming and removal of all trees on County Easement causing blind spots in Eldorado Subdivision- Completion Date August 30, 2010.
District 4- Road Maintenance- Start Date August 10, 2010- Regular Road Maintenance.
Support Crew- Grading Support- Start Date August 2, 2010- Helping to assist in road maintenance in districts 2 and 3.

Project Development:

CR42 Improvements Phase II- Start Date August 10, 2009- Project 100% complete as of June 2010. Final cost pending completion of invoicing payments.

Aqua Fria Phase III- Archaeological- Start Date July 7, 2009- Southwest Archaeological Consultants- Southwest Archeological continuing work on analyzing found artifacts during excavations. Preliminary report to receive construction clearance scheduled submitted to Department of Culture Affairs, Historic Preservation Division, January 29, 2010. Construction clearance received on March 8, 2010. Final report scheduled to be completed in June 2011.

Aqua Fria Phase III- Sanitary Sewer, Drainage, and Repaving Project- Start Date April, 5, 2010- Final design completed. Currently getting Wilson Company under contract in order to submit bid packages for construction management and construction services. Templates received from Legal Department sent to Wilson 7/27/10. Meeting scheduled for 7/29/10 with Wilson to review scope of services required.

South Meadows- Start Date 12/14/2009- Land Acquisitions- Land acquisitions still in process. Mr. Steve Hamilton is proceeding with condemnation of the following parcels; Leeder's (2-1, 2-2, 2-3, 2-5, 2-6, 2-8). The remaining parcels, with the exception of the Rodriguez parcels (4-1, 4-2, and 4-3 Rodriguez parcels) have been closed. Construction Final drawing for the remediation of bridge pier concerns have been submitted for review on 7/27/2010. Concrete abutments for North and South ends of the bridge area are completed. 24" water line has been buried and testing scheduled for this week. Base course placement continuing along northern section of the projects. With the delays caused by failed test results on some of the concrete piers, revise project complete date is November 11, 2010

County Road 98 (Juan Medina Road) Design- Start Date March 10, 2010- Road Design. The Louis Berger Group was selected as the Engineering Firm for the design for CR98. Because of lack of funding for construction, Santa Fe County is working with NMDOT and The Louis Berger Group to phase the construction of CR98. Initial funding

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for this project was \$750K. Additional funding has been provided by NMDOT for funds only up to the amount in which the County can match. A total \$988K is now available; however still not enough to cover the complete construction cost. 100% design is scheduled to be submitted to NMDOT along with all required documents on August 15, 2010. Project construction bidding must be completed by October 31, 2010. Currently on track on this tight schedule. Awaiting Cultural Exclusion Review from BLM.

Robert Martinez- We will delay construction until after the pilgrimage to Chimayo, after Easter.

Road Improvements for NM State Road 14 Design- Start Date March 15, 2010- Road Design- Santa Fe County has issued the Notice to proceed to Gannet Fleming West, for the Santa Fe Media District project. A pre-scheduling meeting is set for Thursday June 3, 2010 to discuss the project design schedule and get the design underway. Public meeting scheduled for June 28, 2010.

Item Ten- Matters from the Members,

Manny Chavez- I just had a question for the Commissioner, on the ICIP meetings every week that are being held are those open to the public? I went to one last year and there was maybe two people there, my question is does when roads get put on the list there does that come to the Roads Advisory at some point?

Robert Martinez- No, that is the document that staff will put together from all of the input from the communities saying they want a teen center or a senior center or a road improvement or whatever. Like the commissioner said they had seven projects last year and this year you may only have five, but if you on that document, the whole document goes to the Legislature, now if you are on that document, it may not be one of the county's priorities but a legislator may pick a project that's not a priority of the county's and say, hey La Puebla Road, that's in my district, I've been getting a numerous calls from constituents and I'd like to support. So by going to those meetings, by getting on that document, even though you may not high priority, that makes you eligible for public funding. At one point it was told to us that if a project is not on the ICIP, it will not be sign approved by the governor for Capital outlay unless it's on our ICIP. So definitely if you don't think your chances of getting your project is a high priority may be the case but you still want to get on there because you still have an opportunity to get funding.

Commissioner Liz Stefanics- There is a form that you can fill out and Julia will send out the form to everyone who is on this committee. That way if you don't make it to a meeting or you missed one you will have the form.

Julia Valdez- You can also call Gina Montoya her number is on there and you can leave her a message.

Member- Does the form serve as like you were at the meeting?

Robert Martinez- Sure, yes.

Member- What time are these meetings and how long do they last?

Commissioner Liz Stefanics- 6:30 PM, there was one in Eldorado and there were only four or five people and we were done in like a half hour.

Member- What's the northern area?

Robert Martinez- Pojoaque, Arroyo Seco, but you can go to anyone of these meetings.

Commissioner Liz Stefanics- You can go anywhere, if some of these are more convenient for you in the next week; you know please come, absolutely.

Robert Martinez- You can go to anyone of these, they are just scheduled out there so people don't have to drive so far and we go to them as opposed to them having to come to us but you can go to any one of them.

Eleven- Matters from County Staff and Attorney,

Item Twelve- Adjournment:

Motion to Adjourn by Manny Chavez and second by Ivan Pato at 7:28 PM.

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ATTEST:


VALERIE ESPINOZA
COUNTY CLERK

