

MINUTES OF THE
SANTA FE COUNTY
INVESTMENT COMMITTEE

August 19, 2016

Santa Fe, New Mexico

This meeting of the Santa Fe County Investment Committee was called to order by County Treasurer Patrick Varela at approximately 4:00 p.m. on the above-cited date in the County Legal Conference Room on the second floor of the County Administrative Building located at 102 Grant Avenue, Santa Fe, NM.

Roll was called and a quorum was indicated with the presence of the following members present:

Members Present:

Patrick Varela, Treasurer
Miguel Chavez, Commissioner
Greg Shaffer, County Attorney
Katherine Miller, Manager

Member(s) Excused:

Andrew Leyba, Private Sector
Henry Roybal, Commissioner
Carole Jaramillo, Finance Director

Staff Present:

Eric Lujan, Deputy County Treasurer
Theresa Romero, Treasurer's Office
Lori Armijo, Treasurer's Office

Guest(s):

Gene Guzman
Katherine Guzman
Ashlyn Tapia

Approval of Minutes: July 28, 2016

Commissioner Chavez moved to approve the July minutes as published. Commissioner Manager Miller seconded and the motion passed without opposition.

Portfolio Current Status

Treasurer Varela stated that as a result of the Brexit he identified a three-day window in which he was able to sell the remaining long-term investments, resulting in additional cash of \$10.7 million. He hoped to pick up some coupons with a higher value. He pointed out that the holdings they now have were all purchased within his term and have durations up to five years.

Manager Miller asked whether the Treasurer was recommending a different category in the Investment Policy to complement the Core Account with a maximum of 10-year maturity. Treasurer Varela said staff has been working on that and anticipated a maximum of 10 years with \$25 million in that category.

SEC CLERK RECORDED 09/23/2016

Delinquent Collection
Update and Totals Collected

Treasurer Varela said they collected \$274,662.10 during July 2016 on 270 accounts. He remarked that the amounts will be going down because staff has been successful collecting delinquencies. At this point, the County will be contacting individuals whose delinquent taxes have been forwarded to the State and working to get them current.

Assistant Treasurer Lujan said the County sent 308 delinquent accounts to the State, a substantial reduction from the past. The State no longer has a mechanism to collect delinquent taxes and instead sends the properties to auction. The County will be trying to collect on those accounts and obtain a base amount and the State collects the remainder. There was a discussion regarding the FOP property.

Portfolio Balance Sheet, Call Notices, Etc.

Ms. Romero provided the following account information as of the end of July:

- There are 37 operational accounts with a total of \$74,494,686.18
- GOB 2011 refunding account contains two accounts with a total of \$8,966,659.51
- Core Account holdings are in 10 accounts with a total of \$32,120,227.21
- GOB 2013 Series has one money market and two Treasury Bills totaling \$9,111,728.83

Total at Fifth Third is \$124,693,301.73

- There are four CDs at various banks and credit unions totaling \$998,000.00
- LANB has five accounts with \$7,014,927.68
- First National Santa Fe has 30 accounts for a total of \$63,108,844.05
- UBS has two accounts with a total of \$31,142,173.68

Grand total of all accounts at the end of July 2016 was \$226,957,247.14

Treasurer Varela highlighted the yield at UBS at 43 basis points. As soon as LANB provides a collateral statement, the County will close out all but the Santa Fe Studio-related accounts.

Referring to the packet graphs, Treasurer Varela highlighted the bonds that were sold, noting many of them had underperformed.

Other Business

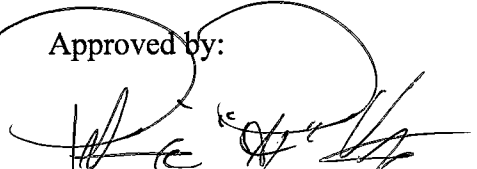
Commissioner Chavez asked about the updated Investment Policy and when it would be presented for approval to the County Finance Committee. Deputy Treasurer Lujan said they anticipated a presentation at the scheduled quarterly October County Board of Finance meeting.

Treasurer Varela said the policy is not time sensitive and he preferred bringing the policy to this committee one more time before a formal presentation before the Board of Finance in October when the quarterly review will also be presented.

Adjournment

Having completed the agenda and with no further business to come before the Committee, Treasurer Varela declared adjourned at 4:35 p.m.




Approved by:

Patrick Varela, County Treasurer

Respectfully submitted by:

Karen Farrell, Wordswork

COUNTY OF SANTA FE) INVESTMENT COMMITTEE M
STATE OF NEW MEXICO) ss PAGES: 3
I Hereby Certify That This Instrument Was Filed for
Record On The 23RD Day Of September, 2016 at 04:27:21 PM
And Was Duly Recorded as Instrument # 1805263
Of The Records Of Santa Fe County

Witness My Hand And Seal Of Office

Deputy County Clerk, Santa Fe, NM