

**MINUTES OF THE
SANTA FÉ COUNTY
BOARD OF COUNTY COMMISSIONERS AND
COUNTY OPEN LAND TRAILS AND PARKS ADVISORY COMMITTEE
(COLTPAC)**

Thursday, August 22, 2013

1. CALL TO ORDER

A special meeting of the Santa Fé County Open Land, Trails and Parks Advisory Committee (COLTPAC) was called to order on the above date at approximately 6:00 p.m. by Chair Judy Kowalski at the Santa Fé County Commission Chambers, County Administration Building, Santa Fé, New Mexico.

2. ROLL CALL

Roll Call indicated the presence of a quorum as follows:

Members Present

Judy Kowalski, Chair
Devin Bent
Coleman Burnett
Melissa Houser
Ernesto Ortega
Zach Taylor

Members Absent

William Hutchinson [resigned]
Michael Patrick (Excused)

Staff Members Present

Robert Griego, Planning Director
Colleen Baker, Program Manager

Others Present

Liz Stefanics, County Commissioner (6 - 6:45)
Kathy Holian, County Commissioner (7- 8:30)
Geraldine Salazar, County Clerk (6 - 6:30)
Rachel Brown, Deputy County Attorney
Adam Leigland, Public Works Director
Stephen Ross, County Attorney
Penny Ellis-Green, Land Use Director

3. APPROVAL OF THE AGENDA

Mr. Taylor moved to approve the agenda as published. Dr. Bent seconded the motion and it passed unanimously by voice vote.

4. APPROVAL OF THE MINUTES

A. April 18, 2013 COLTPAC Meeting Minutes

Ms. Houser moved to approve the minutes of April 18, 2013 as presented. Dr. Bent seconded the motion and they were approved unanimously by voice vote.

5. MATTERS FROM COUNTY STAFF

A. Presentation by Legal Department regarding the acquisition process and procedures set forth in Resolution 2009-206, the Open Meetings Act and rules of order for meetings of COLTPAC

Mr. Stephen Ross stated that they would have to stop if they got a quorum of Commissioners and take roll. He had a couple of presentations – one on the Open Meetings Act and one on Rules of Order.

He explained that Santa Fé County had 35 committees like this committee. They all operated under the same rules. This committee is a policy making committee and requires compliance with the Open Meetings Act (the Act). Some are fact finding committees and do not require that compliance. But this body does abide by the Act. The Act gets more robust every year. This Act requires that all meetings like this one occur with public notice and be open and give everyone the opportunity to see what the committee does. The Act requires us to do a resolution every year stating what notice must be given. [Resolution 2013-54, attached as Exhibit 1]

As he went through this he believed the Committee would understand why some of the meetings have had to be cancelled. He went through the information in the packet. The County had to publish a meeting notice 10 days prior to the meeting date. And it actually took 14 to 15 days in order to get it in the newspaper. Staff is supposed to handle that and there was some breakdown on who was to do that. Special meetings require a 3-day notice so 7 or 8 days to get the notice into the paper. Special meetings can be called by the Committee Chair or a majority of members if the Chair is not available.

Emergency meetings are not likely for this Committee and such a notice has to provide an appropriate emergency in it. New legislation this year requires the County to send a notice to the AG every time we have an emergency meeting. We have to be careful and make sure it really is an emergency.

Agenda - The Statute says the preliminary agenda must be included in the public notice. It must be posted at the County building no later than 7 days prior to the meeting date. So they need 15 days or so advance notice of the agenda. COLTPAC agendas are fairly routine. The Committee does have to think about what will be on the

next agenda at least a half-month before it happens. If you don't have the agenda posted on the County website and out on the bulletin board there will be no meeting.

Mr. Ortega asked, assuming that these procedures were standard protocol, why they would not be followed.

Mr. Ross said staff was responsible to follow the protocol.

Dr. Bent said the Committee members also have some responsibility to see that this is taken care of.

Mr. Ross agreed that if members could check and help us out that would be a big benefit.

Mr. Ross explained that once the agenda was out (72 hours before the meeting), the final agenda has to be posted with the word "FINAL" on the agenda on the bulletin board and the website. Once posted, that is the meeting. After that, nothing could be added to the agenda. The Committee may take off an item or add a discussion item but cannot add an action item.

Mr. Ross pointed out that attending meetings by telephone was not very effective.

The level of complexity for notice and agenda explained why some meetings had to be canceled. The Act stated that you cannot have a meeting that is not noticed. The other ramification is that if it is determined that the meeting was not properly noticed, all actions taken at the meeting are void.

Chair Kowalski asked, for the record, if all of their previous meetings that had been canceled were canceled because they were not properly noticed.

Mr. Ross agreed that some element of the Act had not been followed. The ramifications were too serious so the meetings were canceled.

Dr. Bent said he addressed this to the County Attorney so those messages that said it was he who caused the meetings to be cancelled were not true.

Mr. Ross agreed. He didn't believe that Dr. Bent had anything to do with the meeting cancellations. As far as he knew, all the meetings that were cancelled were due to notice issues.

Rules of Order

Mr. Ross went through the rules of order [Resolution 2009-2, establishing Rules of Order is attached to these minutes as Exhibit 2]. These rules exist to ensure that

meetings are respectful and objective and fair and everyone gets to have their say.

The County's rules are "Roberts Rules of Order Light". They are simplified and easy to use. This Committee knows how to run a meeting from what he had observed here at the meeting. He briefly went through them with the Committee including quorum rules.

Mr. Ross asked if the Committee had a vice chair.

Chair Kowalski explained that Mr. Hutchinson was the vice chair but had resigned since the last meeting.

Mr. Ross said they needed to elect a vice chair at the next meeting to avoid a procedural crisis. Chair Kowalski has right to vote with our simplified rules. It was the same with the vice chair.

Dr. Bent asked if when a member had the floor it was not permissible to interrupt that person.

Mr. Ross agreed. If the Chair recognizes the member, they have the floor. There were no time limits unless a time limit was established in the discussion.

Chair Kowalski asked when a person was going on and on if she could ask for them to wrap it up.

Mr. Ross agreed.

Mr. Ross explained that some of the rules did not pertain to this Committee. He referred to page 4 of the resolution that dealt with agenda. He said the Committee had a pretty general and simple agenda to handle. He emphasized that sections C and D on page 4 did pertain to the COLTPAC. If action was contemplated, that action needed to be on agenda and noticed with any recommendation from the committee.

Chair Kowalski asked when something like that comes up at a meeting, if they had to put it on the agenda for the next meeting.

Mr. Ross agreed and commented that it was important for everyone here to police that issue.

He added that the rules on pages 5, 6 and first half of page 7 pertained only to Commissioners usually.

Mr. Ross went to page 8 of the resolution on rules of order and explained the proper procedures for making motions and acting on them. He mentioned that Chair Kowalski should restate the motion.

Chair Kowalski asked Mr. Ross regarding input from the public and the request should be made.

Mr. Ross said such a request could be made from a member during discussion of the motion.

Chair Kowalski asked if she could make that request. Mr. Ross agreed.

Dr. Bent said there were times when he read the simplified rules and was not sure. He asked how they would fill in the gaps when someone didn't say the detail.

Mr. Ross said it was the question of order. When there was an issue during a proceeding, the members address the Chair saying, "Madam Chair, I have a question about order." Then the Committee has a discussion about how the procedural question can be resolved. If it is not in the rules, the Chair can rule. If the majority of the members do not agree, a member can make a motion to that effect. A motion can then be made and voted on regarding a new ruling.

Mr. Ross said the Chair could make motion to set a time limit to debate. He noted in the resolution that motions to reconsider only applied to Commissioners.

Mr. Ross said in order to help with the interpretation of the Rules, he or Rachel Brown would attend these meetings for a while to provide consultation.

Inspection of Public Records Act

Mr. Ross went next to the subject of emails and the Inspection of Public Records Act. In explaining what constitutes a public record, he said virtually everything you do and every document you create in connection with this committee becomes a public record. You need to think about what that means and behave intelligently. By engaging in public service, committee members were making themselves vulnerable to this inspection. He told people that anything they wrote down could be on the front page of the New Mexican tomorrow. He said if he thought an email could be embarrassing to himself or his clients, he applied the "24 hour rule." Everything they did was subject to inspection by anybody. He urged the members to give that some thought. He offered to talk to the members about that or any other matters that were discussed here. He added that his Administrative Assistant was the Public Records Act custodian. She would be the one to contact.

Dr. Bent referred to Item D, Conflict of Interest. His impression was that other committees have asked members to fill out a conflict of interest form but COLTPAC had not done that. He asked if they needed to do that.

Mr. Ross said that all members of committees needed to fill out the ethics form that

asks the member to disclose.

Chair Kowalski said she remembered filling out one of those.

Mr. Ross asked if everyone else had filled out one of those forms. Some of them said they had and others had not.

Mr. Ross agreed to bring those forms to the next meeting and check to see who needed to complete them and who has already completed them. He said every member needed to have filled one out each year. Usually that was done at the first meeting of year in January.

Chair Kowalski asked Mr. Ross if he would advise that no business of the committee be discussed by email.

Mr. Ross said email was a form of communication and it was one of the most common areas for committees to get in trouble. He advised the Committee members to avoid that. Procedural things could be addressed to Mr. Griego. But discussion about an agenda action item would be highly inappropriate for a member to write to other members in an email to discuss it - especially among a quorum of the committee. That was a violation of the Open Meetings Act. Discussions need to be in public meetings.

Dr. Bent asked about when they did site visits and a majority of the members were there. He asked if that would be a violation of the Open Meetings Act.

Mr. Ross explained that a site visit was a meeting and was noticed as a meeting. Notice should outline that the committee was traveling together and other pertinent information. You must take a recorder and the public is welcome at the site as well. After the site visit, summary minutes must be prepared regarding the site visit. It has to be done correctly with appropriate notice.

Chair Kowalski reasoned they would then review and approve the minutes at the next meeting.

Mr. Ross said he understood that they were having problems with the minutes as well. He explained that they had a new form for that. They were also working on this to ensure minutes were approved and posted properly.

Chair Kowalski asked the members if there were any other questions.

B. Report on the reorganization of the Open Space and Trails Program

Ms. Rachel Brown said she was going to go over the documents that govern this body. She referred to the other resolutions in the packet. One was Resolution 2000-60

that adopted the Open Land and Trails Plan [attached to the minutes as Exhibit 3]. The second was Resolution 1009-206 that repealed and replaced Resolutions 2003-61 and 2004-80 and established the process and procedures for acquisition of real property under the County's Open Space and Trails Program [attached to these minutes as Exhibit 4]. The third was Resolution 2011-4 that corrected 2010-239 - a resolution rescinding resolutions 19980195, 19980132, 2000-14, 2001-01 and 2001-46 and creating the County Open Lands, Trails, and Parks Advisory Committee (COLTPAC) attached to these minutes as Exhibit 5]. The fourth was a Flowchart showing the COLTPAC Acquisition of Real Property Application Process in accordance with Resolution 2009-206 [attached to these minutes as Exhibit 6].

Ms. Brown briefly reviewed each of the resolutions along with the flow chart.

Dr. Bent asked, by looking at the application, if these were the criteria. Ms. Brown the threshold criteria were the criteria the staff used.

Dr. Bent these noted they were adopted in 1999 and asked by whom they were approved.

Ms. Brown this was adopted in 2000 by the BCC.

Dr. Bent pointed out that this document said 1999.

Ms. Brown explained that what he was looking at was a component of the plan but in 2000 they became something that had to be followed.

Mr. Ortega asked when the acquisition process began. He said the application submitted was first reviewed by staff. If staff found the application complete and wanted to present it to the Committee, then the Committee looked at the information that came in and discussed and reviewed the application. Then the Committee would do a site visit. There was no acquisition process yet from his perspective. The proposal then went from COLTPAC to the BCC. The Committee did look at an application and conducted a site visit and reviewed the process but then the Committee decided that it was not acceptable to proceed. Therefore, he believed the acquisition process did not happen there. He asked if that was correct.

Ms. Brown clarified that the acquisition process was done by staff. The Committee just recommends.

Chair Kowalski recognized Commissioner Holian.

Ms. Brown said when staff reviewed the application for completeness they may determine that the app is incomplete and is then required to send a letter to the applicant within the 30 period that the app can be amended. App has 30 days to amend their app. If no amend is received then it is denied. If amend is received the staff has

30 days more to review.

Chair Kowalski asked if it was the Committee's decision that the application was lacking some information whether it then was automatically denied.

Ms. Brown said there was nothing that prohibited the Committee from asking for additional information from the applicant.

Chair Kowalski asked about the potential applicant coming to the Committee meeting to give pre-proposal presentation.

Ms. Brown that had to be decided between staff and the applicant. The Committee gets the application when it is complete. If staff decided that they would not send the application to the Committee then the applicant could appeal that decision to the Chair and Vice Chair.

Dr. Bent reasoned that if the Committee did not receive an application then they could not schedule a site visit. He asked if that was correct.

Ms. Brown agreed that was correct.

Dr. Bent said there was also a provision in the original 2000 plan regarding an annual independent review. It was his impression that they had never conducted an annual independent review which was their promise to the voters.

Dr. Bent read the part of the document pertaining to this provision. He thought this was the final portion of the acquisition process.

Ms. Brown said she was working with staff to see if that had ever occurred and could not find anywhere that it had.

Dr. Bent concluded that the Committee could not review itself. So at the end of this year there would be "an annual audit and review by an independent Citizens' Oversight Committee."

Ms. Brown was not sure she could answer that question tonight. That was something that had been brought to Legal Counsel to review.

Chair Kowalski thanked Ms. Brown.

Mr. Ortega asked regarding procedures what responsibilities they had as members in regard to questions seeking legal counsel. He asked if as individual members they had the right to approach county legal counsel with committee issues. In other words, regarding our role on the committee do we have to act as a whole Committee or could we as an individual? What is the process to seek legal counsel?

Chair Kowalski asked Mr. Ross to please answer.

Mr. Ross said there was no specific process. Anyone could speak to him or Ms. Brown or Mr. Griego or ask here in meeting.

Mr. Ortega, regarding actions of the committee, asked if members had the right to contact Mr. Ross directly or only to bring the matter to the Chair and have the Committee bring it to counsel.

Mr. Ross said either way was acceptable. It depends on the problem or question being raised. And if a member wanted to chat about it he or she could pick up the phone and call his office. He added that the staff would make a recommendation if had to be on the agenda so everyone could engage.

Dr. Bent said if this question referred to his actions, he brought up his concerns about the application. He brought this up to the Committee and was ignored. He took it to a County Commissioner who recommended that he take it to the County Attorney. Dr. Bent thought he did the right thing on that and was not open to criticism.

B. Report on the reorganization of the Open Space and Trails Program

Mr. Leigland, County Public Works Director, went through a power point presentation about how the committee fit into the County organization. It was not in the packet but made available from Mr. Leigland [and a printed copy is attached to these minutes as Exhibit 7].

Mr. Leigland went through the presentation. He pointed out that the Committee's role has not been diminished in any way. He explained how the Public Works Department deals with open space, parks and trails and how the Public Works Department is organized.

Dr. Bent asked if all the management changes at the County had been in the name of greater efficiency. Mr. Leigland agreed.

Mr. Taylor said the Committee has had discussions regarding creative ways of designing. He asked if the Committee would lose some continuity in this reorganization.

Mr. Leigland thought it would not, necessarily. They would always refer back to planning and policy. Creative mechanisms were something he always wanted to hear about.

Ms. Houser asked if all the operations and maintenance staff working on open space and trails, would have natural resource training.

Mr. Leigland said no. If they needed help they could ask for it. The people actually going out to do resource maintenance were the same people as before.

Mr. Ortega asked when these reorganization changes went into effect. Mr. Leigland said for open space it was over the last six weeks.

Mr. Ortega recalled they had their last meeting in April, then some meetings were cancelled, and then all of a sudden the members got word that there was reorganization taking place. He thought it would have been appropriate to let the committee members know. He said he was in the dark completely about what was going on. It would have been a courtesy to the committee members to inform us about changes.

Chair Kowalski said another thing that happened was that the volunteer coordinator was hired but the Committee had not been provided any information about that even though the Committee provided assistance to staff on that position. She asked what was going on with the position.

Mr. Leigland said the volunteer coordinator was on board now. Procedures and functions did not change but who she reports to had changed.

Chair Kowalski asked who the volunteer coordinator reported to.

Mr. Leigland said Carol Branch was hired two months ago.

Chair Kowalski asked who she worked for.

Mr. Leigland said she reports to the Community Services Department.

Dr. Bent suggested inviting her to the next Committee meeting.

Chair Kowalski thought that was an excellent suggestion.

Chair Kowalski said it also was not clear who the staff person for COLTPAC was now. They were not informed officially who to communicate with. She would like guidance on that.

Mr. Leigland said the Open Space Planner position is with all other planners now and that is where Mr. Griego comes in. He asked if that clarified it for her.

Chair Kowalski agreed.

Mr. Griego added that the resolution establishing the COLTPAC specified the staff liaison. The County Manager appointed him in the interim until the County got an open space planner on board.

Mr. Taylor asked if the Committee that works on reviewing the applications was to do it for land acquisition or just the one open space planner. Mr. Leigland said it was the same people as before.

Dr. Bent asked if he was correct in thinking that it was Robert Griego and Colleen Baker who reviewed the applications.

Mr. Leigland agreed it would be the same team.

Chair Kowalski asked, if there was a discussion about maintenance or operation of an existing facility, if the Committee would expect to see the county staff present and the Committee would not have to make a special request.

Mr. Leigland said that was correct.

Chair Kowalski concluded that for the time being the Committee would communicate with Mr. Griego on our future meetings. And if someone wanted to propose an acquisition they would propose to Mr. Griego.

Mr. Leigland agreed that was correct.

Chair Kowalski said in the 2000 plan, the plan recommends that a management plan be developed for each parcel. It was her understanding that management plans have not been developed for trails or parks. She felt that with this reorganization, the Committee should work on this so that we know if the operations and maintenance is complying with our original vision of the parcel. She would like to encourage the County to work on these plans so that we don't lose the vision of these parcels.

Chair Kowalski asked if it was correct that none of the open space projects had management plans.

Mr. Leigland couldn't say if any were completed but they were working on some now. He agreed they needed them.

Chair Kowalski asked for comments from members of the public.

Mr. William Baxter, former COLTPAC member, said that during his tenure on the Committee they began to develop management plans and used proxy agents to develop the plans. His guess was that there were six or maybe a few more that had existing management plans that might or might not have been approved. That had been the policy and they made some progress on it.

Chair Kowalski asked if it would be possible for the Committee to see the draft management plans.

Ms. Baker said they had an approved management plan for the Cerrillos Historic Park prior to it becoming a state park and they had a draft plan for others not yet adopted. There were some properties that had other kinds of management relationships for which the County didn't have adopted management plans on the property.

Chair Kowalski asked if there was a role for the BCC to review the plans and what the process was.

Ms. Baker said in the past the staff or a hired consultant had worked on them. They held public meetings and then put them on the BCC agenda as an item for public comment. In recent years we have been using master plans for the properties although that was not to say that it took the place of individual plans.

Dr. Bent asked for clarification if by "we" she meant staff or committee.

Ms. Baker said it was a collaborative process.

Ms. Burnett, regarding the acquisition process, recalled that during the February meeting they discussed that there was a change on how money would be spent on capital improvements. She asked how the Committee's process fit into the capital improvement plan.

Mr. Leigland said that was a good question. The original open space funds were one big pot of money. Now Commissioners wanted the details in the Bond question. They wanted to see a specific list of projects. At present, \$6 million of projects in the 2012 bond money had already been identified. Applications were identified but the actual acquisitions would not happen until the funds were identified. That happened annually or with the bond cycle. The BCC would review all needs and would weigh that against other needs. The open space acquisitions would compete with other purchases the county wanted.

Ms. Burnett asked, if bonds came through every four years, how soon a property the Committee reviewed in 2013 would be acquired.

Mr. Leigland reminded the Committee that bonds were not the only capital funds the County had access to.

Ms. Burnett said in addition to acquisitions there might be other things this Committee might see for improvements could make recommendations on that and would go for capital improvement review.

Mr. Leigland agreed and they would compete with the new senior center, fire station etc. Not only open space funds were affected in this review.

Ms. Burnett asked if the formula used to review these requests was public information.

Mr. Leigland agreed - it was definitely available. The County had 311 individual projects on the list now. In any given year the County could only fund about 5% of those. The staff looked at how they interacted with other requests. At the end was a recommendation of the BCC since it was their prerogative. He said he would be happy to come back if the Committee needed him to.

Chair Kowalski asked when the Committee might expect to have a new planner on board.

Mr. Griego said they were in the process of hiring an open space planner now. A member of this Committee would sit on the interview committee.

Chair Kowalski asked when the next COLTPAC meeting would happen.

Mr. Griego asked when the committee would like to meet - what the best meeting date would be for the committee. He said the County Commission chambers would likely be the best location to have county staff available.

Dr. Bent asked if the members would be willing to meet at 7:00 on the regular meeting day or if that would keep the staff too late.

Ms. Penny Ellis Green recommended that if the Committee chose to meet here in chambers they should choose a different weekday. She suggested that staff look at other dates when this room would be available and co-ordinate with the group.

Chair Kowalski said it was also an issue of staff availability.

Ms. Ellis Green pointed out that Ms. Brown staffed the CDRC so meeting on the date of their meeting would not work.

Mr. Taylor recommended that someone evaluate the time and dates and get back to the Committee with options.

Ms. Ellis Green thought it might be helpful to know what day of the week would be good for members and then staff could send an email out and see what works.

Chair Kowalski had no preference. Mr. Taylor, Dr. Bent and Mr. Ortega had a preference for Wednesday.

Chair Kowalski asked about filling the open positions on the Committee.

Mr. Griego said they would be positing that on the County website and in the New Mexican starting next week. The deadline for application submissions would be September 9th. The BCC would then make the appointments.

Dr. Bent said Ms. Baker had an open meeting.

Ms. Baker agreed. She announced that they were having a public meeting for the northern Santa Fé County Recreation Complex. The facility was intended to serve the northern part of Santa Fé County. The open meeting would occur on August 28th from 7-8 pm at the Pablo Roybal multi-purpose room in Pojoaque.

Dr. Bent clarified it was part of the high school and gave directions.

6. MATTERS OF PUBLIC CONCERN

Mr. Baxter posed a question to Mr. Ross. He had been trying to find an example where the Committee, as one of their action items, did anything except decide on a proposal. He asked if the reorganization was going to allow COLTPAC to be able to take action items otherwise now.

Mr. Ross didn't think anything was envisioned to change the specific responsibilities COLTPAC had before. They would make recommendations on management issues and acquisitions. The impact on the growth plan influences this a lot. The new shift in thinking was county-wide. He said the Board of County Commissioners (BCC) could talk more about this and could give additional responsibilities to the Committee. But right now there were no changes expected.

Chair Kowalski asked if there was any plan to revisit the open space document and responsibilities.

Mr. Ross said it was recognized that the plan itself was to be reviewed in two years. They put the elements in it 2½ years ago. A lot of elements of the 2000 plan were done so in the future the County needed to look at it. There were lots of opportunities.

Mr. Ortega said from his perspective he thought it was helpful to him to get the clarification of the role of COLTPAC in relation to the County reorganization.

Mr. Ross said staff would provide that gladly and talk about the growth plan.

Dr. Bent said it was his impression that the 2010 plan called for increased density in some areas with the idea that outside those areas there would be open space. He thought there was an opportunity for this Committee to look at its role in that. He asked

if the County was providing proper open space in these areas.

Mr. Taylor suggested maybe it would be good to ask the Committee members here where they could be more useful within this plan. We might have some ideas.

Chair Kowalski proposed that it would be appropriate to add discussion about the growth management plan to the agenda for the next meeting.

Mr. Baxter introduced himself and said the Agua Fria Village Association had recommended Zach Taylor for membership on the Committee. In Agua Fria was the Romero Park for which master planning was going on now, along with the Santa Fé River erosion project, the Santa Fé River Trail acquisition, some negotiations about the river road, eight interpretive sign panels that Open Space was doing along the Santa Fé River Trail with six in the village, gateway planning, the monument to the elders being sculptured and the Santa Fé Greenway Project study. All of them were key projects for the Village.

He said Meghan was the staff person overseeing these projects and did a great job. With her gone he was concerned about the follow through on the final parts of those projects. She went the extra mile which made a big difference for the Association. He didn't know who they were going to hire to fill this position and was worried about coordination among all these departments. People were spread out. He didn't see an easy way to do coordination.

He realized it was the management's prerogative to do reorganization. However, the manner in which it was being done needed to be more of a public process. He was disappointed that everything was on hold in their area. These were important projects. He was concerned that this might be penny wise and pound foolish. The community center contract was an example. Sometimes when you move staff around it is not always the best and does not always save money.

Chair Kowalski thanked Mr. Mee for his presentation. She appreciated the time he had given to open space programs.

Ms. Baker understood that she would be a capital projects manager. The County was also in the process of rehiring for Meghan's position. Currently there were two project manager positions advertised.

Chair Kowalski asked if that was where that function will be located.

Ms. Baker agreed but didn't know how projects will be allocated.

Dr. Bent asked if she was the project manager for the river project.

Ms. Baker agreed and said she had resigned.

Mr. Taylor understood how challenging it was. He wondered if on a current project they could have a meeting every month that went across all departments that would focus on that project or at least come together to cross pollinate. It needed to be formalized at this point to make it happen.

Chair Kowalski said they would have to ask Mr. Leigland about it at another time.

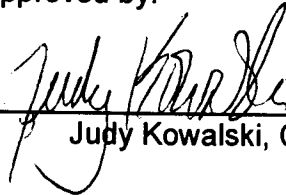
7. MATTERS FROM THE COMMITTEE

Ms. Houser thanked members of the public for waiting around through the meeting.

8. ADJOURNMENT – Next Meeting scheduled for October 2, 2013, 6:00 p.m. in County Commission Chambers.


The meeting was adjourned at 8:25 p.m.

Approved by:

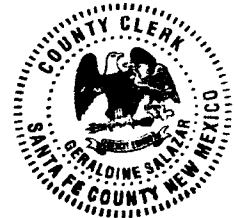


Judy Kowalski, Chair

Submitted by:



Carl Boaz, Stenographer



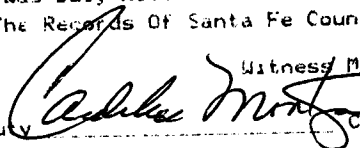
Attest:

Geraldine Salazar, County Clerk

COUNTY OF SANTA FE)
STATE OF NEW MEXICO) ss

COLTPAC MINUTES
PAGES: 16

I Hereby Certify That This Instrument Was Filed for Record On The 3RD Day Of December, 2013 at 02:32:15 PM And Was Duly Recorded as Instrument # 1724526 Of The Records Of Santa Fe County


Deputy _____)
Witness My Hand And Seal Of Office
Geraldine Salazar
County Clerk, Santa Fe, NM

SFC CLERK RECORDED 12/03/2013