

MINUTES OF THE
SANTA FE COUNTY
HOUSING AUTHORITY BOARD

August 31, 2010

This meeting of the Santa Fe Board of Housing Authority was called to order at approximately 10:16 a.m. by Chair Harry Montoya in the Legal Conference Room, County Courthouse, Santa Fe, New Mexico.

A quorum was present as follows:

Members Present:

Commissioner, Harry Montoya, Chair
Commissioner Virginia Vigil
Commissioner Mike Anaya
Commissioner Kathleen Holian
Michelle Hoffman, Resident Member
Tim Vigil, Community Member

Members Excused:

Commissioner Liz Stefanics

Staff Present:

Penny Ellis-Green, Interim County Manager
Rachel Brown, Assistant County Attorney
Dodi Salazar, Housing Director
Joseph Gutierrez, Community Services Director
Victor Gonzales, Capital Fund Coordinator
Deanna Lopez, Housing Staff

Also Present:

Robert Anaya, Commissioner-Elect
Danny Mayfield, Commissioner-Elect

III. Approval of the Agenda

Commissioner Holian moved to approve the agenda as published. Commissioner Anaya seconded and the motion passed by unanimous voice vote.

IV. Approval of the Minutes: July 27, 2010

Commissioner Vigil moved to approve the minutes and Commissioner Holian seconded. The motion to approve the minutes passed by unanimous voice vote.

V. **Approval of Resolution 2010-09: A Resolution Approving the Santa Fe County Housing Authority's Grant Application for the House-by-House Program Funded by the New Mexico Mortgage Finance Authority (NMMFA)**

Ms. Salazar stated this resolution was tabled at the previous meeting and has since that time been reviewed by the Legal Department and affordable housing staff.

Commissioner Vigil moved to approve and Mr. Vigil seconded.

Commissioner Holian asked if energy provisions could be included and Ms. Salazar said they could.

The motion passed by unanimous [6-0] voice vote.

VII. **Housing Authority Updates**

A. **Vacancy Update**

Ms. Salazar announced there were seven units being prepped and 193 leased units, resulting in a three percent vacancy rate. She explained how negative background checks slow down the process.

B. **Director's Report**

Ms. Salazar stated she had been working on preparing the Management Operations Assessment, which was last done in 2007. The last score they received was a 74 and she hopes to do better this time. She listed the criteria and said the report is due on September 15th.

Commissioner Holian thanked Ms. Salazar for holding the landscaping meeting. There were few people there but lots of enthusiasm.

Eight speed humps will be installed at Valle Vista. Victor Gonzales said signs have been ordered as well.

Commissioner Vigil asked for an update on the Jacobo wall. Ms. Salazar said 250 feet remain to be completed on the 1,800-foot wall. Hyde Park Construction was awarded the contract.

Ms. Salazar said suggestion boxes will be installed at each community.

VIII. **Matters from the Board**

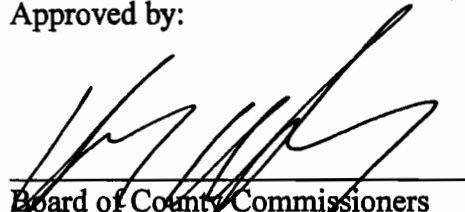
There was a request for an update on the suggestion boxes. Ms. Salazar said they have been installed and although no suggestions have been received at this point, some people have left their rent there. Commissioner Anaya said he will be interested in seeing the

suggestions as they come in.

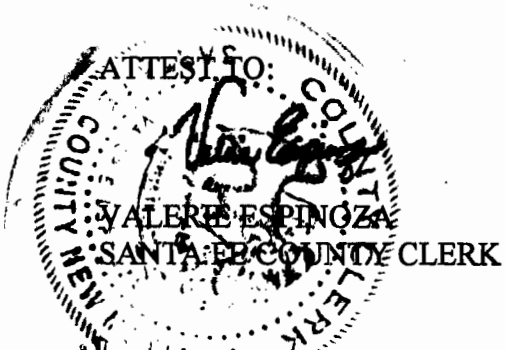
IX. Adjournment

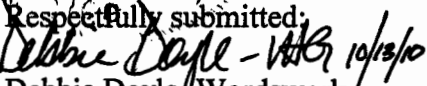
Chairman Montoya declared this meeting adjourned at 10:30 a.m.

Approved by:


Board of County Commissioners
Harry Montoya, Chairman

SFC CLERK RECORDED 10/13/2010



Respectfully submitted:

Debbie Doyle, Wordswork
227 E. Palace Avenue
Santa Fe, NM 87501



COUNTY OF SANTA FE) HOUSING MINUTES
STATE OF NEW MEXICO) ss PAGES: 3

I Hereby Certify That This Instrument Was Filed for
Record On The 13TH Day Of October, 2010 at 02:51:05 PM
And Was Duly Recorded as Instrument # 1613774
Of The Records Of Santa Fe County

Witness My Hand And Seal Of Office

Deputy _____ Valerie Espinoza
County Clerk, Santa Fe, NM