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 JOINT POWERS BOARD MEETING  
 September 19, 2013

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**SOLID WASTE MANAGEMENT AGENCY  
JOINT POWERS BOARD MEETING  
Legal Conference Room  
Santa Fe County Courthouse  
September 19, 2013**

**I. CALL TO ORDER**

A meeting of the City and County of Santa Fe Solid Waste Management Agency Joint Powers Board (SWMA) was called to order by Commissioner Miguel Chavez, Vice-Chair, on Thursday, September 19, 2013, at approximately 12:00 noon, in the Legal Conference Room Santa Fe County Courthouse, 102 Grant Avenue, Santa Fe, New Mexico.

**II. ROLL CALL**

**MEMBERS PRESENT:**

Commissioner Miguel Chavez, Vice-Chair  
Commissioner Kathy Holian  
Commissioner Daniel Mayfield  
Councilor Christopher M. Rivera

**MEMBERS EXCUSED:**

Councilor Peter N. Ives, Chair  
Councilor Bill Dimas

**STAFF PRESENT:**

Randall Kippenbrock, Executive Director – SWMA  
Angelica Salazar, SWMA  
Justin Miller, Legal Counsel  
Melessia Helberg, Stenographer

There was a quorum of the membership in attendance.

**III. APPROVAL OF THE AGENDA**

**MOTION:** Commissioner Holian moved, seconded by Councilor Rivera, to approve the Agenda as presented.

**VOTE:** The motion was approved unanimously on a voice vote.

**IV. APPROVAL OF THE MINUTES FOR REGULAR MEETING – AUGUST 15, 2013**

**MOTION:** Commissioner Holian moved, seconded by Councilor Rivera, to approve the minutes of the regular meeting of August 15, 2013, as presented.

**VOTE:** The motion was approved unanimously on a voice vote.

**V. MATTERS FROM THE PUBLIC**

Joe Eiger, Eldorado, thanked SWMA for it's support for [inaudible].

**VI. MATTERS FROM THE EXECUTIVE DIRECTOR**

**(A) REQUEST FOR APPROVAL TO AWARD BID NO. 14/06/B – PRICE AGREEMENT FOR MOTOR OILS, LUBRICANTS, ANTIFREEZE AND RELATED PRODUCTS TO MULTIPLE VENDORS.**

Randall Kippenbrock, Executive Director, presented information regarding this matter from his Memorandum of September 13, 2013, with attachments, to the SFSWMA Joint Powers Board, which is incorporated herewith to these minutes as Exhibit "1." Please see Exhibit "1" for specifics of this presentation.

**MOTION:** Councilor moved, seconded by Commissioner Holian, to approve the award of Bid No. 14/06/B, Price Agreement for motor oils, lubricants, antifreeze and related products to multiple vendors, as presented by staff.

**VOTE:** The motion was approved unanimously on a voice vote.

**(B) REQUEST FOR APPROVAL OF CLOSURE/POST-CLOSURE CARE AND PHASE I - II ASSESSMENT COST ESTIMATES FOR THE CAJA DEL RIO LANDFILL**

Randall Kippenbrock, Executive Director, presented information regarding this matter from his Memorandum dated September 16, 2013, with attachments, to the SFSWMA Joint Powers Board, is incorporated herewith to these minutes as Exhibit "2." Please see Exhibit "2" for specifics of this presentation.

**MOTION:** Commissioner Holian moved, seconded by Councilor Rivera, to approve the request for approval of closure/post-closure care and Phase I-II assessment cost estimates for the Caja del Rio Landfill, as presented by staff.

**VOTE:** The motion was approved unanimously on a voice vote.

**(C) REQUEST FOR APPROVAL OF CLOSURE AND POST-CLOSURE CARE COST ESTIMATES FOR THE BUCKMAN ROAD RECYCLING AND TRANSFER STATION**

Randall Kippenbrock, Executive Director, presented information regarding this matter from his Memorandum dated September 16, 2013, with attachments, to the SFSWMA Joint Powers Board, is incorporated herewith to these minutes as Exhibit "3." Please see Exhibit "3" for specifics of this presentation.

Councilor Rivera said this is just an estimate, and asked if we are required to keep these funds in reserve.

Mr. Kippenbrock said Yes. He said we have what is called a closure and post-closure reserve, one of the four reserves, where money is set aside. He said the Transfer Station and the Landfill have two separate subsets. The auditor takes 6% of the closure estimate and put it into a liability section and the rest is considered to be unrestricted. However, it is still restricted to us because there is a Resolution in place that the money has to be set aside and if we want to pull the money out, we have to get permission from the New Mexico Environment Department.

Vice-Chair Chavez said then the money is set aside in reserves within our own agency, or in a separate account somewhere else – a bank, holding company, in escrow.

Mr. Kippenbrock asked Angela Salazar to respond.

Ms. Salazar said the City is the fiscal agent for SWMA and the funds are commingled with the City's bank account. She said it is an interest bearing account. [Ms. Salazar's remarks here are inaudible]

Vice-Chair Chavez asked if we have any say in which bank is the depository, and Ms. Salazar said the City did an RFP for banking services and it was awarded to Wells Fargo.

**MOTION:** Commissioner moved Holian, seconded by Councilor Rivera to approve the request for approval of closure and post-closure care cost estimates for the Buckman Road Recycling and Transfer Station, as presented by staff.

**VOTE:** The motion was approved unanimously on a voice vote.

- (D) **REQUEST FOR APPROVAL TO PURCHASE A USED 2003 621G CATERPILLAR 8,000-GALLON WATER WAGON FROM THE NEW MEXICO STATE AGENCY FOR SURPLUS PROPERTY FOR THE AMOUNT OF \$60,000.**
  - (1) **APPROVAL OF BUDGET INCREASE FROM 5502.100700 (EQUIPMENT REPLACEMENT RESERVE) TO 52501.570500 (EQUIPMENT AND MACHINERY) FOR THE AMOUNT OF \$60,000.**

Randall Kippenbrock, Executive Director , presented information regarding this matter from his Memorandum dated September 13, 2013, with attachments, to the SFSWMA Joint Powers Board, is incorporated herewith to these minutes as Exhibit "4." Please see Exhibit "4" for specifics of this presentation.

**MOTION:** Commissioner Mayfield moved, seconded by Commissioner Holian, to approve the request to purchase a used 2003 621G Caterpillar 8,000-gallon water wagon from the New Mexico State Agency for Surplus Property for the amount of \$60,000, as presented by staff.

**VOTE:** The motion was approved unanimously on a voice vote.

**MOTION:** Commissioner Mayfield moved, seconded by Commissioner Holian, to approve the request for a budget increase from 5502.100700 (Equipment Replacement Reserve) to 52501.570500 (Equipment and Machinery) for the amount of \$60,000, as presented by staff.

**VOTE:** The motion was approved unanimously on a voice vote.

- (E) **REQUEST FOR APPROVAL OF PROFESSIONAL SERVICES AGREEMENT WITH NATURAL EVOLUTION, INC., OF TULSA, OK, FOR A TELEVISION RECYCLING PILOT PROGRAM AT THE BUCKMAN ROAD RECYCLING AND TRANSFER STATION**

Randall Kippenbrock, Executive Director , presented information regarding this matter from his Memorandum dated September 11, 2013, with attachments, to the SFSWMA Joint Powers Board, is incorporated herewith to these minutes as Exhibit "5." Please see Exhibit "5" for specifics of this presentation.

Commissioner Holian thanked staff and Lisa Merrill for working on this and figuring out how to implement this pilot program.

Commissioner Mayfield asked if the County could set up a collection site at our transfer stations and then transport them directly to BuRRT where we aren't incurring tipping fees.

Olivar Barela said yes, they can look at that.

Ms. Merrill said she understands some of the transfer stations do bring electronic waste to BuRRT.

Commissioner Mayfield would like to get PSA's to the public so people know about this.

Ms. Merrill said she will work with the City and County on a PSA for disposal of televisions.

Vice-Chair Chavez said this gives people another option and a drop-off point. He said hopefully this does work. He asked, if the pilot program works, if we would anticipate doing this in-house or will we need a 3<sup>rd</sup> party contractor.

Mr. Kippenbrock said it would always involve a 3<sup>rd</sup> to process the material.

Vice-Chair Chavez said then they would stockpile it, take it out of waste stream and pick it up and take it to whatever processing center, and Mr. Kippenbrock said this is correct.

**MOTION:** Commissioner Holian moved, seconded by Commissioner Mayfield, to approve the request for approval of a Professional Services Agreement with Natural Evolution, Inc., of Tulsa, OK, for a Television Recycling Pilot Program at the Buckman Road Recycling and Transfer Station, as presented by staff.

**VOTE:** The motion was approved unanimously on a voice vote.

**(F) REQUEST FOR APPROVAL OF PROFESSIONAL SERVICES AGREEMENT WITH THE CHAINBREAKER COLLECTIVE OF SANTA FE, NM, FOR A BICYCLE REUSE PILOT PROGRAM AT THE BUCKMAN ROAD RECYCLING AND TRANSFER STATION**

Randall Kippenbrock, Executive Director, presented information regarding this matter from his Memorandum dated September 13, 2013, with attachments, to the SFSWMA Joint Powers Board, is incorporated herewith to these minutes as Exhibit "6." Please see Exhibit "6" for specifics of this presentation.

Vice-Chair Chavez recognized Tomas Rivera, Executive Director, Chainbreakers, and asked him to comment on the program.

Mr. Rivera talked about the work of Chainbreakers, which is a non-profit. He said people donate bicycles, and then people come to them to learn how to be mechanics themselves and fix up their own bicycles. He said this is the 9<sup>th</sup> year of the program, and this year is the first time they ever ran out of bicycle donations. He said one thing they do is figure out new and creative ways to get people on bicycles. They have given out 1,300 bicycles through this program in the last 9 years, which has saved millions of dollars, millions of gallons of gasoline, tons of carbon emissions. He said they are excited about this new program and hope this partnership will work out.

Commissioner Holian thanked Mr. Rivera for spearheading the idea for the program. She asked if it would be possible for people who bring bicycles to BuRRT be able to get a form so they can deduct it from their income taxes.

Mr. Rivera said he guesses they can do that, but believes that would be something to be figured out on "your end." He said they would be happy to give a receipt for a donation, and then pick up the bicycles at BuRRT, which he understands is how this will work. He said it might be complicated, but they will work with SWMA to work something out.

Mr. Kippenbrock said he believes it is a possibility. He said most people are bringing bicycles with a load of trash which they would either recycle or throw away. He would like to encourage people to get the word out that Chainbreakers is out there, and to drop off their bicycles at their headquarters at 1515 5<sup>th</sup> Street, rather than having an extra step involved.

Commissioner Holian said she has a very nice mountain bicycle to donate.

Mr. Rivera suggested she bring it directly to them.

Vice-Chair Chavez asked if we can do something about this program along with advising people about disposing of television ewaste – can we add this to the PSA, and Ms. Merrill said yes.

Vice-Chair would like to send two messages. One is that the program is available at the transfer stations and at BuRRT or only at BuRRT. He said we can send the message if they don't care about the tax deduction you can drop it in the pile and we'll take it to BuRRT.

Commissioner Mayfield asked if this can be done at transfer stations throughout the County and Chainbreakers can pick them up..



Mr. Rivera said the issue is that they don't have a huge amount of storage space. He said they would be open to that, but they have only one truck. He said they will work with SWMA to get this done.

Vice-Chair Chavez said we can start out the program at the more simple level, and let people know we are providing this program, and if they want to take bicycles to BuRRT they will be accepted.

Ms. Merrill said we can tell them they can take it directly to Chainbreakers, or bring it to the BuRRT, and Vice-Chair Chavez said that would cover both bases as well as highlight the program.

Ms. Salazar said people who want the tax deduction, probably should take the bicycles directly to BuRRT.

Commissioner Mayfield asked if there are liability issues in salvaging bicycles if someone from Chainbreakers gets hurt.

Mr. Miller said there is a provision in the contract, which is a fairly standard professional services agreement provision.

**MOTION:** Councilor Rivera moved, seconded by Commissioner Mayfield, to approve the Professional Services Agreement with the Chainbreaker Collective of Santa Fe, NM, for a Bicycle Reuse Pilot Program at the Buckman Road Recycling and Transfer Station, as presented by staff.

**VOTE:** The motion was approved unanimously on a voice vote.

**(G) REQUEST FOR APPROVAL TO AWARD BID TO THE LOWEST BIDDER FOR A CONCRETE DECK REPLACEMENT AND DIGITAL UPGRADE OF THE OUTBOUND SCALE AT THE CAJA DEL RIO LANDFILL**

- (1) APPROVAL OF BUDGET INCREASE FROM 5502.100700 (EQUIPMENT REPLACEMENT RESERVE) TO 52501.571700 (C/O IMPROVEMENT TO LAND OTHER THAN BUILDING) IN AN AMOUNT NOT TO EXCEED \$60,000.**

Randall Kippenbrock, Executive Director, presented information regarding this matter from his Memorandum dated September 13, 2013, with attachments, to the SFSWMA Joint Powers Board, is incorporated herewith to these minutes as Exhibit "7." Please see Exhibit "7" for specifics of this presentation

Responding to Commissioner Mayfield, Mr. Kippenbrock said it is Monday through Friday, and there are approximately 125 vehicles per day. The warranty will be 5 years, and on manual one year, parts and labor. He said they charge every time they come out to calibrate the scale. The cost to replace the weight scales, would be \$36,000 versus \$50,000.

**MOTION:** Commissioner Holian moved, seconded by Councilor Rivera, to approve the award of the bid to the lowest bidder for a concrete deck replacement and digital upgrade of the outbound scale at the Caja del Rio Landfill, as presented by staff.

**VOTE:** The motion was approved unanimously on a voice vote.

**MOTION:** Councilor Rivera moved, seconded by Commissioner Holian, to approve the budget increase from 5502.100700 (Equipment Replacement Reserve) to 52501.571700 (C/O Improvement to Land Other than Building) in an amount not to exceed \$60,000.00, as presented by staff.

**VOTE:** The motion was approved unanimously on a voice vote.

## **VII. MATTERS FROM STAFF**

Lisa Merrill talked about the visit to the Friedman Recycling Plant in Albuquerque, by Commissioner Holian, Councilor Rivera, Benita, Mr. Kippenbrock and herself. She said Friedman has 45 employees, runs 18 hours a day, handles 250 tons per day, with 10 loads of cardboard out a week. She spoke about the kinds of items they accept, but doesn't know where they send their items after that. She said they are contracted with Albuquerque as well as accept waste from third party haulers.

Justin Stockdale said he understands the entire labor force that works in Albuquerque is temporary labor. He said Friedman's costs are extraordinarily different and there are consequences to those differences. He said it's not just about cost, it is about quality of life and jobs in Santa Fe and a lot of other issues which drove the development of BuRRT in the first place. He said it is something to consider, and it is a big, beautiful facility which has resources and capacities that Santa Fe will never have at BuRRT, but it comes with a cost. He said the downstream effects have to be considered as well.

Cindy Padilla noted that Friedman Recycling doesn't take glass, and that would be an issue in looking at Friedman, which will be part of the study. She said everybody needs to be at the table in any discussions with regard to the use of that facility. She noted they are working on a pilot program for collecting food waste.

Vice-Chair Chavez asked if we are focusing equally on residential and commercial – are we closing the gap, and Ms. Padilla said the City has a recycling strategy that focuses on both.

Vice-Chair Chavez said if we are going to capture more cardboard and glass that is where we will do it.

Ms. Padilla said this is something that would be part of the study, noting we don't have a market for glass.

Ms. Padilla said this Board can look at providing incentives for local use of recyclables.

### **VIII. MATTERS FROM THE BOARD**

Commissioner Holian congratulated Lisa Merrill on her recent nuptials.

Councilor Rivera thanked Ms. Padilla for getting the recycling established on the Plaza.

Ms. Padilla said all approvals have been obtained, and everything will be on the Plaza by the end of the month.

Vice-Chair Chavez said the old bins were not attractive, and he is glad to see a permanent feature that works well with the Plaza setting. He said with these features it sends a stronger message and hopefully the residents and visitors will use them and not commingle.

Councilor Rivera said when visiting Friedman, they said they will take political signs. He asked staff to look at drop-off sites after election where those signs can be dropped.

Mr. Kippenbrock congratulated Commissioner Mayfield on winning the vegetarian entre at the St. Elizabeth's cookout.

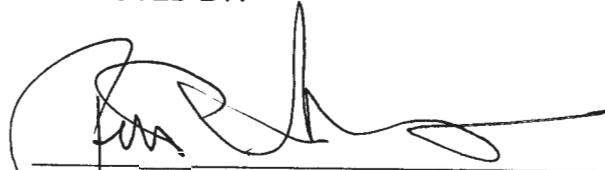
### **IX. NEXT MEETING DATE – Thursday, October 17, 2013**

### **X. ADJOURNMENT**

**MOTION:** Councilor Rivera moved, seconded by Commissioner Holian, to adjourn the meeting.

**VOTE:** The motion was approved unanimously on a voice vote, and the meeting was adjourned at approximately 1:10 p.m..


APPROVED BY:

  
Peter N. Ives, Chair

ATTESTED TO:

  
  
Yolanda Y. Vigil, City Clerk

SUBMITTED BY:

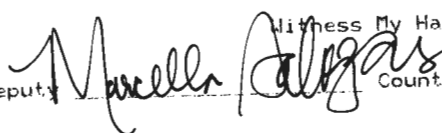
  
Melessia Helberg, Board Stenographer



COUNTY OF SANTA FE )  
STATE OF NEW MEXICO ) ss

SOLID WASTE MINUTES  
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I Hereby Certify That This Instrument Was Filed for  
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Geraldine Salazar  
County Clerk, Santa Fe, NM

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