

MINUTES OF THE
SANTA FE COUNTY
BOARD OF REGISTRATION

March 5, 2025

Santa Fe, New Mexico

I. This meeting of the Santa Fe Board of Registration was convened by County Clerk Katharine Clark at approximately 9:00 a.m. on the above-cited date at the Santa Fe County Administrative Complex, Plaza Conference Room, 240 Grant Avenue, Santa Fe, New Mexico.

Clerk Clark welcomed the participants to this first meeting and asked that those present introduce themselves.

II. Roll call indicated the presence of a quorum with the following members present:

Members Present:

Zella Cox
Marcia Mikulak [virtually]
Thomas Morgan
Solomon Sedillo
Russell Winslow

Members Absent:

None

County Staff Present:

Katharine Clark, County Clerk
Kristy A. Brusso, Bureau of Elections, Election Worker & Outreach Coordinator
Andrea Tapia, Bureau of Elections, Administrative Supervisor
Cristella Valdez, Assistant County Attorney

III. Election of Chair for Board of Registration

Observing that Ms. Cox has previously served on this Board, Mr. Sedillo nominated her to serve as Chair. Mr. Winslow seconded the nomination. There were no further nominations and Zella Cox was elected Chair by unanimous [5-0] voice vote. Chair Cox presided over the remainder of the meeting.

IV. Election of Vice Chair for Board of Registration

Mr. Winslow nominated Solomon Sedillo. Mr. Morgan seconded. There were no other nominations and upon unanimous [5-0] voice vote, Mr. Sedillo was elected Vice Chair.

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Ms. Mikulak who was participating virtually, noted that the sound was very muted.

V. Approval of Agenda

Ms. Mikulak moved to approve the agenda as published. Mr. Sedillo seconded and the motion passed by unanimous [5-0] voice vote.

VI. Approval of Minutes: March 24, 2023, Board of Registration Meeting

Chair Cox asked those present to review the minutes and requested a motion for approval.

Ms. Mikulak moved to approve the minutes. Mr. Sedillo seconded and the minutes of the March 24, 2023 meeting were unanimously [5-0] approved.

VII. Board of Registration Information Packet Overview

Clerk Clark itemized the materials to include: Secretary of State letter dated February 5, 2025, 2025 Voter Registration File Maintenance; Uniform & Nondiscriminatory Guidelines for Removal of Ineligible Voters, from the SOS; the statutes related to the voter cancellation process, and additional information on how the inactive list of voters was created.

Clerk Clark said the Board of Registration is charged to remove voters who have met the National Voter Registration Act requirements for removal. Residents can register on line, by same- day registration, by paper, and also at Motor Vehicles and several other state divisions. The Clerk's Office processes those registrations as they come in.

The Clerk's Office is tasked to maintain the voters' registration list. A monthly list of ineligible voters is compiled flagging those who have been convicted of a felony, a notification via ERIC - a consortium of states sharing data to flag voters who have moved to another state, inactive, defined as not voting in two consecutive federal/general elections, and confirmation that election related mail sent to the voter's registration address has been returned.

Paperwork on a cancelled voter registration is kept on file for eight years.

Regarding deceased voters, Clerk Clark said her office receives a monthly list from Vital Statistics of Social Security numbers that may match voters and staff browses local obituaries.

VIII. General Orientation and Presentation of Board of Registration Roles and Responsibilities

Clerk Clark said the Board will be provided a hardcopy of those voters flagged for removal. The list will indicate the voter's party, last time they voted, and address. This year's data appears very solid.

Ms. Tapia said the list for removal of ineligible voters was under 4,000. Clerk Clark noted that Santa Fe County has the highest large county turnout in the state. MIT has ranked New Mexico #1 in election administration and Santa Fe County is often the producer of the highest quality statistics.

Clerk Clark noted that when she took office she made a thorough audit of the voter records resulting in high quality data. With 115,000 registered voters and less than 4,000 on the ineligible list is very good.

Clerk Clark noted that the diversity of political party representation on this Board assures that the Clerk is not eliminating a particular party. She added that same-day registration alleviates any issue with a resident not being allowed to vote.

IX. Approval of Future Meeting Schedule

Ms. Mikulak moved to approve the two future meetings of Friday, March 7th at 2 p.m., and Friday March 14th at 2 p.m. Mr. Morgan seconded and the motion passed without opposition.

Mr. Morgan noted that he was unable to attend the March 14th meeting.

X. Adjournment

Upon motion by Mr. Winslow and second by Mr. Morgan, this meeting was declared adjourned at approximately 9:30 a.m.

Approved by:

Zella Kay Cox
Zella Cox, Chair
Board of Registration

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ATTEST TO:

Katharine E. Clark

KATHARINE E. CLARK
SANTA FE COUNTY CLERK

Respectfully submitted by:

Karen Farrell, Wordswork



COUNTY OF SANTA FE) BOARD OF REGISTRATION
STATE OF NEW MEXICO) ss PAGES: 4

I Hereby Certify That This Instrument Was Filed for
Record On The 14TH Day Of March, 2025 at 03:30:09 PM
and Was Duly Recorded as Instrument # 2054675
of The Records Of Santa Fe County

Witness My Hand And Seal Of Office
Katharine E. Clark
Deputy *[Signature]* County Clerk, Santa Fe, NM

DRAFT

SUBJECT TO APPROVAL

