

ENERGY TASK FORCE
of the
CITY OF SANTA FE / SANTA FE COUNTY
REGIONAL PLANNING AUTHORITY

4 PM, Thursday, August 19, 2010
Santa Fe, New Mexico

This meeting of the Energy Task Force (ETF) of the City of Santa Fe / Santa Fe County Regional Planning Authority (RPA) was called to order by Chair Chris Calvert at approximately 4:05 PM on the above-cited date in the legal conference room of the Santa Fe County Administration Building.

ROLL CALL

Chris Calvert, Chair
Kathy Holian, Vice Chair
David Griscom
David Van Winkle

Members Absent:

David Blackman
Randy Grissom
Brendan Miller

Others Present:

County of Santa Fe
Mary Jane Parks, Energy Consultant
City of Santa Fe
Katherine Mortimer, Supervising Planner
Nick Schiavo, Energy Planner
Amanda Evans, Advanced Home Analysts



COUNTY OF SANTA FE)
STATE OF NEW MEXICO) ss

ENERGY TASK FORCE
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I Hereby Certify That This Instrument Was Filed for
Record On The 10TH Day Of February, 2011 at 10:50:10 A
And Was Duly Recorded as Instrument # 1626367
Of The Records Of Santa Fe County

Deputy  Witness My Hand And Seal Of Office
Valerie Espinoza
County Clerk, Santa Fe, N

APPROVAL OF AGENDA

Chair Calvert said he would like to include on the agenda the RPA Resolution Amending RPA Resolution No. 2009-3 that established the RPA Energy Task Force.

Commissioner Holian moved to approve the agenda, as amended, seconded by Mr. Griscom and approved unanimously.

APPROVAL OF MINUTES

Chair Calvert recommended corrections to the minutes of July 8, 2010, under section C. Economic Study for a Municipal Electric Grid, in the first paragraph:

Change the name "Ms. Georgia Maryol" to "Ms. Mariel Nanasi."

Change "... the scope had changed, from a \$30,000 mini-study ..." to "... the scope had changed to a \$30,000 mini-study ..."

Commissioner Holian moved to approve the minutes of July 8, 2010, as amended, seconded by Mr. Griscom and approved unanimously.

MATTERS FROM STAFF

- **Proposal for Santa Fe County to Adopt the City of Santa Fe Mandatory HERS Ratings**

Ms. Katherine Mortimer said that she was asked to look at what the county might do to move towards a more uniform rating of buildings' energy use between the city and the county to help builders deal in both markets. There is also a perception that someone might be incentivized to build in the county, rather than in the city, so they are not subject to the city's requirements, which is not in anyone's interest. The city uses the Home Energy Rating Service (HERS) as a third party to do inspections. There is then no requirement for city staff to do anything but receive them and make sure they are signed off.

Mrs. Mortimer presented a proposal for Santa Fe County to adopt the City of Santa Fe mandatory HERS ratings. She, Ms. Evans and Ms. Parks have had consultations with the Homeowners Association and Mr. Ken Shanahan has indicated his support.

Given that the county uses the CID for building inspections, Chair Calvert asked if it would be CID's responsibility to get the reports from the independent third party and make sure they are complete.

Commissioner Holian noted that county staff has a checklist of required reports.

Ms. Mortimer added that county staff has some involvement with the building permit and a concern is that CID works with other counties and when things are not the same across the board, sometimes they get mixed.

Chair Calvert stated that the city initially started requiring a HERS rating before there was a green building code. He suggested that the county use two steps, as did the city, which would get people comfortable with the notion and would lead to the eventual performance aspect as well.

Commissioner Holian said her intention was to have something like the HERS rating in the new county code that is being developed. The people who are drafting the code are thinking progressively, and she will look into seeing if an ordinance can be written to put this forward.

Commissioner Holian expressed her wish that the ETF can help the county determine what is reasonable to do as the county gets close to adopting a code. She will bring the draft to the ETF for review.

Chair Calvert said that the county was welcome to borrow as much of the city's code as they would like.

Mr. Van Winkle noted there are only seven HERS raters in the state. When the city was moving forward with its green building code, Chair Calvert said they worked with SFCC to make sure they are training more HERS raters so that builders do not have to wait to have inspections – and also to create another good career path.

Mr. Griscom asked if apartment buildings and condos would be included. Ms. Mortimer stated that a single building could fall under commercial and there is a draft green building code for commercial buildings on line for the 2012 code cycle.

In response to a question from Mr. Van Winkle regarding actions upon the sale of existing buildings, Ms. Evans explained that the federal government is working on a nationalized rating for existing homes. She said she would send information on that to Mr. Van Winkle.

Mr. Griscom asked if it would help to have the ETF draft a letter encouraging the county to include the new language in the draft of the code.

Chair Calvert suggested that be put on September's agenda for a vote and requested that staff prepare the recommendation letter.

- **Provide details on the "scope of work documents to be attached to the Energy Task Force Letter" – Presentation by New Energy Economy**

Commissioner Holian said that New Energy Economy (NEE) came up with a recommendation for what to study and a suggestion for the contractor as well. An RFP will need to be put out. She spoke with John Fogarty of NEE who thought there should be a scaled back version of \$30,000 total, with \$20,000 from the city and county, and \$10,000 from NEE. She said that the RPA will not have funding at least in the next year, but starting July, 1, 2011, there may be \$250,000 available. She said they will need to look at other sources of funding.

Since no one from NEE was in attendance today and he felt they are a key element to the ETF, Mr. Griscom requested they be invited to come back in September to be a part of the meeting.

Chair Calvert agreed that the NEE should be put on the agenda for the September meeting.

Mr. Griscom said he would want to make sure the members of the ETF are talking to the right people and have enough information for an informed decision. He asked who NEE suggested to do the study. Commissioner Holian said she will forward that information on to Mr. Griscom.

Ms. Parks suggested that someone from the EPA come and do a presentation to the ETF to provide more information.

Chair Calvert said he would like NEE to present what they know to the ETF. The ETF could decide if that is sufficient and then explain their concerns on scope to see if they may have an explanation. He said he would like to find out before the next meeting how much of a scope the NEE envisions. Following the meeting, the ETF could see if other people will be needed for more input.

Mr. Griscom said that time is right for a robust conversation around the concept for a transition, and there is a lot of anti-PNM sentiment with their rate increases.

DISCUSSION ITEMS

- **Energy Efficiency Program Letter Presented to the RPA**
 - **Resolution Amending RPA Resolution No. 2009-3 That Established the RPA Energy Advisory Task Force (ETF) ...**

Chair Calvert stated that the new authorizing resolution was kept general so as to cover all eventualities and not pigeonhole the ETF too severely. One thing the ETF has talked about is having a strategic plan such that other entities have done so that there is a focus for moving forward and a way to prioritize what the ETF is working on with reducing energy, greenhouse gas emissions, and at the same time the overriding criteria being spurring local economic development.

Commissioner Holian added that the ETF will continue to develop specific projects of regional interest to the city and the county. Originally, the ETF had a specific focus of developing one to three programs, which has been done. If there is something specific the ETF wants to work on, it will be under the scope of the new resolution.

Mr. Schiavo agreed the resolution is good to have as part of the ETF plan for the next five years.

In a discussion about additional language in the resolution, suggestions to lines 4 and 5 on page 2 were:

- Once priorities are identified, the ETF will continue to work on developing those programs.
- Add “this plan will lead to the specific projects ...”
- Break down and define regional energy plan, have listed goals, some of the components in the plan, whether a series of programs or projects
- ... with goals of reducing greenhouse gas emissions ...
- ... which shall include ...

Mr. Griscom noted this is a significant departure from the ETF’s original task. He asked if an energy plan can be developed that is a useful and living document that does not sit on the shelf.

Chair Calvert explained the ETF is beyond its original task and now has to rely on its own resources and be more selective and positive. Examples can be obtained from other communities that provide a good framework and structure and can be tailored locally based on uses for energy, i.e. electricity and natural gas.

Mr. Schiavo said that he has the energy information for the city under control with a flight plan, but the business community is being missed. He referred to the pie chart he brought to the last meeting that shows where energy goes in the city. Most of the electricity is being used by businesses in Santa Fe.

Ms. Parks agreed there is need for an energy plan that would give advice on how to work with and help the business community. She said the plan needs to have a facilitated conversation with other groups in the community to find out what is missing and how this information can be sent to the staff.

Mr. Griscom said there are many different plans that have been done and can be turned into an energy plan.

Commissioner Holian pointed to the County Sustainable Land Development plan.

Mr. Schiavo distributed a letter from Brightworks, a company that would come in and develop a program to work with the community and do outreach. He said the plan should be developed first, then find the money and hire Brightworks.

Chair Calvert and Commissioner Holian agreed that before going to the RPA for project funds, it will be necessary to lay out the philosophy and goals, then have specific projects, prioritize them, and make cost estimates to justify the funding.

Discussion followed about the need to go to the level of the smaller local banks, galleries, shops and hotels, and have the discussion with them about an energy program.

Mr. Schiavo pointed out that PNM has a program for retrofits and has sales representatives who go to businesses with programs, but they are often told to leave because the owner thinks they are trying to sell something. He stated that representatives from the city or the county would be received better.

Mr. Griscom referred to the last sentence of the resolution, lines 21 and 22, regarding an annual report to the RPA. He asked if there should be a specific date.

It was decided to change the statement on line 21 to “regular reports and recommendations as appropriate will be made throughout the year.”

Commissioner Holian said that there is always an item on the RPA agenda for a report from the ETF.

Chair Calvert noted that the resolution was prepared by city staff with the intention that discussion items on the agenda are regarded action items as defined by the city.

Commissioner Holian moved to present the “Resolution Amending RPA Resolution No. 2009-3 That Established the RPA Energy Advisory Task Force (ETF) ...,” as amended, for approval at the next RPA meeting. The motion was seconded by Mr. Griscom and Mr. Van Winkle and approved unanimously.

MATTERS FROM THE ENERGY TASK FORCE

- **ETF Membership**

Commissioner Holian announced that Mr. David Blackman has resigned from the ETF and it is necessary to find someone to fill his position. She said that Mr. Craig O’Hare, who has expertise, has expressed interest.

Mr. Griscom confirmed that Mr. O'Hare would be a great asset to the ETF. He asked if a seven-member task force is big enough to achieve the goals of what is now going to be a regional energy plan.

Commissioner Holian replied it has been found that a team of five to seven people works well and others can be brought in if needed for expertise.

She and Chair Calvert will bring the candidate's name forward to the RPA requesting that person be approved by the RPA as recommended by the ETF.

- **ETF Upcoming Agendas**

Chair Calvert referred to items from past meetings to bring to future agendas. He had suggested that members who had ideas or taken part in past programs work with Mr. Schiavo to come up with a budget and proposal for review at the next ETF meeting. He suggested that be put off for now in light of the strategic plan.

Mr. Schiavo had mentioned a vendor in California with an organized approach to sustainability. With current funding, Chair Calvert felt it was not a good idea to bring him to Santa Fe, but perhaps Mr. Schiavo could seek his input for help in bringing together the strategic plan to model after.

Chair Calvert pointed to the discussions Commissioner Holian has had with Mr. Sill and County Commissioner Vigil about energy efficiency with affordable housing. Commissioner Holian said the program is still being developed and, if it is available, she will bring it to the next meeting and requested it be included on the agenda.

Mr. Sill had said he would bring information on what the county was doing with the fleet and GIS software. Commissioner Holian said that some of those programs are on hold and she will ask Mr. Sill.

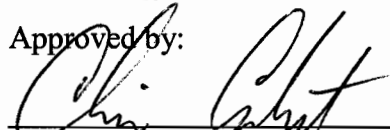
DATE AND TIME FOR NEXT ETF MEETING

Since it appeared that many of the task force members were not available on September 16 for the next meeting, Mr. Schiavo said he would send out emails to find the best meeting dates.

ADJOURNMENT

This meeting of the Energy Task Force was adjourned at approximately 5:30 PM.

Approved by:



Chair, RPA Energy Task Force

Chris Calvert, Councilor, City of Santa Fe

Drafted by Kay Carlson

Meeting of Energy Task Force
County Building – County Manager’s Conference Room
August 19, 2010 - 4:00 pm- 5:30 pm

- I. ROLL CALL
- II. APPROVAL OF AGENDA
- III. APPROVAL OF MINUTES
 - A. Minutes of July 8, 2010
- IV. PETITIONS FROM THE PUBLIC
- V. MATTERS FROM STAFF
 - a. Presentation by Katherine Mortimer – Proposal for Santa Fe County to adopt the City of Santa Fe mandatory HERS ratings
 - b. Presentation by New Energy Economy – Provide details on the “scope of work documents to be attached to the energy task force letter”
- VI. DISCUSSION ITEMS
 - a. Discussion of Energy Efficiency Program letter presented to the RPA
- VII. MATTERS FROM THE ENERGY TASK FORCE
- VII. DATE AND TIME FOR NEXT ETF MEETING
September 16, 2010
- IX. ADJOURNMENT