

MINUTES OF THE
SANTA FE COUNTY
ROAD ADVISORY COMMITTEE

March 13, 2013

This meeting of the Santa Fe County Road Advisory Committee was called to order on the above-cited date in the Santa Fe County Public Works Building, 424 NM 599, Santa Fe, New Mexico at approximately 5:30 p.m. by Chair Chris Mayrant.

Roll call indicated the presence of a quorum with the following Board members present:

Members Present:

Chris Mayrant, Chair
Edward Medina
Robert Hirasuna
Richard Montoya
Rita Loy-Simmons
Charlie C de Baca
Carolyn Moore
Levi Valdez
Julie Bain
Tamara Haas
Bernard Paiz

Member(s) Excused:

Charles Harrison
Ann Noble
Kent Roberts

Staff Present:

Robert Martinez, Transportation Manager
Diego Gomez, Road Maintenance Manager
Johnny Baca, Traffic Manager
Erik Aune, Transportation Planner

Others Present:

Peter Smith
Marc Bonein
Laird Graeser

[Exhibit 1: Sign-in Sheet]

REC
CLERK
RECORDED
03/13/2013

III. Approval of Agenda

Following introductions, Ms. Haas moved to approve the agenda. Her motion was second by Mr. Cde Baca and the agenda was unanimously approved.

IV. Approval of Minutes: September 19, 2012

It was not noted that Chair Mayrant was referred to as Charles rather than Chris on the first page.

With that correction, Ms. Bain moved to approve the minutes. Mr. Medina seconded and the motion passed by unanimous voice vote.

V. Matters from the Commission

Mr. Martinez said to his knowledge there were no issues.

VI. Matters from the Public

Peter Smith observed that the individual answering the phone for the Road Division does not have a maintenance schedule. He suggested that it would be helpful if one were developed and posted on the web page.

Mr. Baca said a work request is converted into a work order which is forwarded to the district foreman, who schedules the project. A date is then designated.

Mr. Martinez pointed out that work requests that are received from the public are only a part of the districts' work. Staff is working to develop project dates within 14 days of a request and he anticipated within the next month the project due dates will be trackable.

Laird Graeser, a resident who serves as a volunteer firefighter, said he is concerned about the conditions of roads especially when responding to calls during adverse weather. Mr. Martinez said Public Works has helped during emergency situations. It was suggested Public Works contact Fire Marshal Patty on this issue.

VIII. Old Business

A question was asked about the 1.13 miles of the Rancho Alegre Road listed as a 2013 project. Mr. Martinez said there were currently two projects slated for Rancho Alegre: pavement preservation for the existing chip seal surface and the bond-appropriated funding for chip seal on the unpaved portion.

Mr. Medina commended the work on the new overpass, and the road by the golf course was also lauded.

Mr. C de Baca said the interchange, done by AUI, was left rough, which is indicative of a poor job. Mr. Martinez said that has been mentioned to the DOT project coordinator who is looking into it.

Mr. Martinez said the bonds that recently passed will be sold in two increments and he anticipated the first half will be sold within the next month. A bond project schedule with the road, work and proposed date of commencement was distributed.

Diego Gomez, Road Maintenance Manager, said the County had three different funding vehicles: Local Government Road Fund/DOT TCSP (Transportation and Community and System Preservation), Grant; and the Road Maintenance Fund/preventive pavement projects.

Responding to a question about Miners Trail and Coyote Trail, Mr. Gomez said the pipes have been delivered and will be installed. Staff will receive training from Gravel Roads Academy as well as stabilization materials that will be tested on Agua Fria Park Road. If the evaluation goes well those materials may be used on Coyote Trail and General Goodwin Ranch Trail.

Mr. Martinez said staff was being proactive with its focus on pavement preservation. A copy of the County's Pavement Preservation Plan was distributed and Mr. Gomez highlighted that for every \$1 spent on pavement preservation \$10 is saved in the future. The County received a large TCSP grant based on its Pavement Preservation Program. Ms. Bain cautioned that all the TCSP regulations must be met.

VIII. New Business

A. Election of Chairperson and Vice Chairperson

According to the enabling resolution for this committee, officer terms limits were established at one year.

There was consensus that current Chair Chris Mayrant has been very effective in the position and he was persuaded to accept the nomination that was made by numerous committee members. There were no other nominations and by acclamation Chris Mayrant was elected committee chair.

Ms. Bain nominated Carolyn Moore and Ms. Loy-Simmons seconded. There were no other nominations and by unanimous voice vote Carolyn Moore was elected Vice Chair.

B. Discussion of Draft Traffic Calming Policy

Mr. Martinez reminded the Committee that they were provided a copy of the policy for review.

Johnny Baca said the County does not have a traffic calming policy in place and the speed hump policy sunsetted in 2010. He said he has developed a comprehensive, thorough plan for the roads throughout the County. Mr. Baca identified the "Traffic Calming Packet" as the initial application for traffic calming. A flow chart delineates the entire process [Exhibit 2]. He reviewed the process as outlined on the flow chart. Staff reviewed traffic calming policies throughout the country. The process begins with signatures of 50+ percent of the area residents petitioning for traffic calming; 75 percent is required at the second stage where a plan is described. The process is not limited to those that abut the road but signatories must be property owners. Funding is identified and temporary measures, i.e., drive feedback signs, speed humps, and flex curb devices are put in place to slow traffic. Following placement of the temporary measures for six months a traffic count report is presented to this committee and the BCC. The devices can be removed with 75 percent of the residents requesting it.

Referring to the Traffic Calming Policy, Mr. Baca reviewed the goals, devices and the advantages and disadvantages of those devices. Typos were noted and a cross-section of the humps was recommended.

Mr. Baca assured the Committee that snow removal is taken into consideration with any traffic calming device. He reviewed the policies and procedures highlighting that each roadway will be reviewed on an individual basis. He reviewed the evaluation criteria and related procedures. Streets with traffic volume exceeding 3,000 vehicles per day or less than 600 vehicles per day are ineligible. The roadway is ineligible if the posted speed limit is over 30 mph. Items d. through n. were identified as additional points for consideration regarding placement of traffic calming devices. Criteria also included non-local traffic, speed, and crashes. The text under "speed" was modified during the meeting to specify that it is monitored for four consecutive hours. Mr. Baca said the policy was developed based on the ITE stated practice.

Mr. Baca remarked that installation of traffic calming devices turns the roadway into a high resistance route – slowing traffic. While this was considered for paved roads, drive feedback devices could be placed on unpaved roads.

Mr. Martinez encouraged the Committee to continue to review the documents and forward comments to staff. He said the material was still in draft form.

Mr. C de Baca said the residents of La Cienega have increasing concerns about the semis and busses going through the community. One resident has complained that the walls of his home are cracking from the traffic. Committee Member Montoya remarked on the fines that could be levied against a truck over the allowed tonnage on a road.

Mr. Martinez said the road acceptance policy, traffic calming and vegetation are all parts of the County's road policy.

Mr. Baca said all proposed traffic calming devices will be subject to a cumulative review by County Public Safety Division.

C. Discussion of Fee Structure for Road Acceptance Policy

Mr. Martinez said establishing a fee structure is the last stage of the policy for acceptance. The policy attempts to address some of the incurred expenses – researching ownership of the road, traffic studies, road evaluation, public hearings, etc. – when accepting a road. He asked the Committee to review the proposal and be prepared to discuss it further in the future.

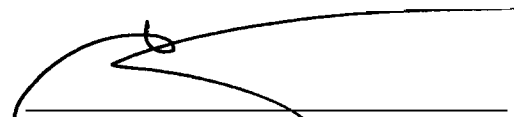
Mr. Martinez said the RAC will appoint three members to review a road contemplated for acceptance.

Mr. Martinez said the DOT is studying NM 41 from Lamy to Clark Hill with a proposal to widen the roadway for safety issues. He said many of the County's existing roads are very old with very little right-of-way. Currently, an engineering study is occurring for a bike-trail on Old Santa Fe Trail.

XI. Adjournment

Having completed the items on the agenda, and with no further business to come before the Committee, Chair Mayrant declared the meeting adjourned at 7:35 p.m.

Approved by:


Chris Maynard, Chair **MAYRANT**
Road Advisory Committee

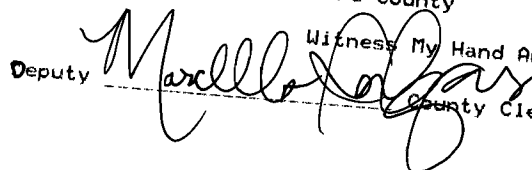
ATTEST TO:

GERALDINE SALAZAR
COUNTY CLERK

Respectfully submitted,


Karen Farrell, Wordswork



COUNTY OF SANTA FE)
STATE OF NEW MEXICO) ss ROAD ADVISORY MINUTES
PAGES: 6
I Hereby Certify That This Instrument Was Filed for
Record On The 10TH Day Of May, 2013 at 09:40:21 AM
And Was Duly Recorded as Instrument # 1705081
Of The Records Of Santa Fe County
Deputy  Witness My Hand And Seal Of Office
Geraldine Salazar
County Clerk, Santa Fe, NM

REC'D CLERK RECORDED 05/13/2013