

**NO PACKET MATERIAL
FOR THIS ITEM**

Memorandum

To : Santa Fe County Board of County Commissioners

From : Stephen Shepherd
SF County Community Services Department
SF County Health & Human Services Division

Date : January 31, 2012

Subject : **Approve Resolution No.2012-_____ authorizing the County Manager to execute and submit to the New Mexico Department of Finance and Administration two DOH Assurances and Cooperative Agreements pertaining to local DWI funding from the State of New Mexico together with the required Statement of Assurances and two Memorandums of Understanding between Santa Fe County and the New Mexico Department of Finance and Administration for fiscal year 2013 and two Department of Health Cooperative Agreements for 2013.**

Issue:

Santa Fe County staff has produced applications for the New Mexico Department of Finance and Administration (DFA) Local DWI (LDWI) and Detox Grant Programs. Two Memorandums of Understanding, two New Mexico Department of Health Statement of Assurances and Cooperative Agreements, and one DFA LDWI Statement of Assurance must be approved and signed by county leadership. This resolution will give the County Manager permission to execute and submit these documents along with the body of the applications.

Background:

LDWI funds are generated from excise tax on the sale of alcohol, collected by the New Mexico Department of Taxation and Revenue, and administered by the DFA. In addition to a distribution which funds the Santa Fe County DWI Program, the County is also eligible to receive \$300,000 to provide detoxification services in Santa Fe County. The forecasted fiscal year 2013 revenue from LDWI funds for Santa Fe County is \$ 1,131,443.91. Detoxification is a set grant amount of \$ 300,000.

The LDWI Grant consists of funding for Prevention Activities, Screening and Assessment, Compliance Monitoring, Law Enforcement Support, Alternative Sentencing, and Administration.

Prevention activities include classroom prevention instruction, community service events for children and adults, media advertising, contracted prevention activities in schools and the community, community outreach events such as health fairs, and participation in statewide prevention collaboration and certification efforts.

Screening and Assessment and Compliance Monitoring go hand in hand. All convicted DWI offenders are required to be screened to collect data on offenders for the statewide database. After screening, offenders are assessed by the Care Connection Assessment Center for a recommendation of any needed outpatient or in-patient treatment. After screening and assessment the offender is tracked by DWI staff until they are finished complying with the terms of their conviction.

Law enforcement support consist of providing financial support to police agencies for costs of roadblocks, saturation patrols, and equipment needed for DWI activities.

Alternative Sentencing programming is financial, contractual, and staff support to the Teen Court Program.

Administration consists of the DWI Program Coordinator, DWI Accountant, and other general expenditures not assigned to a specific program.

Detox funding of \$ 300,000 is used to contract with CHRISTUS|St. Vincent Regional Medical Center for operation of the Sobering Center. These services had been provided by the Santa Fe County Sobering Center until FY 2011, when CHRISTUS St. Vincent Regional Medical Center assumed oversight of the Sobering Center. The services are currently provided via Professional Service Agreement (PSA) #2012-0052-DWI/TRV procured through Request for Proposal RFP #2012-0052. The PSA may be extended at the discretion of the County for three more years. RFP #2012-0052 was published in order to give agencies the opportunity to submit proposals to provide the service. CHRISTUS St. Vincent Regional Medical Center was the sole respondent to the RFP.

Staff Recommendation:

Staff recommends approval of Resolution No.2012-_____ giving the County Manager authority to sign required documents and submit the application for the Local DWI and Detox Grant Programs.

**SANTA FE COUNTY
RESOLUTION NO. 2012-**

**A RESOLUTION AUTHORIZING THE COUNTY MANAGER TO EXECUTE AND
SUBMIT TO THE NEW MEXICO DEPARTMENT OF FINANCE AND
ADMINISTRATION TWO DOH ASSURANCES AND COOPERATIVE
AGREEMENTS PERTAINING TO LOCAL DWI FUNDING FROM THE STATE OF
NEW MEXICO TOGETHER WITH THE REQUIRED STATEMENT OF
ASSURANCES AND TWO MEMORANDUMS OF UNDERSTANDING BETWEEN
SANTA FE COUNTY AND THE NEW MEXICO DEPARTMENT OF FINANCE
AND ADMINISTRATION FOR FISCAL YEAR 2013 AND TWO DEPARTMENT OF
HEALTH COOPERATIVE AGREEMENTS FOR 2013**

WHEREAS, the New Mexico Legislature enacted NMSA 1978, Sections 11-6A-1 through 11-6A-6 (1993, as amended) to address the serious problems of Driving While Intoxicated in the State, alcoholism, and alcohol abuse;

WHEREAS, a program has been established to make grant and distribution funding available to counties and municipalities for new, innovative or model programs, services or activities to present or reduce the incidence of domestic abuse related to DWI, alcoholism and alcohol abuse;

WHEREAS, approval by the Santa Fe County DWI Planning Council has been received in order to apply for detoxification funding;

WHEREAS, Santa Fe County annually submits applications, along with participating agencies, to the Department of Finance and Administration (DFA) for funding under the Local DWI Grant and Distribution Program;

WHEREAS, the applications must be accompanied by a resolution authorizing the County to submit the applications

WHEREAS, the applications must be accompanied by a Local DWI Grant and Distribution Program Statement of Assurances, a copy of which has been provided to the Board of County Commissioners (BCC) for review;

WHEREAS, the County must enter into a Memorandum of Understanding Between Santa Fe County and the New Mexico Department of Finance and Administration for Fiscal Year 2013 for the DWI and Detoxification Programs a copy of which has been provided to the BCC;

WHEREAS, there are ready for submission to DFA, two applications completed in conjunction with participating agencies, including a request for \$300,000 for detoxification services and a request for \$1,131,443 for the Santa Fe County DWI Program, both of which have been provided to the BCC for review;

WHEREAS, the Department of Health requires the Board of County Commissioners to execute documents titled Assurances and Cooperative Agreements for each of the two grants, which documents have been provided to the BCC; and

WHEREAS, the Board desires to authorize the County Manager to execute the applications, Statement of Assurances and Memorandums of Understanding, and DOH Assurances and Cooperative Agreements, and to submit those documents along with this resolution to DFA.

NOW, THEREFORE BE IT RESOLVED AS FOLLOWS:

The County Manager is hereby authorized to:

1. Execute and submit to DFA the DWI Alcohol Detoxification Application in the amount of \$300,000 to provide detoxification services to Santa Fe County;
2. Execute and submit to DFA the Local DWI Distribution/Grant Application in the amount of \$1,131,443 for the Santa Fe County DWI Program;
3. Execute and submit to DFA the Local DWI Grant and Distribution Program Statement of Assurances;
4. Execute and submit to DFA the Memorandums of Understanding Between Santa Fe County and the New Mexico Department of Finance and Administration for fiscal year 2013 for both the DWI Distribution Grant and Detoxification Programs.
5. Execute and submit to DFA the DOH Assurances and Cooperative Agreements Between Santa Fe County and the New Mexico Department of Health for fiscal year 2013 for both the DWI Distribution/Grant and Detoxification Programs.

APPROVED and ADOPTED this 31st DAY OF JANUARY, 2012.

**THE BOARD OF COUNTY COMMISSIONERS
OF SANAT FE COUNTY**

By: _____
Liz Stefanics, Chair

ATTEST:

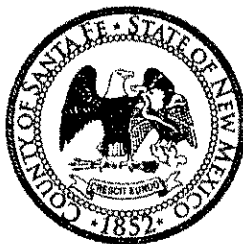
Valerie Espinoza, Santa Fe County Clerk

Approved as to form
Santa Fe County Attorney
By: _____
Date: 1-17-12

Daniel "Danny" Mayfield
Commissioner, District 1

Virginia Vigil
Commissioner, District 2

Robert A. Anaya
Commissioner, District 3



Kathy Holian
Commissioner, District 4

Elizabeth Stefanics
Commissioner, District 5

Katherine Miller
County Manager

Memorandum

To: Santa Fe County Board of County Commissioners

From: James "Ron" Pacheco, Senior Services Administrative Program Manager

Date: January 19, 2012

Subject: Approve Resolution No. 2012-_____, Creating and Defining the Duties of the Santa Fe County Senior Services Advisory Council.

Issue:

Santa Fe County began operation of an additional five senior centers effective July 1, 2011. Pursuant to the Vendor Agreement between Santa Fe County and Non-Metro Area Agency on Aging, the County is required to create an Advisory Council to ensure that eligible participants have input into the operations of the programs.

Background:

Santa Fe County previously contracted with the City of Santa Fe to operate senior centers in Santa Fe County. As of July 1, 2011 the County resumed operation of these centers. The County is requesting approval of a Resolution to establish the Santa Fe County Senior Services Advisory Council to advise County Staff and the County Commission on Senior Citizens' issues and programs.

Recommendation:

Staff recommends approving Resolution No. 2012-_____ Creating and Defining the Duties of the Santa Fe County Senior Services Advisory Council.

**BOARD OF COUNTY COMMISSIONERS
OF SANTA FE COUNTY**

RESOLUTION 2012-

**A RESOLUTION CREATING AND DEFINING THE DUTIES OF THE SANTA FE
COUNTY SENIOR SERVICES ADVISORY COUNCIL**

WHEREAS, the Board of County Commissioners (BCC) recognizes the importance of supporting, planning for, and delivering services to seniors residing in Santa Fe County aged 60 and above (Seniors);

WHEREAS, active public involvement of Santa Fe County residents in supporting, planning for and delivering senior services, can augment the County's ability to participate in planning for and delivering services to seniors;

WHEREAS, Santa Fe County (the County) entered into a Vendor Agreement (Contract No. 2011-12 60046 / SFC#2012-0007-HHSD/TRV) with the Non-Metro Area Agency on Aging, effective July 1, 2011 requiring Santa Fe County to establish an Advisory Council to focus exclusively on Senior Citizens' issues and programs;

WHEREAS, the BCC has determined that an advisory council should be established to assist the BCC in planning for and supporting services for Seniors including the recommendation of policies and procedures that address the rights, lifestyles, health and welfare of seniors in the community; and

WHEREAS, the BCC recognizes the importance of clearly defining the purpose, duties, and responsibilities of an advisory council.

**NOW, THEREFORE, THE BOARD OF COUNTY COMMISSIONERS OF
SANTA FE COUNTY HEREBY PROCLAIMS AS FOLLOWS:**

1. The BCC hereby establishes the Santa Fe County Senior Services Advisory Council (SFCSSAC). The SFCSSAC shall be organized as set forth herein and shall have the authority and purpose as set forth herein.
2. The express purpose of the SFCSSAC is to plan, coordinate and support sustainable community-based programs, infrastructure and funding resources that have a positive and lasting impact on the health and well-being of Seniors.
3. The duties and responsibilities of the SFCSSAC are to:
 - a. Recommend policies and procedures for development of the Senior Services Program;

- b. Recommend methods to promote and stimulate public interest in participating in senior services;
 - c. Through the Director, notify the County Manager of any vacancies on the SFCSSAC and recommend persons to fill vacancies;
 - d. Through the Director, contribute special knowledge of the community to senior services staff members so they may efficiently serve each unique community which uses the programs;
 - e. At the request of the BCC, become familiar with local, state and federal laws relating to seniors, and actively support legislation that impacts favorably the rights, lifestyles, health and welfare of seniors in the community;
 - f. Research other revenue sources for senior programs including, but not limited to grants, endowments and other gifts;
 - g. Through the Director, assist in developing recommendations for the BCC of short and long-range priorities for the provision of senior services;
 - h. Through the Director, report to the BCC on a regular basis or as needed;
 - i. Promote coordination of senior services activities with those of public officials, civic groups and other organizations.
4. Members will be selected by the Board of County Commissioners after considering letters of interest, qualifications, county-wide representation, and advice from the Santa Fe County Senior Services staff. Members should be of diverse backgrounds, representative of the varied interests and expertise in areas affecting Seniors.
 5. The SFCSSAC shall be made up of seven (7) members appointed by the BCC. Of the initial appointments, three (3) shall serve for a two year term, and four (4) shall serve for a three year term. Subsequent terms shall be for three years to maintain staggering of terms. Members shall be limited to two (2) consecutive terms. The chairperson shall serve for a two year term and shall be selected by majority vote of the members of the SFCSSAC. Vacancies shall be filled for the remainder of the unexpired term. Members may be removed by the BCC with, or without cause.
 6. All SFCSSAC members shall reside within Santa Fe County and be registered participants in the Santa Fe County Senior Services Program. Each of the six Santa Fe County Senior Services Centers shall have representation on the SFCSSAC.
 7. A non-voting membership opportunity will be available to community members that cannot make the long-term commitment to the SFCSSAC. These members will not be appointed by the BCC but can serve as a representative of a community based entity that provides senior services.
 8. The SFCSSAC shall meet as often as necessary to carry out their work, preferably monthly but not less than quarterly. The meetings of the SFCSSAC shall be held at the Santa Fe County Health & Human Services Building, located at 2052 South Galisteo Street, Santa Fe, NM, and such other locations as may be conducive to visible and publicly accessible meetings. Meetings shall be held in accordance with the County's Resolution Determining Reasonable Notice for Public Meetings of the

Board of County Commissioners of Santa Fe County, and for Boards and Committees Appointed by or Acting Under the Authority of the Board of County Commissioners as well as the County's Resolution Establishing Rules of Order for Meetings of the Board of County Commissioners of Santa Fe County and for Certain Specified Committees.

9. The County should allocate a sufficient budget to ensure advertising in accordance with the County's Open Meetings Act Resolution. However, the terms of this Resolution are contingent upon sufficient appropriations and authorizations being made. If sufficient appropriations and authorizations are not made or given by the County, the SFCSSAC shall cease operation until such time as funding allows for compliance with publication and noticing requirements.
10. All matters coming before the SFCSSAC shall be resolved by majority vote of the quorum.
11. The County Manager shall appoint a member of the County staff to serve as liaison to the SFCSSAC. The liaison shall be responsible for stenographic services during meetings. The liaison shall ensure that packets are prepared for SFCSSAC members prior to each meeting, and that notices and agendas are created and posted in accordance with the County's Open Meetings Act Resolution.

**PASSED, APPROVED, SIGNED AND ADOPTED THIS 31st DAY OF January, 2012
BY THE BOARD OF COUNTY COMMISSIONERS.**

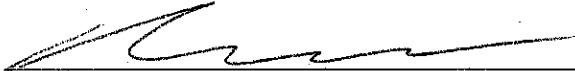
**THE BOARD OF COUNTY COMMISSIONERS OF
SANTA FE COUNTY**

Elizabeth Stefanics, Chairperson

Attest:

Valerie Espinoza, County Clerk

Approved as to form:



Stephen C. Ross, County Attorney

**NO PACKET MATERIAL
FOR THIS ITEM**

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ITEM**

EXECUTIVE SESSION

Memorandum

To : Santa Fe Board of County Commissioners

From : Steve Shepherd 505
SF County Community Services Department
SF County Health & Human Services Division

Date : January 19, 2012

Subject : Re-Appoint Tony L. McCarty and Mark Winne as Members of the City and County of Santa Fe County Advisory Council on Food Policy.

Issue:

At this time there are three (3) vacancies representing Santa Fe County on the Santa Fe City and County Advisory Council on Food Policy (FPC). Existing members, Mr. Tony McCarty and Mr. Mark Winne have applied for re-appointment to a second term.

Background:

There are a total of thirteen (13) Members of the Food Policy Council. Six (6) are appointed by the County, and seven (7) are appointed by the City. Initial terms were staggered, and subsequent terms run a period of three (3) years.

Mr. Tony McCarty is the Executive Director of Kitchen Angels Inc. Kitchen Angels is a non-profit organization that produces and delivers nutritious meals to individuals who cannot get out of their homes to get them.

Mr. Winne is a nationally recognized expert on Food Systems and Food Policy Councils. Mr. Winne was also the Executive Director of the Hartford Food System.

Staff Recommendation:

Staff believes that Mr. McCarty and Mr. Winne have contributed greatly to the work of the Food Policy Council to date. Staff recommends re-appointment of both Mr. McCarty and Mr. Winne.

**Santa Fe County
City of Santa Fe/Santa Fe County
Food Policy Council
Membership Interest Form**

Request for Re-Appointment : X
Request for Appointment :
Date : December 13, 2011
Name : Tony L. McCarty
Address : 18 Apache Trail
City : Santa Fe Zip Code: 87505
Telephone# : (505)-466-3427
Fax# : (505)-471-9362
E-mail : tonyfromgeorgia@aol.com
Occupation : not for profit Executive Director

Are you applying for specific appointment to the Food Policy Council
(Food Industry, Government Agency, etc.):

Yes \ No (Please Circle One)

If so, which specific appointment: _____

Please attach a resume to this form and return to:

Santa Fe County Health & Human Services Dept.

Attn: Ms. Marie Garcia

PO Box 276

Santa Fe, NM 87504-0276

Telephone #: (505)-992-9841

Fax #: (505)-992-9854 or (505)-992-9855

E-mail : mgarcia@co.santa-fe.nm.us

18 APACHE TRAIL SANTA FE NEW MEXICO 87505
505.466.3427 TONYFROMGEORGIA@AOL.COM

TONY L. MCCARTY

STATEMENT

I believe that through partnership, all goals can be accomplished.

SUMMARY OF QUALIFICATIONS

1994 - Kitchen Angels, Inc. Santa Fe, New Mexico

Executive Director

- Chief administrator of the organization with overall responsibilities for planning, administration and management of all programs and internal systems. Provides leadership and direction to Kitchen Angels, its staff and volunteers. Works closely with the volunteer Board of Directors to develop and implement strategic policy.

WORK OF EXPERIENCE

1984 - 1992 Tonéy Design Seattle, Washington

Owner/Contractor

- A complete residential design company.

1980 - 1985 Evans Art Glass Seattle, Washington

Owner/Designer

- Flat glass design, fabrication and installation. Fused glass jewelry design, fabrication and marketing.

EDUCATION

1971 - 1976 Augusta College Augusta, Georgia

Bachelor of Arts/Art Education

- Permanent art collection, Augusta College 1976
- Cullum Purchase Award, Augusta College 1975

RELEVANT ACTIVITIES

Association of Nutrition Service Agencies (ANSA)

- International association of nonprofit organizations that provide high-quality, medically appropriate food and nutrition services to people who are critically or chronically ill.

City & County of Santa Fe Advisory Council on Food Policy

- Devoted to creating and maintaining a regional food system that provides safe and nutritious food at reasonable prices to all residents, particularly those in need.

Chronic Illness Nutrition Coalition

- Lobbies the Federal Government for funding of meal programs nationwide

Altria Senior Solutions Conference

- Conference Advisory Council and Presenter

RECENT PUBLICATIONS

2008

We The People ANSA's Guide to Grassroots Advocacy

Successful coalition-building case study

December 4, 2011

To Whom It May Concern:

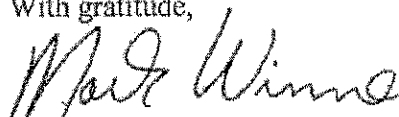
As a resident of Santa Fe County and a person actively engaged professionally in addressing local and state food issues, I wish to express my interest in serving another term on the Santa Fe Food Policy Council. I was appointed by Santa Fe County at the inception of the Council and wish to continue in my current capacity.

I work as the Food Policy Council Program Director for the Community Food Security Coalition, a national non-profit organization dedicated to developing the capacity of communities across North America to developing just and sustainable food systems. Through that position, as well as ones I've held dating back to 1978, I have developed programs and policies that address a wide range of food system needs including the reduction of food insecurity and obesity, increasing the ability regions to produce more of their own food, and empowering individuals and organizations to direct the development of their own food systems.

I would be pleased to continue on the Santa Fe Food Policy Council and serve the citizens of Santa Fe County.

Please feel free to contact me if you have any questions.

With gratitude,



Mark Winne

41 Arroyo Hondo Trail

Santa Fe, New Mexico 87508

(505) 983-3047

Email: win5m@aol.com

Resume for: Mark Winne

Home Address:

41 Arroyo Hondo Trail
Santa Fe, New Mexico
(505) 983-3047
Email: win5m@aol.com
www.markwinne.com

Education:

Master of Science, Community Economic Development, Southern New Hampshire University
(formerly New Hampshire College), 1984
Bachelor of Arts, Sociology, Bates College, Lewiston, Maine, 1972

Recent Professional Development and Recent Awards:

Food & Society Policy Fellow (2002 –2004), supported by W. K. Kellogg Foundation
Recipient of the 2001 USDA Secretary Honor Award ("Plow Award")
Recipient of the 2000 Special Merit Award from the Connecticut Assoc. of Conservation Commissions

Work Experience:

1979 – 2003: Executive Director, Hartford Food System
2004 – present: Free-lance writer, speaker, and food system consultant
2005 – 2007: Policy Communications Director, Community Food Security Coalition
2007 - present: Food Policy Council Project Director, Community Food Security Coalition

Hartford Food System Activities:

- Directed all management, financial, administrative and policy areas of this non-profit organization
- Conducted all fundraising activities for a \$500,000 annual budget
- Directed program planning, development, management and evaluation
- Coordinated promotion, publicity and outreach activities
- Directed all state, local and federal food policy initiatives
- Managed 12-person staff and consultants including 4 to 6 undergraduate and graduate interns per year
- Projects included development and operation of area wide farmers' markets and related support programs; a 20-acre community supported agriculture program that serves over 1,000 low income people; the City of Hartford Advisory Commission of Food Policy (co-founder and member); the national Community Food Security Coalition (co-founder, past president, board member); the Working Lands Alliance (co-founder, chairman) and Connecticut Farmland Trust; the Connecticut Food Policy Council (co-founder and member)

Past Hartford Food System Activities:

- Developed and managed Connecticut's Farmers' Market Nutrition Program 1986-1990
- Developed and managed Hartford Farms, a for-profit 13,000 sq. ft. hydroponic greenhouse 1983-1988
- Developed and directed the Greater Hartford Food Share, the area food bank, 1981-1984
- Developed and directed community gardens, food buying clubs and farmers' markets, 1979-1990

Related Professional Activities and Publications

Since 1985 I have spoken, trained, and written extensively on the subjects of community development, anti-poverty and hunger, community food systems, and food policy. My work has examined governmental food and agriculture policy and its link to the private for-profit and non-profit sectors with an emphasis on local food systems. My training work focuses on developing the capacity of organizations and communities to influence their social, political and economic lives.

Appointed and Elected Positions:

- Member of the New Mexico Task Force to End Hunger 2003 - 2007
- Member of the New Mexico Food and Agriculture Policy Council 2003 - present
- Chair, Connecticut Working Lands Alliance, a 140-member farmland preservation coalition 1999-2001
- Member of the U.S. Delegation to the Conference on World Food Security, Rome, Italy, 2000
- Member of the Connecticut Food Policy Council, 1997 to 2003
- President and co-founder of the Community Food Security Coalition Board of Directors, 1994 - 2000
- Peer review panel for USDA Community Food Program Grants, 1996 & 2002
- Connecticut General Assembly Task Force on the Department of Agriculture, 1996
- City of Hartford Advisory Commission on Food Policy, 1992 to 2003
- Chairman and co-founder Connecticut Anti-Hunger Coalition (later re-named End Hunger Connecticut) 1988-1990; board member of End Hunger Connecticut, 2000 - 2003.
- Chairman and co-founder Foodshare of Greater Hartford (regional foodbank) 1981-3

Academic Papers (selected listing):

- Agriculture and Human Values, "Waste Not, Want Not?", June, 2005
- Journal of Agricultural and Environmental Ethics, "Education for Change," Spring 2005
- Progressive Planning, "Food System Planning: Setting the Community's Table," Winter 2004
- Congressional Hunger Center Forum on Hunger, "Community Food Security: Promoting Food Security and Building Healthy Food Systems." March 2004
- Presented paper "Food and Community From the Perspective of the Community Food Security Movement and Food Policy Councils" to the Annual Meeting of the American Sociological Association, 1997
- "Impact of the 1989 Connecticut WIC/Farmers' Market Project on the use of Markets and Dietary Patterns of Participants" (co-author with Dr. Jean Anliker), Journal of Nutrition Education, 1992

Recent Training Symposia and Selected Presentations:

- **Provided two weeks of training to groups in Australia including the Australian Farmers' Market Association and the State of South Australia, 2005**
- **Member of Project 21 technical assistance team to South Korea. 2006**
- Community food security and food policy training to over 100 communities and organizations including
 - Tucson, Arizona Hunger Summit, 2004
 - California Food Summit, 2004

- Heifer International, all domestic program staff, Little Rock, Arkansas, 2002
- New Mexico Governor's Hunger Summit, Albuquerque, NM, 2003
- Illinois Food Summit, Bloomington, IL, 2003
- CFSC Annual Meeting (Chicago) Keynote, "A Bonfire for Change," 1999
- the Southern Sustainable Agriculture group, Gainesville, Florida, 1997
- Testified on six separate occasions before various committees of the U.S. Congress; testified over 20 times before the Connecticut Legislature and the New Mexico Legislature.

Other Selected Publications and Writings:

- New Mexico Food & Agriculture Policy Council, "Growing a Healthy Food System – Food and Agriculture in New Mexico," March 2005
- Author of *Closing the Food Gap: Resetting the Table in the Land of Plenty* (Beacon Press 2008) and the forthcoming *Food Rebels, Guerilla Gardeners, and Smart Cookin' Mamas: Fighting Back in an Age of Industrial Agriculture* (Beacon Press 2010)
- Ecoliteracy – Thinking Outside the Box, "Food Security – It Takes a Community." March 2005."
- Co-author of "Community Food Security: A Guide to Concept, Design and Implementation" 1997
- Author of "Toward Food Security in Connecticut," report for the Ad Hoc Committee on Food Security for the Planning and Development Committee of the Connecticut Legislature, 1996
- Author and editor for 20 issues of "Seedling," the Hartford Food System's newsletter, 1981-2003
- Author of article "Connecticut Farmers and Their Land" for Woodlands, the journal of the Connecticut Forest and Park Association (June, 2001).
- Authored over 20 op-ed and feature pieces for the Hartford Courant from 1995 to present
- Numerous articles and short pieces in several national magazines, websites, newsletters and journals on community food, nutrition and agriculture issues (2000 – present) including In These Times, Orion, New Farm.org, Yes! Magazine, the Nation, the Boston Globe, Washington Post, Sierra Magazine, and the New York Times Magazine

| Food Policy Council Membership List | | | | | | | | | | | | |
|---|------------------------------|-------------------|------------|-------------|--------------|-------------|-------------------------------|----------|-------|------------|--------------------|------------------------------|
| Member Number | Member Type | Last Name | First Name | County/City | Term Expires | Member Type | Street Address | Town | State | Zip Code | Phone # | E-Mail Address |
| County Members | | | | | | | | | | | | |
| 1 | County Manager or Designee | Sill | Duncan | County | 12/31/13 | Required | 102 Grant Ave | Santa Fe | NM | 87504-0276 | (505) 995-2728 | dsill@co.santa-fe.nm.us |
| 2 | County Department Member | Shepherd | Steve | County | 12/31/13 | Required | PO Box 210 | Stanley | NM | 87066 | (505) 992-9840 | sshepher@co.santa-fe.nm.us |
| City Members | | | | | | | | | | | | |
| 3 | City Manager or His Designee | Mordimer | Kathrine | City | 12/31/13 | Required | PO Box 909 | Santa Fe | NM | 87504 | (505) 955-6608 | kmordimer@santafenm.gov |
| 4 | City Department Member | Perry | Susan | City | 12/31/13 | Required | PO Box 909 | Santa Fe | NM | 87504-0909 | (505) 955-4048 | siperry@santafenm.gov |
| City (5) County (4) Appointments | | | | | | | | | | | | |
| 5 | Emergency Food Programs | Hooper | Sherry | City | 12/31/14 | Required | 3262 La Avenida de San Marcos | Santa Fe | NM | 87507 | (505)-471-1633 x10 | director@the.food.depot.org |
| 6 | Agriculture | Roy | Pamela | City | 12/31/14 | Required | 41 Arroyo Hondo Trail | Santa Fe | NM | 87508 | (505)-473-1004 x11 | parmelroy.nm@gmail.com |
| 7 | Food and Nutrition Education | Walters | Lynn | City | 12/31/13 | Required | 3508 Camino Jalisco | Santa Fe | NM | 87507 | (505)-436-0098 | lwalters@cookingwithkids.net |
| 8 | For Profit Food Industry | Bustamante-Bernal | Maria | City | 12/31/13 | Required | 4556 Paseo de la Acequia | Santa Fe | NM | 87507 | (505) 473-7969 | maria@treeshousepastry.com |
| 9 | Other Category | Sopock-Belknap | Bianca | City | 12/31/14 | Open | 1316 Galisteo Parkway | Santa Fe | NM | 87505 | (505) 599-1025 | bianca@earthcare.org |
| 10 | Other Category | McCarty | Tony | County | 12/31/11 | Open | 18 Apache Trail | Santa Fe | NM | 87505 | (505) 660-2135 | stanqels@rwest.net |
| 11 | Other Category | Winne | Mark | County | 12/31/11 | Open | 41 Arroyo Hondo Trail | Santa Fe | NM | 87508 | (505)-983-3047 | winm@aol.com |
| 12 | Other Category | Marshawer | Steve | County | 12/31/13 | Open | 286 Arroyo Salado Road | Santa Fe | NM | 87508 | (575)-422-2238 | stevew@platerutef.net |
| Staff to the Council | | | | | | | | | | | | |
| | | Cohen | Rubina | | | | | | | | (505) 696-0663 | sfoodpolicy@gmail.com |

City Appoints 2 City Members and 5 Other Members
 County Appoints 2 County Members and 4 Other Members

Suggested Member Types **Status**
 WIC Program
 Food Stamp Program
 County Extension Agent
 Santa Fe School District

Memorandum

To : Santa Fe Board of County Commissioners

From : Steve Shepherd *SPS*
SF County Community Services Department
SF County Health & Human Services Division

Date : January 19, 2012

Subject : Appoint William Beardsley to the City and County of Santa Fe Advisory Council on Food Policy.

Issue:

At this time there are three (3) vacancies representing Santa Fe County on the Santa Fe City and County Advisory Council on Food Policy (FPC). Two (2) existing members have applied for re-appointment. One position still needs to be appointed.

Background:

There are a total of thirteen (13) Members of the Food Policy Council. Six (6) are appointed by the County, and seven (7) are appointed by the City. Initial terms were staggered, and subsequent terms run a period of three (3) years.

Mr. William Beardsley is retired and has become active in the community in the last three years. Mr. Beardsley has experience in Emergency Management, which is tied to the work of the FPC, in planning for food supplies during an emergency.

Staff Recommendation:

Staff believes that Mr. Beardsley will contribute to the work of the Food Policy Council. Staff recommends that the BCC appoint Mr. Beardsley to the FPC.

William Beardsley
1704B Llano St #154
Santa Fe NM 87505
(505)629-5820

María Garcia
SFC Health and Human Services Division
2052 Galisteo Street, Suite A
Santa Fe NM 87505

RCVD 20 DEC '11

Ms. Garcia

I am writing to express my interest in the Food Policy Committee recently advertised.

I am currently retired, and over the last three years have become involved in community activities. In the area of food safety, I have participated with the DOA and Santa Fe School District in a Table Top exercise concerning deliberate contamination of commodities that DOA provides to the school system. Through Louisiana State University, I have taken a course entitled "Preparedness and Response to Food and Agriculture Incidents", and I am involved with the New Mexico Food Protection Alliance. In addition, I am keeping a file on related news events.

I look forward to the chance to further discuss this area of interest.


William E. Beardsley

William E. Beardsley

1704 Llano St #B154, Santa Fe, New Mexico 87505

webeardsley@gmail.com

505-629-5820

Applicant for Santa Fe City and County Advisory Council on Food Policy

Position: Board Member

FEMA Training

All Hazards Recovery and Mitigation

Emergency Management Institute, Emmitsburg, Maryland, 2009

Integrated Emergency Management Preparedness and Response

Emergency Management Institute, Emmitsburg, Maryland, 2010

Threat and Risk Assessment

Santa Fe, New Mexico, 2010

Instructor Training Certification

Center for Domestic Preparedness - Anniston, Alabama, 2011

CERT Training the Trainer

Emergency Management Institute - Emmitsburg, Maryland, 2011

Additional training in more than 25 FEMA courses

Certification

Amateur Radio General License, 2009

Field Experience

Communications Leader [COM-L]

State of New Mexico, 2011

Community Presenter

City of Santa Fe, Office of Emergency Management, Santa Fe, New Mexico, 2008 - 2010

District Emergency Coordinator

Amateur Radio Emergency Services, Santa Fe County, 2008

William E. Beardsley

webeardsley@gmail.com

505-629-5820

| Member Number | Member Type | Last Name | First Name | County/City | Term Expires | Member Type | Street Address | Town | State | Zip Code | Phone # | E-Mail Address |
|---|------------------------------|-------------------|------------|-------------|--------------|-------------|-------------------------------|----------|-------|------------|--------------------|------------------------------|
| 1 | County Manager or Designee | Sill | Duncan | County | 12/31/13 | Required | 102 Grant Ave | Santa Fe | NM | 87504-0276 | (505) 995-2728 | dsill@co.santa-fe.nm.us |
| 2 | County Department Member | Shepherd | Steve | County | 12/31/13 | Required | PO Box 210 | Stanley | NM | 87056 | (505) 992-9840 | sshpherd@co.santa-fe.nm.us |
| 3 | City Manager or His Designee | Mortimer | Katherine | City | 12/31/13 | Required | PO Box 909 | Santa Fe | NM | 87504 | (505) 955-6608 | kemortimer@santafenm.gov |
| 4 | City Department Member | Perry | Susan | City | 12/31/13 | Required | PO Box 309 | Santa Fe | NM | 87504-0909 | (505) 955-4048 | slperry@santafenm.gov |
| City (5) County (4) Appointments | | | | | | | | | | | | |
| 5 | Emergency Food Programs | Hooper | Sherry | City | 12/31/14 | Required | 3262 La Avenida de San Marcos | Santa Fe | NM | 87507 | (505)-471-1633 x10 | director@the.food.depot.org |
| 6 | Agriculture | Roy | Pamela | City | 12/31/14 | Required | 41 Arroyo Hondo Trail | Santa Fe | NM | 87508 | (505)-473-1004 x11 | pamroy.nm@gmail.com |
| 7 | Food and Nutrition Education | Walters | Lynn | City | 12/31/13 | Required | 3608 Camino Jalisco | Santa Fe | NM | 87507 | (505)-438-0098 | lwalters@cookingwithkids.net |
| 8 | For Profit Food Industry | Bustamante-Bernal | Maria | City | 12/31/13 | Required | 4366 Paseo de la Acequia | Santa Fe | NM | 87507 | (505) 473-7969 | maria@treehousepastry.com |
| 9 | Other Category | Sopock-Belknap | Bianca | City | 12/31/14 | Open | 1316 Galisteo Parkway | Santa Fe | NM | 87505 | (505) 698-1025 | bianca@earthcare.org |
| 10 | Other Category | Beardsley | William | County | 12/31/14 | Open | 1704 B Llano St # 154 | Santa Fe | NM | 87505 | (505)-629-5820 | webbeardsley@gmail.com |
| 11 | Other Category | McCarthy | Tony | County | 12/31/11 | Open | 16 Apache Trail | Santa Fe | NM | 87505 | (505) 660-2135 | stangels@gwest.net |
| 12 | Other Category | Winnie | Mark | County | 12/31/11 | Open | 41 Arroyo Hondo Trail | Santa Fe | NM | 87508 | (505)-988-3047 | winnem@aol.com |
| 13 | Other Category | Warshawer | Steve | County | 12/31/13 | Open | 286 Arroyo Salado Road | Santa Fe | NM | 87508 | (575)-422-2238 | stevevw@plateau.net |
| Staff to the Council | | | | | | | | | | | | |
| | | Cohen | Rubina | | | | | | | | (505) 695-0663 | sfoodpolicy@gmail.com |

City Appoints 2 City Members and 5 Other Members
 County Appoints 2 County Members and 4 Other Members

Suggested Member Types
 WIC Program
 Food Stamp Program
 County Extension Agent
 Santa Fe School District

Status

Memorandum

To : Santa Fe Board of County Commissioners

From : Steve Shepherd 505
SF County Community Services Department
SF County Health & Human Services Division

Date : January 19, 2012

Subject : Appointment of members to the Santa Fe County Health Policy & Planning Commission.

Issue:

There are eleven (11) commissioners appointed to the Santa Fe County Health Policy & Planning Commission (HPPC) by the Santa Fe Board of County Commissioners (BCC). At this time there are five (5) vacancies. There is one (1) vacancy each for Commission Districts 2, 3, and 4. There are two (2) vacancies for Commission district 5. After advertising, we have received multiple applications for each position. The term of appointments would run through January 30, 2015.

Background:

Staff is bringing forward four (4) applicants for appointment for Commission Districts 2, 4, and 5. Staff has also included application material for the two (2) Commission District 3 applicants for possible selection for the existing vacancy in District 3. All candidates will bring knowledge and experience to the Commission, and would be very helpful with the work of the HPPC.

District 2 (1 Recommendation\1 Vacancy)

Mr. Richard Rodriguez, among other things, is a Program Manager for the NM Department of Health Women, Infants, and Children Program which provides supplemental nutrition assistance for low income women, infants, and children.

District 3 (2 Applicants\1 Vacancy)

Ms. Carolyn Moore is the Executive Director of Heart Home Care, a nursing and in-home healthcare agency that promotes aging in place.

Mr. Michael Mulligan is the Deputy Administrative Service Division Director and Budget Bureau Chief for the New Mexico Department of Health.

District 4 (1 Recommendation\1 Vacancy)

Dr. Bertha Blanchard, MD is a neurologist who most recently was the President and Owner of the Southern Neuroscience Center.

District 5 (2 Recommendations\2 Vacancies)

Ms. Catherine Kinney is an owner of Kinney Associates LLC. She is a consultant to community health, health care, social service organizations, and coalitions on a wide variety of issues. Ms. Kinney holds a Master's Degree in Social Work.

Ms. Shirlee Davidson is a psychiatric mental health nurse who has recently retired from the Santa Fe Community College Department of Nursing Education as a nurse educator.

Staff Recommendation:

Staff recommends the four (4) candidates for Commission Districts 2, 4, and 5. Staff feels that both Ms. Moore and Mr. Mulligan are excellent candidates for the Commission District 3 vacancy. All would benefit the work of the HPPC.

Richard Rodriguez
1215 Calle Corazzi
Santa Fe, NM 87507
Office 476-8803/Cell-Phone 699-1238

December 8, 2011

Santa Fe County Health & Human Services Division
Attention: Marie Garcia
2052 Galisteo Street - Suite A
Santa Fe, NM 87505

I am submitting my Letter of Interest, Resume, Questionnaire, and Conflict of Interest form to serve in the Santa Fe County Health Policy and Planning Commission (HPPC).

I am a highly enthusiastic person with extensive experience as a Manager. As my resume will show, I have several years of experience working in a variety of settings with culturally diverse populations.

I am currently, a Program Manager with the Department of Health/Family Health Bureau (FHB)/Women Infants and Children (WIC). As a Program Manager, I oversee the Commodity Supplemental Food Program which provides supplemental food benefits for low-income Women, Infants, Children, and the Elderly. In addition, I oversee the Farmers' Market Nutrition Program, Senior Farmers' Market Nutrition Program, and Farmers' Market Nutrition Enhancement Program which provide food benefits in the form of check vouchers for low-income Women, Infants, Children, and the Elderly.

As a Program Manager, I provide direct oversight of a two (2) million dollar budget. My direct oversight include preparation and management of professional service contracts and provider agreements, budget preparation and implementation, oversight of financial management, service delivery operations management, auditing/monitoring, quality assurance management, and personnel supervision.

I have thirteen (13) years of experience, as a highly competent Senior Level Manager with the State of NM. I have extensive experience in Fiscal Management, State Procurement Rules and Regulations, Government Accounting, Budgeting, and Grant development. I have been the Lead Auditor for Quality Assurance and Contract monitoring/auditing for two state departments (Area Agency on Aging and DOH/WIC).

I have 10 years experience as a Supervisor, which includes day-to-day supervision of staff and agency policy and procedures to ensure efficiency in the delivery of products and services to the citizens of NM.

Sincerely,


Richard Rodriguez

Richard Rodriguez
1215 Calle Corazzi / Santa Fe, NM 87507
Office 476-8803/Cell-phone 699-1238

Professional Experience

New Mexico Department of Health, Family Health Bureau/WIC
Program Manager

December 2007 to Current

- Management of the United States Department of Agriculture (USDA) Commodity Supplemental Food Program (CSFP) for the delivery of supplemental food commodities to low-income Women, Infant, Children, and Seniors in the State of New Mexico.
- Supervision and leadership of all Food Bank operations for four (4) Food Bank warehouses and tailgates distribution sites throughout NM. To include: case management, client services, warehouse food storage operations, food inventory management, food transportation, and food distribution to low-income Women, Infant, Children, and seniors at local agencies and tailgate sites throughout New Mexico.
- Management and Supervision of Professional Services Contracts, Provider Agreements, Memoranda of Agreement, Memoranda of Understanding, and responsible to ensure all deliverables are met per federal, state grant guidelines, and State Procurement Rules and Regulations.
- Supervision of Federal/State grant funding and budget to include: (Federal Grant administration, State Grant administration, Grants Management Plans, Budget review, Budget projections, financial reports (SHARE), accounting and monthly billings, procurement, end of fiscal year budget closeout and submission.
- Lead auditor in the performance of on-site financial and contract compliance monitoring of community based programs for contract compliance and quality assurance.
- Supervision of staff, staff training, and staff development.
- Development and implementation of program policies and procedures.
- Responsible for implementing and meeting all USDA/Federal Nutrition Standards (FNS) grant requirements.
- Responsible for implementing and meeting program related measurable outcomes in accordance with DOH Fiscal Year Strategic Plan.
- Responsible for the completion and submission of the annual State Plan to USDA/FNS for approval of continued grant funding.
- Provide supervision and leadership to Service Providers in the areas of federal, state, local government finance, capital outlay budgeting, operations budgeting, operations management, and contract compliance.
- Program presentations and trainings to contractors, and the public.
- Prepared financial reports, schedules, and exhibits for the Women, Infants, and Children (WIC) Program.
- Prepared journal entries and reconciled general ledger and subsidiary accounts.
- Prepared monthly financial statements, including distributing monthly revenue and expenditure reports to departments.
- Analyzed and reconciled expenditure and revenue accounts.
- Monitored grant revenues and expenditures, ensured data was recorded in SHARE.

Career Highlights:

1. Four years as a team member of the NMDOH Legislative Bill Analysis team. As a team member have analyzed/edited proposed Legislation that impacts public health and health care.
2. Trained two (2) Financial/Contract specialists on financial/contract compliance auditing.
3. In the past three (3) years have assisted in special project as Lead Auditor in the WIC vendor section for the prevention and detection of fraud at WIC vendor stores.

North Central New Mexico Economic Development District

Area Agency on Aging

July 1998 to September 2005

Deputy Director

- Senior level management of the Area Agency on Aging for the delivery of senior services for the elderly population throughout the State of New Mexico.
- Supervision and leadership of direct client services in congregate meals, home-delivered meals, senior transportation, Adult-Day care services, Personal In-Home care, and Respite In-Home care.
- Oversight of operations in the provision of services to the elderly and disabled adults who are at-risk of abuse, neglect, malnutrition, and/or financial exploitation.
- Involved in the day-to-day operations of assisting at-risk adult clients through case management, counseling, referral, and education of services.
- Lead auditor in the performance of on-site contract financial/compliance audits of community based programs for contract compliance and quality assurance.
- Government accounting management and supervision of Federal/State grant funding and budget to include: (Federal Grant administration, State Grant administration, Grants Management Plans, Budget review, Budget projections, financial reports, accounting and monthly billings, procurement, end of fiscal year budget closeout and submission.
- Senior Level Director responsible for overall agency supervision of staff, staff training, and staff development.
- Development and implementation of policies and procedures.
- Per State Procurement Rules and Regulations prepared Professional Services Contracts, Joint Powers Agreements, Memoranda of Agreement, and Memoranda of Understanding for Program.
- Provided supervision and leadership to senior citizen service contractors in government fund budgeting in the areas of federal, state, local government finance, capital outlay budgeting, operations budgeting, operations management, and contract compliance.
- Managed federal and state grant revenues and expenditures.
- Managed and monitored grant and contract implementation to support agency operations and support community agencies operations.
- Ensured that all grants and contracts were developed and implemented in a timely fashion, without interruption of community program services.
- Responsible for preparing and submitting the FY State Plan for continued funding.
- Provided monitoring and guidance to ensure that grants and contracts were administered efficiently and in accordance with laws, regulations, policies and procedures.
- Presented findings through assessment write-ups, briefings, and presentations.

Career Highlights:

1. Implemented and managed the Human Service Division/ Medical Assistance Division Medicaid Personal Care Option (PCO). This established personal in-home

care services for At-Risk elderly and generated Medicaid revenue for senior service contractors.

2. Lead Auditor responsible for finding deficiencies in financial and program operations that led to the critical restructuring of service contracts in three NM counties. During financial audits discovered mismanagement of federal and state funds. Led an aggressive action plan to assist contractor to restructure management and remain in regulatory compliance.
3. Senior management team member that developed and implemented the Alliance for Area Agencies on Aging (A4AAA's). The alliance is made up of senior management staff for the purpose of analyzing and submitting proposed Legislation and testifying at the Legislative session(s) for proposed Aging Services Legislation.

SER Career Academy, Santa Fe Public Schools

July 1994 to June 1995

Counselor

- Provided guidance to At-Risk students in Academic Studies.
- Provided career counseling to At-Risk students.
- Worked with individual students on career skills (job applications completion, job interview preparation, etc).

Esperanza Shelter for Battered Families, Inc.

July 1995 to June 1998

Counselor

- Provided individual counseling to victims of domestic violence and violent crimes.
- Provided individual counseling to perpetrators of domestic violence and violent crimes.
- Provided Anger Management counseling.
- Provided group counseling to perpetrators of domestic violence and violent crimes.
- Evaluated cases and developed client assessments.
- Developed and monitored treatment plans.
- Court advocate for victims of domestic violence and violent crimes.
- Transitional Housing advocate. Helped displaced clients move from residential housing to independent housing.

Career Highlights:

- **Implemented and Co-facilitated a Spanish speaking group for perpetrators of domestic violence.**

Education

Completed 36 hours towards a Masters in Counseling (University of Phoenix)
Bachelor of Arts in Psychology Counseling/College of Santa Fe
Associate of Applied Science in Criminal Justice/Santa Fe Community College

Professional Associations

National Commodity Supplemental Food Program Association (NCSFPA)

As a member of NCSFPA, work on strategies to develop and maintain an effective network of services for the Commodity Supplemental Food Program.

Alliance for Area Agencies on Aging (A4AAA's)

As a member of the A4AAA's, we were a strong advocacy group. In which, our main focus was to develop strategies to develop and maintain an effective network of service providers for the elderly population of New Mexico.

Alzheimer's Demonstration Grant Advisory Committee

As an Advisory committee member, our main focus was to develop and implement best practice strategies in the implementation and delivery of services for the Alzheimer's Demonstration Grant for families (caretakers) of clients that had been diagnosed with Alzheimer's and other related dementia disorders.

Board Source Member (Building Effective Nonprofit Boards)

As a Board Source Member, our main focus was to implement best practice strategies in building Nonprofit Boards for the governance of Senior Program services. Conducted training to current and potential board members in Board member governance, Board responsibilities, Board Education, Board Fiscal responsibilities, etc.

Marie Garcia

From: blanchmd@aol.com
Sent: Wednesday, August 31, 2011 2:06 PM
To: Marie Garcia; Julia Valdez; lstepanics@msn.com
Subject: blanchard letter of interest

Dear Marie:

We have been playing phone tag all day. I just left message for you that for some reason I am unable to detach the attachments that Julia so kindly emailed to me.

I am very interested in serving the county and it's commissioners on the health care policy and planning commission.

Please let this email serve as my letter of interest.

Could you try and resend the documents necessary for me to fill out in a word format?

Thanks,

Bertha J. Blanchard, M.D.

Bertha Junkin Blanchard, M.D.

134 Bishop Lamy Rd.

Lamy, NM 87540

Email: blanchmd@aol.com

phone: 505-466-1068

Professional Experience:

1995-2009 President and owner of Southern Neuroscience Center, PA, General Neurology Practice in Hattiesburg, MS

1991-1995 General Neurology Practice in Hattiesburg, MS

1990-1991 Staff Neurologist Mississippi State Hospital at Whitfield, MS

Education:

1987-1990 Residency in Neurology at University of Mississippi in Jackson, MS

1986-1987 Internship in Internal Medicine at University of Mississippi in Jackson, MS

1982-1986 Medical School at University of Mississippi in Jackson, MS

1976-1980 Millsaps College in Jackson, MS

1975-1976 Mississippi State University in Starkville, MS, honors program

1975 Copiah Lincoln Junior College- Summer school English Composition

Degrees:

1986 Doctor of Medicine: University of Mississippi

1980 Bachelor of Science Degree in Biology: Millsaps College

1995 Certified Independent Medical Examiner

Affiliations:

1988-2009 Wesley Medical Center in Hattiesburg, MS Staff
neurologist, emeritus status present

1988-2005 Forrest General Hospital in Hattiesburg, MS Staff
neurologist

Other:

President of HubHealth of South Mississippi in Hattiesburg, MS
from 2005-2008

Board of Directors of HubHealth of South Mississippi from 2000-
2008

26 Sierra del Sol
Santa Fe, NM 87508
December 10, 2011

Santa Fe County Health Policy and Planning Commission
2052 S. Galisteo Street
Santa Fe, New Mexico 87501

To Whom It May Concern:

I am interested in being considered for a District 5 position on the Santa Fe County Health Policy and Planning Commission. I have lived in Eldorado for approximately 9 years, and have been working in the health arena, including public health and health care, for over 30 years. I understand the context and content for Santa Fe County's Health Policy and Planning Commission work from my consulting and leadership work in New Mexico over the past 12 years with the NM Departments of Health, Human Services, Aging and Long Term Services, and Behavioral Health Collaborative and with two hospitals (Presbyterian Healthcare Services and Holy Cross Hospital), as well as several health-related nonprofit organizations.

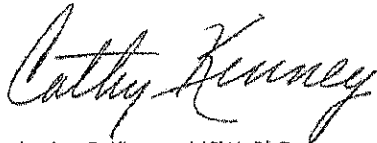
In addition, I have had the opportunity to work on national issues and in other states on public health, access to health care, community benefit, healthcare operations, and social service issues. For example, I was recently a member of a national invitation-only panel convened by the Centers for Disease Control and the Internal Revenue Service to advise them on the nonprofit hospital tax exemption reporting requirements and on the relationship of healthcare and public health services and responsibilities.

The attached resume details my experience. I have also served as a Board member and Board Chair for a very large social service organization and as a board member for a teen health center. I would be happy to provide additional information or professional references related to any of this work.

My interest in the Commission at this time arises from my intention to become more involved locally, as I have reduced my consulting travel commitments to allow time for volunteering and other activities. A common goal throughout my professional career has been the improvement of health and healthcare, with particular concern for the vulnerable. I believe that my background could contribute positively to the work of the Santa Fe Health Policy and Planning Commission in meeting its purpose, as outlined in Resolution forming the Commission.

Thank you very much. I look forward to hearing from you and learning more about the Commission.

Sincerely,



Catherine F. Kinney, MSW, PhD

CATHERINE F. KINNEY, MSW, PhD

Kinney Associates LLC
26 Sierra del Sol Santa Fe, NM 87508
505-780-1131 cfkinney@comcast.net

EXPERIENCE

2006-present

KINNEY ASSOCIATES, LLC

Consultant to community health, health care, and social services organizations and coalitions on performance improvement, organizational development, strategic planning, and evaluation. Example clients: Access Health Columbus; St. Joseph Health System of Orange (CA); Catholic Health Initiatives; Community Anti Drug Coalitions of America; New Mexico Departments of Health, Aging and Long Term Services, and Behavioral Health Collaborative; University of New Mexico; Albuquerque Aligning Forces for Quality coalition; New Mexico Voices for Children; St. Joseph Community Health.

2004- 2006

PRESBYTERIAN HEALTHCARE SERVICES, Albuquerque NM, an integrated delivery system of 7 hospitals, 500 member physician group plus independent physicians, home health, and managed care.

Vice President, Quality Institute. Led performance management and improvement, clinical data analysis and project support, accreditation and licensing, and infection control resources for delivery system. Developed strong systemwide clinical excellence steering committee and network, initiated process management training and teams, established new clinical data management system, and revitalized infection control approach. Member of delivery system executive team. Staffed Board Quality Committee.

1995-2004

KINNEY ASSOCIATES, LLC

Consultant to healthcare, public health, managed care, foundation, and community coalition leadership, including assessment, planning, measurement, group facilitation, training, and team development. Faculty for several Institute of Healthcare Improvement initiatives. Example clients: American Hospital Association Healthcare Research and Education Trust; Kellogg Foundation; Centers for Disease Control and Prevention; Community Anti-Drug Coalitions of America; Community Health Plan of Washington; St. Joseph Health System of Orange (CA); Catholic Health Initiatives; Columbus Medical Association and Foundation; United Way of Lancaster PA and Columbus OH. Facilitated New Mexico Governor's Task Force on Health Care Coverage and Access.

1990-1995

MERCY HEALTH SERVICES CORPORATE OFFICE, Farmington Hills, Michigan, a healthcare system in Michigan and Iowa including 22 hospitals, managed care, home health/hospice, and long term care organizations (now part of Trinity Health).

Associate Vice President, Quality Services, 1991-1995

Led systemwide continuous quality improvement strategy: designed, managed, and delivered education and consultation across fifteen sites and corporate office for administrative, clinical, governance leaders. Facilitated systemwide information systems and clinical integration planning processes. Local and corporate leadership noted approach to CQI as best practice for corporate/local collaboration.

Led systemwide supports for clinical quality. Redesigned department to enhance collaboration across care sites and professions, incorporate quality improvement methods, and measure outcomes. Provided accreditation assistance for hospital sites.

1982-1990

ST. JOSEPH MERCY HEALTH SYSTEM, ANN ARBOR, Ann Arbor, MI, including 700 beds across three hospitals; ambulatory care; home/hospice care; community health.

Vice President, Clinical Services and Medicine Service Line, 1987-1990

Line responsibility for cardiology, physical medicine, respiratory care, radiation oncology, hemodialysis, health promotion, geriatrics, and diabetes departments. Exceeded financial and volume targets each year.

Collaborated with physician and nursing executives as first leadership team for medicine service line. Responsibilities spanned program development, operations, quality, physician contracting and relationships, and in/outpatient volume. Included internal medicine and family practice with new primary care, heart, cancer, and rehabilitation programs; 256 inpatient beds; 150 physicians; residency program. Implemented major new programs and initiatives successfully. Increased inpatient volume 8% and met physician recruitment targets over 3 years.

Vice President, Community Health Services, 1982-1987

Led planning and operations for new non-acute services. Completed acquisition and merger of home health and hospice agencies. Innovative outpatient, prevention, and care management services were well received by patients and clinicians and met volume and financial targets. Designed and implemented new funding and accountability approach for community health projects.

Director, Office of Health Promotion, 1982

Created Health Promotion department, including screening, education, and behavior change services for patients, employees, community, and businesses. Redesigned patient education services. Initiated many collaborative projects with community agencies, with particular attention to vulnerable populations. Department won several national awards.

1981-1982

MICHIGAN DEPARTMENT OF MENTAL HEALTH

Project Consultant

Led legislature-sponsored evaluation of cost-effectiveness of state and federal funding policies and service delivery patterns for developmentally disabled.

1979-1981

HEALTH AND HUMAN SERVICES RESOURCES

Consultant

Led statewide evaluation of multi-disciplinary teams for child abuse and neglect. Provided management training to community mental health organizations. Adjunct faculty appointment, University of Michigan School of Social Work.

1978-1979

WASHTENAW COUNTY COUNCIL FOR CHILDREN AT RISK

Director

Completed federally funded needs assessment and plan for county child abuse and juvenile justice services; led staff in coordination of child abuse care.

- 1973-1978 WASHTENAW COUNTY COMMUNITY MENTAL HEALTH CENTER
Program Director, Clinician, and Administrative Associate
 Provided clinical social work services to families, adults, and aftercare clients.
 Consulted with schools, churches, and social agencies. Developed residential aftercare
 services for mentally ill. Directed developmental disabilities program.
- 1971-1973 WHEELER CLINIC, INC., Plainville, CT
Program Associate
 Led grant-writing and community-based program development for new children's
 mental health center. Obtained grant funding for many new education and service
 initiatives with interagency sponsorship.
- 1968-1970 PEACE CORPS, Tunisia.
Volunteer
 Taught English in middle school and university. Translated French and Arabic for
 PROJECT HOPE clinicians.

EDUCATION

- 1980-Present Extensive continuing education in quality improvement, systems thinking,
 organizational and leadership development, healthcare operations, hospital-physician
 relationships, community health, finance.
- 1980 PhD, Community Psychology, University of Michigan. Emphasis on nonprofit/public
 agency interorganizational relationships; community and organizational improvement;
 program development and evaluation.
- 1974 MSW, Administration, University of Michigan.
- 1970 License, French Civilization, University of Paris (Tunis).
- 1968 Honors BA, American Culture, University of Michigan, Phi Beta Kappa.

SELECTED PRESENTATIONS

Creating Healthier Communities: Weaving Traditions and Opportunities. Keynote at the National Leadership
 Conference of Catholic Health Initiatives, September 2010.

Accountability, Community Benefit, and Social Impact: Observations from the Field. Presented at the New
 Mexico Bar Association Health Law Section annual conference, October 2009.

Process Management: Back to Basics. Presented at Albuquerque Quality Network, October 2009.

Tools for Governance in Leading and Managing Quality. Presented at American Hospital Association Western
 Regional Trustee Symposium, June 2006.

The Role of Leadership in Achieving Excellence. Keynote at Albuquerque Quality Network annual meeting,
 January 2006.

Measurement and Sustainability of Community Health Initiatives. Presented at Catholic Health Initiatives national Community Health Forum, April 2004.

Effective Community Health Practice: Use of Small Cycles for Improvement. Presented at Association for Community Health Improvement national meeting, October 2003.

How the Land of Enchantment Is Getting Healthier: A Statewide Systems Approach. Co-presented at American Hospital Association National Community Care Network Conference, October 2002.

Alternative Approaches to Access to Care. Presented at Voluntary Hospitals of America National Health Improvement Community Learning Forum, October 2002.

Connecting the Dots: Link Planning, Action, and Measurement for Your Community Network. Presented at AHA National Community Care Network Conference, December 2001.

Opportunities and Challenges of Strategic Alliances. Presented to Northwest Ohio Tobacco Control Strategic Alliance, June 2001.

Lessons Learned from Quality Improvement In Health Care. Presented at New Mexico Department of Health, Public Health Division Quality Retreat, December 2000.

From Vision to Measurable Outcomes. Presented at Healthy Communities Summit 2000, Health Alliance of Pennsylvania, Institute for Healthy Communities, November 2000.

Effective Approaches to Changing Physician Behavior: What Works? Presented to Blue Cross Blue Shield of Michigan Board of Trustees, October 2000.

Theory of Action and Evaluation Approach. Presented at American Hospital Association National Community Care Network Meeting, June 2000.

Managing and Measuring Community Health Initiatives. Presented at Saint Joseph Health System Healthy Communities Round Table, June 2000.

From Vision to Measurable Outcomes: Systems Thinking and COI for Healthy Communities. Presented at HealthForum/AHA Transforming Communities Conference, December 1999.

Common Challenges in the Quality Improvement Journey. Presented to Israeli Healthcare Quality Improvement Network, May 1999.

What Can Hospitals Do to Support Community Health? Presented at Michigan Hospital Association North Central Council governance and leadership retreat, May 1998.

Turning Point: Systems Thinking and Action. Presented at New Mexico Department of Health Turning Point Initiative Summit, May 1998.

Creating an Integrating Framework for Improvement in a New System. Presented to Provena Health System quality leadership, February 1998.

National Trends in Healthier Communities Work. Presented at Catholic Health Initiatives Healthier Communities Systemwide Task Force, January 1998.

Community Collaboration Skills. Presented at National Congress on Prevention of Motor Vehicle Injuries. Cosponsored by Institute for Healthcare Improvement/American Society for Quality, September 1997.

Making Sense out of Multiple Improvement Initiatives. Co-presented at Institute for Healthcare Improvement, Annual National Forum on Quality Improvement in Health Care, December 1996.

Strategic Planning and Team Development Methods for Cross-Organizational Initiatives. Presented to Palestinian Health Ministry Quality Improvement and Harvard Institute for International Development project staff, July 1996.

Community and Team Development Strategies. Presented at opening session of Institute for Healthcare Improvement/American Society for Quality Control Community-Based Breakthrough Series, March 1996.

Development of a Learning Network for Quality Improvement. Presented at international forum of Quality Management Program for Health Care Organizations in the Middle East, sponsored by Institute of Healthcare Improvement and Alumni Society of the Harvard Middle East Institute, May 1995.

Determining Community Health Priorities: Changing a Health Care System's Role. Co-presented at Institute for Healthcare Improvement Annual National Forum on Quality Improvement in Health Care, December 1993.

SELECTED PUBLICATIONS

"Effective Approaches to Changing Physician Behavior: What Works?" Blue Cross Blue Shield of Michigan, June 2000 (with J. Wheeler).

"Application of Systems Thinking and Continuous Quality Improvement Methods to Community Health Improvement: A Case Study," 2000.

"Bringing People Together for Improvement," Michigan Health and Hospitals, July/August 1999.

"Building Bridges among Initiatives: The Contribution of an Integrating Framework," in Managing Change in Healthcare: Innovative Solutions for People-Based Organizations, Edited by M.K. Key, New York: McGraw-Hill, 1999.

"The Contribution of Systems Thinking and Quality Improvement Principles and Methods to Community Health Initiatives," Comprehensive Community Health Models Project of the Kellogg Foundation, July 1998.

"Lessons Learned in Improving Community Health in Northern New Mexico," Health Care Perspectives, Spring 1998.

"Improving Community Health through Collaboration," Quality Progress, February 1998.

"Building a Framework for Multiple Improvement Initiatives," The Joint Commission Journal on Quality Improvement, Volume 23, Number 8, August 1997 (with Robert G. Gift).

Today's Management Methods: A Guide for the Health Care Executive. Chicago: American Hospital Publishing, Inc., May 1996 (with Robert G. Gift).

"Overcoming Barriers to Benchmarking in Health Care Organizations," Best Practices and Benchmarking in Healthcare, New York: Mosby-Year Book, Inc., January-February, 1996 (with Robert G. Gift).

"Health Center's Disadvantaged Fund Serves Area's Poor," Michigan Hospitals, June 1988.

SELECTED AFFILIATIONS

University of New Mexico: member of Community Advisory Council for CDC Prevention Research Center.

Quality New Mexico: Senior Examiner and Team Leader.

United Way of America: Reviewer for national Standards of Excellence.

June 21, 2011

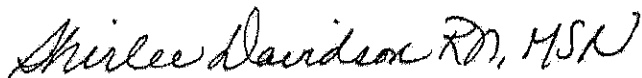
Marie Garcia
Santa Fe County Health & Human Services Division
2052 Galisteo Street - Suite A
Santa Fe, New Mexico 87505

Dear Ms Garcia,

I am very interested in being a member of the Santa Fe County Health Policy and Planning Commission. I am a psychiatric-mental health nurse clinical specialist and will be retiring from the Department of Nursing Education at Santa Fe Community College this summer. Thus, I will have time to devote to the Commission. ~~Kate~~ Kate Rowe RN, PhD, a current member of the Commission, has encouraged me to apply.

I have an extensive background in behavioral health and public health and am very concerned about and interested in prevention issues. I am committed to helping create a healthy environment for all citizens of Santa Fe County. I have been the writer of several grants throughout my career and have served on funding committees. I will be honored to serve on the Santa Fe County Health Policy Planning Commission if I am chosen. I have included a brief resume. If more information about me is needed, I will send a complete curriculum vitae. Thank you for considering me. If you need further information, you may contact me at shirleepd@yahoo.com or 505-473-7422.

Sincerely,



Shirlee Davidson RN, MSN
115 East Chili Line Road
Santa Fe, New Mexico 87508

RESUME SUMMARY
SPRING 2011

Shirlee Proctor Davidson, RN, MSN
115 East Chili Line Road
Santa Fe, New Mexico 87508
shirlepd@yahoo.com
505-473-7422

CURRENT POSITION:

Associate Professor 2003-present
Department of Nursing Education
Santa Fe Community College
Santa Fe, New Mexico

EDUCATION:

Bachelor of Science in Nursing (BSN)
College of Nursing
University of Iowa
Iowa City, Iowa

Master of Science in Nursing (MSN)
Clinical Specialty in Psychiatric-Mental Health Nursing
University of Nebraska Medical Center
Omaha, Nebraska

RESEARCH:

Loneliness and Depression in Teenage Single Mothers
Homesickness in International Students
Emotional Reactions of Severely Burned Patients
Barriers to Mental Health Care for International College Students
Developing a Caring Curriculum for Nursing Education

SELECTED TOPICS OF PUBLICATIONS AND PRESENTATIONS:

Emotional Reactions of Severely Burned Patients During the Acute Phase
Nursing Care on a Burn Unit: Use of a Group Process
Group Therapy Training for Nurses
Using the Internet to Provide Support for Adolescent Mothers Experiencing
Loneliness and Depression
Spiritual Help for the Bereaved: A Protestant Response
Creating, Operationalizing and Evaluating CARE in the Psychiatric Mental
Health Nursing Clinical Curriculum
Identifying and Lifting Barriers to COMPASSION in the Psychiatric-Mental
Health Nursing Clinical Curriculum
The Process of Creating a CARING Curriculum: A Nursing Faculty Perspective

CURRENT PROFESSIONAL ORGANIZATIONS:

American Nurses Association
New Mexico Nurses Association
American Psychiatric Nurses Association
New Mexico Psychiatric Nurses Association – Board Member
International Society of Psychiatric Nurses
New Mexico Center for Nursing Excellence
Board Member
Member of Executive Committee
Sigma Theta Tau – National Honor Society of Nursing
Gamma Chapter, University of Iowa
Nu Pi Chapter, Charter member

CURRENT VOLUNTEER ORGANIZATIONS and COMMITTEES:

SIRC – Student Incident Review Committee, Santa Fe Community College
PEO – Chapter BL of New Mexico, Treasurer
First Presbyterian Church – Outreach Committee
Santa Fe, NM Nominating Committee

HONORS:

1989 – Woman of the Year Award for Volunteer Social Services
Springfield, Illinois

FORMER PROFESSIONAL POSITIONS:

Iowa Department of Health
Public Health Nurse for Mexican Migrant Workers in Southeast Iowa
U.S. Army 97th General Hospital, Frankfurt, Germany
Medical-Surgical Nurse
College of Nursing, University of Iowa, Iowa City, Iowa
Faculty member – Psychiatric Mental Health Nursing
Psychopathic Hospital, University of Iowa, Iowa City, Iowa
Supervisor – Out-Patient Clinic
Liaison Consultation Psychiatric Nurse in University General Hospital
World Campus Afloat – Around the world voyage
Nurse for college students, faculty and staff on ship
Department of Psychiatry, Southern Illinois University, Springfield, Il.
Adjunct Faculty Member
Memorial Medical Center, Springfield Il.
Liaison Consultation Psychiatric Nurse
University of Nebraska, College of Nursing, Lincoln, Nebraska
Teaching and Research Assistant
University of Nebraska Counseling & Psychological Services, Lincoln, Nebraska
Psychiatric Mental Health Nursing Clinical Specialist
United World College, Montezuma, New Mexico
Counselor and Director of Wellness

CAROLYN V. MOORE

62 Bonanza Trail
Santa Fe, NM 87508

h (505) 424-0680, c (505) 699-3843
e-mail: moore.carolynv@gmail.com

PROFESSIONAL EXPERIENCE

EXECUTIVE DIRECTOR

NURSES WITH HEART HOME CARE, SANTA FE, NM, USA

OCTOBER 2010 - PRESENT

- Owner and Executive Director of a nursing and in-home health care agency that promotes healthy aging in place.

PROGRAM DIRECTOR

ALZHEIMER'S ASSOCIATION, EL PASO, TEXAS, USA FEBRUARY 2006 -- JUNE 2008

- Responsible for all educational programs and program development in the Chapter, serving 136 counties
- Supervised staff throughout Texas; planned and oversaw budgets and grants; developed and presented reports to funding bodies and board of directors; fundraised; and collaborated with private and community agencies
- **Major Accomplishment** – Collaborated with police department to develop training program for officers to recognize and assist those with Alzheimer's disease and related disorders. Program has been distributed to law enforcement agencies throughout Texas

MARKETING EVENTS COORDINATOR

COMPUMEDICS USA, EL PASO, TEXAS, USA JANUARY 2005 – JANUARY 2008

- Responsible for management and coordination of sales, marketing and educational events, including 70 national and international trade shows, for brain research and sleep diagnostic products
- **Major Accomplishment** – Coordinated marketing, registration, accommodations, special events, and maintained budget for an international scientific conference for 65 researchers in Santa Fe, NM

TOURISM PROGRAM COORDINATOR

CITY OF EL PASO, ECONOMIC DEVELOPMENT DEPT., EL PASO, TEXAS, USA

MARCH 2003 – DECEMBER 2004

- Facilitated a public and private partnership effort to revitalize a blighted downtown area
- Established a 30 member tourism oversight committee consisting of cultural, ecological, and heritage tourism organizations, and city and county representatives to address and implement programs focused on heritage tourism issues, such as city signage, brochure development and distribution, marketing collaboration, and grant applications
- Developed the City of El Paso's first Visitor's web site to promote El Paso's history, local and regional attractions: <http://www.elpasotexas.gov>
- **Major Accomplishment** – Created and managed the City of El Paso's first farmer's market, the Mission Trail Harvest Market, involving a partnership of the City, the Ysleta Del Sur Pueblo Indian Tribe (Tiguas), and the Texas Cooperative Extension Association, coordinated City departments for services, attracted and retained vendors and community partners, managed all financials, and generated reports for the City and funding organizations

CAROLYN V. MOORE

52 Bonanza Trail
Santa Fe, NM 87508

h (505) 424-0580, c (505) 450-2338
e-mail: cdnintxevm@gmail.com

EDUCATION

- MPA University of Texas at El Paso
- GIS University of Texas at El Paso (Certificate)
- B.A. University of Western Ontario, Canada, Honors Degree
- B.Sc. University of Calgary, Canada

COMPUTER SKILLS

- Expertise in PC and Macintosh Computers utilizing Microsoft Word, Excel, PowerPoint, Outlook, and Internet

COMMUNITY SERVICE

COMING HOME CONNECTION, VOLUNTEER IN-HOME CARE NON-PROFIT

SANTA FE, NM 2009 – 2011

- Provided in-home care and personal support to those medically in need, and served as an office administration volunteer

UTEP MPA EXTERNAL ADVISORY COMMITTEE MEMBER

UNIVERSITY OF TEXAS AT EL PASO 2003 – 2008

- Oversaw Master of Public Administration curriculum and incoming faculty

UTEP MPA ALUMNI ASSOCIATION PRESIDENT

UNIVERSITY OF TEXAS AT EL PASO 2003 - 2008

- Coordinated meetings to encourage professional and social interaction among Master of Public Administration graduates
- **Major Accomplishment** - Organized first reunion of UTEP MPA alumni, successfully attracted one quarter of UTEP's total MPA graduates over 40 years

BORDER ARTS RESIDENCY – VICE-PRESIDENT

EL PASO, TEXAS, AND LA UNION, NEW MEXICO 2001 – 2008

- Oversaw fundraising, administrative and financial aspects of artists' accommodation and stipend during their one year residence
- Coordinated artists' presentations to the community, "Meet the Artist" gatherings, and auctions
- **Major Accomplishment** – Continued to increase funds raised to maintain artist-in-residence program

BREA POLICE DEPARTMENT COMMUNITY VOLUNTEER

BREA AND YORBA LINDA, CA. 1993 - 1996

- Assisted police department with regular and crisis response patrols and special details
- **Major Accomplishment** – Assisted in handling issues of traffic and crowd direction for the Nixon funerals

December 16, 2011

Ms. Marie Garcia
Santa Fe County
Santa Fe, New Mexico

Dear Ms. Garcia,

Attached please find paperwork in support of my application as a commissioner on the Santa Fe County Health and Human Services Commission, including a resume.

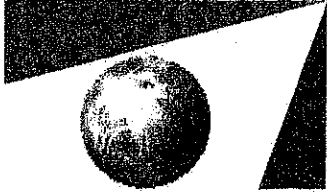
Please advise if you need any other information; my phone number is 505-660-1672.

Thank you for your assistance and consideration.

Sincerely,

Michael Mulligan

Enclosures



Michael J. Mulligan

Santa Fe, New Mexico

Phone 505-660-1672

Email: mmulligan01@yahoo.com

Experience

State of New Mexico
Department of Health
Administrative Services Division (ASD)

Acting Deputy Secretary /
Chief Financial Officer
May 2010 – January 2011

Acting ASD Director
July 2008 – May 2009

Deputy ASD Director / Budget Bureau Chief
April 2007 – July 2008
February 2011 – Present

- Oversee Grants Management Bureau and all related responsibilities for timely and accurate federal expenditure reports, cash draws, and internal grants administration for \$125 million in federal funds annually
- Served as Chief Financial Officer and Acting Deputy Secretary for Finance and Administration for the New Mexico Department of Health with its \$525 million annual budget and 3,600 employees
- Oversaw Financial Accounting Bureau and all related responsibilities for timely and accurate reconciliations, annual financial audit, and internal accounting processes and procedures
- Advise Deputy Secretary and senior department leadership on finance and accounting issues, including those relating to SHARE accounting system
- Work with Budget Bureau team members to identify and resolve budgetary issues affecting the Department
- Developed and improved processes relating to accurately and timely posting of payroll journals and adjusting entries, as well as grants administration, accounting, and related finance functions under new accounting system
- Assist Deputy Secretary in wide range of financial matters, including those relating to the Department's seven 24-hour-a-day, seven-day-a-week State hospitals and facilities.

State of New Mexico
Office of Workforce Training and Development

Chief Financial Officer
July 2004 – April 2007

- Operated and managed all financial activities of \$25 million budget for job training programs statewide
- Supervised staff of five charged with providing funding for four Local Workforce Development Boards
- Processed and approved all payment vouchers, operating transfers, purchase documents, budget adjustment requests, and all other financial documents sent to the Department of Finance and Administration
- Drew all federal funds for the Office totaling more than \$22 million annually
- Prepared and submitted annual Appropriation Request and Operating Budget to DFA and LFC
- Prepared and submitted 33 financial reports to the federal government each quarter and reported to State Workforce Development Board on financial position of OWTD

State of New Mexico
Department of Finance and Administration
State Budget Division

Assistant Division Director
February 2001 – July 2004

- Served as Budget Analyst for Department of Health and its \$437 million annual budget. Evaluated annual funding request and recommended funding level to the New Mexico State Legislature on behalf of the Governor

Executive Budget Analyst Principal
February 1999 – February 2001

Executive Budget Analyst Senior
May 1996 – February 1999

- Developed and implemented policies for performance-based budgeting and trained agency personnel on performance measurement and reporting
- Testified before the New Mexico Legislature on agency budget recommendations and program issues
- Evaluated, approved, and denied budget adjustment requests to increase, decrease, and adjust budgets
- Monitored revenue and expenditure levels to ensure fiscal soundness during state fiscal year
- Provided technical assistance to agencies on preparation, management, and reconciliation of budgets
- Approved annual operating budgets and requests to create state positions and evaluated and recommended appropriations for information technology projects

**State of New Mexico
Department of Public Safety**

**Management Analyst
September 1994 – May 1996**

- Evaluated programs and operations of grant projects for viability, effectiveness, and impact
- Managed grant projects operated by law enforcement and other anti-drug agencies statewide and advised state, local, and tribal government agencies on program administration to ensure program viability, effectiveness, and accountability
- Planned budgets and personnel allocations for various drug enforcement, treatment, and prevention programs
- Recommended funding priorities among criminal justice program applications submitted by agencies statewide
- Ensured fiscal and program accountability through remote and on-site monitoring

**Planner III
February 1991 – September 1994**

**National Criminal
Justice Association**

**Staff Associate
January 1988 – August 1990**

- Researched, wrote, and edited regular bulletin for Association membership and state and local officials nationwide
- Analyzed and tracked federal legislation on crime, criminal justice, and corrections issues
- Briefed state and local officials on issues of concern during debate at national level
- Organized campaigns to educate federal legislators regarding criminal justice programs affecting state and local agencies
- Conducted research on programs, matters of concern to members

Education

University of New Mexico
Fall 1991 – Spring 1999

Graduate Studies
Public Administration

American University
Spring 1987

Washington Semester
Government Studies

Northern Arizona University
Fall 1987

Bachelor of Science
Political Science

Cibola High School
Spring 1982

High School Degree
Class of 1982

Skills

- Certified Government Financial Manager and member of the Association of Government Accountants
- Excellent writing skills and public presentation skills with graphic presentation abilities
- Computer literate, including financial spreadsheets, word processing, and databases
- Certified SCUBA Diver
- Former Certified Peace Officer

References Available Upon Request

| Health Policy and Planning Commission Current and Proposed Membership | | | | | | | | | | | 01/31/12 |
|--|-----------|------------|--------------------------|----------|-------|----------|-------------|-----------|-------------|--|----------|
| District as of 01/01/12 | Last Name | First Name | Street Address | Town | State | Zip Code | Term Starts | Term Ends | Term Length | | |
| 1 | Montano | Antoinette | 11 W. Gutierrez\Box 3814 | Pojoaque | NM | 87506 | 04/26/11 | 04/25/13 | 2 Years | | |
| 1 | Rowe | Kathleen | 1630 Villa Stada | Santa Fe | NM | 87506 | 03/08/11 | 03/07/14 | 3 Years | | |
| 2 | Bond | James | 25 Rabbitbrush Road | Santa Fe | NM | 87506 | 03/08/11 | 03/07/14 | 3 Years | | |
| 2 | Rodriguez | Richard | 1215 Calle Corazzi | Santa Fe | NM | 87507 | 01/31/12 | 01/30/15 | 3 Years | | |
| 3 | Vigil | Anna | 4715 Solecito Way | Santa Fe | NM | 87507 | 03/08/11 | 03/07/13 | 2 Years | | |
| 3 | Vacant | | | | | | | | 3 Years | | |
| 4 | Williams | Judith | 13 Ute Circle | Santa Fe | NM | 87505 | 03/08/11 | 03/07/14 | 3 Years | | |
| 4 | Blanchard | Bertha | 134 Bishop Lamy Road | Lamy | NM | 87540 | 01/31/12 | 01/30/15 | 3 Years | | |
| 5 | Kinney | Catherine | 26 Sierra del Sol | Santa Fe | NM | 87508 | 01/31/12 | 01/30/15 | 3 Years | | |
| 5 | Davisson | Shirlee | 115 East Chili Line Road | Santa Fe | NM | 87508 | 01/31/12 | 01/30/15 | 3 Years | | |
| Countywide (1) | Gamble | George | 201 Vuelta Roble | Santa Fe | NM | 87501 | 03/08/11 | 03/07/13 | 2 Years | | |

Memorandum

To : Santa Fe Board of County Commissioners

From : Steve Shepherd *SS*
SF County Community Services Department
SF County Health & Human Services Division

Date : January 19, 2012

Subject : Appoint members to the Santa Fe County Maternal and Child Health Planning Council.

Issue:

There are nine (9) members appointed to the Santa Fe County Maternal & Child Health Planning Council (Council) by the Santa Fe Board of County Commissioners. At this time there are nine (9) vacancies on the Council. There is one (1) vacancy for each Commission District. There are also four (4) vacancies for county-wide positions. After advertising, staff received six applications. The term of appointments would run through January 30, 2014 and 2015.

Background:

Staff is bringing forward three (3) applicants for appointment for Commission Districts 3 and 4, as well as a countywide position. Staff is not recommending the other three (3) applicants for a variety of reasons. All candidates will bring knowledge and experience to the Council, and would be very helpful with the work of the Council.

District 3

Mr. Elias Ponton is the Clinical Director of Nurses at Heart Home Care, a nursing and in-home healthcare agency that promotes aging in place.

District 4

Ms. Lori Pearson-Kramer is a Registered Nurse who is seeking a Master's Degree in Nurse-Midwifery at UNM. She is also the COO of the Pearsonkramer , an internet business specialist company.

County-Wide

Ms. Bonnie Keene is a Registered Nurse who is currently the Contract Administration Bureau Program Manager at the NM Human Services Department Medical Assistance Division.

Santa Fe Board of County Commissioners
January 19, 2012
Page #2

Staff Recommendation:

Staff recommends appointment of Mr. Elias Ponton, Ms. Lori Pearson-Kramer, and Ms. Bonnie Keene to the Maternal and Child Health Planning Council.

.52 BONANZA TRAIL SANTA FE, NM 87508
TEL 505-424-0580 EMAIL elais.ponton@gmail.com

ELAIS PONTON BSN, RN

SEPTEMBER 23, 2011

Dear Lisa Garcia,

I was drawn to the Santa Fe County Maternal and Child Health Planning Council posting, as I strongly believe in the preventive health care through educating the community. Currently I am the Clinical Director of Nurses With Heart Home Care and am responsible for implementing the goals and objectives for home health care services.

I would be an excellent fit for the council. In my experience, I have worked with a diverse population at the Human Auditory Physiology Laboratory on UBC campus, at the BCIT Alumni Calling Program, and as a nursing student. Through these experiences I have built the skills of prioritization, coordination, and forming partnerships with others, which will be essential in engaging the community as a council member.

I was given the opportunity during the BSN program to give a presentation at a local preschool on the importance of toddler nutrition. Working alongside 4 of my peers, we presented an hour-long PowerPoint presentation on healthy eating to a group of 60 parents. The health promotion initiative was received positively and generated a lively 30-minute question and answer period.

My hospital placements have included a variety of settings, most importantly pediatric and maternity hospital wards. This will also be an asset to understanding Santa Fe community's needs for maternal and child health programs.

My work as a student representative for the College of Registered Nurses of British Columbia (CRNBC) as well as for the school of health sciences at BCIT has given me the opportunity to work on several successful committees. Working on a council requires not only the ability to lead, but also the ability to listen. My volunteer experiences as well as my background in cultural anthropology and my work at the Alumni Calling Center have aided me in developing interpersonal skills, enhancing my ability to work in teams.

I look forward to the opportunity of meeting with you in order to further explore my fit with the council. If you require additional information or would like to arrange for an interview please feel free to contact me via email or at the above phone number.

Thank you for taking the time to review this letter and resume.

Sincerely,

Elais Ponton, BA, BSN, RN

ELAIS PONTON BSN, RN

EDUCATION

Bachelor of Science in Nursing, British Columbia Institute of Technology 2011
Bachelor of Arts In Psychology, Minor in Anthropology,
University of British Columbia 2008

EXPERIENCE

CLINICAL DIRECTOR, NURSES WITH HEART HOME CARE
SANTA FE, NM PRESENT

- Facilltate goals & objectives for implementing effective home health care
- Supervise & organize staff

STUDENT REPRESENTATIVE, BCIT
VANCOUVER, CANADA 2010

- Student liaison for the College of Registered Nurses of British Columbia, faculty, and the British Columbia Institute of Technology School of Health Department
- Worked with students & faculty to improve learning experiences and solve issues
- Worked to organize fundraisers for graduation events & charitable donations

BCIT ALUMNI CALLING PROGRAM REPRESENTATIVE
VANCOUVER, CANADA 2010

- Cold-called alumni regarding updating information & benefits of being an alumni
- Helped to raise more than \$1,500.00 for student scholarships and bursaries

LAB RESEARCHER/ASSISTANT, UBC HAPLAB
VANCOUVER, CANADA 2008

- Collected & analyzed data from a diverse population, from infants to the elderly
- Worked with students & faculty on completing and publishing various studies

**INTERNATIONAL EVOKED RESPONSE AUDIOMETRY XX
SYMPOSIUM PARTICIPANT**
BLED, SLOVENIA 2007

- Presented information on auditory responses in adults

September 20, 2011

Santa Fe County Health & Human Services Division
Lisa Garcia
2052 Gallisteo Street -- Suite A
Santa Fe, NM 87505

Dear Ms. Garcia,

I am writing to express my interest in a position on the Maternal and Child Health Planning Council. I am an RN, currently seeking a Master's degree in Nurse-Midwifery at UNM, due to graduate in May of 2012.

Throughout my career I have worked as an advocate, teacher, social worker and health care provider for rural and underserved women and young children. I have been a resident of Santa Fe for nearly 20 years. My decision to pursue a degree as a Certified Nurse-Midwife has come from my commitment to building health and community for Santa Fe women, offer choices in birthing, and provide support and guidance to new families.

As a part-owner of a web marketing business for over 10 years, serving mostly local businesses and non-profits, I also have the unique skill set of creating cost-effective campaigns for marketing ideas online and using social media and other means to create community, design and convey messages, and effectively communicate with the public.

I think it's important to appoint a Certified Nurse-Midwife to the maternal and child planning counsel because as a profession, we are the original and long-standing advocates for women's health, safe childbirth, and family support. Additionally, my training as a Parent Advocate through the Parents as Teachers program would allow me to lend ideas regarding children ages 0-3.

I appreciate the opportunity to be considered for a position on this board. I look forward to hearing from you.

Sincerely,



Lori Pearson Kramer, RN, SNM

Lori Pearson Kramer

1809 Arroyo Chamiso
Santa Fe, NM 87505
505-577-6132

Education

University of New Mexico, Albuquerque, NM. Candidate for Master's in Nursing- Nurse-Midwifery. Expected to graduate May, 2012.

A.A.S. Nursing- *Santa Fe Community College, Santa Fe, NM, 2001*

B.A. English, Women's Studies- *State University of New York at Albany, Albany NY, 1991*

Experience

2010- *present*- **Student Committee Member**, American College of Nurse Midwives (ACNM)- Committee for the Advancement of Midwifery Practice.

Working with other student nurse-midwives around the country to identify and present issues to the ACNM related to the advancement of midwifery practice

2009- *present*- Online. **Blogger** OnBirthing.com

Created and maintain a blog about pregnancy, birthing, midwifery and women's issues. Gathering recent news related to the field and provide commentary and critique as it relates to the subjects of birthing and midwifery.

2004-*present* - Santa Fe, NM **Chief Operations Officer, Owner** Pearsonkramer, Internet Business Specialists

Responsible for daily business operations and organization of 10-person company with 70+ clients. Duties include conceiving and implementing ideas and marketing for growth of the company and its web assets, managing employees and client projects, managing accounts payable and receivable, copywriting for print and web, website marketing for clients.

2004-2005 – Santa Fe, NM **Prenatal Teacher**, St. Vincent Regional Medical Center

Lead prenatal classes for first-time and returning pregnant families. Duties included explaining and demonstrating anatomy and physiology of pregnancy and birth, normal progressions of labor, birth plans, possible complications, pain management, newborn care, possible interventions, and breathing and relaxation for labor. Facilitated discussions, answered questions and served as support person for these families during last trimester, and sometimes during labor.

2001-2005 – Santa Fe, NM **Registered Nurse**, Women's Services, St. Vincent Regional Medical Center

Responsibilities included triage of newly admitted pregnant women, care of intrapartum, laboring and postpartum mothers, newborn care and assessment, surgical nursing for c-sections and other pregnancy related surgeries, fetal monitoring, cervical checks, preeclamptic management, induction management, counseling, discharge teaching. Unit responsibilities included running skill mini-courses, scheduling procedures and other charge duties.

1995-1996 - Hill City, SD **Parent Advocate**, Parents as Teachers (P.A.T.)

Initiated and built relationships with poor and underserved families with children ages 0-3. Duties included home visits to rural areas in western South Dakota with the intention of lending toys and books, modeling behavior, bringing information about developmental stages and the importance of playing with and reading to young children. Advocated for pregnant teens.

Continued>

1995 - Rapid City, SD **Assistant Counselor**, Girls Incorporated

Assisted with developing and running after-school activities and programs for rural, school age girls. Programs included tutoring and special projects in math, science, physical education and nutrition.

1993-1994 - New York, NY **Accounting Assistant**, Hines Interests Limited Partnership

Responsible for balancing bank accounts for over 40 commercial properties. assisted with audits, ran switchboard for 200 person office.

1992-1993- SUNY Albany, Albany, NY **Facilitator/ Teacher**, Women's Studies Collective

Co-taught Women's Studies 101 class, Intro to Feminism at SUNY. Responsibilities included devising and researching syllabus, choosing texts and articles, working collectively with co-facilitators and faculty, presenting material, leading and directing discussions, assessing and grading student work. Coursework focused on major issues important to women such as body image, violence, safety, self-esteem, relationships, parenting, images in media, empowerment, career opportunities etc.

Volunteer Positions

2007-present **Volunteer RN** New Mexico Serves

A member of a state-wide registry of volunteer health professionals established by the U.S. Department of Health and Human Services to build a workforce of pre-credentialed healthcare providers and other key volunteer personnel for response in the event of a wide-scale emergency.

2005-present **Doula** Various Clients

Offering labor and delivery support and birth expertise to pregnant women in a home birth setting as needed.

Santa Fe County Health & Human Services Division
2052 Gallisteo Street – Suite A
Santa Fe, New Mexico 87505
September 20, 2011

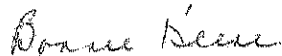
Dear Ms. Garcia:

Thank you for this opportunity to apply for membership on the Maternal and Child Health Planning Council. I have been involved with pediatric health care for most of my career as a nurse including positions in Neonatal Intensive Care, Pediatric Oncology, Home Health, and School Health. For the past ten years, I have provided direction and oversight of the Medicaid Salud program, working closely with providers, parents and advocates for children. I have served on several advisory groups including the Parents Reaching Out Advisory Board, the Medically Fragile Home and Community-Based Walver Advisory Board and the Robert Wood Johnson grant for Double Rainbow/Enchanted Rainbow whose focus was on services for at risk children from birth to three years old.

As a parent and a grandparent, I feel very strongly that any contribution made to the health and welfare of newborn and young children will benefit the entire community. Well cared for children become assets to their school systems and eventually are able to function as responsible adults and role models for future generations.

I can be available for an interview at your convenience. I look forward to hearing from you.

Sincerely,



Bonnie Keene

Bonnie B. Keene

139 Bishop Lamy Road
Lamy, New Mexico 87540

Home phone: 505-466-7601

E-mail: bonniekeene@msn.com

CAREER OBJECTIVE

Be involved in challenging opportunities, working with interesting and knowledgeable peers, being able to use my experience with government programs and nursing, where it is possible to coordinate work and leisure activities.

EDUCATION

Master of Science, Human Services
Double major in Counseling and Community Psychology
New Hampshire College, Manchester, New Hampshire

Bachelor of Science, Nursing
University of Maryland, College Park, Maryland

PROFESSIONAL EXPERIENCE

2001 – Present Medical Assistance Division, Contract Administration Bureau
Program Manager responsible for direct oversight of the Presbyterian Salud! managed care organization contract that providing services to approximately 155,000 Medicaid members. I have been responsible for writing and evaluating Requests for Proposals, NMAC rules and managed care contracts and interpreting federal and state regulations. In addition, I have been assigned other duties including assisting with the development of and the lead in the implementation of the Coordination and Long Term Services program and the Primary Care Case Management Program for Native Americans. I have also represented the Medical Assistance Division on sister agency committees and community boards.

1990 – 2000 Weston High School, Weston, Connecticut
Served as Crisis Coordinator for the entire school system, Registered Nurse, and member of the team working with Special Education students. I developed and implemented programs for substance abuse and eating disorders. I facilitated group sessions for smoking cessation for staff and students.

LICENSURE

Registered Nurse, State of New Mexico

Maternal & Child Health Planning Council

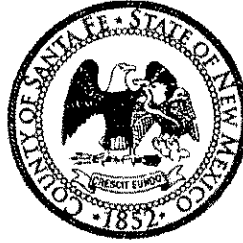
Proposed Membership

| | | | | | | | | | | | 01/31/12 |
|---------------------|----------------|------------|----------------------|----------|-------|----------|-------------|-----------|-------------|--|----------|
| Commission District | Last Name | First Name | Street Address | Town | State | Zip Code | Term Starts | Term Ends | Term Length | | |
| 1 | | | | | | | | | 2 Years | | |
| 2 | | | | | | | | | 2 Years | | |
| 3 | Ponton | Elias | 52 Bonanza Trail | Santa Fe | NM | 87508 | 01/31/12 | 01/30/14 | 2 Years | | |
| 4 | Pearson-Kramer | Lori | 1809 Arroyo Chamiso | Santa Fe | NM | 87505 | 01/31/12 | 01/30/14 | 2 Years | | |
| 5 | | | | | | | | | 2 Years | | |
| Countywide (4) | Keene | Bonnie | 139 Bishop Lamy Road | Lamy | NM | 87540 | 01/31/12 | 01/30/15 | 3 Years | | |
| Countywide | | | | | | | | | 3 Years | | |
| Countywide | | | | | | | | | 3 Years | | |
| Countywide | | | | | | | | | 3 Years | | |

Daniel "Danny" Mayfield
Commissioner, District 1

Virginia Vigil
Commissioner, District 2

Robert A. Anaya
Commissioner, District 3



Kathy Holian
Commissioner, District 4

Liz Stefanics
Commissioner, District 5

Katherine Miller
County Manager

MEMORANDUM

Date: January 31, 2012
To: Board of County Commissioners
From: Penny Ellis-Green, Assistant County Manager *PEG*
Subject: Appointment of members to the Santa Fe County Ethics Board

Ordinance 2010-12 created the Santa Fe County Ethics Board which consisted of three members to be appointed by the BCC for two year terms.

At the November 8, 2011 Board of County Commission Meeting, Ordinance No. 2011- 9 was approved amending the Ordinance to Increase the County Ethics Board to Five Members.

At the June 9, 2011 Ethics Board meeting, there was consensus by the Ethics Board to name the alternate David Mittle as an active member and review the applications for an additional member. Mr. Mittle has regularly attended the Ethics Board meetings. (Please see attached June 9,2011 Ethics Board Meeting Minutes)

The County has advertised for applicants to fill the remaining fifth member seat on Ethics Board. All applicants' resumes that are received will be forwarded to Common Cause New Mexico for their review and comment. After receipt of comments, Santa Fe County staff will conduct the interviewing of applicants to bring forward a recommendation at the Board of County Commission meeting on February 14. Mr. Mittle's resume was originally reviewed by Common Cause when he was appointed as the Alternate Member to the Ethics Board.

Recommendation

It is recommended that Mr. David Mittle be appointed to the Santa Fe County Ethics Board.

Attachments

Ordinance No 2011-9, Minutes of the Ethics Board meeting on June 9, 2011, as well as the Letter of Interest and Resume of Mr. Mittle are attached.

THE BOARD OF COUNTY COMMISSIONERS
OF SANTA FE COUNTY

ORDINANCE NO. 2011-9

AN ORDINANCE ENACTING AMENDMENTS TO ORDINANCE NO. 2010-12 (THE SANTA FE COUNTY CODE OF CONDUCT), AMENDING DEFINITIONS, AMENDING DISCLOSURES TO REQUIRE AFFIRMATIVE DISCLOSURES OF CONFLICTS RESULTING IN RECUSAL OR OTHERWISE, INCREASING THE COUNTY ETHICS BOARD TO FIVE MEMBERS, INCLUDING AN ADDITIONAL PENALTY OF REMOVAL FROM OFFICE, AND REPEALING INCONSISTENT LANGUAGE

BE IT ENACTED BY THE BOARD OF COUNTY COMMISSIONERS OF SANTA FE COUNTY, NEW MEXICO, THE FOLLOWING AMENDMENTS TO ORDINANCE NO. 2010-12 ("CODE OF CONDUCT"):

Section One. Definitions. Section Four of Ordinance No. 2010-12 shall be and hereby is amended with the following additional definition:

"S. **"Contract"** means an agreement between two or more parties, whether express or arising by operation of law;"

Section Two. Definitions. Subsection Four (K) (Definition: "Family") of Ordinance No. 2010-12 shall be and hereby is repealed and the following additional definition substituted:

"K. **"Family"** means an individual's spouse, domestic partner, parent, child, sibling and like in-laws, by consanguinity or affinity, and persons, related or unrelated, living within the household;"

Section Three. Definitions. A new subsection Four (S) (Definition: "Immediate Family") of Ordinance No. 2010-12 shall be and hereby is enacted:

"S. **"Immediate Family"** means a spouse, domestic partner, child of a sibling, a parent, a grandparent, a grandchild, like in-laws, and like step-relationships."

Section Four. Definitions. Subsection Four(R) (Definition: "Volunteer") of Ordinance No. 2010-12 shall be and hereby is amended, as follows:

"Volunteer" means a person who provides services without being paid and without expectation of payment, and includes a volunteer firefighter or emergency responder (notwithstanding receipt of reimbursement for expenses pursuant to the volunteer recruitment and retention incentive program), a volunteer member of the Sheriff's reserve, any other volunteer who is not supervised or monitored by a County employee or Elected Official, a volunteer who has the authority to make

SFC CLERK RECORDED 11/09/2011

decisions that affect County business, or a volunteer who has the ability to purchase goods or services with County resources.

Section Five. Conflicts of Interest, Disclosure. Subsection 10(A) ("Conflicts of Interest, Disclosure") of Ordinance No. 2010-12 shall be and hereby is amended, as follows:

"A. Elected Officials, Appointed Officials, Employees or Volunteers shall strictly avoid transactions and relationships that create a Conflict of Interest. Where a Conflict of Interest is unavoidable, the Elected Official, Appointed Official, Employee or Volunteer has an affirmative duty to disclose the Conflict of Interest and has an affirmative duty to subordinate the conflicting interest to the public interest."

Section Six. Prohibited Use of Campaign Funds. Subsection 20(C) ("Prohibited Use of Campaign Funds, payments to a member of the candidate's Immediate Family") of Ordinance No. 2010-12 shall be and hereby is amended, as follows:

"C. Campaign funds shall not be paid to a member of the Immediate Family of the candidate as an employee or for goods or services provided to the campaign unless the amounts paid do not exceed the fair market value of the goods or services provided."

Section Seven. County Ethics Board. Subsection 24(A) of Ordinance No. 2010-12 shall be and hereby is amended, as follows:

"A. There shall be created a Santa Fe County Ethics Board that shall consist of five members who shall be appointed by the Board of Commissioners. At least one citizen member shall be appointed; the citizen member shall not be affiliated with County government in any capacity, including, but not limited to, employment (including employment for which the salary is in any way funded by or through the County), appointment, election, or serving as a volunteer. The members of the County Ethics Board may not hold elected public office or office with any political party within the County. Each member shall serve a two year term, subject to reappointment thereafter."

Section Eight. County Ethics Board. Section 24 of Ordinance No. 2010-12 shall be and hereby is amended with the addition of the following subsections L, M and N:

"L. A member of the Ethics Board may be removed by the Board of County Commissioners for just cause;

"M. A vacancy on the Board shall be filled in the same manner as the initial appointment and the appointment shall continue for the remainder of the unexpired term of the departing Board member.

"N. Members of the Board shall not receive any salary or compensation for services."

Section Nine. Ex Parte Communications, Recusal. Subsection 27 of Ordinance No. 2010-12 shall be amended as follows:

"B. RECUSAL.

"1. An Elected Official or Appointed Official shall recuse himself or herself in any pending administrative adjudicatory matter in which the official is unable to make a fair and impartial decision or in which there is a reasonable doubt about whether the official can make a fair and impartial decision, including:

"a. when the official has a personal bias or prejudice concerning a party or its representative or has prejudged a disputed evidentiary fact. For the purposes of this paragraph, "personal bias or prejudice" means a predisposition toward a person based on a previous or ongoing relationship, including a professional, personal, familial or other intimate relationship, that renders the official unable to exercise his or her functions impartially;

"b. when the official or anyone living in the official's household has a pecuniary or Financial Interest in the outcome of the proceeding;

"c. when, during previous employment, the official served as an attorney, adviser, consultant or witness in the matter in controversy; or

"d. when the official announced how he or she would rule on the adjudicatory proceeding or a factual issue in the adjudicatory proceeding.

"2. The Elected Official or Appointed Official recusing himself or herself shall disclose the specific reason for a recusal contemporaneous with the recusal.

"3. An Elected Official or Appointed Official shall not be required to recuse himself or herself in any pending administrative adjudicatory matter merely because the official possesses and discusses general viewpoints on public policy that an application may raise. Similarly, an Elected Official shall not be required to recuse himself or herself in any pending administrative adjudicatory matter merely because the Elected Official made representations during a political campaign on viewpoints on public policy that an application may raise.

"4. If, prior to the hearing, an Elected Official or Appointed Official fails to recuse himself or herself when it appears that grounds exist, a party shall promptly notify the Elected Official or Appointed Official of the grounds for recusal. If Elected Official or Appointed Official declines to recuse

himself or herself upon request of a party, the official shall provide a full explanation in support of his refusal to recuse himself or herself.

"5. If, during the hearing, an Elected Official or Appointed Official fails to recuse himself or herself when it appears that grounds exist, a party shall promptly notify the Chair of the grounds for recusal. If the Elected Official or Appointed Official declines to recuse himself or herself, the Chair may entertain a motion to excuse the official from further participation in the matter. If the motion is successful, the official shall be excused from further participation in the matter."

Section Ten. Section 29 of Ordinance No. 2010-12 shall be and hereby is amended with an additional subparagraph 29(E), as follows:

"SECTION 29. PENALTIES.

"A person who violates this Ordinance is guilty of a misdemeanor and is subject to one or more of the following:

"A. a fine of up to three hundred dollars (\$300.00) for each separate violation of this Ordinance;

"B. a public reprimand;

"C. a recommendation to the District Attorney that the violation be pursued in criminal or other proceedings;


"D. proceedings and penalties pursuant to the Santa Fe County Personnel Handbook, where appropriate, and

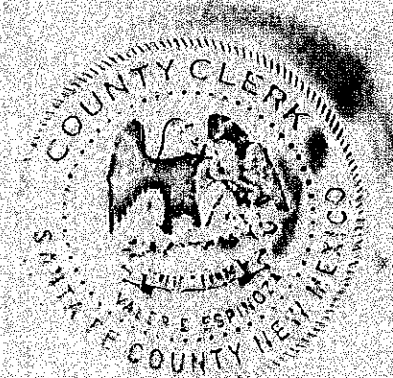
"E. a recommendation to the District Attorney that proceedings to remove the person from elected office be commenced pursuant to NMSA 1978, § 10-4-1 *et seq.* (1909, as amended)."

**THE BOARD OF COUNTY COMMISSIONERS
OF SANTA FE COUNTY**

By: 
Virginia Vigil, Chair

ATTEST:


Santa Fe County
Clerk 4



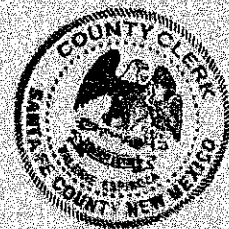
SFC CLERK RECORDED 11/05/2011

Valerie Espinoza, Clerk

Approved as to form:



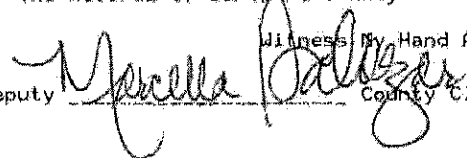
Stephen C. Ross, County Attorney

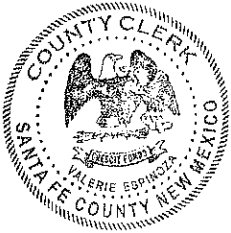


SFC CLERK RECORDED 11/09/2011

COUNTY OF SANTA FE) BCC ORDINANCE
STATE OF NEW MEXICO) ss PAGES: 5

I Hereby Certify That This Instrument Was Filed for
Record On The 9TH Day Of November, 2011 at 03:29:14 PM
And Was Duly Recorded as Instrument # 1650759
Of The Records Of Santa Fe County

Witness My Hand And Seal Of Office
Deputy  Valerie Espinoza
County Clerk, Santa Fe, NM



I Hereby Certify That This Instrument Was Filed for
Record On The 11TH Day Of August, 2011 at 04:25:26 PM
And Was Duly Recorded as Instrument # **1642432**
Of The Records Of Santa Fe County

Deputy Marcella [Signature] Witness My Hand And Seal Of Office
Valerie Espinoza
County Clerk, Santa Fe, NM

MINUTES OF THE
SANTA FE COUNTY
ETHICS BOARD MEETING

Santa Fe, New Mexico

June 9, 2011

This meeting of the Santa Fe County Ethics Board was convened by County Attorney Steve Ross, on the above-cited date at approximately 3:00 p.m. at the Santa Fe County Legal Conference Room, County Administration Building, Santa Fe, New Mexico.

Roll call indicated the presence of a quorum as follows:

Members Present:

- Estevan Baca
- Randy Forrester
- Adair Waldenberg

Member(s) Excused:

- David Mittle, Alternate

Others Present:

- Diane Garrity, Contract Ethics Official
- Steve Ross, County Attorney
- Penny Ellis-Green, Deputy County Manager
- Bernadette Salazar, County HR Director
- Lisa Roybal, Constituent Liaison
- Phaedra Haywood, *New Mexican*

III. APPROVAL OF AGENDA

Ms. Waldenberg moved to approve the agenda as published. Mr. Baca seconded and the motion carried unanimously.

IV. APPROVAL OF MINUTES: May 12, 2011

Ms. Waldenberg moved approval. Mr. Baca seconded.

SFC CLERK RECORDED/08/11/2011

The following corrections were noted:

Page 3: "The parameters for penalties for violations of County laws were addressed and Mr. Ross said fines cannot exceed \$300 for each violation."

Page 5: "Commissioner Mayfield requested the Board allow for "Public Comments" within their agenda with which Chair Forrester concurred."

The corrections were accepted and the minutes as amended were approved by unanimous voice vote.

V. **REVIEW, DISCUSSION AND POSSIBLE ACTION on Changes to Ordinance 2010-12**

[*Ordinance 2010-12: Available santafecounty.org/ordinances_and_resolutions]*

Ms. Ellis-Green noted that Ordinance 2010-12 and Senate Bill 432 were provided for review and any proposed ordinance changes will be forwarded to the Board of County Commissioners.

Mr. Ross said the ordinance was drafted with the Governmental Conduct Act as its guide and incorporates state statutes. Aside from definitions, he said everything was in the ordinance. Violation of the Governmental Conduct Act is a felony and violation of the County ordinance is a petty misdemeanor. The Board may want to consider adding definitions, i.e., "substantial" and "contract."

Ms. Garrity said the Government Conduct Act allows a local government's ethics ordinance to be stricter but not looser. She cautioned against being too stringent.

Ms. Waldenberg suggested applying the state's definition of "family" to the financial and non-financial sections of the ordinance.

Chair Forrester recited the state's definition of "family" – "which means an individual's spouse, domestic partner, parent, mother-in-law, father-in-law, step-parent, children, domestic partners' children, son-in-law, daughter-in-law, step-child, brother, step-brother, brother-in-law, sister, step-sister, sister-in-law, grandparent, grandchild, uncle, aunt, nephew, niece, great-grandchild and great-grandparent."

Ms. Waldenberg appreciated the state's use of "consanguinity or affinity" within its family definition.

There was agreement to include household members to the definition of family.

Ms. Waldenberg referred to recusal and that the ordinance includes an official having a financial interest but fails to include the official's family. She offered two recent examples of officials voting on issues, both involving bonds, where it could be perceived their partner or client would glean a benefit. In both cases the recusal of the elected

official would not have affected the outcome but they ought not to have been voting on the issue.

Ms. Garrity noted that the Government Conduct Act expands the burden of disclosure onto everyone within the process, e.g., the person negotiating the contract, person approaching the government official. These are usually procurement-type issues. She said highlighting conflict issues for officials may be helpful because many times the issues appear innocuous until further defined.

Ms. Garrity defined disclosure as an “active” process not passive, Expanding the definition to include “active” could help encourage people to disclose more information, e.g., “I am related to...I have done business with...,” etc. The idea is to alert the official to avoid the appearance of an impropriety and provide the information to the public to clear the air.

As an advisory body, the Board recognized their suggestions may not be accepted by the Commission.

Clarifying a “sworn complaint” Ms. Garrity said the individual would swear under penalty of perjury that the information is true and correct. There is also a verification process which produces the same results verifying that all the information contained in the complaint is true.

Ms. Ellis-Green clarified that municipalities and counties have different penalty thresholds and \$300 is the maximum fine a county can imposed by state law.

Mr. Baca remarked that the City of Santa Fe and Bernalillo County’s ethics boards have more than three members. He observed that having three members may limit the board’s effectiveness and he suggested expanding the membership to five.

Ms. Waldenberg pointed out that the City’s ethics board has been unable to take action on an item because the number of conflicts of interest has prevented them from obtaining a quorum. She too supported a five-member board.

There was Board consensus to recommend expanding the board to five members, to name alternate David Mittle as an active member and review the applications for an additional member. With five members, there was consensus an alternate was unnecessary.

The following changes were recommended:

- Increase the Board to five members
- Expand the definition of family within the financial and non-financial sections
- Highlight recusal as an active information process
- Include removal of official from office [discussed later in the meeting]
- Add the City of Santa Fe’s Ethic Board procedures items E, F and G regarding removal for just cause, vacancies, and compensation – three unexcused absences within a 12-month period constitutes just cause

At this point, no compelling reason to change the definitions regarding “substantial” and “contract” were registered.

Chair Forrester directed staff to draft the proposed ordinance changes.

VI. REVIEW AND DISCUSSION of Procedural Policies of Bernalillo County and the City of Santa Fe

Ms. Ellis-Green said the abovementioned procedures were provided as guidelines.

Ms. Garrity cautioned that whatever is adopted will have to be adhered to.

Ms. Waldenberg remarked that Bernalillo’s board uses subcommittees which she said further substantiated the need to expand this Board.

If somebody under oath lies to the Ethics Board that incident would be referred for a determination and if verified the incident would be referred to the District Attorney’s Office.

Ms. Waldenberg recommended including language to that effect thus alerting people that lying to the Ethics Board is a crime. Ms. Garrity said the board administers an oath and that should serve appropriate notice that they are under oath.

Mr. Baca suggested adding the perjury alert to the complaint form.

Although the Board can recommend suspension or removal from office of a public official, Mr. Ross said there is a statutory procedure for the removal of county officials which he stated was a very difficult procedure. If removal from office was a recommendation the Board wanted within their purview, he cited the appropriate location within the ordinance for such a recommendation to be made.

The board reviewed the deadline outlined within Bernalillo rules and regulations and offered the following amendments:

Section 3.

B. Summary Dismissals:

“Any Board member who requests that the Complaint be considered at a preliminary hearing shall so notify the County Attorney within ~~ten (10)~~ fifteen (15) days ...”

“The Complainant shall be entitled to appeal the decision by filing a notice of appeal with the County Attorney within ~~ten (10)~~ fifteen (15) calendar days after Complainant’s receipt...”

C. Response for Preliminary Hearing:

“Respondents shall be given ~~twenty (20)~~ twenty-five (25) calendar days notice...”

“The Respondent’s statement shall be filed with the Internal Audit Contractor ~~ten (10)~~ fifteen (15) calendar days ...”

SFC CLERK RECORDS/REC'D/REC'D/RECORDED 06/11/2011

“The Internal Audit Contract shall provide the Complainants and Board members with the Respondent’s statement ~~three (3)~~ five (5) County working days ...”

G. Hearings:

- 2.c. Notice: “The Board shall require that the parties provide in advance a written statement of all issues to be addressed, a list of proposed witnesses...at least ~~ten (10)~~ fifteen (15) day prior to the scheduled hearing.
“Parties objecting to authenticity of proposed exhibits must make an objection in writing to the County attorney at least ~~three (3)~~ five (5) days prior to the scheduled hearing...”

By mutual agreement of the parties deadlines can be extended. All other deadlines noted in the Bernalillo document were unchanged.

The term “Internal Audit Contractor” shall be replaced with “County’s Contract Ethics Official.”

Referring to evidence (4), Ms. Garrity noted that usually the technical rules of evidence do not apply and instead the Legal Residuum Rule does. Legal Residuum establishes that there has to be some direct evidence. Section 4. b. was rewritten as follows:

4. b. The Technical Rules of Evidence do not apply and hearsay is permitted so long as it is deemed to be reliable. The Legal Residuum Rule applies.

Mr. Baca remarked that Bernalillo’s rules fail to address confidentiality regarding the hearings. Mr. Ross said the Open Records Act and Open Meetings Act make confidentiality a difficult situation. Hearings and meetings are open to the public.

Mr. Ross stated that at the end of reviewing evidence, etc. the board can go into executive session to deliberate which may be the only time the board can discuss the issue in closed session.

Ms. Garrity expressed concern that a frivolous complaint may injure an individual. She reviewed the Inspection of Public Information Act Compliance Guide regarding exemptions and found none applied.

Section 2. Advisory Opinions amended as follows:

- A. The Board shall issue advisory opinions pursuant to the following procedures:
1. ~~The Subcommittee Board: A subcommittee of **The** Board shall review advisory opinion requests from individuals who are subject to the Ordinance.~~
 2. remains as written
 3. [deleted]
 4. remains as written and renumbered as 3]
 5. [deleted]
- B. ~~Confidentiality~~, Public Hearings and Public Record

1. The Ethics Board complies with the New Mexico Open Meetings Act and the New Mexico Inspection of Public Records Act.
2. [deleted]
3. [remains as written and renumbered as 2]

Ms. Ellis-Green said alternate Mr. Mittle did phone earlier that he would be unable to attend.

VII. DISCUSSION on Santa Fe County Code of Ethics Policy Acknowledgement Statement

Ms. Ellis-Green reviewed the personnel policy and highlighted necessary changes for elected officials, volunteers, and appointees. "Supervisor" and "disciplinary action" were removed. The last bullet point was revised to include "violations of this policy may result in fine, censure and/or referral to the District Attorney."

Chair Forrester said once the changes are made the acknowledgement statement should be forwarded to all elected and appointed officials and volunteer employees.

VIII. MATTERS FROM THE BOARD

Ms. Waldenberg announced she would be absent from the next meeting.

The next meeting was scheduled for July 14th at 3 p.m.

IX. MATTERS FROM THE PUBLIC

None were presented.

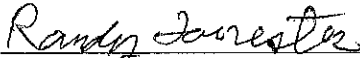
X. EXECUTIVE SESSION

None was deemed necessary.

XI. ADJOURNMENT

Having completed the agenda and with no further business to come before this board, Ms. Waldenberg moved to adjourn. Mr. Baca seconded and by unanimous voice vote this meeting was declared adjourned at 4:30 p.m.

Approved by:



Randy Forrester, Chair
Santa Fe County Board of Ethics

ATTEST TO:

COUNTY CLERK

Before me, this ____ day of _____, 2011.

My Commission Expires:

Notary Public

Submitted by:

Karen Farrell
Karen Farrell, Wordswork

SFC CLERK RECEIVED BOARD APPROVED 08/11/20

MESA STEEL INC.

2870 Trades West Road
Santa Fe, NM 87507

(505) 474-6811
(505) 474-6288 (fax)

November 4, 2010

Santa Fe County Board of Commissioners
102 Grant Avenue
Santa Fe, NM 87501

Attn: Julia Valdez
jvaldez@santafecounty.org

RE: Ethics Board

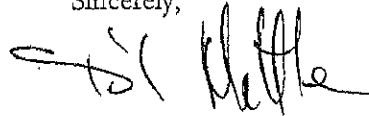
Dear Ms. Valdez:

I am interested in serving as a volunteer member on the Santa Fe County Ethics Board. To that end, a copy of my resume is attached.

Not only am I the owner and president of a Mesa Steel, a local small business, I am also an attorney. In my capacity as a lawyer, I was an assistant attorney general for the State of New Mexico. My responsibilities as an assistant attorney general included not only advocating before the Public Regulation Commission, but assisting and ensuring the Commission adhered to State's Open Meeting Act. As such, I have both the legal expertise and sensitivity to ethical issues. I will be able to meaningfully contribute to the Ethics Board.

I have no affiliation with Santa Fe County.

Sincerely,



David E. Mittle

DAVID E. MITTLE

Attorney & Counselor At Law

208 Maynard
Santa Fe, NM 87501
(505) 982-4021

EMPLOYMENT

Mesa Steel, Inc.

February 2007 to present

As president and owner, responsible for all aspects of Mesa Steel, a steel fabrication company with approximately fourteen employees located in Santa Fe, New Mexico including financial matters, human resources, planning, sales, marketing, and production and efficiencies in the shop.

Law Office of David E. Mittle

January 2004 to February 2007

General business, trial and appellate practice with a focus on regulatory matters.

Assistant Attorney General

New Mexico Office of the Attorney General, Santa Fe, New Mexico

May 2000 to December 2003

Attorney in the Water, Environment and Utilities Division. Responsibilities included advocating the interests of residential and small business consumers in telecommunication, electric and other utility matters before the Public Regulation Commission, Supreme Court of New Mexico, the Federal Communications Commission, and the New Mexico State Legislature.

Counsel to the New Mexico Office of Natural Resources Trustee.

Law Office of David E. Mittle

July 1993 to May 2000

General business, real estate, trial and appellate practice. Advised corporations and individuals in business, real estate, financial management and civil litigation matters.

Associate

Shafer, Ramsey & Mueller, P.C., Dallas, Texas

May 1988 to July 1993

Responsible for all facets of this commercial litigation firm's state and federal court matters including, first and second chair trial experience, depositions, evidentiary hearings, motion docket and mediation. Expertise in complex litigation.

Chief Financial and Operating Officer
Empire Systems Inc., Atlanta, Georgia
March 1984 to January 1986

Directed development of Empire, a business involved in the design, acquisition and financing of cogeneration projects by public and private industries. Prepared complex funding structures and documentation for private placements and municipal bond financing.

Principal
Classic Investment Properties, Los Angeles, California
March 1983 to February 1984

Structured leverage buyout to purchase world's largest collection of antique, vintage and special interest cars. Work included preparation of business plans and research and analysis of tax consequences.

Chief Financial Officer and Senior Vice President
Commercial Bank of California, Beverly Hills, California
November 1982 to February 1983

Responsible for financial and management operations and supervision of over 50 employees. Instituted systems of internal policy controls.

Staff Auditor
Price Waterhouse, Los Angeles, California
June 1980 to November 1982

EDUCATION

| | |
|--------------------|--|
| Legal | Southern Methodist University School of Law Juris Doctor, May 1990 Honors- Research Assistant for Professor Marc I. Steinberg on issues of corporate securities law. Moot Court Justice. |
| Graduate | University of California at Los Angeles Graduate School of Management Masters In Business Administration, June 1980 |
| Under- Graduate | University of California at San Diego Bachelor of Arts, Economics, June 1977 <i>Magna cum laude</i> |
| Member | State Bar of New Mexico; Bar # 6597 State Bar of Texas (inactive) |