

**NO PACKET MATERIAL  
FOR THIS ITEM**



# Memo

To: Board of County Commissioners  
From: Darlene Vigil, Affordable Housing Administrator  
Via: Jack Kolkmeyer, Growth Management  
Robert Griego, Planning Manager  
CC: Date: 01/10/2012

Re: Authorization to Publish Title and General Summary of Ordinance No. 2012-\_\_ .  
Ordinance 2012-\_\_ An Ordinance amending Ordinance 2006-02, amending the applicability provision, deleting certain definitions, reducing the percentage of Affordable Housing required, expanding the means by which a developer can meet the Affordable Housing requirement, removing the distinction between Major and Minor projects for purposes of administering density bonuses, and expanding the applicability of hardship

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## BACKGROUND:

In 2006, Santa Fe County adopted an inclusionary zoning ordinance to require development projects in the Central and Northern areas of the County to provide affordable housing in an effort to address the housing affordability gap in the region. The affordable housing requirement for Major Projects, a division of property of twenty five (25) or more parcels for the purpose of sale, lease or other conveyance is required to provide thirty percent (30%) affordable and Minor Projects, a division of property of five (5) and no more than twenty-four (24) parcels shall be required to provide sixteen percent (16%).

Due to existing economic conditions Santa Fe County Board of County Commissioners may consider

- a. reducing the required percentage of affordable housing to fifteen percent (15%) for any project
- b. consideration of credit to the applicants providing homes at or below the current affordable housing maximum target prices for Income Range 3 and Income Range 4

## RECOMMENDATIONS:

Respectively staff recommends the Santa Fe Board of County Commissioners approve to publish title and general summary of Ordinance 2012-\_\_ .

THE BOARD OF COUNTY COMMISSIONERS  
OF SANTA FE COUNTY

ORDINANCE NO. 2012-\_\_\_\_\_

AN ORDINANCE AMENDING ORDINANCE 2006-02, AMENDING THE APPLICABILITY PROVISION, DELETING CERTAIN DEFINITIONS, REDUCING THE PERCENTAGE OF AFFORDABLE HOUSING REQUIRED, EXPANDING THE MEANS BY WHICH A DEVELOPER CAN MEET THE AFFORDABLE HOUSING REQUIREMENT, REMOVING THE DISTINCTION BETWEEN MAJOR AND MINOR PROJECTS FOR PURPOSES OF ADMINISTERING DENSITY BONUSES, AND EXPANDING THE APPLICABILITY OF HARDSHIP

BE IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS OF SANTA FE COUNTY THAT ORDINANCE 2006-02 is amended as follows:

1. Section Two, "Applicability", is hereby amended by replacing the first sentence with the following:

"This Ordinance shall apply to each Project within the unincorporated areas of central and northern Santa Fe County shown on Attachment A."

2. Section Three, "Definitions", is hereby amended by deleting subparagraphs Q and R and replacing subparagraph S with the following:

"Q. "Project" means any division of property into six (6) or more parcels for the purpose of sale, lease or other conveyance of one or more single-family residences."

3. Section Four, "Affordable Housing Requirements", is hereby amended by deleting Subsections A and B and replacing them with the following:

"A. No less than fifteen percent (15%) of the total housing provided in any project shall be Affordable Housing as defined herein.

B. The distribution of the Affordable Housing Units provided in connection with a Project shall include Affordably Priced Housing Units provided equally to Eligible Buyers in Income Range 1 (3.75%), Income Range 2 (3.75%), Income Range 3 (3.75%) and Entry Market Housing Units provided to Entry Market Buyers in Income Range 4 (3.75%). The Affordable Housing Administrator shall have discretion to include the sale of homes within the development to buyers who are not Eligible Buyers, when determining compliance with the aforementioned requirements regarding Income Range 3 and 4, provided that the Affordable Housing Administrator receives satisfactory documentation that the sales price of each unit was at or below the Maximum Target Housing Price for Income Range 3 and 4."

4. Section Nine, "Density Bonus for Affordable Housing", is hereby deleted in its entirety and replaced with the following:

“ A. A Project that utilizes a Community Water System may receive increased density to accommodate the Affordably Priced Housing Units pursuant to the requirements contained within this Ordinance so long as clustering concepts are incorporated into the Project.

B. The density bonus permitted by this Section shall not exceed 2/3 unit for each Affordably Priced Housing Units provided and as otherwise permitted by application of the Land Development Code, not to exceed an increased density of fifteen percent (15%) attributable to the Project in total.

C. The affordability requirements for a Project shall be determined prior to applying any density bonus.

D. Density bonuses of not more than twenty percent (20%) attributable to the Project as a whole may be approved by the Board of County Commissioners on a case-by-case basis, so long as the Project remains compatible with surrounding uses and the impacts to adjacent areas are minimal.”

5. What was Section Seventeen and is now Section Sixteen, “Hardship Conditions”, is hereby amended so that Subsection B(2) is deleted and replaced with the following:

“ 2. A condition of hardship exists for a Project when an Affordable Unit (or lot created for an Affordable Unit) cannot be sold within a reasonable period of time without causing a loss on the Project taken as a whole.”

6. This Ordinance shall become effective thirty days after it has been duly recorded by the County Clerk.

PASSED, APPROVED AND ADOPTED this \_\_\_\_\_ day of January, 2012.

**BOARD OF COUNTY COMMISSIONERS**

\_\_\_\_\_  
Liz Stefanics, Chair

**ATTEST:**

\_\_\_\_\_  
Valerie Espinoza, Santa Fe County Clerk

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Stephen C. Ross, Santa Fe County Attorney



Finance Division

MEMORANDUM

TO: Board of County Commissioners  
FROM: Teresa C. Martinez, Finance Director *TCM*  
DATE: December 9, 2011  
SUBJECT: **Approval of audited Comprehensive Annual Financial Report for FY 2011**

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**ISSUE:**

Pursuant to Section 2.2.2.10 K. (3) (d) of 2.2.2 NMAC *Requirements for Contracting and Conducting Audits of Agencies*, it is required that the financial audit report be presented to the Board of County Commissioners at a public meeting for approval.

**BACKGROUND AND SUMMARY:**

Santa Fe County has completed its first-ever Comprehensive Annual Financial Report (CAFR). Included in this report are the results of the annual audit. Santa Fe County engaged in a contract with Heinfeld Meech & Company to conduct the annual audit of the County's financial statements for the fiscal year ending June 30, 2011. As part of the required annual audit, our auditors issue three reports:

1. Independent Auditors Report (pgs 1-3)
2. Report on Internal Control over Financial Reporting and Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards (pgs 205-206)
3. Report on Compliance with Requirements Applicable to each Major Program and on Internal Control over Compliance in Accordance with OMB Circular A-133 (pgs 207-208)

A summary outlining the audit results consists of the following:

- ❖ The independent auditors' report expressed an unqualified or "clean" opinion on the financial statements and on compliance requirements for the major federal award programs of the County.
- ❖ From the report on internal control over financial reporting, no material weaknesses or noncompliance material to financial statements were noted.
- ❖ The County has improved significantly during FY 11 with the elimination of six prior year findings. However five findings (two repeated, three current year) related to financial statements, and one finding related to Federal Awards are noted on the Schedule of Findings and Questioned Costs and are summarized as follows: (for complete details and agency response please refer to pages 212-220)

1. FS07-01 – The Santa Fe County Assessor’s Office was not in compliance with the NM Property Tax Code as noted in the 2011 Assessor Evaluation completed by the Property Tax Division.

Summary & Response

This is a repeated finding that has been modified. The Office of the County Assessor agrees with the finding and continues to address and work on correcting with the implemented CAMA program and internal auditing, however further explanation is given in regards to non-compliance with the NM Property Tax Code in pages 212-213 of the report.

2. FS10-05 – The Utilities Fund, an enterprise fund, reported an operating loss of \$504,157 for the year ended June 30, 2011.

Summary & Response

As an enterprise fund, Utilities is expected to operate at least at a break-even level. The operating loss has improved by approximately \$350,000 from prior years’. To address this potential re-occurrence of an operating deficit, the Utilities’ Division has a plan to gradually increase the size of the County utilities base over the next 5 years. This transition would be a short period (3-5years) at the end of which, we believe the function will be operating at the break-even level or better.

3. FS11-01 – An Elected Official was convicted for misuse of County property for personal benefit.

Summary & Response

Santa Fe County immediately engaged in a forensic examination to ascertain the value of theft admitted to by the former Sheriff and to conduct an internal control review to outline areas that needed to be addressed with stronger controls. The County took immediate steps to address internal control weaknesses from the results of the forensic examination.

4. FS11-02 – The accounting records include \$682,618 of taxes receivable which cannot be substantiated and appear to relate to years 2003 and prior.

Summary & Response

The balances will be fully researched and most likely relate to 2002 and 2003 delinquent accounts that have not yet met the criteria to not include them in the receivable balance. Per Section 7-38-81 (A, B, & C) NMSA 1798, the County must keep 10 years of property tax receivable accounts on the books and records.

5. FS11-03 – The cash and investment accounts of the County were not subject to the same procedures and oversight by the Finance Division for accounts held by the County Treasurer. Specifically, the SCHWAB investment account statements are provided monthly by the Treasurer’s Office, but access to inquiry is not on a 24-hour basis for staff that completes the reconciliations.

Summary & Response

The Office of the County Treasurer and Finance Division staff will work together to properly document formal procedures that identify and address internal controls and continue to ensure that account information will be provided on an as-needed basis to ensure proper controls are being adhered to.

6. 11-04 – PHAs are required to enter into depository agreements with their financial institutions in the form required by HUD. The agreements serve as safe-guards for federal funds and provide third-party right to HUD (24 CFR section 982.156).

#### Summary & Response

The Treasurer had negotiated a General Depository Agreement using HUD Form HUD-51999 with the Los Alamos National Bank effective November 10, 2011.

The following summarizes prior year findings that were eliminated during the current fiscal year:

1. FS06-01 – The County’s accounting records included receivable and deferred revenue account balances that required audit adjustments.
2. FS07-02 – For 1 of 25 small purchases reviewed for compliance with procurement regulations, only 2 quotes were obtained. In addition, the County maintained debit cards for use in emergency circumstances.
3. FS10-01 – During the review of capital assets it was noted that roadway infrastructure assets are maintained outside of the capital asset module, the County has traditionally depreciated projects before they have been completed; the County does not have a process in place to properly value assets at the time of donation; assets depreciation recalculation resulted in immaterial differences compared to useful life; there was not sufficient supporting documentation for prior year accumulated depreciation balances; and proprietary capital asset balances did not agree to the trial balance.
4. FS10-02 – There is currently an investigation for allegations of theft and fraud involving the Santa Fe County Public Works Department including ethics and conflict of interest violations.
5. FS10-03 – The County maintained a depository account outside the geographical boundary of Santa Fe County; for one bank account the County did not pledge collateral equal to one half the amount of public money in the account.
6. FS10-04 – New employees hired into positions that did not pay into Social Security did not sign an acknowledgement.

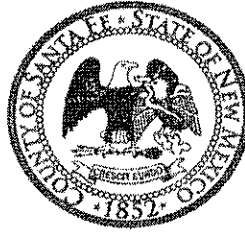
#### REQUESTED ACTION:

The Finance Division hereby requests acceptance and approval of Santa Fe County’s audited CAFR for the fiscal year ending June 30, 2011.

Daniel "Danny" Mayfield  
Commissioner, District 1

Virginia Vigil  
Commissioner, District 2

Robert A. Anaya  
Commissioner, District 3




Kathy Holian  
Commissioner, District 4

Liz Stefanics  
Commissioner, District 5

Katherine Miller  
County Manager

## MEMORANDUM

To: Board of County Commissioners

From: Teresa Martinez, Finance Director 

Through: Katherine Miller, County Manager

Date: January 10, 2012

RE: ***A Resolution Requesting an Operating Transfer from the General Fund (101) to the Property Valuation Fund (203)***

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### ISSUE

The Finance Division on behalf of the County Assessor's Office is seeking approval of an operating transfer from the General Fund (101) to the Property Valuation Fund (203) in the amount of \$460.

### BACKGROUND

Resolution 2011-164 was approved at the November 8, 2011 BCC meeting to transfer \$1,856.12 to the County Assessor's Office for the repair of a vehicle that was recently involved in an automobile accident. When the repair work began, it was determined that an additional \$459.66 of damage had not been identified at the time of the assessment. The current auto insurance policy for the County requires a \$25,000 deductible. At this time, the County Assessor does not have sufficient budget to cover the deductible amount. A small budget was included in the General Fund (101) to pay for deductibles that cannot be covered by individual departments. For fiscal year 2012, the County Assessor is assuming all operating expenses be paid by the Property Valuation Fund (203) thus requiring an operating transfer from the General Fund (101) to pay for the vehicle damage.

### RECOMMENDATION

The Finance Division recommends an operating transfer from the General Fund (101) to the Property Valuation Fund (203) for additional funding needed for the repair of a County vehicle in the amount of \$460.



# SANTA FE COUNTY

## RESOLUTION 2012 - \_\_\_\_\_

### A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on January 10, 2012, did request the following budget adjustment:

Department / Division: Finance Division for County Assessor Fund Name: Property Valuation (203)  
 Budget Adjustment Type: Transfer Between Funds Fiscal Year: 2012 (July 1, 2011 - June 30, 2012)

BUDGETED REVENUES: (use continuation sheet, if necessary)

| FUND CODE XXX                           | DEPARTMENT/ DIVISION XXXX | ACTIVITY BASIC/SUB XXX | ELEMENT/ OBJECT XXXX | REVENUE NAME                          | INCREASE AMOUNT | DECREASE AMOUNT |
|---|---------------------------|------------------------|----------------------|---------------------------------------|-----------------|-----------------|
| 203                                     | 1111                      | 390                    | 0101                 | Operating Transfer In / From Fund 101 | \$460           |                 |
| <b>TOTAL (if SUBTOTAL, check here )</b> |                           |                        |                      |                                       | \$460           |                 |

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

| FUND CODE XXX                           | DEPARTMENT/ DIVISION XXXX | ACTIVITY BASIC/SUB XXX | ELEMENT/ OBJECT XXXX | CATEGORY / LINE ITEM NAME                                | INCREASE AMOUNT | DECREASE AMOUNT |
|---|---------------------------|------------------------|----------------------|--|-----------------|-----------------|
| 203                                     | 1111                      | 413                    | 7514                 | Insurance & Deductibles / Property Insurance Deductibles | \$460           |                 |
| 101                                     | 0000                      | 490                    | 0203                 | Operating Transfer Out / To Fund 203                     | \$460           | \$460           |
| 101                                     | 0303                      | 412                    | 7015                 | Other Operating Costs / Property/Liability Deduct.       |                 | \$460           |
| <b>TOTAL (if SUBTOTAL, check here )</b> |                           |                        |                      |  | \$920           | \$460           |

Requesting Department Approval: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_  
 Finance Department Approval: [Signature] Date: 12/28/11 Entered by: \_\_\_\_\_ Date: \_\_\_\_\_  
 County Manager Approval: [Signature] Date: 12-30-11 Updated by: \_\_\_\_\_ Date: \_\_\_\_\_

# SANTA FE COUNTY

## RESOLUTION 2012 - \_\_\_\_\_

*ATTACH ADDITIONAL SHEETS IF NECESSARY.*

DEPARTMENT CONTACT: Name: Carole Jaramillo Dept/Div: Finance Division Phone No.: 986-6321

**DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):**

- 1) Please summarize the request and its purpose.  
 Request is for an operating transfer from the General Fund (101) to the Property Valuation Fund (203) in the amount of \$460 for additional funding needed for an insurance deductible for a County Assessor's vehicle that was damaged in an automobile accident.

a) Employee Actions

| Line Item | Action (Add/Delete Position, Reclash, Overtime) | Position Type (permanent, term) | Position Title |
|-----------|---|---------------------------------|----------------|
|           |   |                                 |                |
|           |   |                                 |                |
|           |   |                                 |                |
|           |   |                                 |                |

b) Professional Services (50-xx) and Capital Category (80-xx) detail:

| Line Item | Detail (what specific things, contracts, or services are being added or deleted) | Amount |
|-----------|--|--------|
|           |  |        |
|           |  |        |
|           |  |        |
|           |  |        |

- 2) Is the budget action for RECURRING expense \_\_\_\_\_ or for NON-RECURRING (one-time only) expense X

# SANTA FE COUNTY

## RESOLUTION 2012 - \_\_\_\_\_

*ATTACH ADDITIONAL SHEETS IF NECESSARY.*

**DEPARTMENT CONTACT:**

Name: Carole Jaramillo Dept/Div: Finance Division Phone No.: 986-6321

**DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):**

- 3) Does this request impact a revenue source? If so, please identify (i.e. General Fund, state funds, federal funds, etc.), and address the following:
  - a) If this is a state special appropriation, YES \_\_\_\_\_ NO X  
If YES, cite statute and attach a copy.
  - b) Does this include state or federal funds? YES \_\_\_\_\_ NO X  
If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of a award letter and proposed budget.
  - c) Is this request is a result of Commission action? YES \_\_\_\_\_ NO X  
If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc.).
  - d) Please identify other funding sources used to match this request.  
There are no other funding sources to match this request.

**SANTA FE COUNTY**  
**RESOLUTION 2012 - \_\_\_\_\_**

**NOW, THEREFORE, BE IT RESOLVED** by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

**Approved, Adopted, and Passed This 10th Day of January, 2012.**

**Santa Fe Board of County Commissioners**

\_\_\_\_\_  
Liz Stefanics, Chairperson

**ATTEST:**

\_\_\_\_\_  
Valerie Espinoza, County Clerk

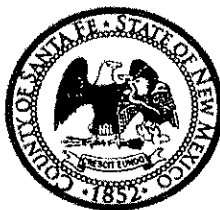
## Sharon Vigil-Ramirez

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**From:** Jayme R. Espinoza  
**Sent:** Monday, December 12, 2011 9:18 AM  
**To:** Sharon Vigil-Ramirez  
**Subject:** Assessor money from BCC

Hi there, the total of the remainder from the invoice on the Assessor's vehicle is \$459.66 and they want to go through BCC again with it instead of pulling it from their funds. Let me know if you need anything on my end. Thanks Sharon!

Jayme Espinoza  
Administrative Services Dept.  
505-992-6747  
<mailto:jrcatanach@santafecounty.org>



## Memorandum

**To** : Santa Fe Board of County Commissioners  
**From** : Teresa Martinez, Finance Director *TM*  
**Thru** : Katherine Miller, County Manager *KM*  
**Date** : December 22, 2011  
**Re** : *Requesting a budget increase to the DWI Program Budget (\$168,992)*

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### ISSUE:

The Health and Human Services Division is requesting approval of an increase to the DWI Program Fund (241) to budget for professional services to provide Prevention activities within Santa Fe County. These funds will also be used for operating expenses such as advertising and postage related to the Prevention activities.

### BACKGROUND:

This request is a result of DWI Grant funding, awarded through the NM Department of Finance and Administration/Local Government (DFA). This was due in part to the fact that DFA agreed to allowing the Counties to apply through a grant process for the total amount of the funding reverted from the previous fiscal year 2011, \$168,992.00.

### RECOMMENDATION:

Please approve the attached budget resolution resulting in an increase in the amount of \$168,992.00 to the DWI Fund (241) for FY-2012.

# SANTA FE COUNTY

## RESOLUTION 2012 - \_\_\_\_\_

### A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on Jan. 10, 2012, did request the following budget adjustment:

Department / Division: Community Services/Health and Human Services Fund Name: DWI Program/Local DWI Grant

Budget Adjustment Type: Budget Increase Fiscal Year: 2012 (July 1, 2011 - June 30, 2012)

BUDGETED REVENUES: (use continuation sheet, if necessary)

| FUND CODE XXX                          | DEPARTMENT/ DIVISION XXXX | ACTIVITY BASIC/SUB XXX | ELEMENT/ OBJECT XXXX | REVENUE NAME    | INCREASE AMOUNT | DECREASE AMOUNT |
|--|---------------------------|------------------------|----------------------|-----------------|-----------------|-----------------|
| 241                                    | 0476                      | 371                    | 0400                 | Local DWI Grant | 168,992         |                 |
| <b>TOTAL (if SUBTOTAL, check here)</b> |                           |                        |                      |                 | 168,992         |                 |

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

| FUND CODE XXX                          | DEPARTMENT/ DIVISION XXXX | ACTIVITY BASIC/SUB XXX | ELEMENT/ OBJECT XXXX | CATEGORY / LINE ITEM NAME  | INCREASE AMOUNT | DECREASE AMOUNT |
|--|---------------------------|------------------------|----------------------|--|-----------------|-----------------|
| 241                                    | 0476                      | 464                    | 5003                 | Contractual – Professional Services<br>Operating Expenses – Postage & Mail Service<br>Operating Expenses – Printing/Publishing/Advert. | 161,992         |                 |
| 241                                    | 0476                      | 464                    | 7036                 |  | 1,000           |                 |
| 241                                    | 0476                      | 464                    | 7037                 |  | 6,000           |                 |
| <b>TOTAL (if SUBTOTAL, check here)</b> |                           |                        |                      |  | 168,992         |                 |

Requesting Department Approval: [Signature] Title: Division Director Date: 12/22/11

Finance Department Approval: [Signature] Date: 12/22/11 Entered by: \_\_\_\_\_ Date: \_\_\_\_\_

County Manager Approval: [Signature] Date: 12-20-11 Updated by: \_\_\_\_\_ Date: \_\_\_\_\_

# SANTA FE COUNTY

## RESOLUTION 2012 - \_\_\_\_\_

**ATTACH ADDITIONAL SHEETS IF NECESSARY.**

**DEPARTMENT CONTACT:** Name: Joyce Varela Dept/Div: Community Services/Health and Human Services/DWI Program Phone No.: 992-9843

**DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):**

- 1) Please summarize the request and its purpose.  
 This request is to increase the DWI Program budget to include the additional grant funds that were awarded through the Department of Finance and Administration (DFA)/Local Government be utilized for alcohol related programs.

**a) Employee Actions**

| Line Item | Action (Add/Delete Position, Reclass, Overtime) | Position Type (permanent, term) | Position Title |
|-----------|---|---------------------------------|----------------|
|           |   |                                 |                |
|           |   |                                 |                |
|           |   |                                 |                |
|           |   |                                 |                |

**b) Professional Services (50-xx) and Capital Category (80-xx) detail:**

| Line Item | Detail (what specific things, contracts, or services are being added or deleted)   | Amount  |
|-----------|--|---------|
| 5003      | These funds will be used for contract services to provide DWI Prevention activities within the Santa Fe County such as Positive Youth Development, I-Gen Project, Power of Parents & PYPM Training, Prevention Curricula/K-8, Edgewood Teacher Trainings, Positive Youth Development, Project Success etc.... which will be completed throughout the remainder of the fiscal year. | 161,992 |
|           |  |         |
|           |  |         |
|           |  |         |

- 2) Is the budget action for RECURRING expense \_\_\_\_\_ or for NON-RECURRING (one-time only) expense X



# SANTA FE COUNTY

## RESOLUTION 2012 - \_\_\_\_\_

*ATTACH ADDITIONAL SHEETS IF NECESSARY.*

**DEPARTMENT CONTACT:**

Name: Joyce Varela Dept/Div: Community Services/Health and Human Services/DWI Program Phone No.: 992-9843

**DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):**

- 3) Does this request impact a revenue source? If so, please identify (i.e. General Fund, state funds, federal funds, etc.), and address the following:
  - a) If this is a state special appropriation, YES    NO   X    
If YES, cite statute and attach a copy.
  - b) Does this include state or federal funds? YES   X   NO   X    
If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of a award letter and proposed budget.

Name: DWI Grant Funds Amount: \$168,992.00  
Grant No. 12-D-J-G-27 Start Date: December 13, 2011

- c) Is this request a result of Commission action? YES    NO   X    
If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc.).
- d) Please identify other funding sources used to match this request.

**SANTA FE COUNTY**

**RESOLUTION 2012 - \_\_\_\_\_**

**NOW, THEREFORE, BE IT RESOLVED** by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

**Approved, Adopted, and Passed This 10th Day of January, 2012.**

**Santa Fe Board of County Commissioners**

\_\_\_\_\_  
Liz Stefamics, Chairperson

**ATTEST:**

\_\_\_\_\_  
Valerie Espinoza, County Clerk