

Daniel "Danny" Mayfield
Commissioner, District 1

Virginia Vigil
Commissioner, District 2

Robert A. Anaya
Commissioner, District 3



Kathy Holian
Commissioner, District 4

Liz Stefanics
Commissioner, District 5

Katherine Miller
County Manager

MEMORANDUM

DATE: JANUARY 3, 2012

TO: BOARD OF COUNTY COMMISSIONERS

FROM: ADAM LEIGLAND, PUBLIC WORKS DEPARTMENT DIRECTOR *AL*

VIA: KATHERINE MILLER, COUNTY MANAGER

SUBJECT: BCC MEETING JANUARY 31, 2012
REQUEST AUTHORIZATION TO ENTER INTO A LIGHTING AGREEMENT
WITH THE NEW MEXICO DEPARTMENT OF TRANSPORTATION
(NMDOT) FOR INSTALLATION OF ROADWAY LIGHTING ON NM 599 AND
SANTA FE COUNTY ROAD 62 INTERCHANGE (TRANSPORTATION AND
SOLID WASTE DIVISION, ROBERT MARTINEZ)

BACKGROUND & SUMMARY:

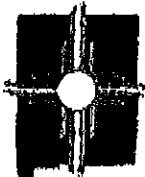
The New Mexico Department of Transportation (NMDOT) is requesting authorization to enter into a lighting agreement for highway project # CN 5100390 within the boundaries of Santa Fe County. The planned improvements to begin in the spring of 2012 consist of a grade separated interchange, to include 45 roadway luminaires at State Road 599 and County Road 62.

After the subject roadway lighting system has been constructed, Santa Fe County will be required to provide all electric energy and routine maintenance. It is estimated that the annual electric cost for the 45 luminaires will be about \$9,600.00 per year.

High pressure sodium heads will be installed however consideration was made for the placement of LED head assemblies but due to added cost and the fact that the City of Santa Fe will annex this area in the near future (Phase 2) it was determined not to be feasible for the County to absorb the added cost. This agreement will remain in full effect until such time that the City of Santa Fe annexes this area.

ACTION REQUESTED:

Public Works requests authorization to enter into lighting agreement SFC #2012-0100-PW/TRV with the NMDOT.



NEW MEXICO DEPARTMENT OF
TRANSPORTATION

December 8, 2011

Mr. Johnny Baca
Manager Traffic Division
Santa Fe County
P.O. Box 276
Santa Fe, NM 87504

Subject: Signalization & Lighting Agreement

Project: CN 5100390, Installation of roadway lighting at the intersection of NM 599/CR 62
(South Meadows Road)

Dear Mr. Baca:

Enclosed are four sets of Lighting Agreements for the above project which we are sending to you for the appropriate signatures. The agreement describes the responsibilities of the Public Entity and the Department for this project. After the agreements have been fully executed, an original will be sent to you for your files.

Once the agreements have been signed, would you please return them to us at PO Box 1149, Room 208, Santa Fe, NM 87504 for further processing. *Please do not date the agreements on the first page; they will be dated when they are completed.*

We appreciate your cooperation and support concerning this project. If you have any questions, please call me at 827-5490.

Sincerely,

Afshin Jian
State Traffic Engineer

AJ:jww

xc: Max Valerio
Miguel Gabaldon
Ruben Garcia
David Quintana
Brad Julian

Susana Martinez
Governor

Alvin C. Dominguez, P.E.
Cabinet Secretary

Commissioners

Pete Rahn
Chairman
District 3

Debra Hicks
Vice Chairman
District 2

Dr. Kenneth White
Secretary
District 1

Ronald Schmelts
Commissioner
District 4

Butch Mathews
Commissioner
District 5

Jackson Gibson
Commissioner
District 6

CONTRACT NO: _____

VENDOR NO: _____

LIGHTING AGREEMENT

THIS AGREEMENT, made and entered into pursuant to the provisions of NMSA 1978, Section 67-3-28, as amended, this ____ day of _____, 2011, by and between the NEW MEXICO DEPARTMENT OF TRANSPORTATION, acting by and through the SECRETARY, hereinafter called the DEPARTMENT, and Santa Fe County, New Mexico, acting by and through its duly elected officials, hereinafter called the PUBLIC ENTITY.

RECITALS:

WHEREAS, the DEPARTMENT contemplates the letting of a contract for the construction of a highway project within the boundaries of the PUBLIC ENTITY, said project being identified as CN 5100390 within the boundaries of Santa Fe County, New Mexico.

WHEREAS, the PUBLIC ENTITY and the DEPARTMENT agree with the need for installation of roadway lighting at the following locations:

1. Intersection of NM 599 northbound ramps & South Meadows Rd
2. Intersection of NM 599 southbound ramps & South Meadows Rd
3. NM 599 northbound deceleration lane
4. NM 599 northbound acceleration lane
5. NM 599 southbound deceleration lane
6. NM 599 southbound acceleration lane, with the exact design to be determined by the DEPARTMENT.

WHEREAS, the installation of the roadway lighting will promote traffic safety.

WHEREAS, it is the desire of the parties to set forth their understandings and agreements pursuant to which the improvements shall be made and subsequently operated and maintained as required.

NOW THEREFORE,

SECTION I: THE DEPARTMENT SHALL:

1. Provide the necessary plans and estimates and other documents required for the construction of the Project and cause the Project to be constructed in the manner provided by law in accordance with such plans and documents.
2. Provide and install underground conduit, conductors, pullboxes, concrete foundations, and fixtures for 45 roadway luminaires.

SECTION II: THE PUBLIC ENTITY SHALL:

1. After subject lighting system has been constructed, provide, at its own expense, all electrical energy, routine maintenance such as bulb and/or luminaire replacement, and that in case of accidental damage to poles or fixtures, replace them with the same kind or brand for continued satisfactory operation of said roadway lighting system.
2. Make ample future provisions in its budget each year for the cost of maintaining and providing energy to the roadway lighting system.

SECTION III: THIRD PARTY BENEFICIARIES:

It is not intended by any of the provisions of any part of this AGREEMENT to create in the public or any member thereof a third party beneficiary or to authorize anyone not a party to the AGREEMENT to maintain a suit(s) for wrongful death(s), bodily and/or personal injury(ies) to person(s), damage(s) to property(ies), and/or any other claim(s) whatsoever pursuant to the provisions of this AGREEMENT.

SECTION IV: NEW MEXICO TORT-CLAIMS ACT:

As between the DEPARTMENT and PUBLIC ENTITY, neither party shall be responsible for liability incurred as a result of the other party's acts or omissions in connection with this

AGREEMENT. Any liability incurred in connection with this AGREEMENT is subject to the immunities and limitations of New Mexico Tort Claims Act (Section 41-4-1, et seq. N.M.S.A. 1978) and any amendments thereto. This paragraph is intended only to define the liabilities between the parties hereto and it is not intended to modify, in any way, the parties' liabilities as governed by common law or the New Mexico Tort Claims Act. By entering into this AGREEMENT, the DEPARTMENT and the PUBLIC ENTITY, and their "public employees" as defined in the New Mexico Tort Claims Act, do not waive any sovereign immunity, nor do they waive any limitation(s) of liability pursuant to law. No provision in this AGREEMENT modifies or waives any provision of the New Mexico Tort Claims Act.

SECTION V: SCOPE OF AGREEMENT:

This AGREEMENT incorporates all the agreements, covenants, and understandings between the parties hereto concerning the subject matter hereof, and all such covenants, agreements, and understandings have been merged into this written AGREEMENT. No prior AGREEMENT or understandings, verbal or otherwise, of the parties or their agents shall be valid or enforceable unless embodied in this AGREEMENT.

SECTION VI: TERMS OF THIS AGREEMENT:

The terms of this AGREEMENT are lawful; performance of all duties and obligations herein shall conform with and do not contravene any state, local, or federal statutes, regulations, rules, or ordinances.

SECTION VII: EQUAL OPPORTUNITY COMPLIANCE:

The parties agree to abide by all federal and state laws and rules and regulations, and executive orders of the Governor of the State of New Mexico, pertaining to equal employment opportunity. In accordance with all such laws and rules and regulations, and executive orders of the Governor of the State of New Mexico, the parties agree to assure that no person in the United States shall, on the grounds of race, color, national origin, ancestry, sex, sexual preference, age or handicap, be excluded from employment with, or participation in, any program or activity performed under this AGREEMENT. If the parties are found to not be in compliance with these requirements

during the term of this AGREEMENT, the parties agree to take appropriate steps to correct these deficiencies.

SECTION VIII: APPROPRIATIONS AND AUTHORIZATIONS:

The terms of this AGREEMENT are contingent upon sufficient appropriations and authorizations being made by the Legislature of New Mexico, or the Congress of the United States if federal funds are involved, for performance of the AGREEMENT. If sufficient appropriations and authorizations are not made by the Legislature or the Congress of the United States if federal funds are involved, this AGREEMENT shall terminate upon written notice being given by the DEPARTMENT to the PUBLIC ENTITY. The DEPARTMENT is expressly not committed to expenditure of any funds until such time as they are programmed, budgeted, encumbered, and approved for expenditure by the DEPARTMENT. The DEPARTMENT's decision as to whether its funds are sufficient for fulfillment of this AGREEMENT shall be final.

SECTION IX: SEVERABILITY:

In the event that any portion of this AGREEMENT is determined to be void, unconstitutional or otherwise unenforceable, the remainder of this AGREEMENT shall remain in full force and effect.

SECTION X: PUBLIC ENTITY SOLE JURISDICTION:

By mere reason of the DEPARTMENT's participation in this Project, the DEPARTMENT is not incorporating this Project into the State Highway System, nor is the DEPARTMENT assuming maintenance responsibility or liability for the Project.

SECTION XI: PROJECT RESPONSIBILITY:

Design, construction and installation for this Project are the DEPARTMENT's sole responsibility and nothing is intended to give the DEPARTMENT any responsibility for future maintenance of the Project or related road improvement within the PUBLIC ENTITY's road system.

SECTION XII: CONTINGENT ON PROJECT BEING LET:

In the event that the Project is not let for any reason, this AGREEMENT shall become null and void and shall create no obligation on any of the parties.

SECTION XIII: AMENDMENT:

This AGREEMENT shall not be altered, modified, or amended except by an instrument in writing and executed by the parties hereto.

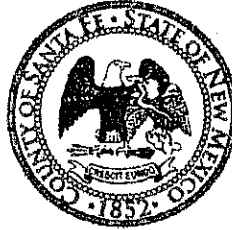
SECTION XIV: TERM:

This agreement shall not become effective until executed by the Secretary of the New Mexico Department of Transportation. This agreement may be terminated upon 60 days written notice by the Public Entity. The Public Entity anticipates that the property at issue with this project will be annexed by the City of Santa Fe, which will require termination of the agreement. The Public Entity shall provide 60 days written notice of termination.

Daniel "Danny" Mayfield
Commissioner, District 1

Virginia Vigil
Commissioner, District 2

Robert A. Anaya
Commissioner, District 3



Kathy Holian
Commissioner, District 4

Liz Stefanics
Commissioner, District 5

Katherine Miller
County Manager

MEMORANDUM

Date: January 31, 2012

To: Santa Fe County Board of County Commissioners
Daniel Mayfield, District 1 Kathy Holian, District 4
Virginia Vigil, District 2 Liz Stefanics, District 5
Robert A. Anaya, District 3

From: Adam Leigland, Public Works Department Director *AL*

Re: Resolution 2012 – A Resolution To Budget Available Funds Collected From Rentals Of The County Fairground Facilities To A Maintenance Account To Perform Minor Improvements And Maintenance At The County Fairgrounds In The Amount of \$1,000. (Public Works/Projects, Facilities, & Open Space)

Background

Santa Fe County rents the Santa Fe County Fairgrounds to the public for private events for a rental fee. The fees collected are deposited into a revenue account for property rentals. The Projects, Facilities and Open Space staff would like to use a portion of the funds collected for minor improvements and maintenance at the County Fairgrounds.

Action Requested:

Staff is requesting that \$1,000 of the rental fees collected be budgeted for minor improvements and maintenance for the County Fairgrounds.

SANTA FE COUNTY

RESOLUTION 2012 - _____

A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on January 31, 2012, did request the following budget adjustment:

Department / Division: Public Works/ Projects, Facilities & Open Space Division Fund Name: General Fund (101)

Budget Adjustment Type: Budget Increase Fiscal Year: 2012 (July 1, 2011 - June 30, 2012)

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
101	0412	341	1300	Charges for Services / Property Rental	\$1,000	
TOTAL (if SUBTOTAL, check here)					\$1,000	

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
101	0412	431	4007	Maintenance Supplies	\$1,000	
TOTAL (if SUBTOTAL, check here)					\$1,000	

Requesting Department Approval: _____ Title: Project, Public Works Date: 9 June 12

Finance Department Approval: [Signature] Date: 1/18/12 Entered by: _____ Date: _____

County Manager Approval: _____ Updated by: _____ Date: _____

**SANTA FE COUNTY
RESOLUTION 2012 - _____**

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT: Name: Agnes Leyba-Cruz Dept/Div: Public Works, Projects, Facilities & Open Space Phone No.: 995-6515

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 1) Please summarize the request and its purpose.
The purpose of this request is to increase the County Fairgrounds budget in the amount of \$1,000 from property rental revenue received which will be used for maintenance and supplies for the fairgrounds.

a) Employee Actions

Line Item	Action (Add/Delete Position, Reclass, Overtime)	Position Type (permanent, term)	Position Title

b) Professional Services (50-xx) and Capital Category (80-xx) detail:

Line Item	Detail (what specific things, contracts, or services are being added or deleted)	Amount

- 2) Is the budget action for RECURRING expense _____ or for NON-RECURRING (one-time only) expense X

SANTA FE COUNTY

RESOLUTION 2012 - _____

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT:

DEPARTMENT CONTACT: Name: Agnes Leyba-Cruz Dept/Div: Public Works/Projects, Facilities & Open Space Phone No.: 995-6515

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 3) Does this request impact a revenue source? If so, please identify (i.e. General Fund, state funds, federal funds, etc.), and address the following:
 - a) If this is a state special appropriation, YES _____ NO X
If YES, cite statute and attach a copy.
 - b) Does this include state or federal funds? YES _____ NO X
If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of a award letter and proposed budget.
 - c) Is this request is a result of Commission action? YES _____ NO X
If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc.).
 - d) Please identify other funding sources used to match this request.

SANTA FE COUNTY
RESOLUTION 2012 - _____

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed This 31st Day of January, 2012.

Santa Fe Board of County Commissioners

Liz Stefanics, Chairperson

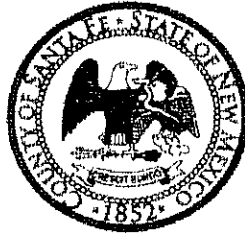
ATTEST:

Valerie Espinoza, County Clerk

Daniel "Danny" Mayfield
Commissioner, District 1

Virginia Vigil
Commissioner, District 2

Robert A. Anaya
Commissioner, District 3



Kathy Holian
Commissioner, District 4

Liz Stefanics
Commissioner, District 5

Katherine Miller
County Manager

MEMORANDUM

To: Board of County Commissioners

From: Teresa Martinez, Finance Director *JMM*

Through: Katherine Miller, County Manager

Date: January 31, 2012

RE: ***A Resolution Requesting an Operating Transfer from the Water Enterprise Fund (505) to the General Fund (101)***

ISSUE

The Finance Division on behalf of the Public Works / Utilities Division is seeking approval of an operating transfer from the Water Enterprise Fund (505) to the General Fund (101) in the amount of \$2,000,000.

BACKGROUND

Resolution 2010-50 to transfer \$2,000,000 from the General Fund (101) to the Water Enterprise Fund (505) for the Cuatro Villas/Greater Chimayo Interconnection Project was approved at the March 30, 2010 BCC meeting. At that time, this project was an immediate priority for the Utilities Division, however financing for the project was to come from a bond issuance not scheduled until 2011. In order to allow the project to move forward immediately, approval was given to transfer \$2,000,000 from the General Fund and then the General Fund would be reimbursed when the 2011 Series General Obligation Bonds were sold.

When this funding arrangement was conceived the project was under the direction of previous leadership, and a variety of issues which stood in the way of moving the project forward, were being negotiated. However, negotiations with the various stakeholders did not end in agreement and the project did not move forward within the planned timeframe. As a result, the \$2,000,000 was not spent from the Water Enterprise Fund (505) and "dropped to cash". The 2011 Series bonds have now been sold and budget authority has been established for the Cuatro Villas/Greater Chimayo Interconnection Project in the 2011 Series GOB Fund (339). Since the Water Enterprise Fund is no longer the funding source for this project it can now reimburse the General Fund.

RECOMMENDATION

The Finance Division recommends an operating transfer from the Water Enterprise Fund (505) to the General Fund (101) for reimbursement of funding for the Cuatro Villas/Greater Chimayo Interconnection Project in the amount of \$2,000,000.

SANTA FE COUNTY

RESOLUTION 2012 - _____

A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on January 31, 2012, did request the following budget adjustment:

Department / Division: Public Works / Utilities Fund Name: General Fund (101) and Water Enterprise Fund (505)

Budget Adjustment Type: Budget Transfer Between Funds Fiscal Year: 2012 (July 1, 2011 - June 30, 2012)

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
101	0000	390	0505	Operating Transfer In / From Fund 505	\$2,000,000	
505	0000	385	0500	Budgeted Cash	\$2,000,000	
TOTAL (if SUBTOTAL, check here)					\$4,000,000	

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
101	0303	412	8010	Capital / Roadways	\$2,000,000	
505	0000	490	0101	Operating Transfer Out / To Fund 101	\$2,000,000	
TOTAL (if SUBTOTAL, check here)					\$4,000,000	

Requesting Department Approval: _____ Title: _____ Date: _____
 Finance Department Approval: [Signature] Date: 1/31/12 Entered by: _____ Date: _____
 County Manager Approval: _____ Date: _____ Updated by: _____ Date: _____

SANTA FE COUNTY

RESOLUTION 2012 - _____

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT: Name: Teresa Martinez Dept/Div: Finance Phone No.: 986-6375

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 1) Please summarize the request and its purpose.
Request is for an operating transfer from the Water Enterprise Fund (505) to the General Fund (101) in the amount of \$2,000,000 for reimbursement of funds that were transferred in FY 2010 for the Cuatro Villas/Greater Chimayo Interconnection Project to be repaid by the GOB 2011 bond sale. However, the project did not occur as quickly as anticipated so funds are now available in the GOB Series 2011 Fund (339) so they are no longer needed in the Water Enterprise Fund (505).

a) Employee Actions

Line Item	Action (Add/Delete Position, Reclass, Overtime)	Position Type (permanent, term)	Position Title

b) Professional Services (50-xx) and Capital Category (80-xx) detail:

Line Item	Detail (what specific things, contracts, or services are being added or deleted)	Amount

- 2) Is the budget action for RECURRING expense _____ or for NON-RECURRING (one-time only) expense X

SANTA FE COUNTY
RESOLUTION 2012 - _____

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT:

Name: Teresa Martinez Dept/Div: Finance Phone No.: 986-6375

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 3) Does this request impact a revenue source? If so, please identify (i.e. General Fund, state funds, federal funds, etc.), and address the following:
 - a) If this is a state special appropriation, YES NO NO X
If YES, cite statute and attach a copy.
 - b) Does this include state or federal funds? YES NO NO X
If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of a award letter and proposed budget.
 - c) Is this request is a result of Commission action? YES NO NO X
If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc.).
 - d) Please identify other funding sources used to match this request.
There are no other funding sources to match this request.

**SANTA FE COUNTY
RESOLUTION 2012 - _____**

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed This 31st Day of January, 2012.

Santa Fe Board of County Commissioners

Liz Stefanics, Chairperson

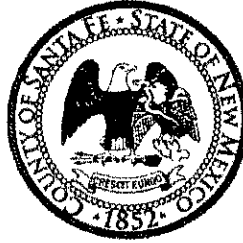
ATTEST:

Valerie Espinoza, County Clerk

Daniel "Danny" Mayfield
Commissioner, District 1

Virginia Vigil
Commissioner, District 2

Robert A. Anaya
Commissioner, District 3



Kathy Holian
Commissioner, District 4


Liz Stefanics
Commissioner, District 5


Katherine Miller
County Manager

MEMORANDUM

DATE: *January 19, 2012*

TO: *Board of County Commissioners*

FROM: *Adam Leigland, Public Works Department Director* 

VIA: *Katherine Miller, County Manager* 

ITEM AND ISSUE: *BCC Meeting January 31, 2012* RESOLUTION 2012 – A RESOLUTION REQUESTING AN INCREASE TO BUDGET AUTHORITY FOR A REMAINING BALANCE TO THE STATE SPECIAL APPROPRIATIONS FUND (318) FOR GRANT AGREEMENT 08-L-G-4466 AWARDED THROUGH THE NEW MEXICO DEPARTMENT OF FINANCE & ADMINISTRATION FOR THE ESPERANZA ADMINISTRATION BUILDING /\$34,871.52. (Public Works/Finance)

BACKGROUND AND SUMMARY:

On October 30th, 2009 Santa Fe County received notification from the State of New Mexico Department of Finance & Administration (DFA) that informed the County of Governor Richardson's Directive ordering a freeze on all capital outlay projects. This notice stated that all grants and other forms of inter-governmental agreements that had been previously entered into between DFA and Santa Fe County utilizing state general or severance tax bond funds were terminated, effective October 30th, 2009.

The notice directed the County to demonstrate to DFA before November 15th, 2009 all legally binding written agreements with a contractor, a third party or vendor to purchase professional, non-professional services or items of tangible personal property. The notice stated that new grant agreements would be issued by DFA to replace the funds up to those amounts that had been encumbered prior to the October 30 deadline. The County certified contractual obligations in the amount of \$15,128.48 against Grant Agreement 08-4466 originally authorized for \$50,000 for the Esperanza Administration Building. A new grant agreement was issued in the amount of \$15,128.48 and approved and budgeted by the Board of County Commission in January of 2010.

In 2010, Senate Bill 182 was passed which listed all grant authorizations that were to be terminated. Grant Agreement 08-L-G-4466 was not listed in SB182 therefore DFA has issued a new agreement for the balance of the grant in the amount of \$34,871.52.

ACTION REQUESTED:

Staff is requesting approval of the remaining funds authorized in Grant Agreement 08-4466 in the amount \$34,871.52 for the Esperanza Administration Building.

102 Grant Avenue · P.O. Box 276 · Santa Fe, New Mexico 87504-0276 · 505-986-6200 · FAX: 505-995-2740 www.santafecounty.org

ACTION REQUESTED:

Staff is requesting approval of the remaining funds authorized in Grant Agreement 08-4466 in the amount \$34,871.52 for the Esperanza Administration Building.

SANTA FE COUNTY

RESOLUTION 2012 - _____

A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on January 31, 2012, did request the following budget adjustment:

Department / Division: Public Works/Projects, Facilities, and Open Space Fund Name: State Special Appropriations Fund (318)

Budget Adjustment Type: Budget Increase Fiscal Year: 2012 (July 1, 2011 - June 30, 2012)

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
318	0768	371	9000	State Grants	\$34,871.52	
TOTAL (if SUBTOTAL, check here)					\$34,871.52	

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
318	0768	481	8001	Capital Purchases/Buildings & Structures	\$34,871.52	
TOTAL (if SUBTOTAL, check here)					\$34,871.52	

Requesting Department Approval: _____ Title: Direct Public Works Date: 7 June 12

Finance Department Approval: [Signature] Date: 1/18/12 Entered by: _____ Date: _____

County Manager Approval: _____ Date: _____ Updated by: _____ Date: _____

SANTA FE COUNTY RESOLUTION 2012 -

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT: Name: Agnes Lopez Dept/Div: Public Works/Projects, Facilities and Open Space Phone No.: 995-6516

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (if applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 1) Please summarize the request and its purpose.
 In 2008 the County received grant agreement 08-L-G-4466 in the amount of \$50,000 "to plan, design, purchase, construct and equip a modular building for the county-owned Esperanza Shelter in Santa Fe County." In 2009, the State of New Mexico froze all capital project grant agreements and issued new grant agreements for only that portion of the grant that was obligated contractually. Santa Fe County received and budgeted \$15,128.48 against Grant Agreement 08-L-G-4466. SB182 was passed which listed all grant agreements that were terminated. Grant Agreement 08-L-G-4466 was not listed in SB182 therefore the Department of Finance and Administration has issued a second grant agreement for the remainder of the grant in the amount of \$34,871.52.

a) Employee Actions

Line Item	Action (Add/Delete Position, Reclass, Overtime)	Position Type (permanent, term)	Position Title

b) Professional Services (50-xx) and Capital Category (80-xx) detail:

Line Item	Detail (what specific things, contracts, or services are being added or deleted)	Amount
8001	Funds will be used for the completion of the construction of the Esperanza Administration Building	\$34,871.52

- 2) Is the budget action for RECURRING expense _____ or for NON-RECURRING (one-time only) expense X _____

SANTA FE COUNTY

RESOLUTION 2012 - _____

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT:

DEPARTMENT CONTACT: Name: Agnes Lopez Dept/Div: Public Works/Projects, Facilities and Open Space Phone No.: 995-6516

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

Laws of 2008 Chapter 92, Section 59, Paragraph 423, authorized \$50,000 to plan, design, purchase, construct and equip a modular building for the county-owned Esperanza Shelter in Santa Fe County

• 3) Does this request impact a revenue source? If so, please identify (i.e. General Fund, state funds, federal funds, etc.), and address the following:

- a) If this is a state special appropriation, YES X NO _____
If YES, cite statute and attach a copy. State Funds _____

Laws of 2008 Chapter 92, Section 59, Paragraph 423, authorized \$50,000 to plan, design, purchase, construct and equip a modular building for the county-owned Esperanza Shelter in Santa Fe County.

- b) Does this include state or federal funds? YES X NO _____
If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of a award letter and proposed budget.

Esperanza Administration Building
Grant # 08-L-G-4466
Expiration: June 30, 2012
\$34,871.52

- c) Is this request is a result of Commission action? YES _____ NO X
If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc.).

- d) Please identify other funding sources used to match this request.

SANTA FE COUNTY

RESOLUTION 2012 - _____

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed This 31st Day of January, 2012.

Santa Fe Board of County Commissioners

Liz Stefanics, Chairperson

ATTEST:

Valerie Espinoza, County Clerk

STATE OF NEW MEXICO
DEPARTMENT OF FINANCE & ADMINISTRATION
LOCAL GOVERNMENT DIVISION
GENERAL FUND PROJECTS

2012 JAN -4 PM 5:01
SANTA FE COUNTY

Laws of 2008

GRANT AGREEMENT AMENDMENT NO. 1

	Name of Grantee: <u>Santa Fe County</u> Project Nos. Affected by Amendment: 08-4466
--	--

THIS AMENDMENT is entered into by and between the Department of Finance and Administration, State of New Mexico, acting through the Local Government Division, Bataan Memorial Building, Room 201, Santa Fe, NM 87501, hereinafter called the Division, and Santa Fe County, hereinafter called the Grantee.

RECITALS

WHEREAS, the Division and Grantee are parties to that certain Grant Agreement, executed by the Division on February 20, 2010, concerning certain appropriations to the Division, including Project Nos. 08-4466.

WHEREAS, Laws of 2010, Chapter 105 (SB 182) did not revert numerous capital appropriations, including Project Nos. 08-4466; and

WHEREAS, the parties desire to amend the Grant Agreement to include the capital appropriations that were not reverted by Laws of 2010, Chapter 105 (SB 182).

AGREEMENT

NOW, THEREFORE, in consideration of the mutual covenants and obligations contained herein and other good and valuable consideration, the receipt of which is hereby acknowledged, the parties hereto agree as follows:

1. The following new Article is added to the end of the Grant Agreement:

“PROJECTS NOT REVERTED IN LAWS OF 2010, CHAPTER 105 (SB 182)

The parties agree that that the status of the following capital appropriations not reverted by the Laws of 2010, Chapter 105 (SB182) is follows:

<u>A.</u> <u>Project No.</u>	<u>B.</u> <u>Expenditures</u> <u>prior to Grant</u> <u>Agreement</u> <u>XXXX</u>	<u>C.</u> <u>Amount sent</u> <u>in Grant</u> <u>Agreement</u> <u>XXXX</u>	<u>D.</u> <u>Increase amount</u> <u>by this</u> <u>Amendment</u>	<u>E.</u> <u>Maximum</u> <u>Grant</u> <u>Amount</u> <u>granted by</u> <u>this</u> <u>Amendment</u> <u>(Column C</u> <u>plus Column</u> <u>D)</u>
08-4466	\$9,734.06	\$15,128.48	\$34,871.52	\$50,000.00

Grantee hereby acknowledges and agrees that the amount set forth under Column E is the maximum amount available to Grantee for any project amended by this Amendment and acknowledges. Accordingly, Grantee agrees to not seek reimbursement for any project amended by this Amendment in excess of the amount set forth in Column E for that project. For each project included in this Amendment, the Division shall reimburse Grantee for qualifying expenditures in a total not to exceed the amount set forth for the project in Column E.

2. The Grant Agreement total amount is hereby amended to read: "The total funds available under this Agreement for all projects shall not exceed \$50,000.00."

3. All other provisions of the Grant Agreement not amended herein remain in full force and effect.

IN WITNESS WHEREOF, the parties have duly executed this Amendment as of the date it is executed by both parties.

GRANTEE

Katherine Miller
(Signature)

By: Katherine Miller
(Print Name)

Its: County Manager
(Print Title)

12.15.11
(Date)

Approved as to form
Santa Fe County Attorney
By: [Signature]
Date: December 9, 2011
[Signature] 12/9/11

**DEPARTMENT OF FINANCE AND ADMINISTRATION
LOCAL GOVERNMENT DIVISION**

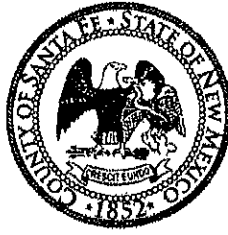
[Signature]
Samuel L. Ojinaga, Deputy Division Director

11/6/12
(Date)

Daniel "Danny" Mayfield
Commissioner, District 1

Virginia Vigil
Commissioner, District 2

Robert A. Anaya
Commissioner, District 3



Kathy Holian
Commissioner, District 4

Liz Stefanics
Commissioner, District 5


Katherine Miller
County Manager

MEMORANDUM

DATE: *JANUARY 9, 2012*

TO: *BOARD OF COUNTY COMMISSIONERS*

VIA: *KATHERINE MILLER, COUNTY MANAGER*

FROM: *ADAM LEIGLAND, PUBLIC WORKS DEPARTMENT DIRECTOR* 

SUBJECT: *BCC MEETING JANUARY 31, 2012
A RESOLUTION CONFIRMING THE VACATION AND ABANDONMENT OF
A DRAINAGE EASEMENT ON PROPERTY LOCATED AT 3205 AND 3219
AGUA FRIA STREET IN SANTA FE (TRANSPORTATION AND SOLID
WASTE DIVISION, ROBERT MARTINEZ)*

BACKGROUND AND SUMMARY:

Santa Fe County acquired drainage easements on 3205 and 3219 Agua Fria Street numerous years ago. These drainage easements conveyed the drainage from Agua Fria Street to the Santa Fe River through underground culverts, which were installed by the County. As part of the Agua Fria Phase III improvement project, a storm drain system was designed and constructed to convey the drainage from Agua Fria Street. These drainage easements and culverts are no longer needed and the property owner's have requested that these drainage easements be vacated and abandoned. The residents are also requesting for the County to remove several feet of the exposed culvert at the exit point and cap it.

ACTION REQUESTED:

Public Works requests vacating and abandoning the drainage easements at 3205 and 3219 Agua Fria Street. Authorization is also being requested to allow County crews to remove several feet of the exposed culvert and cap the exit point.

11/29/11

Nancy Sutor and Rosario Provenza
3219 Agua Fria St
Santa Fe, NM 87507

November 29, 2011

Robert Martinez and Carlos Vigil
Santa Fe County
Public Works Transportation
424 Veterans Memorial Highway
PO Box 276 Santa Fe, NM

Mr. Martinez and Mr. Vigil,

This letter a request to vacate the easement related to the culvert on our property at 3205 and 3219 Agua Fria.

The recent installation of the storm sewer on Agua Fria has replaced the drainage previously provided by the culvert.

Meeting with Chuck Vigil and Diego Gomez was helpful in clarifying the best way to proceed.

This is what Rosario and I have decided.

We would like the county to vacate the 20 ft. easement adjacent to the culvert.

We would like the county to remove the several feet of culvert protruding at the exit point on our property and cap the opening with metal or other durable material.

We authorize County work crews equipment and materials access to our property as required for removal of that short section of the culvert.

We will be responsible for removal and replacement of private property within the right of way and outside of the right of way to provide access to County crews for the removal of this section the culvert.

We will identify areas of concern including existing utilities stability of existing structures etc.

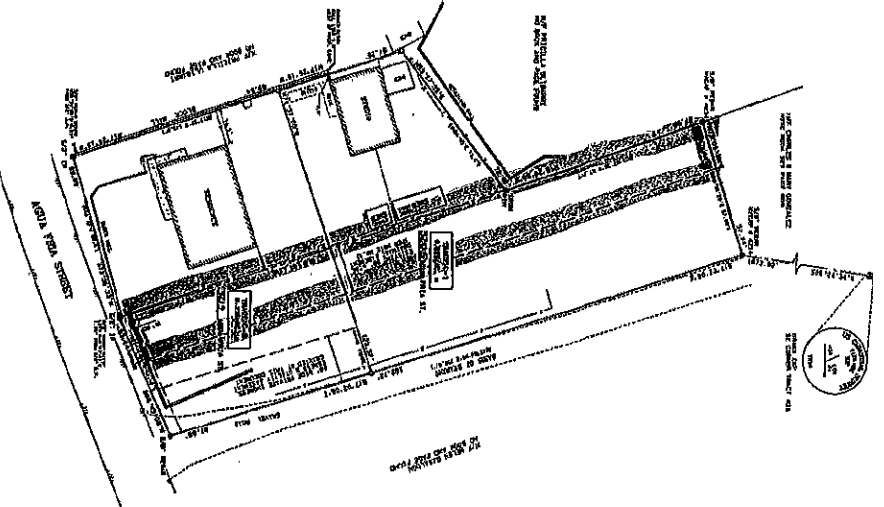
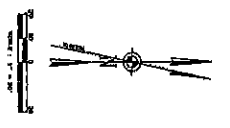
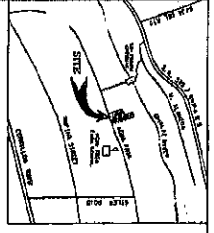
Once the BCC approves this please contact us at 505 577-0360 to make a plan for the County crew to do the work requested.

Thank you for all the previous attention and help with this issue and thank you for the resolve of this issue.

Please let us know when this issue will be reviewed at the Board of County Commissioners meeting.

All best wishes,

Nancy Sutor 505 577-0360
Rosario Provenza 505 577-0880



5161010

LOT LINE ADJUSTMENT

FOR

ROSARIO PROVENZA AND NANCY SUTOR

DYING AND BEING SITUATE IN A PORTION OF SMALL

HOLDING CLAIM 581, WITHIN SECTION 32,

T.17N., R.9E., N.M.P.M.

VILLAGE OF AGUA PETA

SANTA FE COUNTY, NEW MEXICO

PURPOSE: THIS PLAN SHOWS EXISTING TRACT BOUNDARIES

CONTRACT COMMENT

THIS PLAN IS THE PROPERTY OF THE ENGINEER AND IS NOT TO BE REPRODUCED OR TRANSMITTED IN ANY FORM OR BY ANY MEANS, ELECTRONIC OR MECHANICAL, INCLUDING PHOTOCOPYING, RECORDING, OR BY ANY INFORMATION STORAGE AND RETRIEVAL SYSTEM, WITHOUT THE WRITTEN PERMISSION OF THE ENGINEER.

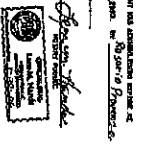
APPROVED: *[Signature]* **Surveyor**

DATE OF THIS PLAN: _____

THE ENGINEER'S LIABILITY FOR THIS PLAN IS LIMITED TO THE PROFESSIONAL STANDARDS OF THE STATE OF NEW MEXICO.

APPROVED: *[Signature]* **Professional Engineer**

DATE: _____

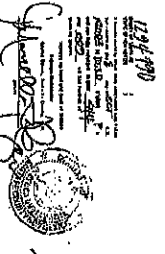


NOTICE TO COUNTY APPROVAL, UTILITY AND COMMISSIONS

THIS PLAN IS THE PROPERTY OF THE ENGINEER AND IS NOT TO BE REPRODUCED OR TRANSMITTED IN ANY FORM OR BY ANY MEANS, ELECTRONIC OR MECHANICAL, INCLUDING PHOTOCOPYING, RECORDING, OR BY ANY INFORMATION STORAGE AND RETRIEVAL SYSTEM, WITHOUT THE WRITTEN PERMISSION OF THE ENGINEER.

APPROVED: *[Signature]* **Professional Engineer**

DATE: _____



NOTICE TO COUNTY APPROVAL, UTILITY AND COMMISSIONS

THIS PLAN IS THE PROPERTY OF THE ENGINEER AND IS NOT TO BE REPRODUCED OR TRANSMITTED IN ANY FORM OR BY ANY MEANS, ELECTRONIC OR MECHANICAL, INCLUDING PHOTOCOPYING, RECORDING, OR BY ANY INFORMATION STORAGE AND RETRIEVAL SYSTEM, WITHOUT THE WRITTEN PERMISSION OF THE ENGINEER.

APPROVED: *[Signature]* **Professional Engineer**

DATE: _____

LEGEND

— EXISTING ROAD RIGHT-OF-WAY

— EXISTING ROAD SET BY THIS SURVEY

— EXISTING CURVE

— EXISTING CURVE

— EXISTING CURVE

NOTICE

THIS PLAN IS THE PROPERTY OF THE ENGINEER AND IS NOT TO BE REPRODUCED OR TRANSMITTED IN ANY FORM OR BY ANY MEANS, ELECTRONIC OR MECHANICAL, INCLUDING PHOTOCOPYING, RECORDING, OR BY ANY INFORMATION STORAGE AND RETRIEVAL SYSTEM, WITHOUT THE WRITTEN PERMISSION OF THE ENGINEER.

APPROVED: *[Signature]* **Professional Engineer**

DATE: _____

Red Mountain Engineers, Inc.

10000 10th Avenue NE, Suite 100, Albuquerque, NM 87113

505-263-1111

www.redmountainengineers.com

SANTA FE COUNTY

Resolution No. 2012 –

**A Resolution Confirming the Vacation and Abandonment of a Drainage Easement
on Property Located at 3205 and 3219 Agua Fria Street in Santa Fe**

WHEREAS, the Plat of Lot Line Adjustment for Rosario Prevenza and Nancy Sutor, recorded in the Office of the Santa Fe County Clerk in Book 544 at Page 009, on October 8, 2003, reflects a twenty foot wide drainage easement;

WHEREAS, Santa Fe County installed culverts within the drainage easement;

WHEREAS, Santa Fe County recently completed road and drainage improvements on Agua Fria Road which rendered the aforementioned drainage easement unnecessary for its intended purpose;

WHEREAS, Rosario Prevenza and Nancy Sutor, owners of the property located at 3205 and 3219 Agua Fria Street requested that Santa Fe County vacate and abandon the drainage easement on their property;

WHEREAS, NMSA 1978, Section 67-2-6 provides that property rights acquired by the County may be abandoned and vacated by formal written declaration of abandonment and vacation duly declared by the Board of County Commissioners.

NOW, THEREFORE, BE IT RESOLVED, that the Board of County Commissioners of Santa Fe County abandons and vacates the drainage easement on property located at 3205 and 3219 Agua Fria Street in Santa Fe as described on the Plat of Lot Line Adjustment for Rosario Prevenza and Nancy Sutor, recorded in Book 544 at Page 009 in the Office of the Santa Fe County Clerk effective immediately following removal of any culverts currently installed in the subject easement by Santa Fe County.

PASSED, APPROVED and ADOPTED this 31st DAY OF JANUARY, 2012.

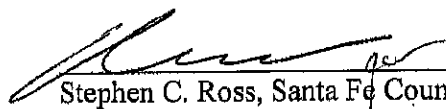
BOARD OF COUNTY COMMISSIONERS

Liz Stefanics, Chair

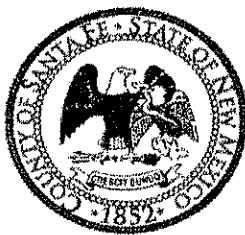
ATTEST:

Valerie Espinoza, Santa Fe County Clerk

APPROVED AS TO FORM:



Stephen C. Ross, Santa Fe County Attorney



Memorandum

To: Santa Fe Board of County Commissioners

From: Donna Morris, Fire Department

Thru: David Sperling, Fire Chief
Pablo Sedillo, Public Safety Director
Katherine Miller, County Manager

Date: January 31st, 2012

Re: *Requesting BCC Approval to Budget NM State Forestry Revenue for Various Fire Reimbursements.*

CAPTION:

The Santa Fe County Fire Department is requesting BCC approval to budget NM State Forestry revenue for reimbursement of personnel and apparatus for the Buckman Fire, ABC Fire, FY-11 Carson National Forest Fire, Virgin Fire, Baton Rouge Fire, and the Pacheco Fire for a total of \$33,297. (CSD/Fire)

BACKGROUND:

The Santa Fe County Fire Department Wildland Division and various Volunteer Fire Districts responded to the Buckman Fire, ABC Fire, FY-11 Carson National Forest Fire, Virgin Fire, Baton Rouge Fire, and the Pacheco Fire. This revenue is to reimburse the Wildland Division and the Fire Districts for the utilization of apparatus and personnel who responded to these fires. The total reimbursement for these six fires is \$33,297.

SUMMARY:

Please approve the request to budget forestry revenue for Fire Administration and various Fire Districts in the amount of \$33,297 to be expended in FY 2012.

SANTA FE COUNTY

RESOLUTION 2012 - _____

A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on January 31, 2012, did request the following budget adjustment:

Department / Division: Fire Department/Various Fire Districts Fund Name: Fire District Revenue/Forestry Fund (244)

Budget Adjustment Type: Budget Increase Fiscal Year: 2012 (July 1, 2010 - June 30, 2012)

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
244	0809	360	09-02	Revenue/State Forestry	27,766	
244	0834	360	09-02	Revenue/State Forestry	5,435	
244	0840	360	09-02	Revenue/State Forestry	48	
244	0870	360	09-02	Revenue/State Forestry	48	
TOTAL (if SUBTOTAL, check here)					33,297	

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
244	0809	422	10-26	Salaries & Wages/Term Employees	16,047	
244	0809	422	20-01	Employee Benefits/FICA Regular	1,684	
244	0809	422	20-02	Employee Benefits/FICA Medicare	394	
244	0809	422	20-03	Employee Benefits/PERA	7,972	
TOTAL (if SUBTOTAL, check here X)					26,098	

Requesting Department Approval: *[Signature]* Title: Interim Chief Date: 12-28-11

Finance Department Approval: *[Signature]* Date: 1/18/12 Entered by: _____ Date: _____

County Manager Approval: _____ Date: _____ Updated by: _____ Date: _____

SANTA FE COUNTY

RESOLUTION 2012 - _____

BUDGET ADJUSTMENT CONTINUATION SHEET

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
TOTAL (if SUBTOTAL, check here)						

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
244	0809	422	20-05	Employee Benefits/Group Insurance	1,169	
244	0809	422	20-06	Employee Benefits/Ret. HC	500	
244	0809	422	60-08	Supplies/Field Supplies	5,435	
244	0840	422	60-08	Supplies/Field Supplies	48	
244	0870	421	10-55	Volunteer FF/Reimbursements	48	
TOTAL (if SUBTOTAL, check here)					33,297	

SANTA FE COUNTY RESOLUTION 2012 - _____

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT: Name: Donna Morris Dept/Div: Fire Department/Administration Phone No.: 992-3082

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (if applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 1) Please summarize the request and its purpose.
- Requesting BCC approval for a budget increase to the Forest Restoration and Various Fire Districts (244) Forestry Revenue Fund for a combined total of \$33,297 to reimburse the Wildland hand crew and the La Cienega and Hondo Fire Districts for fire personnel and/or fire apparatus utilized on the following fires: Buckman Fire, ABC Fire, FY-11 Carson National Forest Fire, Virgin Fire, Baton Rouge Fire, and the Pacheco Fire. The La Cienega and Hondo Fire Districts will utilize the reimbursement to purchase or replace necessary field supplies and reimburse personnel utilized on the fires, and Wildland will utilize the reimbursements to help fund the fire department staff of Wildland Urban Interface Specialists as well as supplies.

a) Employee Actions

Line Item	Action (Add/Delete Position, Reclass, Overtime)	Position Type (permanent, term)	Position Title

b) Professional Services (50-xx) and Capital Category (80-xx) detail:

Line Item	Detail (what specific things, contracts, or services are being added or deleted)	Amount

- 2) Is the budget action for RECURRING expense _____ or for NON-RECURRING (one-time only) expense X _____

SANTA FE COUNTY

RESOLUTION 2012 - _____

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT:

Name: Donna Morris Dept/Div: Fire Department Administration Phone No.: 992-3082

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 3) Does this request impact a revenue source? If so, please identify (i.e. General Fund, state funds, federal funds, etc.), and address the following:
 - a) If this is a state special appropriation, YES NO
If YES, cite statute and attach a copy.
 - b) Does this include state or federal funds? YES NO
If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of a award letter and proposed budget.
NM State Forestry Reimbursements.
 - c) Is this request a result of Commission action? YES NO
If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc.).
 - d) Please identify other funding sources used to match this request.
Not Applicable.

SANTA FE COUNTY

RESOLUTION 2012 - _____

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

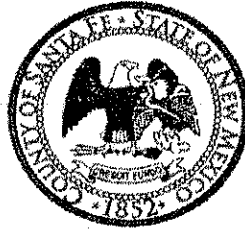
Approved, Adopted, and Passed This 31st Day of January, 2012.

Santa Fe Board of County Commissioners

Liz Stefanics, Madam Chair

ATTEST:

Valerie Espinoza, County Clerk



Memorandum

To: Santa Fe Board of County Commissioners

From: Donna Morris, Fire Department

Thru: David Sperling, Fire Chief
Pablo Sedillo, Public Safety Director *DS*
Katherine Miller, County Manager

Date: January 31st, 2012

Re: *Requesting BCC Approval to Budget a Monetary Contribution to the Fire Department.*

CAPTION:

The Santa Fe County Fire Department is requesting BCC approval to budget a monetary contribution from Edward A. Oberzut in the amount of \$250. (CSD/Fire)

BACKGROUND:

The Santa Fe County Fire Department received a monetary contribution from Edward A. Oberzut in the amount of \$250 to be utilized for food and water purchased for rehabilitative purposes for staff responding to fire emergencies.

SUMMARY:

Please approve the request to budget a monetary contribution to be expended in FY 2012.

SANTA FE COUNTY

RESOLUTION 2012 - _____

A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on January 31, 2012, did request the following budget adjustment:

Department / Division: Fire Department/Fire Administration Fund Name: Fire Administration Operations (244)

Budget Adjustment Type: Budget Increase Fiscal Year: 2012 (July 1, 2011 - June 30, 2012)

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
244	0000	360	01-90	Miscellaneous Contributions	250	
					250	

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
244	0801	421	60-12	Supplies/Food Provisions	250	
					250	

Requesting Department Approval: [Signature] Title: Interim Fire Chief Date: 12-28-11

Finance Department Approval: [Signature] Date: 1/3/12 Entered by: _____ Date: _____

County Manager Approval: _____ Date: _____ Updated by: _____ Date: _____

SANTA FE COUNTY

RESOLUTION 2012 - _____

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT: Name: Donna Morris Dept/Div: Fire Department/Administration Phone No.: 992-3082

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 1) Please summarize the request and its purpose.

Requesting BCC approval for a budget increase to the Fire Administration operations cost center (244) to budget a monetary contribution from Edward A. Oberzut to be utilized for food purchased for rehabilitative purposes for staff responding to fire emergencies.

a) Employee Actions

Line Item	Action (Add/Delete Position, Reclass, Overtime)	Position Type (permanent, term)	Position Title

b) Professional Services (50-xx) and Capital Category (80-xx) detail:

Line Item	Detail (what specific things, contracts, or services are being added or deleted)	Amount

- 2) Is the budget action for RECURRING expense _____ or for NON-RECURRING (one-time only) expense X

SANTA FE COUNTY

RESOLUTION 2012 - _____

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT:

Name: Donna Morris Dept/Div: Fire Department/Administration Phone No.: 992-3082

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 3) Does this request impact a revenue source? If so, please identify (i.e. General Fund, state funds, federal funds, etc.), and address the following:
 - a) If this is a state special appropriation, YES _____ NO X
 - b) Does this include state or federal funds? YES _____ NO X
If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of a award letter and proposed budget.
 - c) Is this request is a result of Commission action? YES _____ NO X
If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc.).
 - d) Please identify other funding sources used to match this request. *N/A*

SANTA FE COUNTY

RESOLUTION 2012 - _____

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed This 31st Day of January, 2012.

Santa Fe Board of County Commissioners

Liz Stefanics, Madam Chair

ATTEST:

Valerie Espinoza, County Clerk



Memorandum

To: Santa Fe Board of County Commissioners

From: Donna Morris, Fire Department

Thru: David Sperling, Fire Chief *MMS*
Pablo Sedillo, Public Safety Director *gs*
Katherine Miller, County Manager

Date: January 31st, 2012

Re: *Requesting BCC Approval to Budget a Youth Conservation Corps Commission Grant for the Fire Department.*

CAPTION:

The Santa Fe County Fire Department is requesting BCC approval to budget a Youth Conservation Corps Commission Grant from the NM State Energy, Minerals and Natural Resources Department in the amount of \$149,814. (CSD/Fire)

BACKGROUND:

The Santa Fe County Fire Department received a grant award in the amount of \$149,814 for a Youth Conservation Corps Commission Grant (YCC) to be utilized to employ up to ten youth ages 18-25 and to provide training in natural resources such as forest management, fire ecology, and watershed health for a period of six months. Project work will consist of hazard fuel reduction projects located in Santa Fe County aimed at reducing risk of wildland fire and improving forest health. These projects are tied directly to the Santa Fe County Community Wildfire Protection Plan (CWPP) which was adopted in 2008. This crew will also be available to fight wildland fires.

SUMMARY:

Please approve the request to budget a YCC Grant awarded through State of NM ENMRD Department in the amount of \$149,814 to be expended in FY 2012 through FY 2013.

SANTA FE COUNTY

RESOLUTION 2012 - _____

A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on January 31, 2012, did request the following budget adjustment:

Department / Division: Fire Department/Various Fire Districts Fund Name: Forest Restoration Fund (244)

Budget Adjustment Type: Budget Increase Fiscal Year: 2012 (July 1, 2010 - June 30, 2012)

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
244	0809	372	00-00	YCC Grant/State	149,814	
TOTAL (if SUBTOTAL, check here)					149,814	

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
244	0809	422	10-24	Salaries & Wages/Temp Employees	107,040	
244	0809	422	20-01	Employee Benefits/FICA Regular	6,636	
244	0809	422	20-02	Employee Benefits/FICA Medicare	1,552	
244	0809	422	20-07	Employee Benefits/Unemployment Insurance	5,352	
TOTAL (if SUBTOTAL, check here X)					120,580	

Requesting Department Approval: [Signature] Title: Interim Chief Date: 1-5-12

Finance Department Approval: [Signature] Date: 1/8/12 Entered by: _____ Date: _____

County Manager Approval: _____ Date: _____ Updated by: _____ Date: _____

SANTA FE COUNTY

RESOLUTION 2012 - _____

BUDGET ADJUSTMENT CONTINUATION SHEET

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
TOTAL (if SUBTOTAL, check here)						

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/DIVISION XXXX	ACTIVITY BASIC/SUB XXX	244	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
244	0809	422	20-08	Employee Benefits/Workers Comp	9,634	
244	0809	422	60-02	Supplies/Safety Supplies	16,900	
244	0809	422	60-09	Supplies/Educational Supplies	2,700	
TOTAL (if SUBTOTAL, check here)					149,814	

SANTA FE COUNTY
RESOLUTION 2012 -

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT: Name: Donna Morris Dept/Div: Fire Department/Administration Phone No.: 992-3082

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 1) Please summarize the request and its purpose.

Requesting BCC approval for a budget increase to the Forest Restoration cost center (244) for a YCC grant in the amount of \$149,814 to be utilized to employ up to ten local youth ages 18-25 and provide training in natural resources such as forest management, fire ecology, and watershed health for a period of six months. The grant match of \$43,382 will be an "in kind" match utilizing the Wildland Captains salary and benefits, in house training, and fire department vehicles and equipment.

a) Employee Actions

Line Item	Action (Add/Delete Position, Reclass, Overtime)	Position Type (permanent, term)	Position Title
10-24	Add Positions	Temporary	Wildland/Urban Interface Spec.

b) Professional Services (50-xx) and Capital Category (80-xx) detail:

Line Item	Detail (what specific things, contracts, or services are being added or deleted)	Amount

- 2) Is the budget action for RECURRING expense _____ or for NON-RECURRING (one-time only) expense X

SANTA FE COUNTY
RESOLUTION 2012 -

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT:

Name: Donna Morris Dept/Div: Fire Department Administration Phone No.: 992-3082

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (if applicable, cite the following authority: State Statutes, grant name and award date, other laws, regulations, etc.):

3) Does this request impact a revenue source? If so, please identify (i.e. General Fund, state funds, federal funds, etc.), and address the following:

- a) If this is a state special appropriation, YES NO X
If YES, cite statute and attach a copy.

- b) Does this include state or federal funds? YES X NO
If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of a award letter and proposed budget.

State of NM Energy, Minerals and Natural Resources, Youth Conservation Corps Commission Grant Funding

- c) Is this request a result of Commission action? YES NO X
If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc.).

- d) Please identify other funding sources used to match this request.

The match requirement will be met by an "in kind" match to include equipment, vehicles and uniforms currently utilized by the SFCFD Wildland division as well as the salaries & benefits of the current Wildland Captain's position.

SANTA FE COUNTY
RESOLUTION 2012 - _____

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed This 31st Day of January, 2012.

Santa Fe Board of County Commissioners

Liz Stefanics, Madam Chair

ATTEST:

Valerie Espinoza, County Clerk

Memorandum

To : Santa Fe County Board of County Commissioners

From : Steve Shepherd *SS*
SF County Community Services Department
SF County Health & Human Services Division

Date : January 19, 2012

Subject : **Accept Resignation from Mr. Ken Coleman from the Santa Fe County
DWI Planning Council.**

Issue:

There are current ten (10) members appointed to the Santa Fe County DWI Planning Council (Council) by the Santa Fe Board of County Commissioners (BCC). The Council is required to have a minimum of nine (9) members. Mr. Ken Coleman has submitted his resignation. The BCC needs to formally accept the resignation.

Background:

The Chair of the Council was informed by Mr. Ken Coleman that he needed to resign from the Council for personal reasons. Mr. Coleman's resignation does not create the need for another immediate appointment, as there are currently nine (9) standing members.

Staff Recommendation:

Staff recommends that the BCC formally accept the resignation Mr. Coleman and thanks him for his service to Santa Fe County.

Steve Shepherd

From: j.jackson2@comcast.net
Sent: Thursday, December 29, 2011 4:24 PM
To: Steve Shepherd
Cc: Allen Steele
Subject: Fwd: Status on the SFC DWI Planning Council

FYI, Jim

From: "Ken Coleman" <pedaler1@comcast.net>
To: "j.jackson2" <j.jackson2@comcast.net>
Sent: Thursday, December 29, 2011 12:57:37 PM
Subject: Re: Status on the SFC DWI Planning Council

Hi, Jim.... Thanks for your kind words. I am confirming this email accepting my departure from the Counsel for [REDACTED]
I look forward t helping in whatever capacity i will be available for.

Regards, Ken

On Dec 28, 2011, at 5:51 PM, j.jackson2@comcast.net wrote:

Ken,

It was good to talk with you today, but disappointing to hear of you [REDACTED] situation. As I understand it, you have consulted [REDACTED], with the result that you are unable to continue as a member of the Council. Regrettfully, I accept that decision. I have welcomed and enjoyed your participation in the Council, and will personally miss you. On the other hand, once our Strategic Planning is complete, there may be an opportunity for limited participation in our Communication efforts. I will contact you when the Communication actions are developed and let you know the options.

In the meantime, the Council, staff and I wish 2012 to be all it can be for you and your family. We all thank you for you willingness and efforts to serve the Council and the people of Santa Fe County. I plan on keeping in touch and hope you will too.

Also as we discussed today, please confirm this e-mail.

Keep up that positive attitude Ken,

Jim

**DWI Program Planning Council
Membership List**

Member Number	Last Name	First Name	Term Expires	Street Address	Town	State	Zip Code
1	Blea	Juan	02/22/13	2442 Cerrillos Road # 195	Santa Fe	NM	87505
2	Coleman	Ken	02/22/13	347 Hillside Avenue	Santa Fe	NM	87501
3	DeMella	Richard	02/22/13	PO Box 909	Santa Fe	NM	87504
4	Jackson	James	02/22/13	306 Loma Arisco	Santa Fe	NM	87501
5	Nelson	Vivian	02/22/13	1000 Paseo de Peralta	Santa Fe	NM	87501
6	Quintana-Trujillo	Grace	02/22/13	121 Jaymar Road	Stanley	NM	87056
7	Sisneros	Michael	02/22/13	2931 Rufina	Santa Fe	NM	87505
8	Steele	Allen	02/22/13	3001 Camino del Bosque	Santa Fe	NM	87507
9	Woolridge	Lisa	02/22/13	1049 Calle Carmelita	Santa Fe	NM	87505