

**SANTA FE COUNTY**

**Resolution 2012 - \_\_\_\_\_**

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**A RESOLUTION ADOPTING THE INTERIM  
2012-2013 (FY 2013) BUDGET**

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**WHEREAS**, the Santa Fe County Board of County Commissioners (BCC), the governing body in and for the County of Santa Fe, State of New Mexico, held an official meeting on May 29, 2012 for the study and review of a 2012-2013 (FY 2013) budget, with recognition of sources and uses of funds of said budget; and

**WHEREAS**, the meeting on May 29, 2012, was duly advertised in compliance with the State Open Meetings Act and the Federal Statements of Assurances pertaining to the requirements for revenue funds, and the budget was duly approved at the regular BCC meeting of May 29, 2012.

**NOW, THEREFORE, BE IT RESOLVED**, that the BCC hereby adopts the 2012-2013 (FY 2013) "Interim Budget" and respectfully requests approval from the Local Government Division of the Department of Finance and Administration.

**APPROVED, ADOPTED AND PASSED** this 29<sup>th</sup> day of May 2012.

**BOARD OF COUNTY COMMISSIONERS**

\_\_\_\_\_  
**Liz Stefanics, Chairperson**

**ATTEST:**

\_\_\_\_\_  
**Valerie Espinoza, County Clerk**

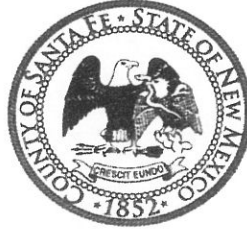
**APPROVED AS TO FORM:**

  
\_\_\_\_\_  
**Stephen C. Ross, County Attorney**

Daniel "Danny" Mayfield  
Commissioner, District 1

Virginia Vigil  
Commissioner, District 2

Robert A. Anaya  
Commissioner, District 3



Kathy Holian  
Commissioner, District 4

Liz Stefanics  
Commissioner, District 5

Katherine Miller  
County Manager

## MEMORANDUM

To: Board of County Commissioners

From: Teresa Martinez, Finance Director *TM 5/17/12*

Through: Katherine Miller, County Manager *KM 5/22/12*

Date: May 29, 2012

RE: A Resolution to increase the General Fund (101) transfer to the Road Fund (204) by \$275,000, and a reduction to the State Shared Tax revenue of \$45,000, which will total a net increase to the Road Fund (204) of \$230,000.

## ISSUE

The Finance Division, on behalf of the Public Works Department, Transportation and Solid Waste Division is requesting an increase to the General Fund (101) Transfer to the Road Fund (204) of \$275,000 and a reduction in the Road Fund State Shared Tax revenue of \$45,000, which will total a net increase to the Road Fund (204) of \$230,000.

## BACKGROUND

The FY 2012 Road Fund budget was originally established with State Shared Tax revenue of \$653,100. One of these taxes, the one cent gasoline tax, has not materialized at the anticipated level and thus it is necessary to reduce the State Shared Tax revenue budget by \$45,000. In order to allow for the current expenditure budget to be utilized, an increase to the general fund transfer of \$45,000 is necessary to offset the reduction in the State Shared Tax revenue.

The remaining \$230,000 of the requested \$275,000 increase to the General Fund transfer to the Road Fund will be budgeted, but not expended, and allowed to "drop" to the Road Fund's cash balance in order to establish a higher cash reserve in the Fund. The proposed FY 2013 Road Fund budget is \$5,112,276 which is significantly higher than the FY 2012 Road Fund budget. State statute requires a one month cash reserve be maintained in the Road Fund. While the Road Fund is currently meeting its statutory reserve requirements, the significant increase in next year's budget makes it necessary to increase this reserve.

## ACTION REQUESTED

The Finance Division on behalf of the Public Works Department respectfully requests the Board of County Commissioners approve of an increase to the General Fund (101) transfer to the Road Fund (204) of \$275,000, a reduction to the State Shared Taxes revenue of \$45,000 which will total a net increase to the Road Fund (204) of \$230,000.

# SANTA FE COUNTY

## RESOLUTION 2012 - \_\_\_\_\_

### A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on May 29, 2012, did request the following budget adjustment:

Department / Division: Public Works / Road Maintenance Fund Name: General Fund (101) and Road Maintenance Fund (204)

Budget Adjustment Type: Budget Increase and Transfer Between Funds Fiscal Year: 2012 (July 1, 2011 - June 30, 2012)

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
101	0000	385	0100	Budgeted Cash	\$275,000	
204	0611	312	0302	State Shared Taxes / Gasoline Tax		\$45,000
204	0611	390	0101	Operating Transfer In / From Fund 101	\$275,000	
<b>TOTAL (if SUBTOTAL, check here)</b>					<b>\$550,000</b>	<b>\$45,000</b>

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
101	0000	490	0204	Operating Transfer Out / To Fund 204	\$275,000	
204	0303	412	8090	Capital / Other Capital	\$205,000	
204	0611	451	4003	Maintenance / Grounds & Roadways	\$25,000	
<b>TOTAL (if SUBTOTAL, check here)</b>					<b>\$505,000</b>	

Requesting Department Approval: Cassidy Juareles Title: Budget Administrator Date: 5/17/12

Finance Department Approval: Cassidy Juareles Title: in TC Date: 5/17/12

County Manager Approval: \_\_\_\_\_ Date: \_\_\_\_\_ Entered by: \_\_\_\_\_ Date: \_\_\_\_\_ Updated by: \_\_\_\_\_ Date: \_\_\_\_\_

# SANTA FE COUNTY

## RESOLUTION 2012 - \_\_\_\_\_

**ATTACH ADDITIONAL SHEETS IF NECESSARY.**

**DEPARTMENT CONTACT:** Name: Carole Jaramillo Dept/Div: CMO / Finance Phone No.: 986-6321

**DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):**

- 1) Please summarize the request and its purpose.  
 Request is to increase the General Fund (101) transfer to the Road Fund (204) by \$275,000, and a reduction to the state shared taxes of \$45,000, which will total a net increase to the Road Maintenance fund of \$230,000. The reduction to the state shared taxes is due to the gasoline tax revenue not materializing at the anticipated level. The additional \$230,000 is needed to establish a higher cash reserve in the Road Fund (204).

**a) Employee Actions**

Line Item	Action (Add/Delete Position, Reclass, Overtime)	Position Type (permanent, term)	Position Title

**b) Professional Services (50-xx) and Capital Category (80-xx) detail:**

Line Item	Detail (what specific things, contracts, or services are being added or deleted)	Amount

- 2) Is the budget action for RECURRING expense \_\_\_\_\_ or for NON-RECURRING (one-time only) expense \_\_\_\_\_

**SANTA FE COUNTY**

**RESOLUTION 2012 - \_\_\_\_\_**

*ATTACH ADDITIONAL SHEETS IF NECESSARY.*

**DEPARTMENT CONTACT:**

Name: Carole Jaramillo Dept/Div: CMO / Finance Phone No.: 986-6321

**DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):**

- 3) Does this request impact a revenue source? If so, please identify (i.e. General Fund, state funds, federal funds, etc.), and address the following:
  - a) If this is a state special appropriation, YES \_\_\_\_\_ NO \_\_\_\_\_  
If YES, cite statute and attach a copy.
  - b) Does this include state or federal funds? YES \_\_\_\_\_ NO \_\_\_\_\_  
If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of a award letter and proposed budget.
  - c) Is this request is a result of Commission action? YES \_\_\_\_\_ NO \_\_\_\_\_  
If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc.).
  - d) Please identify other funding sources used to match this request.

**SANTA FE COUNTY**

**RESOLUTION 2012 - \_\_\_\_\_**

**NOW, THEREFORE, BE IT RESOLVED** by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

**Approved, Adopted, and Passed This 29th Day of May, 2012.**

**Santa Fe Board of County Commissioners**

\_\_\_\_\_  
Liz Stefanics, Chairperson

**ATTEST:**

\_\_\_\_\_  
Valerie Espinoza, County Clerk

Robert A. Garcia  
Sheriff  
986-2455  
ragarcia@santafecounty.org



Ron E. Madrid  
Undersheriff  
986-2455  
rmadrid@santafecounty.org

35 Camino Justicia – Santa Fe, New Mexico 87508

## Memorandum

To: Santa Fe Board of County Commissioners

From: Ron Madrid / Undersheriff

Date: May 29, 2012

Re: *Donation Funds*

It is requested that approval be granted for a budget increase to the Law Enforcement Operations Fund (246) in the amount of \$5,000 for a donation received from Mr. Brent Southwell to assist in the purchase of (1) K-9 dog as well as necessary training for the K-9 officer (Deputy Vanessa Weinrick.)

Deputy Weinrick found a training course that was held locally in which avoided the Sheriff's Office from paying 6 weeks of per-diem and airfare; however, this course was held at the end of March before the budget for the \$5,000 was established so the Sheriff's Office utilized their fiscal year 2012 operating budget and this request will replenish the operating budget for those expenses.

Your consideration on this matter is greatly appreciated. Thank you.

# SANTA FE COUNTY

## RESOLUTION 2012 - \_\_\_\_\_

### A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on May 29, 2012, did request the following budget adjustment:

Department / Division: Sheriff's Office / LEOF

Fund Name: Law Enforcement Operations Fund

Budget Adjustment Type: Increase

Fiscal Year: 2012 (July 1, 2011 - June 30, 2012)

#### BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
246	1201	360	01.00	Misc. Revenue / Contributions, Donations & Agreements	5000.00	
<b>TOTAL (if SUBTOTAL, check here )</b>					<b>5000.00</b>	

#### BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
246	1201	242	40.03	Maintenance / Gournds & Roadways	5000.00	
<b>TOTAL (if SUBTOTAL, check here )</b>					<b>5000.00</b>	

Requesting Department Approval: \_\_\_\_\_ Title: Undersheriff Date: 5-16-12

Finance Department Approval: Carole H. Juarez Date: 5/17/12

County Manager Approval: \_\_\_\_\_ Date: \_\_\_\_\_ Entered by: \_\_\_\_\_ Updated by: \_\_\_\_\_



# SANTA FE COUNTY

## RESOLUTION 2012 - \_\_\_\_\_

**ATTACH ADDITIONAL SHEETS IF NECESSARY.**

**DEPARTMENT CONTACT:**

Name: Robert Garcia / Sheriff Dept/Div: Sheriff's Office Phone No.: (505) 986-2455

**DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):**

- 1) Please summarize the request and its purpose.  
 Request to transfer funds from Law Enforcement OPS Fund is to reimburse line-item 246-1201-424-40.03/Grounds & Roadways for the funds that were transferred to cover the cost of (1) K-9/training which was paid with PO# 125615. These funds will be used for requisition #127217/GM Emulsion, in which badly needed repairs will be done to the parking lot at the Safety Complex Bldg/Sheriff's Office.

**a) Employee Actions**

Line Item	Action (Add/Delete Position, Reclass, Overtime)	Position Type (permanent, term)	Position Title

**b) Professional Services (50-xx) and Capital Category (80-xx) detail:**

Line Item	Detail (what specific things, contracts, or services are being added or deleted)	Amount

- 2) Is the budget action for RECURRING expense \_\_\_\_\_ or for NON-RECURRING (one-time only) expense  \_\_\_\_\_

# SANTA FE COUNTY

## RESOLUTION 2012 - \_\_\_\_\_

*ATTACH ADDITIONAL SHEETS IF NECESSARY.*

**DEPARTMENT CONTACT:**

Name: Robert Garcia/Sheriff Dept/Div: Sheriff's Office / LEOF Phone No.: (505) 986-2455

**DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):**

- 3) Does this request impact a revenue source? If so, please identify (i.e. General Fund, state funds, federal funds, etc.), and address the following:
  - a) If this is a state special appropriation, YES NO NO X  
If YES, cite statute and attach a copy.
  - b) Does this include state or federal funds? YES NO NO X  
If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of a award letter and proposed budget.
  - c) Is this request is a result of Commission action? YES NO NO X  
If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc.).
  - d) Please identify other funding sources used to match this request.  
N/A

**SANTA FE COUNTY**  
**RESOLUTION 2012 - \_\_\_\_\_**

**NOW, THEREFORE, BE IT RESOLVED** by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed This 20<sup>th</sup> Day of May, 2012.

**Santa Fe Board of County Commissioners**

\_\_\_\_\_  
Liz Stefanics, Chairperson

**ATTEST:**

\_\_\_\_\_  
Valerie Espinoza, County Clerk

**Daniel "Danny" Mayfield**  
Commissioner, District 1

**Virginia Vigil**  
Commissioner, District 2

**Robert A. Anaya**  
Commissioner, District 3



**Kathy Holian**  
Commissioner, District 4

**Liz Stefanics**  
Commissioner, District 5

**Katherine Miller**  
County Manager

## MEMORANDUM

**DATE:** *April 30, 2012*

**TO:** *Board of County Commissioners*

**FROM:** *Adam Leigland, Public Works Department Director*

**VIA:** *Katherine Miller, County Manager*

*M 5/11/12*  
*5/17/12*

**ITEM AND ISSUE:** *BCC Meeting May 29, 2012*

RESOLUTION 2012 - A RESOLUTION REQUESTING AN INCREASE TO THE STATE SPECIAL APPROPRIATIONS FUND (318) TO BUDGET A GRANT AWARDED THROUGH THE DEPARTMENT OF TRANSPORTATION TO MAKE MULTIMODAL TRANSIT IMPROVEMENTS ON OLD SANTA FE TRAIL TO INCLUDE EL GANCHO WAY/ \$129,692.34 ADAM LEIGLAND/PUBLIC WORKS

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**BACKGROUND AND SUMMARY:**

Santa Fe County received a grant from the 2011 New Mexico State Legislature Senate Bill 373, Chapter 183, section 104 through the Department of Transportation in the amount of \$129,692.34 "to purchase land for, plan, design, construct and equip road improvements for multimodal transit along Old Santa Fe Trail, including El Gancho Way, in Santa Fe in Santa Fe County".

Currently, Old Santa Fe Trail is the South-East hub route for multimodal transportation in the Santa Fe MPO area. At this time Old Santa Fe Trail has heavy vehicular use and substandard provisions for safe multimodal use and is used by cyclists and pedestrians alike despite the minimal shoulder. The grant funding will be used to analyze the existing conditions and plan for improvements for multimodal use along Old Santa Fe Trail and El Gancho Way.

**ACTION REQUESTED:**

Staff is requesting that the funds granted through the Department of Transportation be budgeted for multimodal transit along Old Santa Fe Trail and Old Gancho Way in the amount of \$129,692.34.

# SANTA FE COUNTY

## RESOLUTION 2012 - \_\_\_\_\_

### A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on May 29, 2012, did request the following budget adjustment:

Department / Division: Public Works/Projects, Facilities, & Open Space

Fund Name: State Special Appropriations Fund (318)

Budget Adjustment Type: Budget Increase

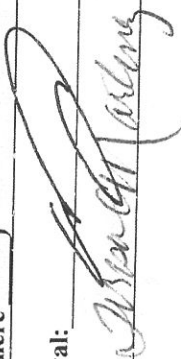
Fiscal Year: 2012 (July 1, 2011 - June 30, 2012)

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
318	0798	371	1000	State Grants	129,692.34	
<b>TOTAL (if SUBTOTAL, check here)</b>					<b>\$129,692.34</b>	

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
318	0798	453	8010	Capital Purchases/Roadways	\$129,692.34	
<b>TOTAL (if SUBTOTAL, check here)</b>					<b>\$129,692.34</b>	

Requesting Department Approval: \_\_\_\_\_ Title: Adam Leigland, PE, AICP Date: 5/11/12  
 Finance Department Approval:  Date: 5/11/12  
 County Manager Approval: \_\_\_\_\_ Entered by: \_\_\_\_\_ Date: \_\_\_\_\_  
 Updated by: \_\_\_\_\_ Date: \_\_\_\_\_

# SANTA FE COUNTY

## RESOLUTION 2012 - \_\_\_\_\_

**ATTACH ADDITIONAL SHEETS IF NECESSARY.**

**DEPARTMENT CONTACT:** Name: Agnes Leyba-Cruz Dept/Div: Public Works/Projects, Facilities & Open Space Phone No.: 995-6516

**DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):**

- 1) Please summarize the request and its purpose.

This request is to budget Grant 11-1204 Awarded through the State of New Mexico Department of Transportation to purchase land for, plan, design, construct and equip road improvements for multimodal transit along Old Santa Fe Trail, including El Gancho Way, in Santa Fe in Santa Fe County in the amount of \$129,692.34.

**a) Employee Actions**

Line Item	Action (Add/Delete Position, Reclass, Overtime)	Position Type (permanent, term)	Position Title

**b) Professional Services (50-xx) and Capital Category (80-xx) detail:**

Line Item	Detail (what specific things, contracts, or services are being added or deleted)	Amount
8010	Plan, design, construct and equip road improvements for multimodal transit along Old Santa Fe Trail	\$129,692.34

- 2) Is the budget action for RECURRING expense \_\_\_\_\_ or for NON-RECURRING (one-time only) expense  X \_\_\_\_\_

# SANTA FE COUNTY

## RESOLUTION 2012 - \_\_\_\_\_

### ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT: Name: Agnes Leyba-Cruz Dept/Div: Public Works/Projects, Facilities & Open Space Phone No.: 995-6516

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 3) Does this request impact a revenue source? If so, please identify (i.e. General Fund, state funds, federal funds, etc.), and address the following:
  - a) If this is a state special appropriation, YES  NO   
If YES, cite statute and attach a copy. State Funds  
"Laws of New Mexico, 2011 Senate Bill 373, Chapter 183, Section 104, one hundred twenty nine thousand six hundred ninety two dollars and thirty four cents (\$129,692.34), to Old Santa Fe Trail Multimodal Transit Road Improvements Extend Time—General Fund. The time of expenditure for the Department of Transportation project originally appropriated in Subsection 56 of Section 30 of Chapter 2 of Laws 2007 and reappropriated in Laws 2008, Chapter 83, Section 383 to purchase land for, plan, design, construct and equip road improvements for multimodal transit along Old Santa Fe Trail including El Gancho Way in Santa Fe County is extended through fiscal year 2013."
  - b) Does this include state or federal funds? YES  NO   
If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of a award letter and proposed budget.  
  
Project No. 11-1204  
Award Date: June 2011  
Amount: \$129,692.34  
Reversion Date: June 30, 2013
  - c) Is this request is a result of Commission action? YES  NO   
If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc.).
  - d) Please identify other funding sources used to match this request.  
  
NA

**SANTA FE COUNTY**  
**RESOLUTION 2012 - \_\_\_\_\_**

**NOW, THEREFORE, BE IT RESOLVED** by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

**Approved, Adopted, and Passed This \_\_\_\_\_ Day of \_\_\_\_\_, 2012.**

**Santa Fe Board of County Commissioners**

\_\_\_\_\_  
Liz Stefanics, Chairperson

**ATTEST:**

\_\_\_\_\_  
Valerie Espinoza, County Clerk





## Santa Fe County Projects

### Project Status Report

Logged  
as **sfprojects**  
Log out

Quick  
jump:

Advanced  
search

Print  
this  
page

Print  
whole  
report

Records Per Page:

Project No	Project Name	% Complete	District	Current Contract Amount	Estimated Completion Date	Status RYG
12	Esperanza Shelter Administrative Complex	99	2	\$ 1,955,750	6/29/2012	Green
71	BDD Supplemental Water Supply		1 2 3 4 5	0	7/1/2013	
74	TL6S and Lamy Junction Transmission Line		4 5	\$ 3000000		Green
83	San Marcos Transfer Station	99	3 5	\$783,992.94	6/15/2012	Green
137	Judicial Complex	65	1 2 3 4 5	44,283,926.38	12/20/2012	Green
189	Western Region, Rancho Viejo, La Cienega Fire Station		5	\$3,000,000.00	1/20/2012	
270	Caja Del Rio Road	0	2	0.00	3/31/2013	Green
283	CR 52 Las Estrellas	5	3	\$141,547.00	7/15/2012	Green
285	Santa Fe Rail Trail Segment 1	47	4, 5	717,154	7/3/2012	Green
288	Arroyo Hondo Trail	0	5			Green
294	Santa Fe River Trail @ El Camino Real Park	79	2	988,144.83	6/25/2012	Green
295	Santa Fe River Greenway: Frenchy's Field to Siler Rd.	60	2	55,585		Green
296	Santa Fe River Greenway Acquisition	0	2			Green
299	Arroyo Hondo Wetlands Restoration	0	4	\$149,976.39	8/31/2012	Green
309	La Tierra Fire Station Living Quarters Addition		2		5/15/2011	
311	South Meadows Open Space	0	2	\$58,000		Yellow
320	County Building Energy Improvements (ARRA)	95		\$2.53	5/15/2012	Green
343	Edgewood Open Space	95	3	45,491.20		Green
367	Cundiyo Parking Lot/Irrigation	10	1	2665.63	5/23/2012	Green
386	Nambe Senior/Community Center	90	1	285848	6/6/2012	Yellow
393	GIS Route Optimization (ARRA)	90		34200	6/29/2012	Green
401	Santa Fe River Greenway: San Isidro Park river channel restoration	60	2	110,003.60		Green
407	Edgewood Senior Center Fire Suppression System	0	3			Green
409	CR 67 Old Santa Fe Trail aka, "Camp Stony Road"	0	4	\$199,364.00	6/1/2012	Green
439	ARRA LED Streetlights	5	1	\$36,000	6/29/2012	Green
440	ARRA PW Retrocommissioning	10	2	\$40,000	8/31/2012	Green
441	ARRA Solar Systems	5	1 2 3 4 5	\$91,344	9/14/2012	Green
442	NE-SE Connectors Location Study	0	5	\$500,000.00	12/31/2012	Green
443	Old Santa fe Trail Multimodal	0	4	\$129,692.34	6/30/2012	Green
447	Burro Lane Park Phase II	0	2			Yellow
448	Santa Fe River Greenway	0	2			Green

	Engineering Design Services					
449	Caja Del Rio - PR & I Services	0	2	\$343,872.97	3/29/2013	Green
450	Santa Fe Rail Trail	95	4, 5	197,766		Green
451	Santa Fe River Trail at El Camino Real Park	95	2	44,136.50		Green
452	Arroyo Hondo Wetlands Restoration	95	4	42,386.4		Green
453	Burro Lane Park	95	2	20,600		Yellow
454	Santa Fe River Trail at El Camino Real Park	79	2	95,557.96		Green
455	Santa Fe Rail Trail	95	4	25,944.50		Green

# Memorandum

**To:** Santa Fe Board of County Commissioners

**From:** Teresa C. Martinez, Finance Director *DM*

**Via:** Katherine Miller, County Manager

**Date:** May 29, 2012

**Re:** *Financial report for the month ending 04/30/2012*

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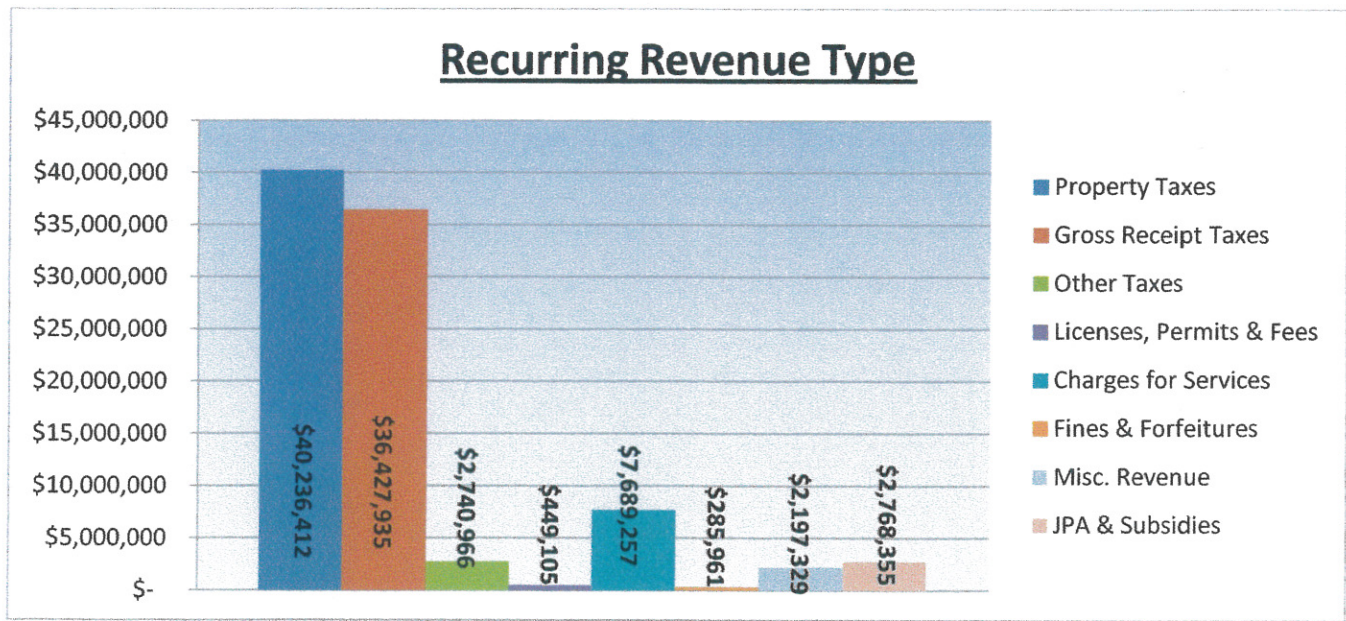
## ISSUE:

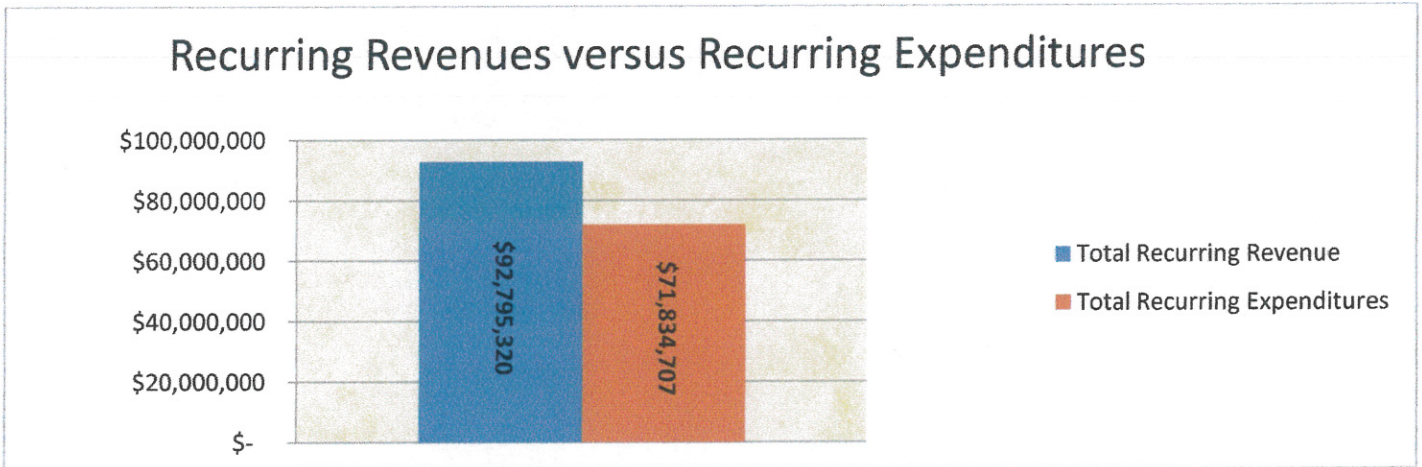
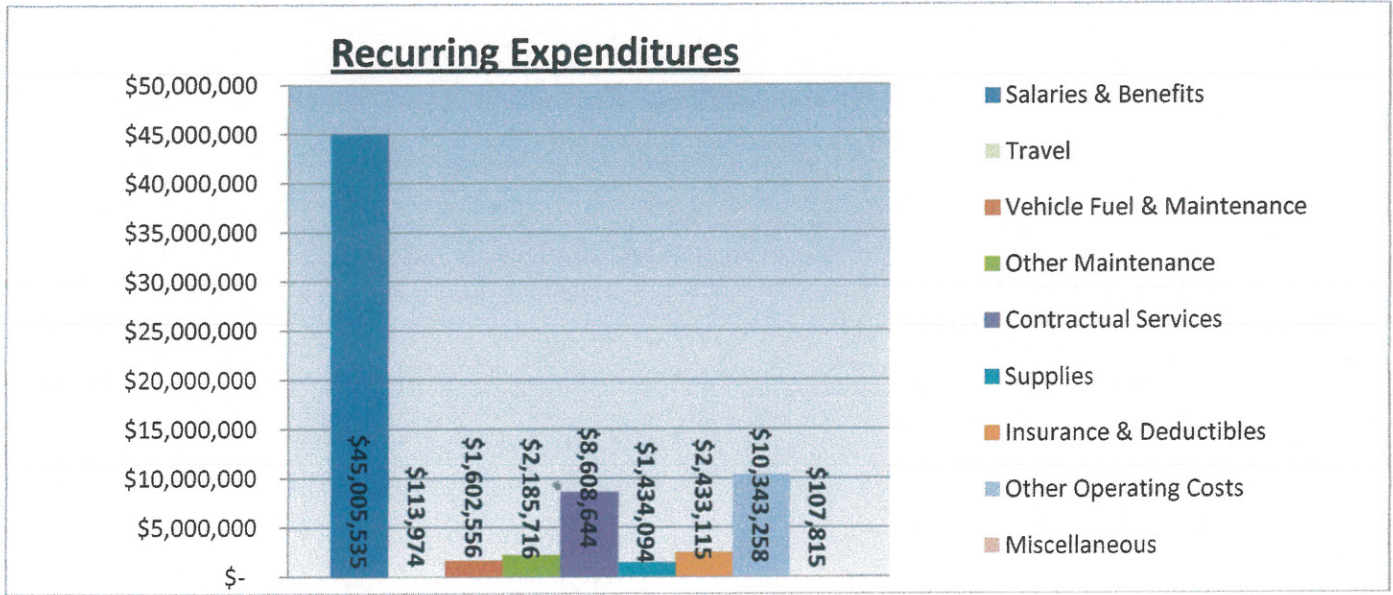
Enclosed is a report summarizing the financial activities of the County through the month ending April 30, 2012.

## BACKGROUND:

This is a comparison of revenues and expenditures on a recurring versus non-recurring basis. The monthly report will still highlight major revenue sources. Below are several charts that identify 1) the recurring revenue sources, 2) the recurring expenditures and 3) a comparison of the two side by side.

## RECURRING VERSUS NON-RECURRING





Through the month of April as noted in the charts above, the expenditures of \$71.8 million were supported by revenues of \$92.8 million. Revenues sources collected were sufficient to cover the expenditures, and reflect an excess of \$20.9 million in revenues.

Although we present the net difference in recurring expenditures to recurring revenues, revenues as a whole are experiencing a positive variance as noted below:

- Property tax collections are \$3.3 million over the budgeted amount. When compared to the prior year, the collections are up \$888,548 for the same time period.

- Gross receipt tax collections are \$1.6 million over the budgeted amount. When compared to the prior year, the collections are up \$1.1 million or 3.8% for the same time period. It is important to note that the County received, for the second year in a row, \$512,000 from the state equalization guarantee. An amount of \$270,000 was received in the prior year. This amount represents an annual distribution made to counties by the Taxation and Revenue Department, and it provides additional funds to counties with per capita gross receipts below the statewide average. The amount distributed is based on what a 1/8% gross receipts tax would generate statewide compared to the amount actually generated by the County.

Lastly, the expenditures across all categories are maintaining at the forecasted budget levels. Finance staff reviews the monthly budget status expenditure reports to ensure that there are no areas of huge concern. We communicate with the respective departments for areas of concern and work with staff to ensure sufficient budget authority is available to complete the fiscal year. This analysis is also used in preparation of the next annual budget.

**NON-RECURRING EXPENDITURES**

Capital expenditures are non-recurring expenditures funded by non-recurring sources. Such sources include bond proceeds, special appropriations and grants. The capital expenditures incurred through the month of April 2012 total \$38.9 million.

The following is a list (by project) of some of the major capital expenditures incurred during this reporting period:

Pojoaque Fire Station	\$ 846,191	Rio En Medio Senior Ctr	\$ 142,014
Fire Communications Proj.	\$ 194,952	County Road 98	\$1,201,277
Rancho Viejo Substation	\$ 2,928,521	SF River Trail	\$ 916,662
Esperanza Shelter	\$ 503,947	Rail Trail	\$ 624,833
Judicial Court Complex	\$13,653,206	Burro Lane Park	\$ 255,459
Caja del Rio	\$ 297,059	Agua Fria Phase III	\$1,672,427
Pojoaque Community Ctr	\$ 229,415		

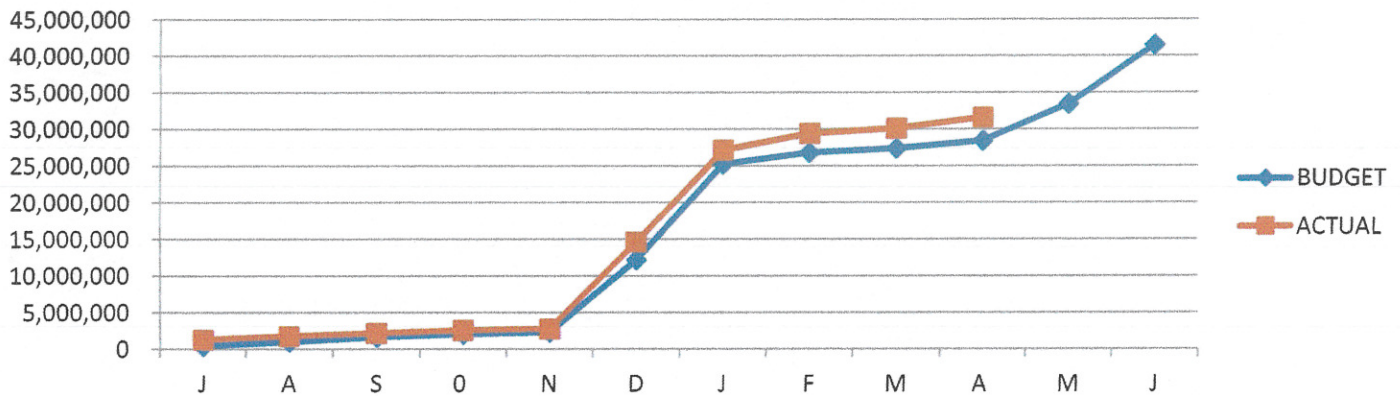
Also included for your information are the charts reflecting major revenue sources and collections for July through April.

**REVENUE:**

Property tax is recorded monthly and compared to the actual monthly budget forecasts. Property tax revenue budget estimates are conservative, as a budget shortfall in tax receipts would have a serious impact on various County operations.

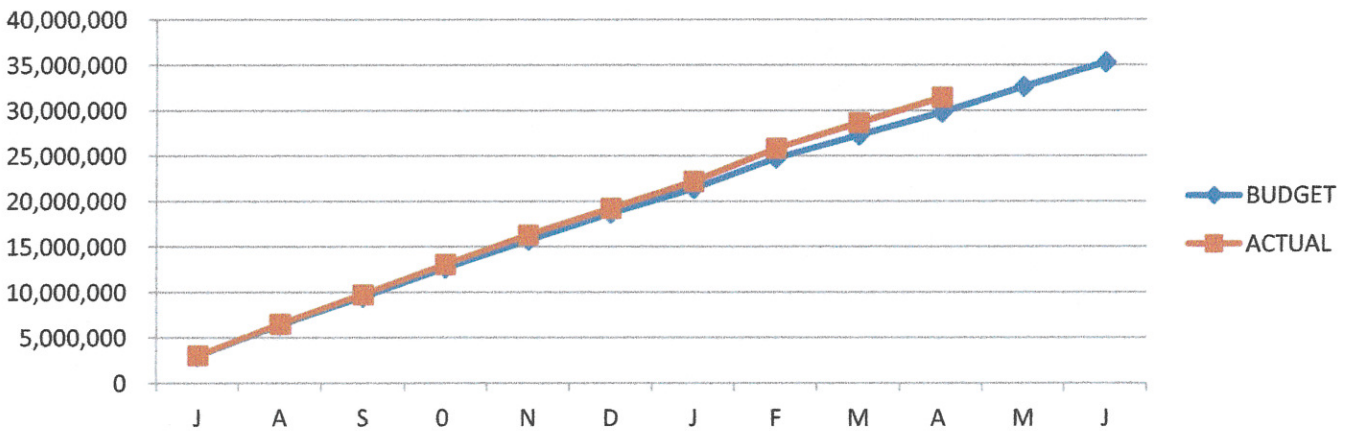
Actual property tax collections of \$31.5 million through the end of April exceed the budget of \$28.4 million by \$3.1 million. The collections are \$495,843 more than the prior year's collections for the same time period. The chart below includes collections through April:

## General Fund Property Tax FY12 Cumulative Collections-Budget to Actual



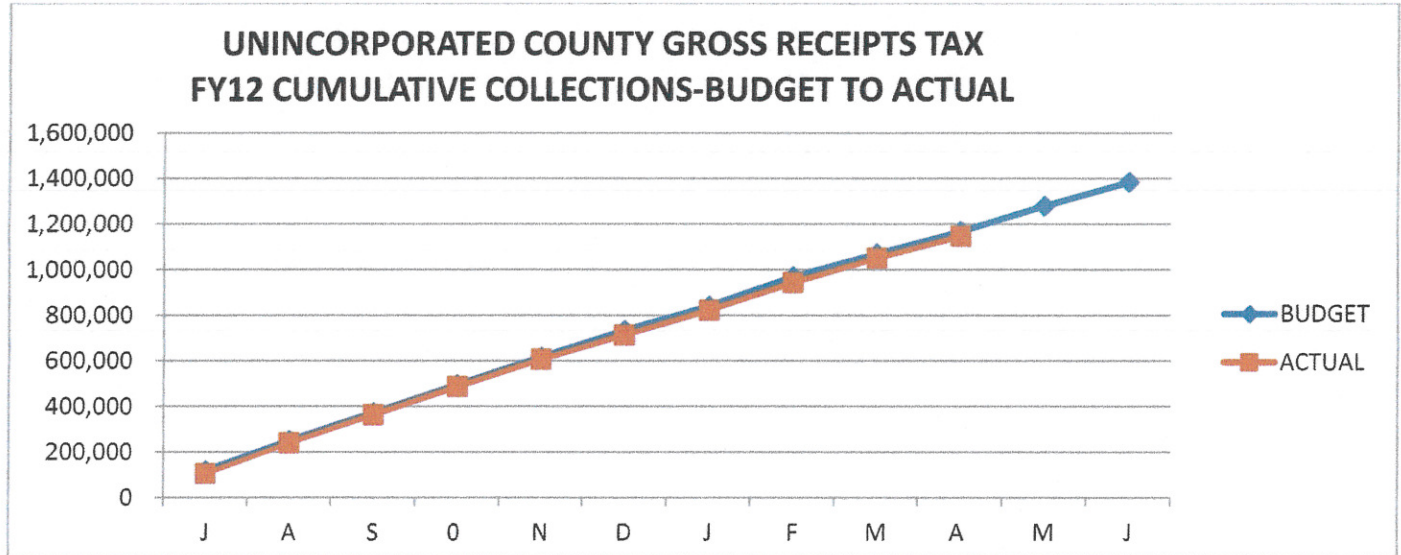
The gross receipts taxes are estimated from trend data and from economic analysis of the business activities in the areas of construction, wholesale, retail and service sectors. Cumulatively, both the county-wide and the unincorporated gross receipt taxes collected through April total \$32.5 million and are \$1.6 million greater than or 5.2% above the cumulative budgeted amount of \$30.9 million. Total collections exceed the prior year by \$1.1 million or 3.5% for the same time period.

## COUNTY-WIDE GROSS RECEIPTS TAXES FY12 CUMULATIVE COLLECTIONS-BUDGET TO ACTUAL



Lastly, the unincorporated GRT collections have consistently fallen budget for July through April by \$20,736. In FY 2012, the unincorporated GRT's were forecasted with a 13% downturn and we are hopeful that the forecasted downturn is sufficient. There are still small amounts of money, mainly penalty and

interest, relative to delinquent collections for the sunsetted Fire Excise Tax totaling \$40,051 for collections through April. The total unincorporated GRT collections are \$55,553 or 4.6% below the prior year.



**UPDATE ON FY 2012 BUDGET CUTS:**

The budget cuts made by both management and the BCC have continued as of the last financial report to the Board. These cuts included the frozen positions, smart buying concept, restructured satellite offices, etc. The FY 2012 budget contemplated a fairly flat revenue (versus the reduced revenue in each of the past two years) based upon FY 2011 performance and other indicators that the local economy has leveled out. Some small cuts were made to the FY 2012 operational budgets of programs funded entirely or supported by the general fund or budgets that are reliant upon gross receipt taxes as the primary revenue source. Some budgets have fallen short and were adjusted by the mid-year budget resolution.

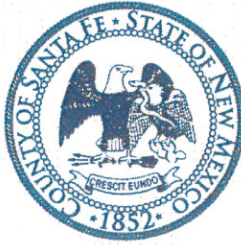
**SUMMARY:**

The finance division will continue to monitor recurring revenues which support recurring expenditures. We will continue to evaluate economic trends and ensure that the budget established is sufficient to meet the program/service needs for FY2012.

**Daniel "Danny" Mayfield**  
Commissioner, District 1

**Virginia Vigil**  
Commissioner, District 2

**Robert A. Anaya**  
Commissioner, District 3




**Kathy Holian**  
Commissioner, District 4

**Liz Stefanics**  
Commissioner, District 5

**Katherine Miller**  
County Manager

## **MEMORANDUM**

To: Board of County Commissioners

From: Bernadette Salazar, Human Resources Director 

Date: May 16, 2012

RE: HR Monthly Report for April 2012

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The purpose of this memo is to provide you information relative to HR functions and statistics for the month of April 2012. Below is a summary of some highlighted tasks completed in April. We processed 10 temporary Forestry Technicians to assist during the high risk fire season. These new hires are funded by a grant received by Santa Fe County Fire Department.

To prepare for the June election, we processed 37 temporary employees in the Clerk's Office. In an effort accommodate the new hires who live in different locations of the County, one member of the HR staff and one member of the Clerk's Office traveled to Edgewood, Santa Cruz, El Dorado, and Pojoaque to meet with the new hires to complete the required new hire packets. This was beneficial to the temporary employees because they did not have to travel to Santa Fe to complete the required paperwork and they received direct access to County staff for any questions they had.

During the month of April, HR completed the survey conducted with employees regarding health insurance coverage. Attached are the details relative to the survey. In addition, attached are the HR Statistics Report, the New Hire Report, and the Labor Statistics Report for the month of April 2012. If you have any questions, I can be contacted at 992-9886. Thank you.



## Insurance Coverage Survey Results April 2012

### Background:

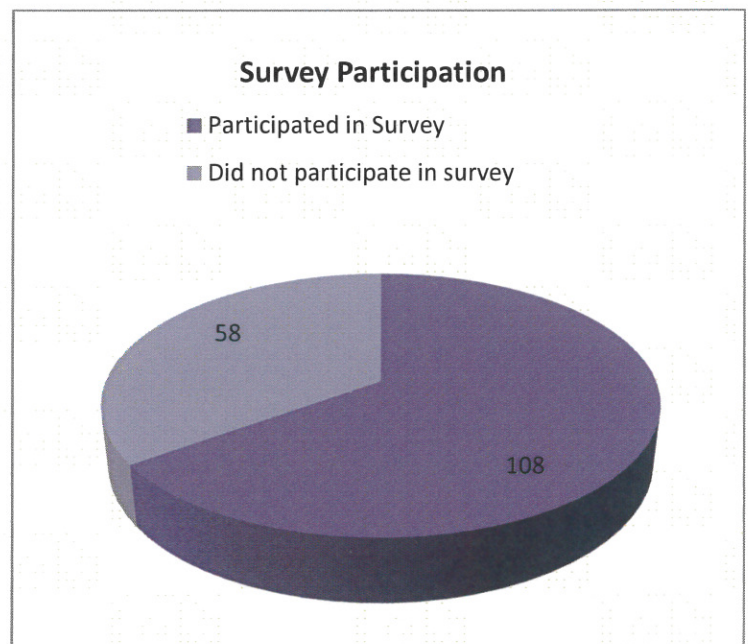
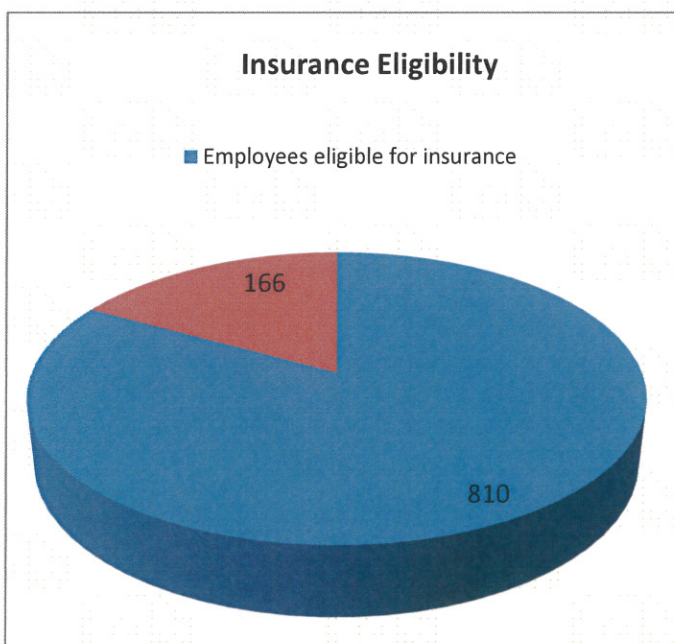
We recently conducted a survey with employees who are eligible to receive Santa Fe County medical insurance coverage, but elect not to enroll in the plans provided by Santa Fe County (SFC). This survey was conducted at the request of the Board of County Commissioners (BCC) and the County Manager.

### Results:

Approximately 54% of employees participated in the survey. The total percentage of employees who are eligible to receive insurance benefits but opt out is approximately 20%. Based on the number of employees who participated; approximately 86% of employees have insurance elsewhere. Of the employees who participated in the survey, approximately 63% did not give a reason why they opt out, 15% said because the cost is too high, 15% said because their current plan is better than the plan Santa Fe County offers, and 7% said because of both cost and a better plan. Below is a visual illustration of the results.

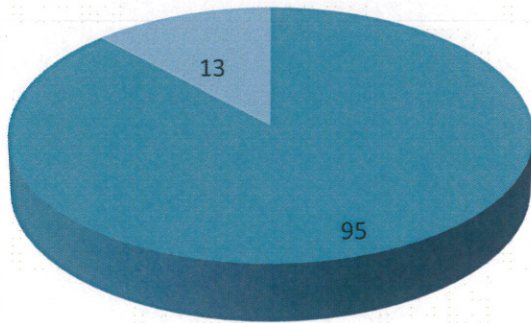
### Action:

Santa Fe County HR will continue to work with the County Manager and the Finance Division at the direction of the BCC to implement a plan to assist in providing affordable medical insurance coverage to all County employees and to prepare for Federal regulations relative to health care coverage.



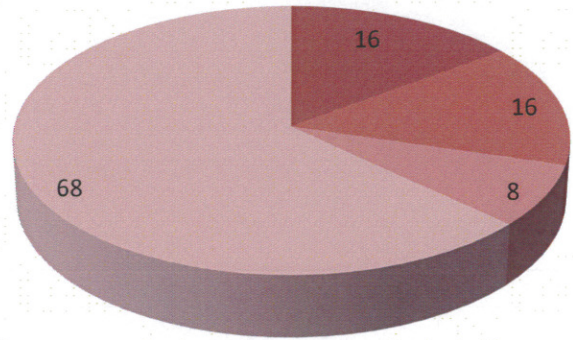
### Employees without Insurance

- Employees with insurance elsewhere
- Employees who do not have insurance elsewhere



### Reasons for Choosing Other Plans

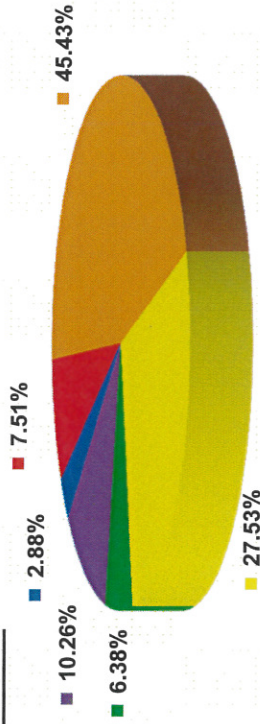
- Employees covered by another plan because their medical insurance is less expensive than SFC
- Employees covered by another plan because their medical insurance is better than SFC
- Employees who stated both reasons for not having SFC insurance
- Employees who didn't give a reason why they have another insurance plan



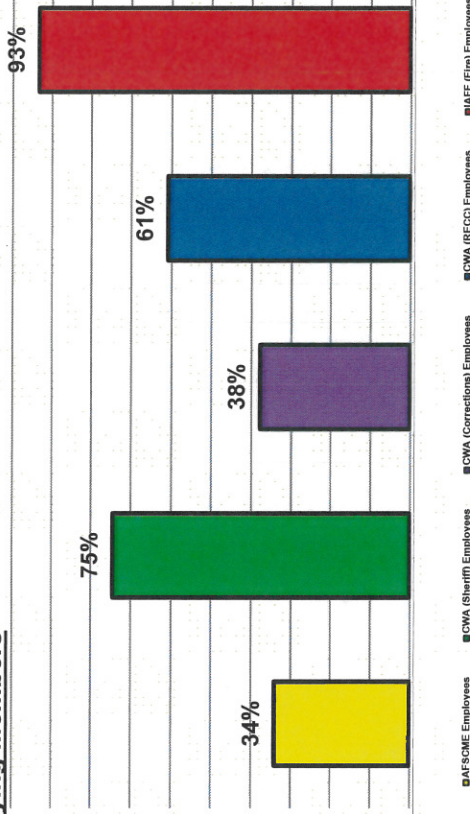
# LABOR STATISTICS FOR APRIL 2012

Union Status		Percentage of Union Status		Number of Employees Paying Dues		Percentage Of Employees Paying Union Dues	
AFSCME Employees	220	AFSCME Employees	27.53%	AFSCME Employees	75	AFSCME Employees	34%
CWA (Sheriff) Employees	51	CWA (Sheriff) Employees	6.38%	CWA (Sheriff) Employees	38	CWA (Sheriff) Employees	75%
CWA (Corrections) Employees	82	CWA (Corrections) Employees	10.26%	CWA (Corrections) Employees	31	CWA (Corrections) Employees	38%
CWA (RECC) Employees	23	CWA (RECC) Employees	2.88%	CWA (RECC) Employees	14	CWA (RECC) Employees	61%
IAFF (Fire) Employees	60	IAFF (Fire) Employees	7.51%	IAFF (Fire) Employees	56	IAFF (Fire) Employees	93%
<b>Total Number of Union Employees</b>	<b>444</b>	<b>Total Percentage of Union Employees</b>	<b>55.57%</b>	<b>Total Number of Employees Paying Dues</b>	<b>214</b>		
Non-Union Employees	363	Non-Union Employees	45.43%				
<b>Total Number of Employees</b>	<b>799</b>	<b>Total Percentage of Employees</b>	<b>100%</b>				

## Union Status



## Paying Members



■ AFSCME Employees 
 ■ CWA (Sheriff) Employees 
 ■ CWA (Corrections) Employees 
 ■ CWA (RECC) Employees 
 ■ IAFF (Fire) Employees 
 ■ Non-Union Employees

HR Statistics  
April 2012

Department	Division	Regular Employees	Part Time Employees	Full Time Employees	Elected/Officials	Temporary Employees	Female Employees	Male Employees	Vacancies (includes frozen vacancies)	Frozen Vacancies	Total Positions (not including frozen vacancies)	Vacancy Rate (all vacancies)	Vacancy Rate (not including frozen vacancies)	New Hires/Re-employments	Resignations	Retirements	End of term/temp status	Terminations	Total separations	Turnover Rate	HR Actions	Employee Recognitions	Performance Improvement Plans	Posted Jobs	Applications	
COUNTY MANAGER'S OFFICE	01-COUNTY MANAGER ADMINIS.	7		7			6	1			7	0%	0%							0%						
	02-COMMISSION	5		5	5		6	4			10	0%	0%							0%						
	15-HUMAN RESOURCES	10		10			8	2	1		11	9%	9%							0%						
	01-LEGAL ADMINISTRATION	6		6		1	5	1	3		9	33%	33%	1						0%		2		1		
	21-FINANCE	21		21			17	4	2	1	23	9%	5%							0%		1		2	4	
CMD TOTAL		49	0	49	5	1	42	12	6	1	60	10%	8%	1	0	0	0	0	0	0%	3	0	0	3	4	
ADMINISTRATIVE SERVICES DEPARTMENT	00-ADMINISTRATION	2		2			1	1	1	1	3	33%	0%							0%		1				
	02-INFORMATION TECHNOLOGY	11		11			2	9	1		12	8%	8%							0%				1	3	
	12-PURCHASING	5		5			3	2	1		6	17%	17%	1						0%				1	4	
	16-MAIL ROOM	1		1			1	1			1	0%	0%							0%						
	17-RISK MANAGEMENT	3		3			3	3			3	0%	0%							0%						
ASD TOTAL		22	0	22	0	0	7	15	3	1	25	12%	8%	1	0	0	0	0	0	0%	1	0	0	2	7	
COMMUNITY SERVICES DEPARTMENT	01-ADMINISTRATION	4		4			2	2			4	0%	0%							0%						
	03-MCH GRANT PROJECT	1		1			1	1			1	0%	0%							0%						
	20-INDIGENT HOSPITAL FUND	2		2			1	1	1		3	33%	33%							0%						
	21-EMS-HEALTH CARE	4		4			4	4			4	0%	0%							0%						
	54-HOME FOR GOOD PROGRAM '06								1	1	1	100%								0%						
	74-MOBILE HEALTH FAIR VAN	2		2			1	1	1		3	33%	33%							0%						
	TOTAL		13	0	13	0	0	9	4	3	1	12	25%	18%	0	0	0	0	0	0	0%	0	0	0	0	0
		04-DWI LOCAL	7		7			5	2	1		8	13%	13%	1						0%		2			
		06-DWI SCREENING																								
	TOTAL		7	0	7	0	0	5	2	1	0	8	13%	13%	1	0	0	0	0	0	0%	2	0	0	0	0
TOTAL	09-DWI TEEN COURT	2		2			2	2			2	0%	0%							0%		1				
	72-TEEN COURT SPECIAL APPROP	1		1			1	1			1	0%	0%							0%		2				
	TOTAL	3	0	3	0	0	3	0	0	0	3	0%	0%	0	0	0	0	0	0	0%	3	0	0	0	0	
TOTAL	89-SENIOR PROGRAMS - ADMIN.	6		6			5	1			6	0%	0%							0%						

HR Statistics  
April 2012

Department	Division	Regular Employees	Part Time Employees	Full Time Employees	Elected/Officials	Temporary Employees	Female Employees	Male Employees	Vacancies (includes frozen vacancies)	Frozen Vacancies	Total Positions	Total Positions (not including frozen vacancies)	Vacancy Rate (all vacancies)	Vacancy Rate (not including frozen vacancies)	New Hires/Re-employments	Resignations	Retirements	End of temp/status	Terminations	Total separations	Turnover Rate	HR Actions	Employee Recognitions	Performance Improvement Plans	Posted Jobs	Applications
	90-SR SVCS- CONGREGATE MEALS DELIVERED	8	1	5	3	3	11	11	27%	27%	0	0	0%	0	0	0	0	0	0	0	0	0	0	0	0	0
	92-SR SVCS - HOME DELIVERED	1	1	3	3	3	1	1	0%	0%	0	0	0%	0	0	0	0	0	0	0	0	0	0	0	0	0
	93-SR SVCS - TRANSPORTATION	3	3	3	3	3	3	3	0%	0%	0	0	0%	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL	04-POJOAQUE SATELLITE OFFICE	18	0	18	0	1	10	8	3	0	21	21	14%	14%	0	0	0	0	0	0	0%	0	0	0	0	0
	05-EDGEWOOD SATELLITE OFFICE					1							0%	0%							0%					
TOTAL	30-ADMINISTRATION 49-HOUSING SECTION 8 VOUCHER	8	8	2	6	1	9	9	11%	11%	9	9	11%	11%	0	0	0	0	0	0	0%	0	0	0	1	0
	80-HOUSING CFP - 2010	1	1	1	1	1	1	1	0%	0%	1	1	0%	0%	0	0	0	0	0	0	0%	0	0	0	0	0
TOTAL	01-LAND USE ADMINISTRATION	13	0	13	0	1	6	7	1	0	14	14	7%	7%	0	0	0	0	0	0	0%	0	0	0	1	0
CSD TOTAL	02-PLANNING 15-AFFORDABLE HOUSING-COUNTY AUTHORITY	54	0	54	0	4	33	21	8	1	62	61	13%	11%	1	0	0	0	0	0	0%	5	0	0	1	0
GROWTH MANAGEMENT DEPARTMENT	08-REGIONAL PLANNING AUTHORITY	3	0	3	0	0	3	0	1	0	4	4	25%	25%	0	0	0	0	0	0	0%	0	0	0	0	0
	02-PLANNING 15-AFFORDABLE HOUSING-COUNTY AUTHORITY	5	5	1	4	2	1	4	2	1	7	6	29%	17%							0%	1			1	9
	16-BUILDING & DEVELOPMENT 32-CCI GRANT	1	1	1	1	1	2	2	1	2	2	2	50%	50%							0%				1	21
TOTAL	01-PUBLIC WORKS ADMIN.	9	0	9	0	0	5	4	5	2	10	8	50%	38%	0	0	0	0	0	0	0%	1	0	0	2	30
	02-FLEET SERVICE 03-TRAFFIC ENGINEERING 04-PROJECT DEVELOPMENT	11	11	2	9	5	2	9	5	2	16	14	31%	21%	0	0	0	0	0	0	0%	6	0	1	1	11
TOTAL	01-PUBLIC WORKS ADMIN.	9	9	4	5	4	5	4	5	2	9	9	0%	0%							0%					
GMD TOTAL	01-PUBLIC WORKS ADMIN.	29	0	29	0	1	11	18	10	4	39	35	26%	17%	0	0	0	0	0	0	0%	7	0	1	3	41
PUBLIC WORKS DEPARTMENT	02-FLEET SERVICE 03-TRAFFIC ENGINEERING 04-PROJECT DEVELOPMENT	8	8	4	4	1	4	4	1	9	9	11%	11%								0%					
	02-FLEET SERVICE 03-TRAFFIC ENGINEERING 04-PROJECT DEVELOPMENT	9	9	4	4	1	9	1	1	10	9	10%	0%								0%					
	03-TRAFFIC ENGINEERING 04-PROJECT DEVELOPMENT	4	4	4	4	1	8	7	50%	43%	1	1	50%	43%							0%	1				
	04-PROJECT DEVELOPMENT	3	3	3	3	3	3	3	0%	0%	3	3	0%	0%							0%					

HR Statistics  
April 2012

Department	Division	Regular Employees	Part Time Employees	Full Time Employees	Elected/Officials	Temporary Employees	Female Employees	Male Employees	Vacancies (includes frozen vacancies)	Frozen Vacancies	Total Positions	Total Positions (not including frozen vacancies)	Vacancy Rate (all vacancies)	Vacancy Rate (not including frozen vacancies)	New Hires/Re-employments	Resignations	Retirements	End of temp/status	Terminations	Total separations	Turnover Rate	HR Actions	Employee Recognitions	Performance Improvement Plans	Posted Jobs	Applications
	05-SOLID WASTE	20		20		1	2	18	4	2	24	22	17%	9%	1							0%	2			
	11-ROAD MAINTENANCE	32		32				32	7	5	39	34	18%	6%	2							0%	4			
	<b>TOTAL</b>	68	0	68	0	1	2	66	16	9	84	75	19%	9%	3	1	0	0	0	0	0%	7	0	0	0	0
	96-JUDICIAL COURT COMPLEX	1		1				1			1	1	0%	0%								0%				
	02-PROPERTY CONTROL	14		14				14	1	1	15	14	7%	0%								0%				
	62-MAINTENANCE DIVISION	4		4				4			4	4	0%	0%								0%				
	03-PROJECT DEVELOPMENT	5		5			3	2	1	1	6	5	17%	0%								0%				
	08-BUILDING SERVICES	15	1	14			1	14	1	1	16	15	6%	0%	1							0%	1			
	32-OPEN SPACE	6		6			2	4			6	6	0%	0%								0%				
	08-SANTA FE RIVER GREENWAY	1		1			1	1	1	1	2	1	50%	0%								0%				
	<b>TOTAL</b>	46	1	45	0	0	7	39	4	4	50	46	8%	0%	1	0	0	0	0	0	0%	1	0	0	0	0
	10-WATER	13		13			5	8	2	1	13	12	15%	8%								0%	2			
	20-WASTEWATER	5		5				5	1		5	5	20%	20%								0%			2	4
	<b>TOTAL</b>	18	0	18	0	0	5	13	3	1	21	20	14%	10%	0	0	0	0	0	0	0%	2	0	0	2	4
	<b>PWD TOTAL</b>	140	1	139	0	1	18	122	24	14	164	150	15%	7%	4	1	0	0	0	0	0%	10	0	0	2	4
	01-FIRE ADMINISTRATION	21		21			8	13	4	1	25	24	16%	13%			1					0%	1			
	08-EMERGENCY PREPAREDNESS								1		1	1	100%	100%												
	09-Forest RESTORATION	3		3		10	1	2			3	3	0%	0%								0%	11			
	11-FIRE REGIONS	63		63			7	56	16	11	79	68	20%	7%								0%	2		4	53
	14-FEMA GRANT	1		1				1			1	1	0%	0%								0%				
	<b>TOTAL</b>	88	0	88	0	10	16	72	21	12	109	97	19%	9%	0	0	1	0	0	0	0%	14	0	0	4	53
	01-ADMINISTRATION	11	1	10			3	8	3	2	14	12	21%	8%	1							0%	3			
	60-ADULT FACILITY	123		123			38	85	35	15	158	143	22%	14%	6	1			1	2	2%	9			5	62
	63-MEDICAL SERVICES	22	2	20			12	10	16	11	38	27	42%	19%								0%	1			1
	65-ELECTRONIC MONITORING	8		8			2	6	1	1	9	8	11%	0%								0%				
	70-YOUTH DEVELOPMENT FAC.	29		29			8	21	27	27	56	29	48%	0%								0%				

HR Statistics  
April 2012

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	72-ADOLESCENT RESIDENCE CTR								17	17	17		100%								0%				
	73-DAY REPORTING ASSESSMENT								4	4	4		100%								0%				
	<b>TOTAL</b>	193	3	190	0	0	63	130	103	77	296	219	35%	12%	7	1	0	0	1	2	1%	13	0	0	63
	01-ADMINISTRATION	46		46			26	20	3	1	49	48	6%	4%	1						0%	6			
	PSD TOTAL	327	3	324	0	10	105	222	127	90	454	364	28%	10%	8	1	1	0	1	2	1%	33	0	0	10
	COUNTY CLERK'S OFFICE	17	1	16	1	1	13	5	1		19	19	5%	5%							0%			1	27
	01-REPORTING & RECORDING	11	1	10	7	5	6	1			12	12	8%	8%							0%	11			
	02-BUREAU OF ELECTIONS																								
	CLERK'S OFFICE TOTAL	28	2	26	1	7	18	11	2	0	31	31	6%	6%	0	0	0	0	0	0	0%	11	0	0	1
	COUNTY TREASURER'S OFFICE	10	0	10	1	1	8	3	1	0	12	12	8%	8%	0	0	0	1	0	0	0%	2	0	0	0
	COUNTY ASSESSOR'S OFFICE	29		29	1	1	12	18			30	30	0%	0%							0%				
	11-PROPERTY VALUATION	14		14			2	12			14	14	0%	0%							0%				
	ASSESSOR'S OFFICE TOTAL	43	0	43	1	0	14	30	0	0	44	44	0%	0%	0	0	0	0	0	0	0%	0	0	0	0
	COUNTY SHERIFF'S OFFICE	94		94	1	1	32	63	8		103	103	8%	8%	2	1			1	1	1%	4		3	47
	06-REG III-HIDTA GRANT	1		1			1	1			1	1	0%	0%							0%				
	11-REG III GRANT - PRIOR YR	2		2			1	1			2	2	0%	0%							0%				
	SHERIFF'S OFFICE TOTAL	97	0	97	1	0	34	64	8	0	106	106	8%	8%	2	1	0	0	1	1	1%	4	0	0	3
	COUNTY PROBATE				1			1			1	1	0%	0%							0%				
	COUNTY SURVEYOR				1			1			1	1	0%	0%							0%				
	COUNTY-WIDE TOTAL	798	6	793	11	25	290	520	189	111	999	888	19%	9%	17	3	1	0	2	6	1%	76	0	1	248

# SANTA FE COUNTY

## Report Description Returns all new hires within a selected date range. SunGard - Human Resources - New Hires Report

(4/1/2012 - 4/30/2012)

LAST NAME	FIRST NAME	DEPARTMENT	TITLE	EMP STATUS	HIRE DATE
TAYLOR	WILLIAM	L ADMINISTRATIVE SERVICES DEPARTMENT	PROCUREMENT MANAGER	PB	4/2/2012
SANDOVAL	MICHAEL	P COMMUNITY SERVICES DEPARTMENT	CUSTODIAN	PB	4/30/2012
ALCANTARA	STEVEN	B PUBLIC SAFETY DEPARTMENT	DETENTION OFFICER	PB	4/2/2012
CHAVEZ	DYLAN	A PUBLIC SAFETY DEPARTMENT	DETENTION OFFICER	PB	4/23/2012
D'HOUCK	MANDY	L PUBLIC SAFETY DEPARTMENT	DETENTION OFFICER	PB	4/30/2012
DOWNEY	RANDY	L PUBLIC SAFETY DEPARTMENT	DETENTION OFFICER	PB	4/16/2012
GALLEGOS	MARK	S PUBLIC SAFETY DEPARTMENT	CORRECTIONS CHIEF INVESTIGATOR	E	4/9/2012
LUCERO	LAWRENCE	C PUBLIC SAFETY DEPARTMENT	DETENTION OFFICER	PB	4/23/2012
LUCHETTI	ERIC	M PUBLIC SAFETY DEPARTMENT	DETENTION OFFICER	PB	4/23/2012
DECKER	ARLENE	L COUNTY CLERK'S OFFICE	ELECTION CLERK	T	4/30/2012
GARY	LYNN	C COUNTY CLERK'S OFFICE	ELECTION CLERK	T	4/30/2012
GLOVER	PRECELLA	V COUNTY CLERK'S OFFICE	ELECTION CLERK	T	4/30/2012
KELLER	LANNA	M COUNTY CLERK'S OFFICE	ELECTION CLERK	T	4/25/2012
METOYER	ELIZABETH	J COUNTY CLERK'S OFFICE	ELECTION CLERK	T	4/30/2012
PENFIELD	WARREN	P COUNTY CLERK'S OFFICE	ELECTION CLERK	T	4/25/2012
SCHNEIDER	VICKI	I COUNTY CLERK'S OFFICE	ELECTION CLERK	T	4/30/2012
BANDONI	DANE	A PUBLIC SAFETY DEPARTMENT	FORESTRY TECHNICIAN	T	4/24/2012
BARLOW	SCOTT	A PUBLIC SAFETY DEPARTMENT	FORESTRY TECHNICIAN	T	4/24/2012
BONIFER	CHRISTOPHER	K PUBLIC SAFETY DEPARTMENT	FORESTRY TECHNICIAN LEAD	T	4/24/2012
DOMINGUEZ	THOMAS	J PUBLIC SAFETY DEPARTMENT	FORESTRY TECHNICIAN	T	4/24/2012
MARTINEZ	RACHAEL	M PUBLIC SAFETY DEPARTMENT	FORESTRY TECHNICIAN	T	4/24/2012
NEW	HARRISON	R PUBLIC SAFETY DEPARTMENT	FORESTRY TECHNICIAN	T	4/24/2012
PEREA	ADRIAN	L PUBLIC SAFETY DEPARTMENT	VOLUNTEER FIRE FIGHTER	VF	4/21/2012
SENA	PAUL	T PUBLIC SAFETY DEPARTMENT	FORESTRY TECHNICIAN	T	4/24/2012
SMITH	ASHLEY	A PUBLIC SAFETY DEPARTMENT	FORESTRY TECHNICIAN	T	4/24/2012
TAFOYA	JEROME	A PUBLIC SAFETY DEPARTMENT	FORESTRY TECHNICIAN LEAD	T	4/24/2012
WESTERN	AARON	D PUBLIC SAFETY DEPARTMENT	FORESTRY TECHNICIAN	T	4/24/2012
SANCHEZ	LUPE	A COMMUNITY SERVICES DEPARTMENT	DWI PLANNING COUNCIL COORD.	PB	4/23/2012
LAURENT	STEVEN	J COUNTY MANAGER'S OFFICE/LEGAL DIVISION	ASSISTANT COUNTY ATTORNEY	T	4/13/2012
VALDEZ	DANIELLE	N COUNTY MANAGER'S OFFICE/LEGAL DIVISION	ADMINISTRATIVE ASSISTANT	PB	4/23/2012
GARCIA	PAUL	S PUBLIC WORKS DEPARTMENT	EQUIPMENT OPERATOR	PB	4/9/2012
MARTINEZ	PETE	A PUBLIC WORKS DEPARTMENT	EQUIPMENT OPERATOR	PB	4/11/2012



# SANTA FE COUNTY

Report Description  
Returns all new hires within a selected date range.

## SunGard - Human Resources - New Hires Report

(4/1/2012 - 4/30/2012)

LAST NAME	FIRST NAME	DEPARTMENT	TITLE	EMP STATUS	HIRE DATE
WHITE	JOSEPH	K PUBLIC WORKS DEPARTMENT	EQUIPMENT OPERATOR	PB	4/9/2012
ULRICH	NATALIA	PUBLIC SAFETY DEPARTMENT	EMERGENCY COMM SPEC TRAINEE	PB	4/23/2012
AGUAYO HERNANDEZ	CAROLINA	COUNTY SHERIFF'S OFFICE	SHERIFF DEPUTY CADET	PB	4/9/2012
GARCIA	ROBERT	J COUNTY SHERIFF'S OFFICE	SHERIFF DEPUTY II	PB	4/30/2012