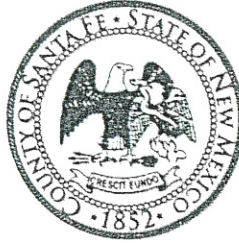


Henry P. Roybal
Commissioner, District 1

Anna Hansen
Commissioner, District 2

Robert A. Anaya
Commissioner, District 3



Anna T. Hamilton
Commissioner, District 4

Ed Moreno
Commissioner, District 5

Katherine Miller
County Manager

MEMORANDUM

To: The Board of County Commission

From: Don Moya, Finance Director 

Via: Katherine Miller, County Manager

Date: June 13, 2017

Subject: Resolution No. 2017-___, A Resolution Authorizing The Disposition Of Fixed Assets In Accordance With State Statute. (Finance/Don Moya)

ISSUE:

On an annual basis, department staff/elected officials are required to collect information related to inoperable or obsolete property and equipment of Santa Fe County in order to determine its eligibility for surplus.

BACKGROUND:

Santa Fe County follows the State of New Mexico statutory policies to dispose surplus property and equipment pursuant to NMSA 1978, Section 13-6-1 (2012).

The Santa Fe County Sheriff's Department has submitted one (1) 2002 Dodge Caravan (VIN 1B4GP443X2B626049) for disposition. Santa Fe County will donate the fixed asset to the Socorro County Sheriff's Office. Upon approval, the fixed assets will be removed and re-distributed by Santa Fe County to the Socorro County Sheriff's Office.

REQUEST ACTION:

The Finance Division requests the Board's consideration and approval of the attached resolution to dispose the personal property to the Socorro County Sheriff's Office.

Upon approval of the resolution by the Board of County Commissioners, a copy of the resolution will be submitted to the State Auditor's Office. The items will be released to the Socorro County Sheriff's Office thirty days after notification to the State Auditor.

SANTA FE COUNTY
RESOLUTION NO. 2017-

**A RESOLUTION
AUTHORIZING THE DISPOSITION OF
FIXED ASSETS IN ACCORDANCE WITH STATE STATUTE**

WHEREAS, Santa Fe County (County) desires to dispose of certain personal property identified in Exhibit A, attached; and

WHEREAS, Exhibit A details each item of personal property by department or office, tag number, description of fixed asset, serial number, reason for surplus, condition of fixed asset, location of fixed asset, and/or estimated value; and

WHEREAS, the Board of County Commissioners (BCC) hereby determines that (i) each item of personal property on Exhibit A is worn-out, unusable, or obsolete to the extent that the item is no longer economical or safe for continued use by the County and (ii) each item on Exhibit A has an estimated current resale value of five thousand dollars (\$5,000) or less.

NOW, THEREFORE, BE IT RESOLVED that the BCC (i) approves of the disposal of the personal property listed on Exhibit A, pursuant to NMSA 1978, Section 13-6-1 (2012), and (ii) directs that, to the extent feasible, the personal property shall be donated to the Socorro County Sheriff's Office and, if that is not feasible, that it be disposed of as otherwise allowed by law. **PASSED, APPROVED, AND ADOPTED THIS 13th DAY OF JUNE, 2017.**

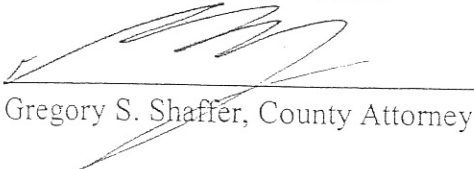
**BOARD OF COUNTY COMMISSIONERS
OF SANTA FE COUNTY**

Henry P. Roybal, Chair

ATTEST:

Geraldine Salazar, County Clerk

APPROVED AS TO FORM:



Gregory S. Shaffer, County Attorney

SANTA FE COUNTY
 FIXED ASSETS SURPLUS FORM - FISCAL YEAR 2017
 VEHICLES/HEAVY EQUIPMENT

DEPARTMENT: SHERIFF'S OFFICE / REGION III

PERSON COMPLETING THE FORM: Mary Armijo y Clifford TELEPHONE NO.: 505-473-7036

TAG NUMBER	DESCRIPTION OF FIXED ASSET	VEHICLE ID NO.	MILEAGE/MACHINE HOURS	REASON FOR SURPLUS	CONDITION OF FIXED ASSET	LOCATION OF FIXED ASSET	ESTIMATED VALUE
092MYR	2002 DODGE CARAVAN	1B4GP443X2B626049	76,332	Not currently being used	FAIR	DPS	\$1,297.00

NOTE: Possible Reasons for Surplus: *Obsolete; excessive cost to repair, or working but not currently used by department.*
 Condition of the Asset: *Damaged, destroyed, working (note the condition-good, fair, or poor)*

Fleet Maintenance Approval / Certification: *[Signature]* 5/16-17
 We hereby certify that the assets noted above have been examined and the information is accurate to the best of our knowledge.
 Department Director: *[Signature]* Date: 5-16-17
 County Manager: *[Signature]* Date: 5-23-17



Southwest Border HIDTA - New Mexico

High Intensity Drug Trafficking Areas Program

2450 Lakeside Dr. Bldg. A, Las Cruces, NM 88007
 PH (575) 541-7501 Fax (575) 541-7510

DATE: April 7, 2017

TO: Scott McFaul, Commander

FROM: Mark Payne, Regional Director *[Signature]*

SUBJECT: Equipment Transfer

In response to your Property Inventory Form, dated May 23, 2017, wherein you notified my office that the item listed below is longer needed for its intended purpose, you are hereby authorized to transfer this item to the Socorro County Sheriff's Office in accordance with the purchasing agency's policies and procedures.

Please ensure that the transfer of this item is properly noted in the Region III Drug Task Force Initiative's inventory records. Additionally, ensure that the transfer is documented by completing the attached receipt and forwarding a copy of it, along with any supporting documentation surrounding the transfer, no later than 30 days after it takes place. Should you have any questions about this transfer, please contact James Gonzales at (575) 541-7515 or refer to the Property Control Policy for further guidance.

<u>HIDTA Bar Code</u>	<u>Description</u>	<u>Condition</u>	<u>Age</u>	<u>Mileage</u>
NM2570HTA	2002 Dodge Van	Fair	15 years	76,332

MHP/JAR/jrg

EXHIBIT A

Robert A. Garcia
Sheriff
986-2455

ragarcia@santafecountynm.gov



Ron E. Madrid
Undersheriff
986-2455

rmadrid@santafecountynm.gov

35 Camino Justicia – Santa Fe, New Mexico 87508

April 18, 2017

TO: Santa Fe County Capital Asset Staff

The Santa Fe County Sheriff's Office / Region III Drug Task Force will be transferring one (1) 2002 Dodge Caravan to the Socorro County Sheriff's Office as it is no longer needed.

Please find attached the acceptance letter from the Socorro County Sheriff's Office for the item listed below.

A handwritten signature in black ink, appearing to be "R. Garcia", written over a horizontal line.

Robert A. Garcia

Santa Fe County Sheriff

Equipment transfer from Santa Fe County Sheriff / Region III Drug Task Force

Vehicle - 2002 Dodge Caravan
VIN: 1B4GP443X2B626049
Condition: Fair

EXHIBIT A



April 13, 2017

Santa Fe County Capital Asset Staff

RE: Socorro County Transfer of Vehicle

Dear Reader:

Socorro County accepts the transfer of the vehicle detailed below for the Socorro County Sheriff's Office:

2002 Dodge Caravan
VIN 1B4GP443X2B626049
Condition: Fair

Thank you very much for your consideration and cooperation.

Sincerely,

Delilah Walsh
County Manager

Cc: efile: manager\Sheriffs Office
Lee Armijo, Captain

Board of
County
Commissioners

Pauline Jaramillo
Vice-Chair, District I

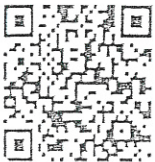
Martha Salas
Chair, District II

Manuel Anaya
District III

Glen Duggins
District IV

Ray Martinez
District V

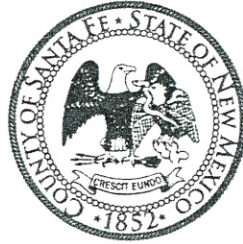
County Manager
Delilah Walsh



Henry P. Roybal
Commissioner, District 1

Anna Hansen
Commissioner, District 2

Robert A. Anaya
Commissioner, District 3



Anna T. Hamilton
Commissioner, District 4

Ed Moreno
Commissioner, District 5

Katherine Miller
County Manager

MEMORANDUM

Date: June 13, 2017

To: Board of County Commissioners

From: Maria Lohmann, Senior Planner *ML*
Colleen Baker, Project Manager
Robert Griego, Planning Manager *RG*
Penny Ellis-Green, Growth Management Director

Via: Katherine Miller, County Manager

Item: Resolution 2017-_____ : A Resolution Directing Staff To Submit A Joint Grant Application In Conjunction With The Bureau Of Land Management Taos Field Office To The National Park Service Rivers, Trails And Conservation Assistance Program Seeking Assistance In Developing A Conceptual Trail Plan On The Burnt Corn Special Recreation Management Area

SUMMARY:

This is a resolution directing staff to submit a joint grant application to the National Park Service Rivers, Trails and Conservation Assistance (RCTA) program for assistance in developing a conceptual trail plan with the Bureau of Land Management (BLM) Taos Field Office on the Burnt Corn Special Recreation Management Area (SRMA).

BACKGROUND:

Santa Fe County has been working on developing a Master Plan for Thornton Ranch Open Space which is adjacent to the BLM Burnt Corn Special Recreation Management Unit (SRMA). As part of the Thornton Ranch Open Space Master Plan process, conceptual trail connections to the Burnt Corn SRMA have been identified.

Bureau of Land Management has identified the Burnt Corn SRMA as an area "to provide access to trails and open space, opportunities for routine exercise and escape and learning local history and prehistory" in the 2012 Taos Field Office Resource Management Plan.

The National Park Service Rivers, Trails, and Conservation Assistance (RCTA) Program works with communities and agencies to achieve conservation and outdoor recreation visions.

This assistance grant provides an opportunity to leverage the planned network of trails at Thornton Ranch Open Space, and expand the recreation opportunities on adjacent public land. RCTA would

work with BLM, Santa Fe County, and stakeholders and user groups to develop a well-planned, appropriate and context sensitive conceptual trail plan for the Burnt Corn SRMA. This conceptual plan would allow BLM to begin their evaluation processes for the trails in accordance with their procedures. BLM will be the lead agency and Santa Fe County will support the agency with the work that has been done for Thornton Ranch Open Space and with the relationships developed with communities and stakeholders. The application is due June 30th, 2017.

There is no financial obligation to the County associated with this grant, aside from staff time.

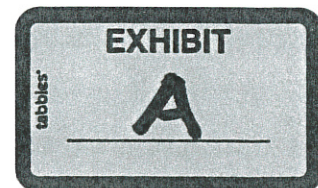
ACTION REQUESTED

Adoption of the Resolution directing staff to submit a joint grant application in conjunction with the Bureau of Land Management (BLM) Taos Field Office to the National Park Service Rivers, Trails and Conservation Assistance (RCTA) program for assistance in developing a conceptual trail plan on the Burnt Corn Special Recreation Management Area (SRMA). This resolution authorizes staff to complete and submit a joint application with BLM and authorizes the Santa Fe County Manager or a designee to execute any and all documents necessary for application of a RCTA grant.

EXHIBITS:

Exhibit A: Resolution 2017-____: A Resolution Directing Staff To Submit A Joint Grant Application In Conjunction With The Bureau Of Land Management Taos Field Office To The National Park Service Rivers, Trails And Conservation Assistance Program Seeking Assistance In Developing A Conceptual Trail Plan On The Burnt Corn Special Recreation Management Area

Exhibit B: Area Context Map



**SANTA FE COUNTY
RESOLUTION NO. 2017 -**

**A RESOLUTION DIRECTING STAFF TO SUBMIT A JOINT GRANT
APPLICATION IN CONJUNCTION WITH THE BUREAU OF LAND
MANAGEMENT TAOS FIELD OFFICE TO THE NATIONAL PARK SERVICE
RIVERS, TRAILS AND CONSERVATION ASSISTANCE PROGRAM SEEKING
ASSISTANCE IN DEVELOPING A CONCEPTUAL TRAIL PLAN ON THE
BURNT CORN SPECIAL RECREATION MANAGEMENT AREA**

WHEREAS, Santa Fe County has developed a master plan for Thornton Ranch Open Space which includes potential connections to the adjacent Bureau of Land Management (BLM) Burnt Corn Special Recreation Management Area (SRMA); and

WHEREAS, the BLM Taos Field Office has designated that the SRMA will “provide access to trails and open space, opportunities for routine exercise and escape and learning local history and prehistory”; and

WHEREAS, Santa Fe County and the BLM have been coordinating the management of the Thornton Ranch Open Space and the SRMA; and

WHEREAS, the BLM and Santa Fe County have drafted a joint application for submission to the National Park Service Rivers, Trails and Conservation Assistance Program seeking assistance with the development of a conceptual trail plan for the SRMA.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The Santa Fe County Board of Commissioners authorizes staff to complete and submit a joint application with BLM for assistance from the National Park Service Rivers, Trails and Conservation Assistance Program in developing a conceptual trail plan for the SRMA.
2. The Santa Fe County Manager, or a designee, is authorized to sign all documents required to complete the application process, to submit additional information as may be required to complete the application process.

PASSED, APPROVED AND ADOPTED THIS ___ DAY OF JUNE 2017.


SANTA FE BOARD OF COUNTY COMMISSIONERS

Henry P. Roybal, Chair

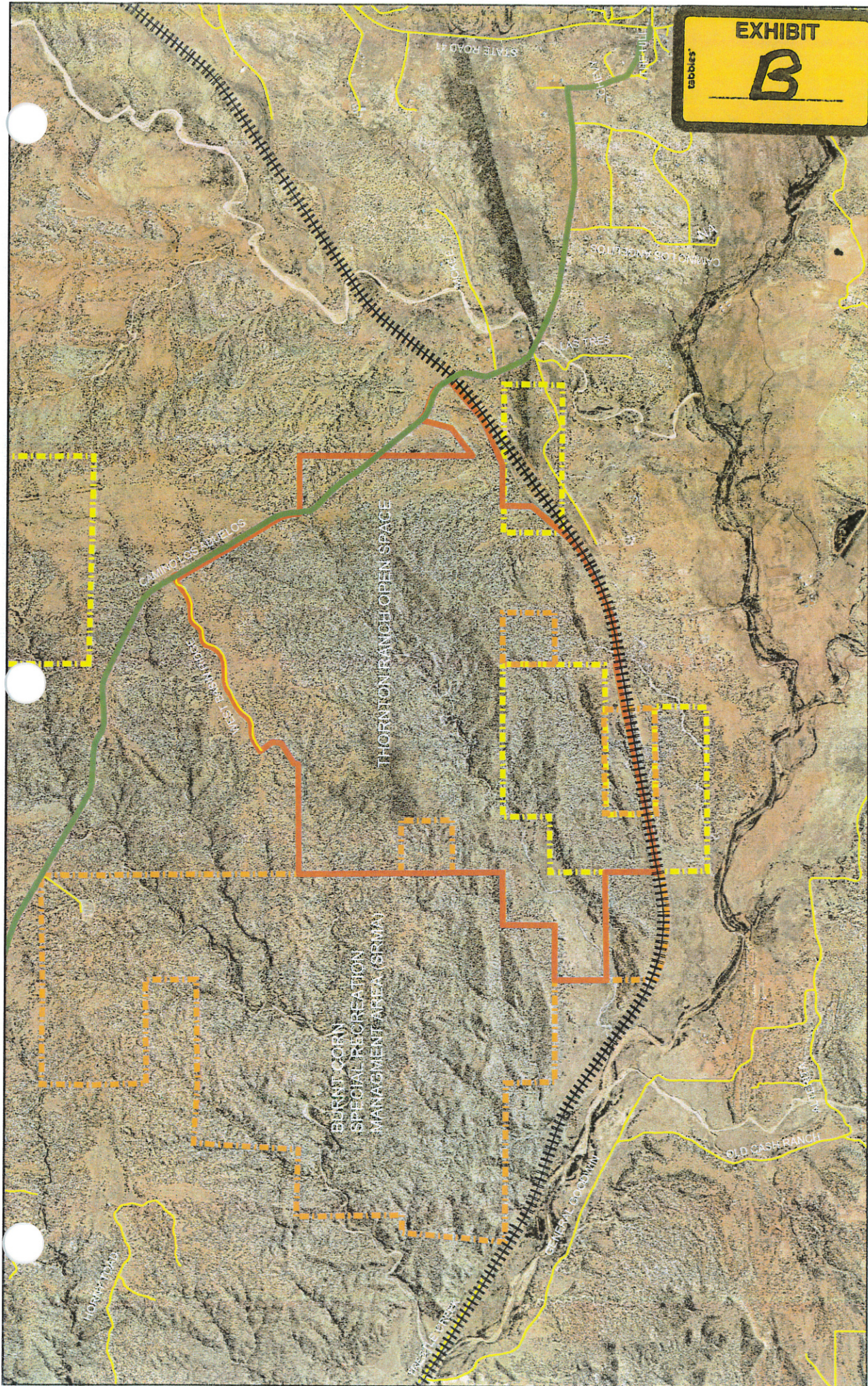
ATTEST:

Geraldine Salazar, Santa Fe County Clerk

APPROVED AS TO FORM:



Gregory S. Shaffer, County Attorney









2014 Orthophotography

This information is for reference only.
 Santa Fe County assumes no liability for
 errors associated with the use of these data.
 User are solely responsible for
 confirming data accuracy.

1:40,000
 1 inch = 3,333.333333 feet



Legend

-  County Road 42
-  GPS Roads
-  Railroad
-  Thornton Ranch
-  BLM Thornton Ranch
-  State Land



June 1, 2017

