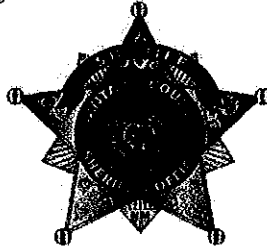


SANTA FE COUNTY SHERIFF'S OFFICE




Robert A. Garcia
Sheriff
986-2455
ragarcia@santafecounty.org

Ron E. Madrid
Undersheriff
986-2455
rmadrid@santafecounty.org

35 Camino Justicia – Santa Fe, New Mexico 87508

MEMORANDUM

To: Board of County Commissioners

Fr: Ron Madrid / Undersheriff 

Date: May 18, 2011

Re: SELECTIVE TRAFFIC ENFORCEMENT PROGRAM / PA# 11-RF-DS-091

Dear Board of Commissioners –

It is requested that approval be granted to budget \$4999.00/S.T.E.P. grant, awarded to the Santa Fe County Sheriff's Office by NMDOT/Programs Division-Traffic Safety Bureau. The purpose of this program is to provide the funding to New Mexico law enforcement agencies to conduct activities aimed at reducing traffic-related injuries and fatalities.

This program allows for the cost of traffic safety-related enforcement overtime conducted in high crash locations, in which the Sheriff's Office will be paid time and one half for overtime in targeted locations from June 1, 2011 through September 30, 2011 .

Your consideration on this matter is greatly appreciated. Thank you.

SANTA FE COUNTY

RESOLUTION 2011 - _____

A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on June 14, 2011, did request the following budget adjustment:

Department / Division: Sheriff's Office / Public Safety Fund Name: Law Enforcement Operating Fund

Budget Adjustment Type: Increase Fiscal Year: 2011 (July 1, 2010 - June 30, 2011)

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
246	1221	371	09.00	State NMDOT/Traffic Safety Bureau-Programs Division - Selective Traffic Enforcement (S.T.E.P.) PA# 11-RF-DS-091	4999.00	
TOTAL (if SUBTOTAL, check here)					4999.00	

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
246	1221	424	10.25	Salary & Wages / Overtime	4643.75	
246	1221	424	20.01	Employee Benefits / FICA Regular	287.91	
246	1221	424	20.02	Employee Benefits / FICA Medicare	67.34	
TOTAL (if SUBTOTAL, check here)					4999.00	

Requesting Department Approval: [Signature] Title: Commissioner Date: 5/28/11

Finance Department Approval: [Signature] Date: 6/6/11 Entered by: _____ Date: _____

County Manager Approval: _____ Date: _____ Updated by: _____ Date: _____

SANTA FE COUNTY
RESOLUTION 2011 - _____

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT: Name: Robert Garcia / Sheriff Dept/Div: Sheriff's Office/Public Safety Phone No.: (505) 986-2455

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 1) Please summarize the request and its purpose.
Request for budget increase is to budget funds for overtime/personal services awarded to the Sheriff's Office on PA# 11-RF-DS-091/S.T.E.P grant. The funding from this grant will assist NM Law Enforcement agencies with the overtime needed to conduct traffic safety activities aimed at reducing traffic related injuries and fatalities.

a) Employee Actions

Line Item	Action (Add/Delete Position, Recl. Overtime)	Position Type (permanent, term)	Position Title
10.25	Overtime	Full-time/Permanent	Deputy/Patrol

b) Professional Services (50-xx) and Capital Category (80-xx) detail:

Line Item	Detail (what specific things, contracts, or services are being added or deleted)	Amount

- 2) Is the budget action for RECURRING expense _____ or for NON-RECURRING (one-time only) expense X _____

SANTA FE COUNTY
RESOLUTION 2011 - _____

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT: Name: Robert Garcia / Sheriff Dept/Div: Sheriff's Office/Public Safety Phone No.: (505) 986-2455

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (if applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 3) Does this request impact a revenue source? If so, please identify (i.e. General Fund, state funds, federal funds, etc.), and address the following:
 - a) If this is a state special appropriation, YES _____ NO X
If YES, cite statute and attach a copy.
 - b) Does this include state or federal funds? YES X NO _____
If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of a award letter and proposed budget.
 - Title: **SELECTIVE TRAFFIC ENFORCEMENT PROJECT (S.T.E.P.)**
 - Project #: **11-RF-DS-094**
 - Award Amt: **\$4999,00**
 - Award Period: **June 1, 2011 thru September 30, 2011**
 - c) Is this request is a result of Commission action? YES _____ NO X
If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc.).
 - d) Please identify other funding sources used to match this request.
N/A

SANTA FE COUNTY

RESOLUTION 2011 - _____

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed This 14th Day of June, 2011.

Santa Fe Board of County Commissioners

Virginia Vigil, Chairperson

ATTEST:

Valerie Espinoza, County Clerk



New Mexico DEPARTMENT OF
TRANSPORTATION

March 31, 2011

Sergeant William Pacheco
Santa Fe County Sheriff's Department
35 Camino Justicia
Santa Fe, NM 87508

RE: Project Agreement 11-RF-DS-091

Dear Sergeant Pacheco:

Enclosed are two partially executed originals of the above-referenced project agreement.

On behalf of the Traffic Safety Bureau, I would like to thank you for your participation in the annual 100 Days and Nights of Summer Campaign. This program provides funding for increased high visibility enforcement and public awareness. Both of these initiatives are proven countermeasures to help reduce motor vehicle crashes, injuries and deaths on our roadways.

Program activities cannot start until the project agreement is fully executed. To execute the agreement, the authorizing official must sign each original project agreement. If the Authorizing Official as named on the enclosed Project Agreement designates another individual to sign, please provide a letter authorizing the designee signature. If the appropriate signature is not on the Agreement, the Agreement will not be valid.

Please return one signed original project agreement to Eileen Rios, Project Coordinator, at Safer New Mexico Now, 3220 Richards Lane - Suite A, Santa Fe, NM 87507 (envelope enclosed), and retain the other original for your files. ~~The signed project agreement must be returned within sixty days of the Deputy Secretary's signature date in order to be valid.~~

Only costs incurred after the authorizing official signature date, or project agreement start date, whichever is later, may be charged to the project. When the signed original is returned to the Bureau, we will establish a project file and will expect reimbursement claims soon after costs are incurred, along with other reports as required in the Scope of Work. If the warrants (checks) are to be mailed to an address other than above, please include a letter indicating where the checks should be mailed with your signed project agreement.

Thank you for your participation and I look forward to safer roads this summer in New Mexico.

Sincerely,

Michael Sandoval, Director
Traffic Safety Bureau

Enclosures

Susana Martinez
Governor

Alvin C. Dominguez, P.E.
Cabinet Secretary

Commissioners

Pete Rahn
Chairman
District 3

Debra Hicks
Vice Chairman
District 2

Dr. Kenneth White
Secretary
District 1

Ronald Schmeits
Commissioner
District 4

Butch Mathews
Commissioner
District 5

Jackson Gibson
Commissioner
District 6

New Mexico Traffic Safety Project Information Sheet

1. Project Title and Project Number: 100 Days and Nights of Summer

SELECTIVE TRAFFIC ENFORCEMENT

(S.T.E.P.) (June 1, 2011 - September 30, 2011)

11-RFDS-0911

2. Grantee: SANTA FE COUNTY SHERIFF'S DEPARTMENT

Address: 35 Camino Justicia

City, State, Zip: Santa Fe, NM 87508

Phone: 505-986-2467

Fax: 505-986-2410

Project Director and Title: Sergeant William Pacheco; Captain Ken Johnson

3. Government Unit: SANTA FE (COUNTY)

Address: 35 Camino Justicia

City, State, Zip: Santa Fe, NM 87508

Phone: 505-986-2467

Fax: 505-986-2410

Authorizing Official and Title: Katherine Miller, County Manager

4. Traffic Safety Bureau Program Manager: Juliet Armijo
505-827-1425

5. Budget:

	Fund	Funding Source
Funding Source	20100	State Road Funds
Personal Services		\$4,999.00
Contractual Services		\$0.00
Commodities		\$0.00
Indirect Costs		\$0.00
Other		\$0.00
FUNDING SOURCE TOTAL:		\$4,999.00

End Date: 09/30/11

**PROJECT TITLE: 100 DAYS AND NIGHTS OF SUMMER
PROJECT NUMBER: 11-RF-DS-091
GRANTEE NAME: SANTA FE (COUNTY)**

PROJECT AGREEMENT

This AGREEMENT is entered into by and between the State of New Mexico, acting through its **NEW MEXICO DEPARTMENT OF TRANSPORTATION, PROGRAMS DIVISION, TRAFFIC SAFETY BUREAU**, hereinafter referred to as DEPARTMENT or TSB, and **SANTA FE (COUNTY)**, hereinafter referred to as the GRANTEE.

In consideration of the covenants contained herein and pursuant to the DEPARTMENT's authority under the Traffic Safety Act, NMSA 1978, Sections 66-7-501 through 66-7-511, as amended, the parties agree as follows:

SECTION ONE – PROJECT PURPOSE AND CONDITIONS:

The purpose of this AGREEMENT is to provide funding to New Mexico law enforcement agencies for Selective Traffic Enforcement Program (S.T.E.P.) activities aimed at reducing traffic-related injuries and fatalities. The GRANTEE shall comply with all provisions and conditions of this Agreement, including the Traffic Safety Bureau Project Management and Accounting Procedures Manual, the State Procurement Code, NMSA 1978, Sections 13-1-28 to Sections 13-1-199 and the National Highway Traffic Safety Administration Grants Management Manual (For Federal Funds).

SECTION TWO – PROJECT FUNDING:

1. The total estimated cost for the PROJECT is \$4,999.00. The DEPARTMENT has determined the funding source will be State Road funds. For the purpose of this program, the funds can be used for traffic-safety related enforcement overtime which is subject to change by the DEPARTMENT.
2. The GRANTEE shall pay all PROJECT costs that exceed \$4,999.00.

The project budget is itemized as follows:

Personal Services	\$4,999.00
Contractual Services	\$0.00
Commodities	\$0.00
Indirect Costs	\$0.00
Other	\$0.00
TOTAL	\$4,999.00

The Grantee may transfer funds between budget categories with prior written approval from the Director of the DEPARTMENT'S Traffic Safety Bureau when the transfer of funds improves program effectiveness.

SECTION THREE – PROGRAM SCOPE OF WORK:

A. MISSION:

To provide a seamless transportation system that safely and efficiently moves people and supports a growing economy.

The Traffic Safety Bureau is committed to preventing injuries and saving lives by eliminating crashes on New Mexico public roadways. *¡Sí Se Puede!*

B. PROGRAM SERVICES:

This program allows for the cost of traffic safety-related enforcement overtime conducted in high crash locations, identified through use of local data. The Traffic Safety Bureau will pay time-and-one-half for overtime enforcement in targeted locations from June 1, 2011 through September 30, 2011 at the participating officers' actual overtime rate. Reimbursement to the agency will be based solely on actual overtime rates of the officer conducting the operation.

C. PERFORMANCE GOALS (statewide):

At the state level:

1. Reduce the number of speeding-related fatalities from 144 in 2009 to 140 in 2011 (C-6; FARS Data).

D. ACTIVITIES: The Grantee shall:

1. The GRANTEE shall conduct activities in a manner consistent with TSB's Project Management and Accounting Procedures Manual, the State Procurement Code, NMSA 1978, Sections 13-1-28 to Sections 13-1-199 and the National Highway Traffic Safety Administration Grants Management Manual. (For federal funds)
2. Conduct high visibility patrols while enforcing traffic laws such as speeding, passing in school zones, construction zones and failing to stop for pedestrians and any violations of traffic laws identified in the New Mexico Criminal and Traffic Law Manual.
3. The GRANTEE shall pay all PROJECT costs that exceed \$4,999.00.

E. TRAINING:

1. Officers who request or are assigned to conduct S.T.E.P. operations should attend or must have attended a basic S.T.E.P. eight-hour course, or other specialized traffic safety-related training accredited by the New Mexico Department of Public Safety Training Center.
2. Officers conducting speed enforcement shall be radar certified.
3. Officers conducting or participating in DWI enforcement activities shall have and maintain law enforcement certifications in all areas necessary

to conduct alcohol-related stops including all protocols set forth by the State of New Mexico Criminal and Traffic Law Manual.

F. EVALUATION:

1. The GRANTEE will submit an activity report with each claim that includes the following information:
 - A. Type of law enforcement activity
 - B. Dates Worked
 - C. Total Hours Worked
 - D. Number of Officers Participating
 - E. Type Citations Issued

2. The GRANTEE will submit the final reimbursement claim and final report by October 31, 2011 which shall detail whether or not performance goals were met including a summary assessment of the project activities. The Final Report will include an analysis of the data reported from this Project Agreement; and an analysis of the accomplishments of the project.

SECTION FOUR - ACCOUNTABILITY OF RECEIPTS AND DISBURSEMENTS:

There shall be strict accountability for all receipts and disbursements relating hereto. The GRANTEE shall maintain all books, documents, papers, accounting records, data and other documentation pertaining to costs incurred and to make such materials available at their respective offices at all reasonable times during the AGREEMENT period for three (3) years from the date of final payment under the AGREEMENT. The GRANTEE shall furnish the DEPARTMENT or State Auditor, upon demand, any and all such records relevant to this AGREEMENT and allow them the right to audit all records, which support the terms of this AGREEMENT. If an audit finding determines that specific funding use was inappropriate or not related to the project, the GRANTEE shall reimburse that portion to the DEPARTMENT within thirty (30) days of written notification. If documentation is insufficient to support an audit by customarily accepted accounting practices, the expenses supported by such insufficient documentation shall be reimbursed to the DEPARTMENT within 30 days.

SECTION FIVE - PROJECT RESPONSIBILITY:

Completing the terms of this Project is the GRANTEE's sole responsibility and nothing herein is intended to give the DEPARTMENT any responsibility for the Project other than as set forth in this AGREEMENT.

SECTION SIX - AUTHORIZATION OF EXPENDITURES:

The terms of this AGREEMENT are contingent upon sufficient appropriations and authorizations being made by the Congress of the United States if federal funds are involved, or the State Legislature if State funds involved, for performance of this AGREEMENT. If sufficient appropriations and authorizations are not made, this AGREEMENT shall terminate upon written notice being given by the DEPARTMENT to the GRANTEE. The DEPARTMENT is expressly not committed to expenditure of any funds until such time as they are programmed, budgeted, encumbered, and approved for expenditure by the DEPARTMENT. The DEPARTMENT's decision as to whether its funds are sufficient for fulfillment of the AGREEMENT shall be final.

SECTION SEVEN - TERMS OF THE AGREEMENT:

This AGREEMENT constitutes the entire agreement between the parties. Any claimed covenant, term, condition, warranty or promise of performance not expressly included in this document or its amendments, is not part of this AGREEMENT and not enforceable pursuant to this AGREEMENT. Performance of all duties and obligations herein shall conform with and shall not contravene any state, local, or federal statutes, regulations, rules, or ordinances.

SECTION EIGHT - THIRD-PARTY BENEFICIARY CLAUSE:

No provision of this AGREEMENT creates in the public, or any member thereof, a third-party beneficiary or to authorize anyone not a party to the AGREEMENT to maintain a suit for wrongful death, bodily and/or personal injury to person, damage to property, and/or any other claim(s) whatsoever pursuant to the provision of this AGREEMENT.

SECTION NINE - NEW MEXICO TORT CLAIMS ACT:

No provision of this AGREEMENT establishes any waiver of immunity from liability for alleged tortious conduct of any employee of the DEPARTMENT or the GRANTEE arising from the performance of this AGREEMENT apart from that set forth in the New Mexico Tort Claims Act, NMSA 1978, Section 41-4-1, and et seq., as amended.

SECTION TEN - SEVERABILITY:

In the event that any portion of this AGREEMENT is determined to be void, unconstitutional or otherwise unenforceable; the remainder of this AGREEMENT shall remain in full force and effect.

SECTION ELEVEN - AMENDMENT:

This AGREEMENT shall not be altered, modified, or amended except by an instrument in writing and executed by the parties hereto.

SECTION TWELVE - REIMBURSEMENT:

Funds expended by the GRANTEE for the purposes stated in Section Three -- Program Scope of Work shall be reimbursed by the DEPARTMENT to the GRANTEE. The DEPARTMENT shall not reimburse the GRANTEE for any costs incurred prior to the full execution of the AGREEMENT, after the expiration of the AGREEMENT, or in excess of the maximum dollar amount of the AGREEMENT, unless the maximum dollar amount is duly amended prior to incurring cost for services or deliverables. Claims for reimbursement must be fully completed and submitted at least quarterly on the required forms provided by the DEPARTMENT. All reimbursement claims must be received by the DEPARTMENT no later than 30 days after the end date of this AGREEMENT. Documentation as outlined in the Traffic Safety Bureau's Project Management and Accounting Procedures Manual must be retained in the GRANTEE's files.

SECTION THIRTEEN - EFFECTIVE DATE and TERMINATION:

- A. This AGREEMENT becomes effective on June 1, 2011 or upon signature of the Departments Cabinet Secretary, whichever is later.
- B. This AGREEMENT must be received by the DEPARTMENT within sixty (60) days of the Deputy Secretary's signature date in order to be valid. The Department may reject any agreement executed by the grantee 60 days or more after the Deputy Secretary's signature.
- C. This AGREEMENT shall terminate September 30, 2011. Neither party shall have any obligation to continue to deliver services or pay compensation for services rendered under this AGREEMENT after said date. If the GRANTEE fails to comply with any provisions of this AGREEMENT, the DEPARTMENT has the option to terminate this AGREEMENT. By such termination, neither party may nullify obligations already incurred for performance of failure to perform prior to termination of the AGREEMENT.

SECTION FOURTEEN - EQUAL OPPORTUNITY COMPLIANCE:

The GRANTEE agrees to abide by all Federal and State Laws and rules and regulations, and executive orders of the Governor of the State of New Mexico, pertaining to equal employment opportunity. In accordance with all such laws and rules and regulations, and executive orders of the Governor of the State of New Mexico, the GRANTEE agrees to assure that no person in the United States shall, on the grounds of race, religion, color, national origin, sex, sexual preference, age or handicap, be excluded from employment with or participation

in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity performed under this AGREEMENT. If the GRANTEE is found to be not in compliance with these requirements during the life of this AGREEMENT, the GRANTEE agrees to take appropriate steps to correct these deficiencies.

SECTION FIFTEEN - CIVIL RIGHTS LAWS AND REGULATIONS COMPLIANCE:

The DEPARTMENT and GRANTEE shall comply with all federal, state, and local laws and ordinances applicable to the work called for herein. The DEPARTMENT and GRANTEE further agree to operate under and be controlled by Title VI, and Title VII of the Civil Rights Act of 1964, the Age Discrimination Employment Act, the Americans with Disabilities Act of 1990, the Environmental Justice Act of 1994, the Civil Rights Restoration Act of 1987, the New Mexico Human Rights act, and Executive Order No. 11246 entitled "Equal Employment Opportunity", as amended by Executive Order No. 11375, and as supplemented by the Department of Labor Regulations (41 CFR Part 60). Accordingly, 49 CFR 21 is applicable to this AGREEMENT and is incorporated herein by reference.

SECTION SIXTEEN - CERTIFICATIONS AND ASSURANCES:

Where this AGREEMENT involves federal funds the GRANTEE shall comply with all applicable Certifications and Assurances set forth in the current New Mexico Highway Safety Performance Plan.

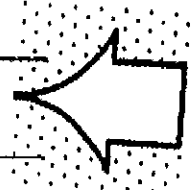
IN WITNESS WHEREOF, the parties have executed this AGREEMENT.

**NEW MEXICO DEPARTMENT
OF TRANSPORTATION**

**GRANTEE NAME:
SANTA FE (COUNTY)**

BY: *Kathryn E. Bender*
KATHRYN E. BENDER
DEPUTY SECRETARY OF
PROGRAMS AND INFRASTRUCTURE

BY: _____
KATHERINE MILLER
AUTHORIZED OFFICIAL
TITLE: COUNTY MANAGER



GRANTEE

DATE: 5/3/11

DATE: _____

Attest:

VALERIE ESPINOSA
SANTA FE COUNTY CLERK
REVIEWED BY LEGAL

DATE: _____

Memorandum

To: Santa Fe County Board of County Commissioners

From: Dodi Salazar, Housing Authority Director *jsm*

Date: 6/6/2011

Re: Request Approval of a Resolution to Increase the Section 8 Voucher Fund (227) to Budget Cash Carryover for Housing Assistance Payments

Background:

Section 8 Vouchers are administered locally by the Santa Fe County Housing Authority (HA). The HA receives federal funds from the U.S. Dept. of Housing and Urban Development (HUD) to administer the voucher program. This request is to budget cash from the Section 8 Voucher Fund (227) to provide sufficient budget to cover housing assistance payments for the remainder of Fiscal Year 2011.

Recommendation:

The Santa Fe County Board of Commissioners approve the Resolution approving an increase to the Section 8 Voucher Fund to budget cash carryover for Housing Assistance Payments.



SANTA FE COUNTY

RESOLUTION 2011 - _____

A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on June 14, 2011, did request the following budget adjustment:

Department / Division: Community Services / Housing Division

Fund Name: Section 8 Program Fund (227)

Budget Adjustment Type: Budget Increase

Fiscal Year: 2011 (July 1, 2010 - June 30, 2011)

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
227	0000	385	03-00	Budgeted Cash / Federal Funds	35,000	
TOTAL (if SUBTOTAL, check here)					35,000	

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
227	1949	471	50-90	Other Contractual Services / HAP	35,000	
TOTAL (if SUBTOTAL, check here)					35,000	

Requesting Department Approval: _____ Title: Executive Director Date: 5/31/11

Finance Department Approval: [Signature] Date: 6/1/11

County Manager Approval: _____ Date: _____

Entered by: _____ Date: _____

Updated by: _____ Date: _____

SANTA FE COUNTY

RESOLUTION 2011 - _____

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT: Name: Dodi Salazar Dept/Div: Community Svcs / Housing Phone No.: (505) 992-3060

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 1) Please summarize the request and its purpose.

This request will increase budget from cash reserves in the Section 8 Voucher Fund (227) for expenditure in Fiscal Year 2011. The budget will be used to cover Housing Assistance Payments (HAP) for the remainder of the current fiscal year.

a) Employee Actions

Line Item	Action (Add/Delete Position, Reclass, Overtime)	Position Type (permanent, term)	Position Title

b) Professional Services (50-xx) and Capital Category (80-xx) detail:

Line Item	Detail (what specific things, contracts, or services are being added or deleted)	Amount
227-1949-471.50-90	Increased budget will cover HAP costs for the remainder of Fiscal Year 2011	\$ 35,000

- 2) Is the budget action for RECURRING expense _____ or for NON-RECURRING (one-time only) expense X

SANTA FE COUNTY

RESOLUTION 2011 - _____

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT:

Name: Dodi Salazar Dept/Div: Community Services / Housing Phone No.: (505) 992-3060

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 3) Does this request impact a revenue source? If so, please identify (i.e. General Fund, state funds, federal funds, etc.), and address the following:
 - a) If this is a state special appropriation, YES _____ NO X
If YES, cite statute and attach a copy.
 - b) Does this include state or federal funds? YES X NO _____
If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of an award letter and proposed budget.
 - c) Is this request is a result of Commission action? YES _____ NO X
If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc.).
 - d) Please identify other funding sources used to match this request.
There are no other funding sources to match this request.

US Dept. of Housing and Urban Development Housing Choice Voucher (Section 8) Program Fund Balance will be used to increase budget.

SANTA FE COUNTY

RESOLUTION 2011 - _____

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed This 14 Day of June, 2011.

Santa Fe County Housing Authority Board

Virginia Vigil, Chairperson

ATTEST:

Valerie Espinoza, County Clerk