



Santa Fe County

SFC Capital Project Status Update (As of Monday, July 23, 2012 11:57:48 AM.)

PW ProjectNbr	Project Name	Nature of Procurement	% Complete	District	Project Budget	Current Contract Amount	Estimated Start Date	Estimated Completion Date	Status (RYG)
	Torcido Loop Paving/Drainage Design	Design	0	3					Green
	CR 54 Los Pinos Road All Weather Structure Design	Design	0	3					Green
	La Bajada Water Facilities			3	\$297,000.00				Green
	Chupadero Water Facilities	Design		1	\$280,000.00				Green
	La Cienega Water Line Improvements	Design		3	\$300,000.00				Green
	CR 55A General Goodwin Ranch Road Paving Design	Design	0	3					Green
	NE-SE Connectors Location Study	Plan	0	5		\$500,000.00	8/1/2012	5/1/2013	Green
	Herrada Road Paving Design	Design	0	5					Green
	Lamy Junction Water Transmission Line	Design	10	4 5		\$411,368.96			Green
	Quill Plant Repairs	Design		3	\$200,000.00				Green
	Canoncito Water Line Replacement and Extensions	Design		4	\$230,000.00				Green
	Quill Plant Improvements	Design		3					Green
	Glorieta MDWCA Water System Improvements	Design		4					Green
	CR 113S River Crossing Improvements Design	Design	0	1					Green
	Glorieta Wastewater Treatment Plant	Design		4					Green
	El Rancho Basketball Court	Construction		1	\$10,000.00				
	Pojoaque Tennis Court	Construction	0	1	\$18,000.00				
	CR 67F La Barbara Road Paving/Drainage Design	Design	0	4					Green
	Edgewood Fire Station	Construction			\$3,370,259.00		9/17/2012	8/1/2013	Green
0527	ARRA LED Streetlights	Construction	5	1	\$36,000.00		8/15/2012	9/5/2012	Green
0527	ARRA Solar Systems	Other	5	1 2 3 4 5		\$91,344.00	7/30/2012	9/14/2012	Green
0527	ARRA PW Retrocommissioning	Other	15	2		\$27,555.00	6/5/2012	8/31/2012	Green
0732	Romero Park	Plan	0	2	\$175,000.00		10/31/2012	6/28/2013	Green
0736	Pojoaque Sports Field	Design	0	1	\$50,000.00		10/1/2012	1/31/2013	Green
0737	Edgewood Senior Center Fire Suppression System	Construction	0	3	\$53,288.54		8/31/2012	10/31/2012	Green
0753	Ken & Patty Adams Senior/Community Center Design	Design	0	5	\$150,000.00		11/12/2012	2/28/2013	Green
0768	Esperanza Building Furnishings	Other	0	2	\$72,554.00		7/31/2012	3/29/2013	Green
0789	Cundiyo Parking Lot	Survey	95	1	\$3,000.00	\$2,665.63	5/14/2012	7/31/2012	Green
0790	Nambe Park Improvements	Design	0	1	\$20,000.00		9/14/2012	12/28/2012	Green
0790	Nambe Park Improvements	Construction	0	1	\$190,741.00		2/28/2013	8/30/2013	Green

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0796	Judicial Complex	Construction	65	1 2 3 4 5	\$62,000,000.00	\$44,283,926.38	1/5/2009	12/20/2012	Green
0798	Old Santa Fe Trall Multimodal	Design	0	4	\$129,692.34	\$129,692.34	8/15/2012	1/1/2013	Green
1449	Water Transmission Line TL65	Design	10	4 5		\$333,080.30			Green
1860	Adult Corrections Perimeter Lighting and Fencing	Construction	0	1 2 3 4 5	\$1,250,000.00		9/28/2012	3/29/2013	Green
1860	Adult Detention Repair Door Ports	Construction		1 2 3 4 5	\$50,000.00		9/28/2012		Green
1860	Adult Detention Light Fixtures	Construction		1 2 3 4 5	\$75,000.00		10/1/2012		Green
1860	Adult Detention Boiler Replacement	Construction	5	1 2 3 4 5		\$93,410 00	7/30/2012	9/30/2012	Green
1870	Youth Development Center Perimeter Lighting	Construction		1 2 3 4 5	\$0 00				Green
1870	Youth Development Security and Fencing	Construction	0	1 2 3 4 5	\$300,000.00		10/31/2012	3/29/2013	Green
1870	Youth Development Center Shower Upgrade & Repair	Construction		1 2 3 4 5	\$70,000.00		9/10/2012		Green
6166	Caja Del Rio Road	Construction	0	2		\$0 00	8/27/2012	3/31/2013	Green
6166	Caja Del Rio - Project Representative, QA & Inspection Services	Construction	0	2		\$343,872 97	8/1/2012	3/29/2013	Green
6170	CR98 Phase II	Construction	0	1					Green
6175	CR 52 Las Estrellas	Construction	70	3		\$141,547.00	5/14/2012	8/17/2012	Green
6176	CR 67 Old Santa Fe Trail aka, "Camp Stony Road"	Construction	60	4		\$199,364 00	5/7/2012	8/24/2012	Green
7006	La Bajada Ranch Mold and Asbestos Remediation	Construction		3	\$70,000 00		9/28/2012	11/30/2012	Green
7006	La Bajada Ranch Fencing	Construction	30	3	\$28,000.00		7/16/2012	8/10/2012	Green
7006	La Bajada Ranch Roof Replacement	Construction		3	\$120,000 00		12/3/2012	12/31/2012	Green
7006	La Bajada Ranch Water Supply	Construction		3	\$15,000 00		9/28/2012	10/31/2012	Green
7006	La Bajada Ranch Planning & Programming	Plan	0	3	\$120,000 00		9/28/2012	3/29/2013	Green
7120	Santa Fe River Greenway: Wayside Exhibit Planning, Design, Fabrication	Other	0	2	\$60,131 50	\$60,131 50	7/1/2012	7/15/2013	Green
7122	Highway 14 Senior/Community Center	Plan	0	3	\$350,000 00		7/30/2012	6/29/2013	Green
7123	District Attorney Complex Energy & Accessibility Improvements	Construction		1 2 3 4 5	\$800,000 00			1/31/2013	Green
7123	District Attorney Complex Energy & Accessibility Improvements	Design	0	1 2 3 4 5	\$50,000 00		8/31/2012	3/29/2013	Green
7124	Admin Building IT Planning / DR	Design	0	1 2 3 4 5	\$50,000.00		8/15/2012		Green
7124	Admin Building Computer & Communications Room	Construction	0	1 2 3 4 5	\$275,000.00		2/28/2013	3/29/2013	Green
7125	Northern SFC Recreational Complex	Plan	0	1	\$180,000 00		9/17/2012	7/31/2013	Green
7700	Arroyo Hondo Road Obliteration	Construction		4					
7700	Arroyo Hondo Wetlands Restoration	Construction	0	4		\$149,976 39	7/9/2012	9/28/2012	Green
7701	Arroyo Hondo Trail	Design	0	5			8/31/2012		Green

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7705	Los Potrereros Open Space	Plan		1	\$260,000.00				
7706	Mt. Chalchihuitl	Acquisition		3	\$988,499.00				
7707	Santa Fe Rail Trail Segment 1	Construction	70	4, 5	\$652,129.00	\$727,154.00	1/3/2012	8/8/2012	Green
7707	Santa Fe Rail Trail Segments 2-3	Construction	0	4, 5	\$1,289,857.00		1/2/2013	9/28/2013	Green
7708	Santa Fe River Trail at El Camino Real Park	Design	95	2	\$45,000.00	\$44,136.50	11/30/2010	8/31/2012	Green
7708	Santa Fe River Greenway Acquisition	Acquisition	0	2	\$350,000.00	\$0.00	11/1/2012	11/1/2013	Green
7708	Santa Fe River Greenway Engineering Design Services	Design	0	2	\$650,000.00	\$0.00	10/1/2012	10/1/2013	Green
7708	Santa Fe River Greenway: San Isidro Park river channel restoration	Design	90	2	\$110,003.60	\$124,798.48	1/31/2011	9/1/2012	Green
7708	Santa Fe River Greenway: Frenchy's Field to Siler Rd.	Design	60	2	\$3,000,000.00	\$55,585.00	3/1/2009	3/31/2012	Green
7715	Edgewood Open Space	Design	95	3		\$45,491.20	3/21/2011	7/31/2012	Green
7715	Edgewood Open Space	Construction	0	3	\$767,196.00	\$0.00			
7716	South Meadows Open Space	Design	95	2	\$58,000.00	\$58,000.00	1/31/2012	7/31/2012	Green
7716	South Meadows Open Space	Construction	0	2	\$400,361.00				
7719	Burro Lane Park Phase II	Construction	0	2		\$99,302.82			Yellow
7801	Santa Fe River Trail @ El Camino Real Park	Construction	79	2		\$988,144.83		9/17/2012	Green
7801	Santa Fe River Trail at El Camino Real Park	Other	79	2		\$95,557.96			Green
8003	Fire Department Training Center - Design	Design	0	3	\$75,000.00		1/31/2013	9/30/2013	Green
8003	Fire Department Training Center - Construction	Construction		3	\$1,175,000.00		1/6/2014	9/30/2014	Green

Daniel "Danny" Mayfield
Commissioner, District 1

Virginia Vigil
Commissioner, District 2

Robert A. Anaya
Commissioner, District 3




Kathy Holian
Commissioner, District 4

Liz Stefanics
Commissioner, District 5

Katherine Miller
County Manager

MEMORANDUM

To: Board of County Commissioners

From: Bernadette Salazar, Human Resources Director 

Date: July 18, 2012

RE: HR Monthly Report for June 2012

The purpose of this memo is to provide you information relative to HR functions and statistics for the month of June 2012. During the month of June, we worked with each bargaining unit and successfully completed amendments to four of the collective bargaining agreements to include AFSCME, CWA-Sheriff, CWA-RECC, and CWA-Corrections. We then implemented what the Board of County Commissioners (BCC) approved during the budget cycle for the amendments and for non-union employees to include changes to demonstrate appreciation for the work performed by County employees including temporary salary adjustments for retention, a 1% cost of living adjustment, an additional personal holiday and an increase to insurance contributions paid by the County for employees earning less than \$30,000 annually.

With regard to the increase to insurance contributions, employees earning less than \$30,000 annually will see an increase in County contributions from 63% to 70%. These employees were provided the opportunity to enroll in a medical plan during a special open-enrollment as a result of the BCC approving the new contribution tier for these employees. At that time, there were 179 employees who earned less than \$30,000 annually. Of these 179 employees, 53 did not have medical insurance and were eligible to enroll during the special open enrollment process. Of these 53 employees, 3 employees enrolled in a medical plan, and 6 employees enrolled in a vision or life insurance plan. Remaining employees' contribution rates were adjusted to reflect the change and all incoming employees earning less than \$30,000 annually who enroll in a benefits package will receive the new contribution rates.

In an effort to recruit candidates for our Public Safety Department, HR, the Sheriff's Office, Corrections, Fire Department, RECC, and our Media Production/Public Relations Specialist have been working collaboratively to host a Santa Fe County Public Safety Recruitment Day. The purpose is to provide information to interested candidates about each department and what the process is to be considered for a career in Public Safety with us. We will be administering practice tests both written and physical as examples of what is required during the hiring process, provide demonstrations of some of the job duties in public safety to include the S.W.A.T. team and our new K-9, provide actual testing for the RECC to be considered for an interview, Corrections Academy demonstrations, Firefighter/EMS demonstrations, and provide tips for completing a great

employment application. Our hopes are this event brings our community together to learn more about careers in public safety and we recruit good candidates for our jobs. We have begun advertising and look forward to a successful event. The event will take place on August 11, 2012 from 9:00 to 1:00 p.m. at the Santa Fe County Fairgrounds. Please join us!

Attached are the HR Statistics Report, the New Hire Report, and the Labor Statistics Report. If you have any questions, I can be contacted at 992-9886. Thank you.

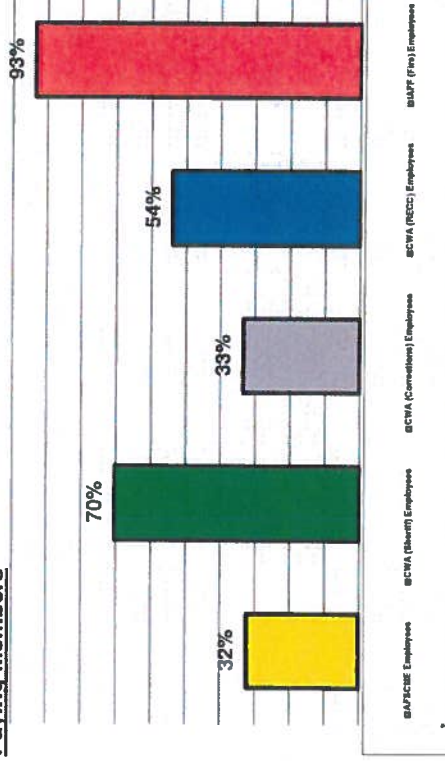
LABOR STATISTICS FOR JUNE 2012

Union Status		Percentage of Union Status		Number of Employees Paying Dues		Percentage Of Employees Paying Union Dues	
AFSCME Employees	226	AFSCME Employees	28.21%	AFSCME Employees	73	AFSCME Employees	32%
CWA (Sheriff) Employees	59	CWA (Sheriff) Employees	6.74%	CWA (Sheriff) Employees	15	CWA (Sheriff) Employees	33%
CWA (Corrections) Employees	84	CWA (Corrections) Employees	10.49%	CWA (Corrections) Employees	28	CWA (Corrections) Employees	34%
CWA (RECC) Employees	28	CWA (RECC) Employees	3.25%	CWA (RECC) Employees	14	CWA (RECC) Employees	93%
IAFF (Fire) Employees	60	IAFF (Fire) Employees	7.49%	IAFF (Fire) Employees	56	IAFF (Fire) Employees	
Total Number of Union Employees	444	Total Percentage of Union Employees	55.43%	Total Number of Employees Paying Dues	209		
Non-Union Employees	351	Non-Union Employees	43.82%				
Total Number of Employees	801	100%					

Union Status



Paying Members



HR STATISTICS FOR THE MONTH OF JUNE 2012

Department	Division	Regular Employees	Part Time Employees	Full Time Employees	Elected/Officials	Temporary Employees	Female Employees	Male Employees	Vacancies (includes frozen vacancies)	Frozen Vacancies	Total Positions (not including frozen vacancies)	Vacancy Rate (all vacancies)	Vacancy Rate (not including frozen vacancies)	New Hires/Re-employments	Resignations	Retirements	End of term/temp status	Terminations	Total separations	Turnover Rate	HR Actions	Employee Recognitions	Performance Improvement Plans	Posted Jobs	Applications
	82-SR SVCS - TRANSPORTATION	2		2				2			2	0%	0%						0	0%					
	TOTAL	20	0	20	0	1	12	5	3	0	23	13%	10%						0	0%		2		3	13
	04-POJOAQUE SATELLITE OFFICE					1					0	0%	0%								0%				
	05-EDGEWOOD SATELLITE OFFICE					1					0	0%	0%								0%				
	TOTAL	0	0	0	0	2	0	0	0	0	0	0%	0%						0	0%					
	30-ADMINISTRATION	10		10		1	4	6	1		11	9%	9%								0%				
	49-HOUSING SECTION B VOUCHER	2		2		2					2	0%	0%								0%				
	81-HOUSING CFP - 2011	1		1				1			1	0%	0%								0%				
	TOTAL	13		13		1	6	7	1		14	7%	7%						0	0%					
	CSD TOTAL GROWTH MANAGEMENT DEPARTMENT	51	0	51	0	4	32	19	8	1	59	14%	12%						0	0%	2			4	13
	01-LAND USE ADMINISTRATION	3		3				3	1		4	25%	25%								0%			1	8
	02-PLANNING	6		6			2	4	1	1	7	14%	0%	1							0%	1			
	15-AFFORDABLE HOUSING-COUNTY	2		2			1	1			2	0%	0%								0%	2			
	08-REGIONAL PLANNING AUTHORITY								1	1	1	100%	100%								0%				
	TOTAL	11	0	11	0	0	6	5	3	2	14	21%	8%	1					0	0%	3			1	8
	16-BUILDING & DEVELOPMENT	11		11			2	9	5	2	16	31%	21%								0%	1			
	32-CCI GRANT						1				0	0%	0%								0%				
	TOTAL	11	0	11	0	1	2	9	5	2	16	31%	21%						0	0%	1				
	14-GIS	9		9			4	5			9	0%	0%								0%				
	GMD TOTAL PUBLIC WORKS DEPARTMENT	31	0	31	0	1	12	19	8	4	39	21%	11%	1					0	0%	4			1	8
	00-OFFICE OF THE DIRECTORS	8		8			1	7			8	0%	0%								0%	1			
	01-PUBLIC WORKS ADMIN.	9		9			8		1		10	10%	10%								0%				
	02-FLEET SERVICE	9		9			9	1	1	1	10	10%	0%								0%				
	03-TRAFFIC ENGINEERING	4		4			4	4	1	1	8	50%	45%								0%			1	11
	04-PROJECT DEVELOPMENT	3		3			3				3	0%	0%								0%				

HR STATISTICS FOR THE MONTH OF JUNE 2012

Department	Division	Regular Employees	Part Time Employees	Full Time Employees	Elected/Officials	Temporary Employees	Female Employees	Male Employees	Vacancies (includes frozen vacancies)	Frozen Vacancies	Total Positions (not including frozen vacancies)	Vacancy Rate (all vacancies)	Vacancy Rate (not including frozen vacancies)	New Hires/Re-employments	Resignations	Retirements	End of term/status	Terminations	Total separations	Turnover Rate	HR Actions	Employee Recognitions	Performance Improvement Plans	Posted Jobs	Applications
	19-PROJECT DEVELOPMENT DIV	4		4			1	3			4	0%	0%						0	0%					
	05-SOLID WASTE	20		20		2	2	18	4	2	24	17%	9%							0%					
	11-ROAD MAINTENANCE	32		32				32	7	5	39	18%	6%							0%				1	3
TOTAL		89	0	89	0	2	13	76	17	9	108	16%	6%						0	0%	1			2	14
	96-JUDICIAL COURT COMPLEX	1		1				1			1	0%	0%							0%					
	02-PROPERTY CONTROL	14		14				14	1	1	15	7%	0%							0%					
	62-MAINTENANCE DIVISION	4		4				4			4	0%	0%							0%					
	03-PROJECT DEVELOPMENT								1	1	1	100%	100%							0%					
	03-BUILDING SERVICES	15	1	14			1	14		1	15	14	0%							0%					
	08-BUILDING SERVICES								1		1	100%	100%							0%					
	26-OPEN SPACE	6		6			2	4			6	0%	0%							0%					
	08-SANTA FE RIVER GREENWAY	1		1			1	1	1	1	2	1	50%	0%						0%					
TOTAL		41	1	40	0	0	4	37	4	4	45	9%	0%						0	0%					
	10-WATER	8		8			2	6	2	1	10	8	20%	11%						0%					
	20-WASTEWATER	4		4				4	2		6	6	33%	33%						0%			1		
TOTAL		12		12			2	10	4	1	16	15	25%	20%					0	0%	1				
PWD TOTAL		142	1	141	0	2	19	123	25	14	167	15%	7%						0	0%	2			2	14
	01-FIRE ADMINISTRATION	23		23			6	15	3	1	26	25	12%	8%						0%				1	4
	08-EMERGENCY PREPAREDNESS								1		1	100%	100%							0%					
	09-FOREST RESTORATION	2		2		10	1	1	1		3	33%	33%	1						0%	1			1	12
	11-FIRE REGIONS	63		63			7	56	18	11	79	68	20%	7%						0%					
		1		1				1			1	1	0%	0%						0%					
TOTAL		89		89		10	16	73	21	12	110	96	19%	9%					0	0%	1			2	16
	18-CORRECTIONS	11	1	10			3	6	3	2	14	12	21%	8%						0%				2	4
	60-ADULT FACILITY	120		120			36	84	38	14	158	143	24%	17%				1	6	5%	19			5	91

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18-CORRECTIONS	62-MAINTENANCE DIVISION	23	2	21			13	10	15	11	38	39%	15%	1						0%	2	1		3	3
18-CORRECTIONS	63-MEDICAL SERVICES	8		8			2	6	1	1	9	11%	0%							0%					
18-CORRECTIONS	65-ELECTRONIC MONITORING	29		29		1	8	21	27	27	56	48%	0%	1						0%	2			2	10
18-CORRECTIONS	70-YOUTH DEVELOPMENT FAC.								17	17	17	100%	0%							0%					
18-CORRECTIONS	72-ADOLESCENT RESIDENCE CTR								4	4	4	100%	0%							0%					
18-CORRECTIONS	73-DAY REPORTING ASSESSMENT																			0%					
TOTAL		191	3	188	0	1	62	129	105	76	206	219	36%	13%	7	5		1	6	3%	23		0	12	108
RECC	01-ADMINISTRATION	43		43			22	21	6	1	49	48	12%	10%		3			3	7%	3			1	3
PSD TOTAL		323	3	320	0	11	100	223	132	89	455	365	29%	12%	8	8		0	1	3%	27		1	15	127
COUNTY CLERK DEPARTMENT	01-REPORTING & RECORDING	18	1	17	1		14	5			19	19	0%	0%						0%					
	02-BUREAU OF ELECTIONS	12	1	11			6	6			12	12	0%	0%						0%	45				
CLERK'S OFFICE TOTAL		30	2	28	1		20	11			31	31	0%	0%					0	0%	45				
COUNTY TREASURER DEPT.	01-COUNTY TREASURER ADMIN.	8		8	1	1	6	3	3		12	12	25%	25%					0	0%	1			2	45
11-COUNTY ASSESSOR'S DEPT.	01-COUNTY ASSESSOR'S ADMIN.	29		29	1		12	18			30	30	0%	0%						0%					
		14		14			2	12			14	14	0%	0%						0%					
ASSESSOR'S OFFICE TOTAL		43		43	1		14	30			44	44	0%	0%						0%					
COUNTY SHERIFF'S TOTAL	01-ADMIN/ANIMAL CNTRL/ENFORC	100		100	1		33	68	3		104	104	3%	3%	4			1	1	1%	16			3	62
	06-REG III-HIDTA GRANT	1		1			1				1	1	0%	0%						0%					
	11-REG III GRANT - PRIOR YR	2		2			1	1			2	2	0%	0%						0%					
SHERIFF'S OFFICE TOTAL		103		103	1		35	69	3		107	107	3%	3%	4			1	1	1%	16			3	63
COUNTY PROBATE	01-COUNTY PROBATE JUDGE				1			1			1	1	0%	0%						0%					
COUNTY SURVEYOR	01-ADMINISTRATION				1			1			1	1	0%	0%						0%					
COUNTY WIDE TOTAL		801	6	795	11	19	286	526	187	110	989	889	19%	8%	13	8		2	10	1%	97		1	30	295

NEW HIRE LISTING FOR THE MONTH OF JUNE 2012

LAST NAME	FIRST NAME	DEPARTMENT	POSITION	EMPLOYEE STATUS	HIRE DATE	
BACA	ROBERT	C	PUBLIC SAFETY DEPARTMENT	DETENTION OFFICER	PB	6/18/2012
BROYLES	JEROME	A	PUBLIC SAFETY DEPARTMENT	DETENTION OFFICER	PB	6/25/2012
MARTINEZ	AARON	J	PUBLIC SAFETY DEPARTMENT	TRAINING COORDINATOR	PB	6/25/2012
PEREZ	JERRY		PUBLIC SAFETY DEPARTMENT	DETENTION OFFICER	PB	6/18/2012
SANCHEZ	DANIEL	D	PUBLIC SAFETY DEPARTMENT	DETENTION OFFICER	PB	6/11/2012
SILVA	KATHLEEN	M	PUBLIC SAFETY DEPARTMENT	REGISTERED NURSE	PB	6/11/2012
WILCOXEN	MAX	E	PUBLIC SAFETY DEPARTMENT	TEACHER	T	6/11/2012
CROW	AARON	G	PUBLIC SAFETY DEPARTMENT	VOLUNTEER FIRE FIGHTER	VF	6/18/2012
MAESTAS	JUSTIN	A	PUBLIC SAFETY DEPARTMENT	FORESTRY TECHNICIAN	T	6/5/2012
SALINAS	ELISABETH	J	GROWTH MANAGEMENT DEPARTMENT	COMMUNITY PLANNER	PB	6/4/2012
AMES	ADRIENNE	L	COUNTY SHERIFF'S OFFICE	SHERIFF DEPUTY II	PB	6/4/2012
BARELA	JOSEPH	J	COUNTY SHERIFF'S OFFICE	SHERIFF DEPUTY CADET	PB	6/4/2012
GONZALES	PEDRO	H	COUNTY SHERIFF'S OFFICE	SHERIFF RECORDS CLERK	PB	6/25/2012
ORTIZ	GABRIEL	R	COUNTY SHERIFF'S OFFICE	SHERIFF DEPUTY CADET	PB	6/4/2012

NO PACKET MATERIAL
FOR THIS ITEM

**NO PACKET MATERIAL FOR THIS
ITEM**

EXECUTIVE SESSION

NO PACKET MATERIAL
FOR THIS ITEM