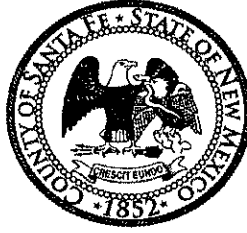


Daniel "Danny" Mayfield
Commissioner, District 1

Virginia Vigil
Commissioner, District 2

Robert A. Anaya
Commissioner, District 3



Kathy Holian
Commissioner, District 4

Liz Stefanics
Commissioner, District 5

Katherine Miller
County Manager

MEMORANDUM

To: Board of County Commissioners

From: Teresa Martinez, Finance Director *JM*

Through: Katherine Miller

Date: August 30, 2011

RE: ***A Resolution to Increase the DWI Fund, Teen Court Truancy Program Budget***

ISSUE

The Santa Fe County Teen Court has entered into an agreement with the Santa Fe Public Schools to operate its Truancy Program. Under this joint powers agreement (JPA), the Teen Court will operate the Truancy Program for \$25,000. The FY 2012 Final Budget for the Teen Court Truancy Program was erroneously established for \$20,000.

BACKGROUND

In FY 2011, the Santa Fe County Teen Court entered into a JPA with the Santa Fe Public Schools to operate a Truancy Program aimed at reducing truancy and the corresponding social and sometimes criminal issues that result. The Santa Fe Public Schools agreed to pay the Teen Court \$25,000 to operate this program.

During its FY 2012 budget cycle, the Teen Court submitted a budget for \$25,000 however, at budget hearings \$5,000 was requested to be moved from one line item to a different line item. Instead the \$5,000 was erroneously omitted from the budget, thus the FY 2012 Final Truancy Program budget was passed at a funding level of \$20,000.

RECOMMENDATION

The Finance Division recommends that the DWI/Teen Court Truancy Program budget be increased by \$5,000 for the additional revenue as provided by the JPA with the Santa Fe Public Schools.

SANTA FE COUNTY

RESOLUTION 2011 - _____

A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on August 30, 2011, did request the following budget adjustment:

Department / Division: ASD/Finance for CSD/Teen Court Fund Name: DWI

Budget Adjustment Type: Increase Fiscal Year: 2012 (July 1, 2011 - June 30, 2012)

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
241	0477	380	0111	JPA/Santa Fe Public Schools	\$5,000	
TOTAL (if SUBTOTAL, check here)					\$5,000	

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/OBJECT XXXX	CATEGORY /LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
241	0477	464	5090	Other Contractual Services	\$5,000	
TOTAL (if SUBTOTAL, check here)					\$5,000	

Requesting Department Approval: Carole Jaramillo Title: Budget Administrator Date: 8/30/11

Finance Department Approval: *Carole Jaramillo* Date: 8/29/2011 Entered by: _____ Date: _____

County Manager Approval: _____ Date: _____ Updated by: _____ Date: _____

SANTA FE COUNTY
RESOLUTION 2011 - _____

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT: Name: Carole Jaramillo Dept/Div: ASD/Finance for CSD/Teen Court Phone No.: 986-6321

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 1) Please summarize the request and its purpose.

To budget for revenue received through a joint powers agreement with the Santa Fe Public Schools for Teen Court to operate a Truancy Program. The revenue was erroneously budgeted for \$20,000 however the JPA totals \$25,000. The additional revenue will be used to fund contractual services needed to complete program objectives.

a) Employee Actions

Line Item	Action (Add/Delete Position, Reclass, Overtime)	Position Type (permanent, term)	Position Title

b) Professional Services (50-xx) and Capital Category (80-xx) detail:

Line Item	Detail (what specific things, contracts, or services are being added or deleted)	Amount
5090	Various contracts for teen helpers and teen attorneys.	\$5,000

- 2) Is the budget action for RECURRING expense _____ or for NON-RECURRING (one-time only) expense X

SANTA FE COUNTY

RESOLUTION 2011 - _____

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT:

Name: Carole Jaramillo Dept/Div: CMO/Finance for GMD/RPA Phone No.: 986-6321

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 3) Does this request impact a revenue source? If so, please identify (i.e. General Fund, state funds, federal funds, etc.), and address the following:
 - a) If this is a state special appropriation, YES _____ NO x
If YES, cite statute and attach a copy.

JPA with Santa Fe Public Schools for the Teen Court Truancy Program

- b) Does this include state or federal funds? YES _____ NO x
If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of a award letter and proposed budget.
- c) Is this request is a result of Commission action? YES _____ NO x
If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc.).
- d) Please identify other funding sources used to match this request.

SANTA FE COUNTY
RESOLUTION 2011 - _____

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed This 30th Day of August, 2011.

Santa Fe Board of County Commissioners

Virginia Vigil, Chairperson

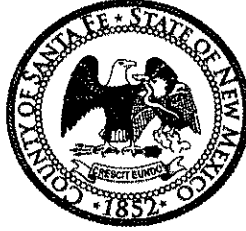
ATTEST:

Valerie Espinoza, County Clerk

Daniel "Danny" Mayfield
Commissioner, District 1

Virginia Vigil
Commissioner, District 2

Robert A. Anaya
Commissioner, District 3




Kathy Holian
Commissioner, District 4

Liz Stefanics
Commissioner, District 5

Katherine Miller
County Manager

MEMORANDUM

To: Board of County Commissioners

From: Gabriella Trujillo, Administrative Assistant 

Through: Robert Martinez, Transportation Director

Date: August 30, 2011

RE: ***A Resolution to Increase the 2005 Series General Obligation Bond Fund (330) for Caja del Rio in the Amount of \$131,967.***

BACKGROUND & SUMMARY

The Santa Fe County Public Works Department is requesting an increase to the 2005 Series General Obligation Bond fund (330) of \$131,967 to help fund the Caja Del Rio – Extention road improvement project. The Santa Fe County Public Works Department is currently undertaking major improvements to Caja Del Rio Road. The funding plan for this project includes proceeds from several different bonds previously issued for the purpose of improving the County's road system. During the FY 2012 budget cycle, the proposed funding from all sources was requested. However, proceeds (budgeted cash) from the 2005 Series GOB were inadvertently no included in the Final FY 2012 budget. The funding represents proceeds that were previously budgeted but not expended. This resolution represents the rebudgeting of unexpended bond proceeds and is not the budgeting of "new" proceeds.

ACTION REQUESTED

The Public Works Department requests the 2005 General Obligation Bond Fund (330) Budget be increased by \$131,967 for the Caja Del Rio – Extention road improvement project.

SANTA FE COUNTY

RESOLUTION 2011 - _____

A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on August 30, 2011, did request the following budget adjustment:

Department / Division: PW/Roads Fund Name: GOB 2005 Series

Budget Adjustment Type: Increase Fiscal Year: 2012 (July 1, 2011 - June 30, 2012)

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
330	6166	385	0400	Budgeted Cash – Special Assessments	\$131,967	
TOTAL (if SUBTOTAL, check here)					\$131,967	

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
330	6166	453	8010	Capital Roadways – Caja del Rio Extension	\$131,967	
TOTAL (if SUBTOTAL, check here)					\$131,967	

Requesting Department Approval: Robert Martinez Title: Transportation Manager Date: 8/30/11

Finance Department Approval: Wren Mandy Date: 8/31/11 Entered by: _____ Date: _____

County Manager Approval: _____ Date: _____ Updated by: _____ Date: _____

SANTA FE COUNTY
RESOLUTION 2011 - _____

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT: Name: Gabriella Trujillo Dept/Div: PW/Roads Phone No.: 992-3031

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 1) Please summarize the request and its purpose.

To budget available cash from bond proceeds to be carried forward for the Caja del Rio Extension road improvement project. These proceeds are a portion of the overall funding plan for the project which includes proceeds from other bonds.

a) Employee Actions

Line Item	Action (Add/Delete Position, Reclass, Overtime)	Position Type (permanent, term)	Position Title

b) Professional Services (50-xx) and Capital Category (80-xx) detail:

Line Item	Detail (what specific things, contracts, or services are being added or deleted)	Amount
8010	Caja del Rio Extension Road Improvement Project	\$131,967

- 2) Is the budget action for RECURRING expense _____ or for NON-RECURRING (one-time only) expense x

SANTA FE COUNTY

RESOLUTION 2011 - _____

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT:

DEPARTMENT CONTACT: Name: Gabriella Trujillo Dept/Div: PW/Roads Phone No.: 992-3031

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 3) Does this request impact a revenue source? If so, please identify (i.e. General Fund, state funds, federal funds, etc.), and address the following:
 - a) If this is a state special appropriation, YES _____ NO x
If YES, cite statute and attach a copy.

Bond proceeds (budgeted cash) from the 2005 Series General Obligation Bond.

- b) Does this include state or federal funds? YES _____ NO x
If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of a award letter and proposed budget.
- c) Is this request is a result of Commission action? YES _____ NO x
If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc.).
- d) Please identify other funding sources used to match this request.

SANTA FE COUNTY
RESOLUTION 2011 - _____

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed This 30th Day of August, 2011.

Santa Fe Board of County Commissioners

Virginia Vigil, Chairperson

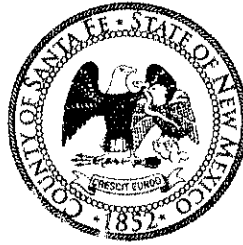
ATTEST:

Valerie Espinoza, County Clerk

Daniel "Danny" Mayfield
Commissioner, District 1

Virginia Vigil
Commissioner, District 2

Robert A. Anaya
Commissioner, District 3



Kathy Holian
Commissioner, District 4

Liz Stefanics
Commissioner, District 5

Katherine Miller
County Manager

MEMORANDUM

DATE: *AUGUST 18, 2011*

TO: *BOARD OF COUNTY COMMISSIONERS*

FROM: *ROBERT MARTINEZ, TRANSPORTATION MANAGER* *RM*
dm

VIA: *KATHERINE MILLER, COUNTY MANAGER*

SUBJECT: *BCC MEETING AUGUST 30, 2011*
A RESOLUTION TO INCREASE THE ROAD MAINTENANCE FUND
FROM THE GENERAL FUND BUDGETED CASH IN THE AMOUNT
OF 64,600.00.

BACKGROUND & SUMMARY:

This request is for an increase to the General Fund transfer to the Road Maintenance Fund by a use of cash. Additional funding is needed to lease heavy equipment. The previous lease has expired and through the competitive bid process, a new agreement was accepted with a dollar amount that was higher than anticipated during the budget preparation. This equipment is needed to maintain County roads.

ACTION REQUESTED:

The Public Works Department requests an increase to the General Fund transfer to the Road Maintenance Fund by a use of cash to lease heavy equipment in the amount of \$64,600.

SANTA FE COUNTY

RESOLUTION 2011-_____

A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on August 30, 2011, did request the following budget adjustment:

Department / Division: Public Works/Department / Road Maintenance Fund Name: Road fund / General Fund

Budget Adjustment Type: Increase Fiscal Year: 2012 (July 1, 2011 - June 30, 2012)

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
204	0611	451	0101	Road Fund - Transfer In from General Fund	\$64,600.00	
101	0000	385	0100	General Fund - Budgeted Cash	\$64,600.00	
TOTAL (if SUBTOTAL, check here)					\$129,200.00	

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
204	0611	451	7001	PW/Road Maintenance - Rent of Equipment	\$64,600.00	
101	0000	490	0204	General Fund - Transfer Out	\$64,600.00	
TOTAL (if SUBTOTAL, check here)					\$129,200.00	

Requesting Department Approval: Robert Martinez Title: Transportation Manager Date: 7/22/11

Finance Department Approval: James Martin Date: 8/31/2011 Entered by: _____ Date: _____

County Manager Approval: _____ Date: _____ Updated by: _____ Date: _____

SANTA FE COUNTY

RESOLUTION 2011 - _____

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT: Name: Gabriella Trujillo Dept/Div: PW/Road Maintenance Phone No.: 992-3031

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.)

- 1) Please summarize the request and its purpose:

To increase the General Fund transfer to the Road Fund by a use of cash. The additional operating transfer is needed by the Road Fund in order to lease heavy equipment. The previous lease expired. During the complete bidding process the leases for the new equipment were higher than anticipated in the budget. This equipment is necessary for the maintenance of the County's road system. Upon analysis, purchasing the equipment was not cost effective.

a) Employee Actions

Line Item	Action (Add/Delete Position, Re-class, Overtime)	Position Type (permanent, term)	Position Title

b) Professional Services (50-xx) and Capital Category (80-xx) detail:

Line Item	Detail (what specific things, contracts, or services are being added or deleted)	Amount

- 2) Is the budget action for **RECURRING** expense or for **NON-RECURRING** (one-time only) expense _____

SANTA FE COUNTY

RESOLUTION 2011 - _____

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT:

Name: Gabriella Trujillo Dept/Div: PW/Road Maintenance Phone No.: 992-3031

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (if applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 3) Does this request impact a revenue source? If so, please identify (i.e. General Fund, state funds, federal funds, etc.), and address the following:
 - a) If this is a state special appropriation, YES _____ NO X
If YES, cite statute and attach a copy.
 - b) Does this include state or federal funds? YES _____ NO X
If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of a award letter and proposed budget.
 - c) Is this request is a result of Commission action? YES _____ NO X
If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc.)
 - d) Please identify other funding sources used to match this request: _____

SANTA FE COUNTY
RESOLUTION 2011 - _____

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed This 30 Day of August, 2011.

Santa Fe Board of County Commissioners

Virginia Vigil, Chairperson

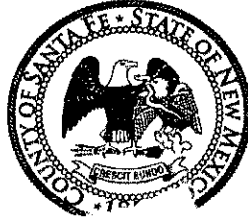
ATTEST:

Valerie Espinoza, County Clerk

Daniel "Danny" Mayfield
Commissioner, District 1

Virginia Vigil
Commissioner, District 2

Robert A. Anaya
Commissioner, District 3




Kathy Holian
Commissioner, District 4

Liz Stefanics
Commissioner, District 5

Katherine Miller
County Manager

MEMORANDUM

To: Board of County Commissioners

From: Robert Martinez, Transportation Manager 

Through: Katherine Miller, County Manager

Date: August 30, 2011

RE: Resolution 2011-_____, ***A Resolution to Increase the Capital Outlay Gross Receipts Tax Fund (213) for County Match of State Grant Agreement for CR 98, Juan Medina Road in the Amount of \$217,417.34.***

BACKGROUND & SUMMARY

The Santa Fe County Public Works Department is requesting an increase to the Capital Outlay Gross Receipts Tax Fund (213) of \$217,417.24 to help fund CR 98 Juan Medina Road improvement project. The Santa Fe County Public Works Department is currently undertaking major improvements to CR 98 Juan Medina Road to widen the shoulders on the south bound lane to accommodate pedestrian and bicycle traffic. The funding plan for this project includes state grant funding in the amount of \$1,074,000 and Santa Fe County's match of \$358,000. This request is to budget cash for the balance of the County's match. The funding represents funding that was budgeted in FY 2011 but not expended and thus is the rebudgeting of unexpended funds and is not the budgeting of a new funding source.

ACTION REQUESTED

The Public Works Department requests the Capital Outlay GRT Fund (213) budget be increased by \$217,417.34 for the CR 98 Juan Medina Road improvement project.

**SANTA FE COUNTY
RESOLUTION 2011 -**

A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on August 30, 2011, did request the following budget adjustment:

Department / Division: Public Works / Road Maintenance Fund Name: (213) Capital Outlay GRT

Budget Adjustment Type: Budget Increase Fiscal Year: 2012 (July 1, 2011 - June 30, 2012)

BUDGETED REVENUES, (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
213	0610	385	0200	Budgeted Cash	\$217,417.34	
TOTAL (if SUBTOTAL, check here)					\$217,417.34	

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/OBJECT XXXX	CATEGORY / ELEMENT NAME	INCREASE AMOUNT	DECREASE AMOUNT
213	6170	481	8010	CR 98 match portion for the state funded agreements	\$217,417.34	
TOTAL (if SUBTOTAL, check here)					\$217,417.34	

Requesting Department Approval: Robert Martin Title: Transportation Manager Date: 8-9-11
 Finance Department Approval: Sharon Marty Date: 8-31-11 Entered by: _____ Date: _____
 County Manager Approval: _____ Date: _____ Updated by: _____ Date: _____

SANTA FE COUNTY

RESOLUTION 2011 - _____

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT: Name: Gabriella Trujillo Dept/Div: Public Works Phone No.: 992-3010

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 1) Please summarize the request and its purpose. Request appropriation for the county match on the grant agreement for CR 98. The following grant is to widen County Road 98 to accommodate 8' shoulders on the north and south bound lanes to improve bicycle and pedestrian traffic from NM 503 to CR 92. This portion of the money would be used for construction services. This request id to re-budget the funds into current Fiscal Year.

- 2) Is the budget action for RECURRING expense _____ or for NON-RECURRING (one-time only) expense X

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 3) Does this request impact a revenue source? If so, please identify (i.e. General Fund, state funds, federal funds, etc.) and address the following:

- a) If this is a state special appropriation, YES NO X
If YES, Cite statute and attach a copy. The above is the breakdown for the Counties match on the above agreements
- b) Does this include state or federal funds? YES NO X
If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of a award letter and proposed budget
- c) Is this request is a result of Commission action? YES NO X
If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc.).
- d) Please identify other funding sources used to match this request. This is the match that will be moved over for the agreements

SANTA FE COUNTY

RESOLUTION 2011 - _____

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed This 30th Day of August, 2011.

Santa Fe Board of County Commissioners

Virginia Vigil, Chairperson

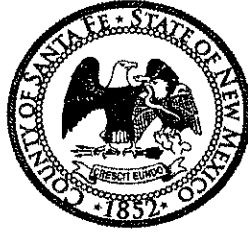
ATTEST:

Valerie Espinoza, County Clerk

Daniel "Danny" Mayfield
Commissioner, District 1

Virginia Vigil
Commissioner, District 2

Robert A. Anaya
Commissioner, District 3



Kathy Holian
Commissioner, District 4


Liz Stefanics
Commissioner, District 5

Katherine Miller
County Manager

MEMORANDUM

To: Board of County Commissioners

From: Gabriella Trujillo, Administrative Assistant

Through: Robert Martinez, Transportation Manager 

Date: August 30, 2011

RE: ***A Resolution to Increase the Road Maintenance Fund (311) for the Verano Roads in the Amount of \$14,170.79.***

BACKGROUND & SUMMARY

The Santa Fe County Public Works Department is requesting an increase to the Road Maintenance Fund (311) of \$14,170.79 to complete the Verano Roads improvement project. The Santa Fe County Public Works Department is currently undertaking improvements to Verano Roads in the Eldorado area. The funding plan includes three state funding agreements and a County match previously issued for the purpose of improving the County's road system. During FY 2012 a prior year purchase order was closed with a balance of \$14,170.79 thus the balance was reverted to cash. This request is to budget cash in the amount which remained on the purchase order prior to its liquidation. The funding represents funding that was budgeted in FY 2011 but not expended, and thus is the rebudgeting of unexpended funds and not the budgeting of new or additional funding.

ACTION REQUESTED

The Public Works Department requests the Road Maintenance Fund (311) budget be increased by \$14,170.79 for the Verano Roads improvement project.

**SANTA FE COUNTY
RESOLUTION 2011 - _____**

A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on August 30, 2011, did request the following budget adjustment:

Department / Division: Public Works Fund Name: Road Projects

Budget Adjustment Type: Budget Increase Fiscal Year: 2012 (July 1, 2011 - June 30, 2012)

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
311	6173	371	9000	State Grant Agreement	\$14,170.79	
TOTAL (if SUBTOTAL, check here)					\$14,170.79	

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
311	6173	453	8010	State Grant Agreement / Varano Roads	\$14,170.79	
TOTAL (if SUBTOTAL, check here)					\$14,170.79	

Requesting Department Approval: Robert M. Smith Transportation Manager Date: 8-4-11

Finance Department Approval: Jarrell M. Smith Date: 8/23/11

County Manager Approval: _____ Date: _____

Entered by: _____ Date: _____

Updated by: _____ Date: _____

SANTA FE COUNTY

RESOLUTION 2011 - _____

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT: Name: Robert Martinez Dept/Div: Public Works Phone No.: 992-3010

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 1) Please summarize the request and its purpose. Request for appropriation of FY12 budget for the following road project Verano Roads as per Grant agreements for pavement rehabilitation & improvements on the Verano Roads in Eldorado. This is a request to roll over the balance of \$14,170.79 from prior year to current year to complete the project.
- 2) Is the budget action for RECURRING expense _____ or for NON-RECURRING (one-time only) expense X

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 3) Does this request impact a revenue source? If so, please identify (i.e. General Fund, state funds, federal funds, etc.) and address the following:
 - a) If this is a state special appropriation, YES X NO _____
If YES, cite statute and attach a copy
 - b) Does this include state or federal funds? YES X NO _____
If YES, please cite and attach a copy of statute; if a special appropriation, or include grant name, number, award date and amount, and attach a copy of a award letter and proposed budget.
 - Grant SB-7795(988)11 Accepted by the BCC on October 26, 2010 \$84,206.00 with a county match - \$28,069.00
 - Grant SP-5-11(137) Accepted by the BCC on October 26, 2010 \$66,335.00 with a county match - \$22,112.00
 - Grant CAP-5-11(458) Accepted by the BCC on October 26, 2010 \$98,045.00 with a county match - \$32,682.00
 - All the agreements final signature was obtained on 12/6/10
 - The County Match will be funded from the ¼ % GRT
 - c) Is this request a result of Commission action? YES NO X
If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc.)
 - d) Please identify other funding sources used to match this request. The counties match that comes to a total of \$82,863.00 will be funded out of the ¼ % GRT.

SANTA FE COUNTY

RESOLUTION 2011 - _____

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed This 30th Day of August, 2011.

Santa Fe Board of County Commissioners

Virginia Vigil, Chairperson

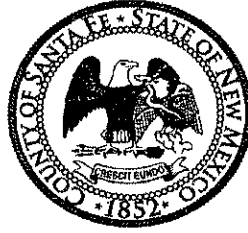
ATTEST:

Valerie Espinoza, County Clerk

Daniel "Danny" Mayfield
Commissioner, District 1

Virginia Vigil
Commissioner, District 2

Robert A. Anaya
Commissioner, District 3




Kathy Holian
Commissioner, District 4

Liz Stefanics
Commissioner, District 5

Katherine Miller
County Manager

MEMORANDUM

To: Board of County Commissioners

From: Teresa Martinez, Finance Director 

Through: Katherine Miller

Date: August 30, 2011

RE: ***A Resolution to Increase the State Special Appropriations Fund (318)***

ISSUE

The Finance Division on behalf of the Senior Services program is seeking approval of an increase to the State Special Appropriations Fund (318) in the amount of \$202,504 to carry forward and budget unexpended grant balances.

BACKGROUND

Santa Fe County has received State special appropriations to fund improvements to certain senior centers and to purchase equipment for the senior centers throughout the County. Four (4) of the grants, which will expire on June 30, 2012, had unexpended balances at the end of FY 2011 which can be carried forward to the FY 2012 budget. The grant funds weren't expended or encumbered in FY 2011 despite the fact that they were budgeted and thus this resolution represents rebudgeting of the funds and not the budgeting ADDITIONAL funds.

These grant balances are for the Benny J. Chavez Senior Center improvements (\$6,056), the Rio En Medio Senior Center improvements (\$137,372), equipment for the Rufina Meal Site (\$32,310), and equipment for various senior centers countywide (\$26,766).

RECOMMENDATION

The Finance Division recommends that the State Special Appropriations Fund (318) be increased to carry forward unexpended grant balances for Santa Fe County's senior centers.

SANTA FE COUNTY

RESOLUTION 2011 - _____

A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on August 30, 2011, did request the following budget adjustment:

Department / Division: ASD/Finance for CSD/Seniors Fund Name: Special Appropriations Fund

Budget Adjustment Type: Increase Fiscal Year: 2012 (July 1, 2011 - June 30, 2012)

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
318	0755	371	9000	Benny J. Chavez Sr. Center - State Grant	\$6,056	
318	7117	371	9000	Countywide Senior Centers - State Grant	\$26,766	
318	7118	371	9000	Rio En Medio Senior Center - State Grant	\$137,372	
318	7119	371	9000	Rufina Meal Site - State Grant	\$32,310	
TOTAL (if SUBTOTAL, check here)					\$202,504	

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
318	0755	481	8001	Benny J. Chavez Sr. Center - Bldgs/Structures	\$6,056	
318	7117	481	8003	Countywide Senior Centers - Equip/Machinery	\$26,766	
318	7118	481	8001	Rio En Medio Senior Center - Bldg/Structures	\$137,372	
318	7119	481	8003	Rufina Meal Site - Equip/Machinery	\$32,310	
TOTAL (if SUBTOTAL, check here)					\$202,504	

Requesting Department Approval: Carole Jaramillo Title: Budget Administrator Date: 8/30/11

Finance Department Approval: *Joseph A. Spady* Date: 8/23/11 Entered by: _____ Date: _____

County Manager Approval: _____ Date: _____ Updated by: _____ Date: _____

SANTA FE COUNTY
RESOLUTION 2011 - _____

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT: Name: Carole Jaramillo Dept/Div. ASD/Finance Phone No.: 986-6321

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 1) Please summarize the request and its purpose.

a) Employee Actions

Line Item	Action (Add/Delete Position, Reclass, Overtime)	Position Type (permanent, term)	Position Title

b) Professional Services (50-xx) and Capital Category (80-xx) detail:

Line Item	Detail (what specific things, contracts, or services are being added or deleted)	Amount
	Various capital improvements to structures and equipment for facilities	\$202,504

- 2) Is the budget action for RECURRING expense _____ or for NON-RECURRING (one-time only) expense x _____

SANTA FE COUNTY

RESOLUTION 2011 - _____

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT: Name: Carole Jaramillo Dept/Div. ASD/Finance Phone No.: 986-6321

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 3) Does this request impact a revenue source? If so, please identify (i.e. General Fund, state funds, federal funds, etc.), and address the following:
 - a) If this is a state special appropriation, YES x NO _____
If YES, cite statute and attach a copy.

State Special Appropriations Contract #s
 2009-4901
 2009-4907
 2010-3055
 2009-4906

- b) Does this include state or federal funds? YES _____ NO x
If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of a award letter and proposed budget.
- c) Is this request is a result of Commission action? YES _____ NO x
If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc.).
- d) Please identify other funding sources used to match this request.

SANTA FE COUNTY
RESOLUTION 2011 - _____

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed This 30th Day of August, 2011.

Santa Fe Board of County Commissioners

Virginia Vigil, Chairperson

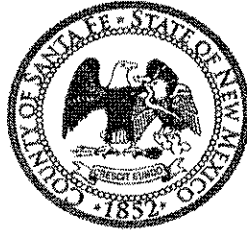
ATTEST:

Valerie Espinoza, County Clerk

Daniel "Danny" Mayfield
Commissioner, District 1

Virginia Vigil
Commissioner, District 2

Robert A. Anaya
Commissioner, District 3



Kathy Holian
Commissioner, District 4

Liz Stefanics
Commissioner, District 5

Katherine Miller
County Manager

MEMORANDUM

To: Board of County Commissioners

From: Teresa Martinez, Finance Director *gem*

Through: Katherine Miller

Date: August 30, 2011

RE: ***A Resolution to Increase the General Fund (101) for Reimbursement Revenue Received from PNM***

ISSUE

The Finance Division on behalf of the Clean Energy program is seeking approval of an increase to the General Fund (101) in the amount of \$64,710 to budget reimbursement revenue received from the Public Service Company of New Mexico (PNM).

BACKGROUND

Erik Aaboe, an Energy Specialist in the Utilities Division, examined invoices to Santa Fe County from PNM and identified fifty-eight accounts that were incorrectly being charged NM gross receipts tax. PNM has corrected the account coding so that future invoices will not be taxed and reimbursed the County \$64,710.

A "Clean Energy" cost center has been created and the Energy Specialists have proposed a budget as follows:

4001	MAINT BLDG. STRUCT	Purchase of lighting, heating and cooling supplies and materials for installation in County facilities	\$3,500
5003	PROFESSIONAL SVCS.	Conduct cost/ benefit analyses for potential green building standards.	\$9,000
6090	OTHER SUPPLIES	Supplies to implement energy efficiency measures in County operations	\$710
7036	POSTAGE & MAIL SERVICES	Postage for informational mailings	\$500
7037	PRINT/PUB/AD	Run display ads in newspapers and other publications and run radio ads. Create and print targeted mailings to commercial and residential sector.	\$6,000
8001	BLDG & STRUCTURES	Construction-related costs for implementing lighting, heating, cooling improvements to reduce energy consumption on County facilities	\$45,000

RECOMMENDATION

The Finance Division recommends that the General Fund (101) be increased to budget reimbursement revenue received from PNM to be used for the Clean Energy Program in the amount of \$64,710.

SANTA FE COUNTY

RESOLUTION 2011 - _____

A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on August 30, 2011, did request the following budget adjustment:

Department / Division: Utilities/Clean Energy Programs Fund Name: General Fund (101)

Budget Adjustment Type: Budget Increase Fiscal Year: 2012 (July 1, 2011 - June 30, 2012)

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
101	1475	360	0403	Misc. Revenue / Reimbursements	\$64,710	
TOTAL (if SUBTOTAL, check here)					\$64,710	

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
101	1475	446	4001	Maintenance / Buildings & Structures	\$3,500	
101	1475	446	5003	Contractual Services / Professional Services	\$9,000	
101	1475	446	6090	Supplies / Other Supplies	\$710	
101	1475	446	7036	Other Operating Costs / Postage & Mail Service	\$500	
101	1475	446	7037	Other Operating Costs / Printing/Publishing/Ads	\$6,000	
101	1475	446	8001	Capital / Buildings & Structures	\$45,000	
TOTAL (if SUBTOTAL, check here)					\$64,710	

Requesting Department Approval: _____ Title: _____ Date: _____

Finance Department Approval: *[Signature]* Date: *8/22/2011* Entered by: _____ Date: _____

County Manager Approval: _____ Date: _____ Updated by: _____ Date: _____

SANTA FE COUNTY
RESOLUTION 2011 - _____

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT: Name: Erik Aaboe Dept/Div: Utilities Phone No.: 995-2718

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (if applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 1) Please summarize the request and its purpose.

Request is for a budget increase to the General Fund (101) from reimbursements received from the Public Service Company of New Mexico for NM gross receipts taxes that the County was incorrectly being charged. These funds will be used to implement energy efficiency measures in County operations.

a) Employee Actions

Line Item	Action (Add/Delete Position, Reclass, Overtime)	Position Type (permanent, term)	Position Title

b) Professional Services (50-xx) and Capital Category (80-xx) detail:

Line Item	Detail (what specific things, contracts, or services are being added or deleted)	Amount
5003	Cost/benefit analyses for potential green building standards	\$9,000
8001	Construction related costs for implementing lighting, heating, cooling improvements to reduce energy consumption on County facilities	\$45,000

- 2) Is the budget action for RECURRING expense or for NON-RECURRING (one-time only) expense _____

SANTA FE COUNTY

RESOLUTION 2011 - _____

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT:

Name: Erik Aaboe Dept/Div: Utilities Phone No.: 995-2718

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (if applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 3) Does this request impact a revenue source? If so, please identify (i.e. General Fund, state funds, federal funds, etc.), and address the following:
 - a) If this is a state special appropriation, YES _____ NO X
If YES, cite statute and attach a copy.
 - b) Does this include state or federal funds? YES _____ NO X
If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of a award letter and proposed budget.
 - c) Is this request is a result of Commission action? YES _____ NO X
If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc.).
 - d) Please identify other funding sources used to match this request.
There are no other funding sources to match this request.

SANTA FE COUNTY

RESOLUTION 2011 - _____

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed This 30th Day of August, 2011.

Santa Fe Board of County Commissioners

Virginia Vigil, Chairperson

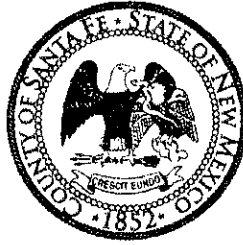
ATTEST:

Valerie Espinoza, County Clerk

Daniel "Danny" Mayfield
Commissioner, District 1

Virginia Vigil
Commissioner, District 2

Robert A. Anaya
Commissioner, District 3



Kathy Holian
Commissioner, District 4

Liz Stefanics
Commissioner, District 5

Katherine Miller
County Manager

MEMORANDUM

Date: August 30, 2011

To: Santa Fe County Board of County Commissioners
Daniel Mayfield, District 1
Virginia Vigil, District 2
Robert A. Anaya, District 3
Kathy Holian, District 4
Liz Stefanics, District 5

From: Agnes Lopez, Projects Specialist, Projects & Facilities Division, Public Works Department

Via: Mark Hogan, Projects & Facilities Division Director

Re: Resolution 2011 – A resolution requesting an increase to the State Special Appropriations Fund (318) to carry forward the balance for a grant awarded through the New Mexico State Library for the Vista Grande Library /\$16,845. (PW/Projects & Facilities)

Background

Santa Fe County received a grant appropriation of \$17,627.95 from the New Mexico State Library on behalf of the Vista Grande Library in Santa Fe County. The grant allows for the purchase of capital items specifically, "*to acquire library books, equipment, and library resources...*" Laws of New Mexico, 2008, Chapter 80, Sec 10 B (1).

The library bought labels and other items in the 2011 fiscal year leaving a balance of \$16,845 to be spent in the 2012 fiscal year. This grant funding wasn't expended in FY 2011 despite the fact that it was budgeted, thus this resolution represents the rebudgeting of a grant balance and not the budgeting of additional grant funding. The Vista Grande Library would like use the remaining funds in the grant to purchase a copy machine and other necessary equipment for the library.

Action Requested:

The Projects & Facilities Division requests approval of the Budget Resolution Increase for the Vista Grande Library in the amount of \$16,845.

SANTA FE COUNTY

RESOLUTION 2011 - _____

A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on August 30, 2011, did request the following budget adjustment:

Department / Division: Public Works/ Projects Fund Name: State Special Appropriations Fund (318)

Budget Adjustment Type: Budget Increase Fiscal Year: 2012 (July 1, 2011 - June 30, 2012)

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
318	0739	371	9000	State / Other	16,845.00	
TOTAL (if SUBTOTAL, check here)					16,845.00	

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
318	0739	481	8001	Capital Purchases /Buildings & Structures	16,845.00	
TOTAL (if SUBTOTAL, check here)					16,845.00	

Requesting Department Approval: _____ Title: Director of Projects & Facilities Date: 8/2/11
 Finance Department Approval: [Signature] Date: 8/23/11 Entered by: _____ Date: _____
 County Manager Approval: _____ Updated by: _____ Date: _____

SANTA FE COUNTY

RESOLUTION 2011 - _____

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT: Name: Agnes Lopez Dept/Div: Public Works/ Projects Phone No.: 995-6516

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 1) Please summarize the request and its purpose.

The County received a grant from the State Library in 2009 to acquire library books, equipment and library resources on behalf of the Vista Grande Library in the amount of \$17,627.95. The funds were budgeted in the FY2011 fiscal year however not all the funding was spent. Staff is requesting that the remaining balance of \$16,845.00 be budgeted in the FY2012 fiscal year for expenditures for the library.

2008 GO Bond (BOOKS & EQUIPMENT) \$16,845.00

a) Employee Actions

Line Item	Action (Add/Delete Position, Reclass, Overtime)	Position Type (permanent, term)	Position Title

b) Professional Services (50-xx) and Capital Category (80-xx) detail:

Line Item	Detail (what specific things, contracts, or services are being added or deleted)	Amount
8001	Books, equipment and library resources	\$16,845.00

- 2) Is the budget action for RECURRING expense _____ or for NON-RECURRING (one-time only) expense X

SANTA FE COUNTY

RESOLUTION 2011 - _____

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT:

DEPARTMENT CONTACT: Name: Agnes Lopez Dept/Div: Public Works/ Projects & Facilities Phone No.: 995-6516

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

In September of 2009 the New Mexico State Library awarded the Vista Grande Library \$17,627.95 in 2008 GO Bond funds to acquire library books, equipment and library resources. In FY2011 the library used a portion of the grant for labels for the library. Staff is requesting that the remaining funding of \$16,845.00 be budgeted in the current fiscal year FY2012 for expenditures for the library.

- 3) Does this request impact a revenue source? If so, please identify (i.e. General Fund, state funds, federal funds, etc.), and address the following: State Funds
 - a) If this is a state special appropriation, YES X NO NO
If YES, cite statute and attach a copy.

2008 Capital Projects G.O. Bond Act – The 2008 GO Bond funds can be used for “library acquisitions at public libraries and tribal libraries statewide to acquire books, equipment and library resources” Laws of New Mexico, 2008, Chapter 80, Sec. 10 B (1).

- b) Does this include state or federal funds? YES X NO NO
If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of a award letter and proposed budget.

New Mexico State Library Grant 2008 GO BONDS
Grant Award Date: September 1, 2009
Grant Amount: \$17,627.95

- c) Is this request is a result of Commission action? YES NO NO X
If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc.).

- d) Please identify other funding sources used to match this request. NA

SANTA FE COUNTY
RESOLUTION 2011 - _____

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed This 30th Day of August, 2011.

Santa Fe Board of County Commissioners

Virginia Vigil, Chairperson

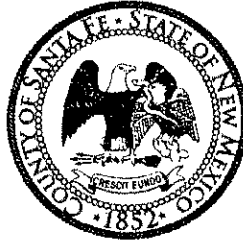
ATTEST:

Valerie Espinoza, County Clerk

Daniel "Danny" Mayfield
Commissioner, District 1

Virginia Vigil
Commissioner, District 2

Robert A. Anaya
Commissioner, District 3



Kathy Holian
Commissioner, District 4

Liz Stefanics
Commissioner, District 5

Katherine Miller
County Manager

MEMORANDUM

Date: August 30, 2011

To: Santa Fe County Board of County Commissioners
Daniel Mayfield, District 1 Kathy Holian, District 4
Virginia Vigil, District 2 Liz Stefanics, District 5
Robert A. Anaya, District 3

From: Agnes Lopez, Projects Specialist, Projects & Facilities Division, Public Works Department

Via: Mark Hogan, Projects & Facilities Division Director, Public Works Department

Re: Resolution 2011 – A resolution requesting an increase to the State Special Appropriations Fund (318) to carry forward the balance for a grant awarded through the New Mexico Department of Finance & Administration for the Santa Fe Mountain Center /\$3,327. (PW/Projects & Facilities)

Background

Santa Fe County received four state appropriations on behalf of the Santa Fe Mountain Center Organization totaling \$695,250. A lease was executed between Santa Fe County and the Mountain Center, a facility was purchased and equipped it with a climbing wall and other furnishings that were required operate a Urban Adventure Program.

The County has one grant remaining, 08-L-G-4468, with a balance of \$3,327. This grant funding was not used in FY 2011 despite the fact that it was budgeted and thus this resolution represents the rebudgeting of an existing grant balance and not the budgeting of additional grant funds. The Santa Fe Mountain Center would like to use the remaining funds to purchase an alarm system for the facility and other small furnishings.

Action Requested:

The Projects & Facilities Division requests approval of the Budget Resolution Increase for the Santa Fe Mountain Center in the amount of \$3,327.

SANTA FE COUNTY

RESOLUTION 2011 - _____

A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on August 30, 2011, did request the following budget adjustment:

Department / Division: Public Works/Projects & Facilities Fund Name: State Special Appropriations Fund (318)

Budget Adjustment Type: Budget Increase Fiscal Year: 2012 (July 1, 2011 - June 30, 2012)

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
318	0766	371	9000	State/Other	\$3,179.73	
TOTAL (if SUBTOTAL, check here)					\$3,179.73	

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/OBJECT XXXX	CATEGORY /LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
318	0766	481	8001	Capital Purchases/Buildings & Structures	\$3,179.73	
TOTAL (if SUBTOTAL, check here)					\$3,179.73	

Requesting Department Approval: [Signature] Title: DIV. Dir. Date: 8/16/11
 Finance Department Approval: [Signature] Date: 8/23/11 Entered by: _____ Date: _____
 County Manager Approval: _____ Date: _____ Updated by: _____ Date: _____

SANTA FE COUNTY

RESOLUTION 2011 - _____

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT: Name: Agnes Lopez Dept/Div: Public Works/Projects & Facilities Phone No.: 955-6516

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 1) Please summarize the request and its purpose.
- The Mountain Center has one remaining grant 08-L-G-4468 with a balance of \$3,179.73. Laws of 2008, Chapter 92, Section 59, Paragraph 425, Two Hundred Two Thousand Nine Hundred Fifty Dollars (\$202,950) to purchase land for, plan design, construct and equip a mountain center in Santa Fe County. The Mountain Center would like to use the funds to buy an alarm system for the County owned facility which houses their Urban Adventure Program.

a) Employee Actions

Line Item	Action (Add/Delete Position, Reclass, Overtime)	Position Type (permanent, term)	Position Title

b) Professional Services (50-xx) and Capital Category (80-xx) detail:

Line Item	Detail (what specific things, contracts, or services are being added or deleted)	Amount
8001	Capital purchases for the Santa Fe Mountain Center Urban Adventure program including an alarm system.	\$3,179.00

- 2) Is the budget action for RECURRING expense _____ or for NON-RECURRING (one-time only) expense X

SANTA FE COUNTY

RESOLUTION 2011 - _____

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT:

DEPARTMENT CONTACT: Name: Agnes Lopez Dept/Div: Public Works/Projects & Facilities Phone No.: 955-6516

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

Santa Fe County received funding from the State Legislature on behalf of the Santa Fe Mountain Center for a Climbing Therapeutic Program. Laws of 2008, Chapter 92, Section 59, Paragraph 425, Two Hundred Two Thousand Nine Hundred Fifty Dollars (\$202,950) to purchase land for, plan design, construct and equip a mountain center in Santa Fe County. The grant has a remaining balance of \$3,179.00 and the Mountain Center would like to use the funds for an alarm system for the facility.

- 3) Does this request impact a revenue source? If so, please identify (i.e. General Fund, state funds, federal funds, etc.), and address the following: **State Funds**
These funds were originally budgeted from general fund and place in a special fund category (318) to supplement the state grants for the Center.

- a) If this is a state special appropriation, YES X NO _____
If YES, cite statute and attach a copy.

Laws of 2008, Chapter 92, Section 59, Paragraph 425, Two Hundred Two Thousand Nine Hundred Fifty Dollars (\$202,950) to purchase land for, plan design, construct and equip a mountain center in Santa Fe County.

- b) Does this include state or federal funds? YES _____ NO X
If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of a award letter and proposed budget.

Grant Number : 08-L-G-4468
Award Date: January 20, 2010
Grant Amount: \$202,950

- c) Is this request is a result of Commission action? YES _____ NO X
If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc.).

- d) Please identify other funding sources used to match this request.

SANTA FE COUNTY

RESOLUTION 2011 - _____

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed This 30th Day of August, 2011.

Santa Fe Board of County Commissioners

Virginia Vigil, Chairperson

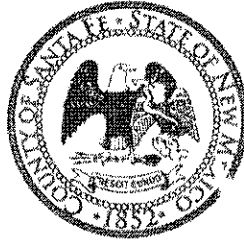
ATTEST:

Valerie Espinoza, County Clerk

Daniel "Danny" Mayfield
Commissioner, District 1

Virginia Vigil
Commissioner, District 2

Robert A. Anaya
Commissioner, District 3



Kathy Holian
Commissioner, District 4

Liz Stefanics
Commissioner, District 5

Katherine Miller
County Manager

MEMORANDUM

Date: August 30, 2011

To: Santa Fe County Board of County Commissioners
Daniel Mayfield, District 1 Kathy Holian, District 4
Virginia Vigil, District 2 Liz Stefanics, District 5
Robert A. Anaya, District 3

From: Agnes Lopez, Projects Specialist, Projects & Facilities Division, Public Works Department

Via: Mark Hogan, Projects & Facilities Division Director

Re: Resolution 2011 – A resolution requesting an increase to the State Special Appropriations Fund (318) to budget available cash from a contribution received for the Santa Fe Recovery Center / \$18,658.44. (PW/Projects & Facilities)

A handwritten signature in black ink, appearing to read "Mark Hogan", is located to the right of the "Via:" line.

Background

Santa Fe County received state appropriations on behalf of the Santa Fe Recovery Center to for a Recovering Alcoholics Center in Santa Fe County. The grant was not sufficient to complete the project so the Santa Fe Recovery Center donated \$20,534.95 to Santa Fe County to complete the construction of the facility. The construction is complete and staff is ready to refund the unused balance of \$18,658.44.

Action Requested:

The Projects & Facilities Division requests approval of the Budget Resolution Increase to budget the remaining donated funds in the 2012 Fiscal Year to reimburse to the Santa Fe Recovery Center in the amount of \$18,658.44.

SANTA FE COUNTY

RESOLUTION 2011 - _____

A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on August 30, 2011, did request the following budget adjustment:

Department / Division: Public Works/Projects & Facilities

Fund Name: State Special Appropriations Fund (318)

Budget Adjustment Type: Budget Increase

Fiscal Year: 2012 (July 1, 2011 - June 30, 2012)

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
318	0745	385	0600	Budgeted Cash	\$18,658.44	
TOTAL (if SUBTOTAL, check here)					\$18,658.44	

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
318	0745	481	7090	Other Operating Costs	\$18,658.44	
TOTAL (if SUBTOTAL, check here)					\$18,658.44	

Requesting Department Approval: [Signature] Title: Dir. D12 Date: 8/16/11

Finance Department Approval: [Signature] Date: 8/16/11 Entered by: _____ Date: _____

County Manager Approval: _____ Date: _____ Updated by: _____ Date: _____

SANTA FE COUNTY

RESOLUTION 2011 - _____

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT: Name: Agnes Lopez Dept/Div: Public Works/Projects & Facilities Phone No.: 955-6516

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (if applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 1) Please summarize the request and its purpose.

a) Employee Actions

Line Item	Action (Add/Delete Position, Reclash, Overtime)	Position Type (permanent, term)	Position Title

b) Professional Services (50-xx) and Capital Category (80-xx) detail:

Line Item	Detail (what specific things, contracts, or services are being added or deleted)	Amount
7090	Funds to be reimbursed to the Santa Fe Recovery Center.	\$18,658.44

- 2) Is the budget action for RECURRING expense _____ or for NON-RECURRING (one-time only) expense X

SANTA FE COUNTY

RESOLUTION 2011 - _____

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT:

DEPARTMENT CONTACT: Name: Agnes Lopez Dept/Div: Public Works/Projects & Facilities Phone No.: 955-6516

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

Santa Fe County received \$300,000 from the State Legislature on behalf of the Santa Fe Recovery Center to acquire a building for a recovering alcoholic's center in Santa Fe County. The grant was not enough to complete the project therefore The Recovery center donated funds to complete the project. The building has been construction and the project is complete. The remaining funds must be budgeted in the 2012 fiscal year in order to refund the money to the Center.

- 3) Does this request impact a revenue source? If so, please identify (i.e. General Fund, state funds, federal funds, etc.), and address the following:

These donated funds were budgeted in the (318) account for the Santa Fe Recovery Project.

- a) If this is a state special appropriation, YES NO X If YES, cite statute and attach a copy.
b) Does this include state or federal funds? YES NO X If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of a award letter and proposed budget.
c) Is this request is a result of Commission action? YES NO X If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc.).
d) Please identify other funding sources used to match this request.

SANTA FE COUNTY

RESOLUTION 2011 - _____

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed This 30th Day of August, 2011.

Santa Fe Board of County Commissioners

Virginia Vigil, Chairperson

ATTEST:

Valerie Espinoza, County Clerk

Daniel "Danny" Mayfield
Commissioner, District 1

Virginia Vigil
Commissioner, District 2

Robert A. Anaya
Commissioner, District 3



Kathy Holian
Commissioner, District 4

Liz Stefanics
Commissioner, District 5


Katherine Miller
County Manager


PUBLIC WORKS DEPARTMENT
SOLID WASTE SECTION

MEMORANDUM

DATE: August 30, 2011

TO: Board of County Commissioners

FROM: Ms. Mia Barela, Adopt-a-Road Coordinator 

VIA: Mr. Robert Martinez, Transportation Manager 

RE: A Resolution Requesting An Increase to the General Fund (101) For The New Mexico Environment Department Solid Waste Bureau Recycling and Illegal Dumping Grant Agreement Project #12NT-03.

ISSUE:

Santa Fe County has been awarded \$6,050.00 by the State of New Mexico Environment Department for fiscal year 2011-2012. The awarded amount will be used for the purchase of digital camera(s) for illegal dump sites in Santa Fe County.

ADDITIONAL BACKGROUND:

The Santa Fe County Solid Waste Section along with the Bureau of Land Management, the State Forestry Service and the San Pedro Association has cleaned up 48.16 tons of illegally dumped trash and construction debris in the past 12 months. The cameras will help us to prosecute offenders in these areas where illegal dumping is taking place.

REQUESTED ACTION:

The Solid Waste Section requests approval to budget the *New Mexico Environment Department Solid Waste Bureau Recycling and Illegal Dumping Grant Agreement Project #12NT-03* awarded to Santa Fe County by the State of New Mexico Environment Department in the amount of \$6,050.00

SANTA FE COUNTY

RESOLUTION 2011 -

A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on August 30, 2011, did request the following budget adjustment:

Department / Division: Public Works Department/Solid Waste Section

Fund Name: Recycling and Illegal Dump Grant/General Fund

Budget Adjustment Type: Budget Increase Fiscal Year: 2012 (July 1, 2011 - June 30, 2012)

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
101	0609	371	1400	State Grants/NM Environment Dept. RAID Grant	\$6,050.00	
TOTAL (if SUBTOTAL, check here)					\$6,050.00	

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
101	0609	443	8003	Equipment and Machinery	\$6,050.00	
TOTAL (if SUBTOTAL, check here)					\$6,050.00	

Requesting Department Approval: [Signature] Title: Adopt-a-Road Coordinator Date: 08/30/11

Finance Department Approval: [Signature] Date: 8/22/2011 Entered by: _____ Date: _____

County Manager Approval: _____ Updated by: _____ Date: _____

SANTA FE COUNTY
RESOLUTION 2011 - _____

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT: Name: Mia Barela Dept/Div: Public Works/Solid Waste Phone No.: 992-3025

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 1) Please summarize the request and its purpose.
This request will budget funds received through a grant agreement with the State of New Mexico Environment Department. Grant funding will be applied to a digital camera(s) for use at illegal dump sites. All expenses will be in compliance with the grant agreement New Mexico Environment Department Solid Waste Bureau Recycling and Illegal Dumping Fund project #12NM-03.

a) Employee Actions

Line Item	Action (Add/Delete Position, Reclass, Overtime)	Position Type (permanent, term)	Position Title

b) Professional Services (50-xx) and Capital Category (80-xx) detail:

Line Item	Detail (what specific things, contracts, or services are being added or deleted)	Amount
80-03	Grant money will be used for the purchase of digital camera(s) for use at illegal dump sites	\$6,050.00

- 2) Is the budget action for RECURRING expense _____ or for NON-RECURRING (one-time only) expense X

SANTA FE COUNTY

RESOLUTION 2011 - _____

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT:

Name: Mia Barela Dept/Div: Public Works/Solid Waste Phone No.: 992-3025

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 3) Does this request impact a revenue source? If so, please identify (i.e. General Fund, state funds, federal funds, etc.), and address the following:
 - a) If this is a state special appropriation, YES _____ NO X
If YES, cite statute and attach a copy.
 - b) Does this include state or federal funds? YES X NO _____
If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of a award letter and proposed budget.
 - c) Is this request is a result of Commission action? YES _____ NO X
If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc.).
 - d) Please identify other funding sources used to match this request.

SANTA FE COUNTY
RESOLUTION 2011 - _____

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

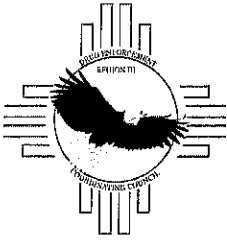
Approved, Adopted, and Passed This 30th Day of August, 2011.

Santa Fe Board of County Commissioners

Virginia Vigil, Chairperson

ATTEST:

Valerie Espinoza, County Clerk



REGION III DRUG ENFORCEMENT TASK FORCE

Law Enforcement Working Together to Serve Santa Fe, Los Alamos, Rio Arriba and Taos Counties in New Mexico

P. O. Box 23118
Santa Fe, NM 87502
(505) 471-1715 or (800) 662-6660

BOARD OF DIRECTORS

Captain Juan Martinez
Chairman
NM State Police Division

Deputy Chief William Johnson
Vice-Chairman
City of Santa Fe Police Department

Sheriff Robert Garcia
Secretary-Treasurer
Santa Fe County Sheriff's Department

DATE: August 08, 2011

TO: The Board of County Commissioners
Santa Fe County, Santa Fe, New Mexico

FROM: Ralph W. Lopez, Region III Program Manager *RW Lopez*

VIA: Robert Garcia, Sheriff *R Garcia*
Santa Fe County Sheriff's Department

RE: Equitable Sharing; Cost-Center 225 -1205

As Program Manager for the Region III Drug Task Force, I am requesting approval through the Board of County Commissioners; to budget the amount of \$43,164.40 into our Federal equitable Sharing Account, Cost-Center 225-1205 for the current fiscal year. These funds are received through the Equitable Sharing Program as the result of joint investigations with DEA or FBI where assets are seized.

Your consideration given this request will be greatly appreciated.

SANTA FE COUNTY

RESOLUTION 2011 - _____

A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on August 30, 2011, did request the following budget adjustment:

Department / Division: Sheriff's Department / Region III Fund Name: Equitable Sharing Account, Federal Forfeitures

Budget Adjustment Type: Budget Increase Fiscal Year: 2012 (July 1, 2011 - June 30, 2012)

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
225	1205	350	0300	Grants/Fines & Forfeitures	43,164.40	
TOTAL (if SUBTOTAL, check here)					43,164.40	

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
225	1205	425	10-25	Overtime	5,000.00	
225	1205	425	60-07	Office Supplies	1,582.20	
225	1205	425	60-08	Field Supplies	1,582.20	
225	1205	425	70-03	Telephone	10,000.00	
225	1205	425	70-42	Sheriff's Expense	10,000.00	
225	1205	425	80-03	Equipment & Machinery (camera's)	10,000.00	
225	1205	425	80-99	Inventory Exempt	5,000.00	
TOTAL (if SUBTOTAL, check here)					43,164.40	

Requesting Department Approval: [Signature] Title: Sheriff Date: 8-8-11

Finance Department Approval: [Signature] Date: 8/23/11 Entered by: _____ Date: _____

County Manager Approval: _____ Updated by: _____ Date: _____

SANTA FE COUNTY

RESOLUTION 2011 - _____

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT: Name: Ralph Lopez, Program Manager Dept/Div: Sheriff / Region III Phone No.: 505-473-7021

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 1) Please summarize the request and its purpose. This is a request to increase the budget for Fund 225-Cost Center 1205 in the amount of \$43,164.40 which are funds Awarded to Region III through the Equitable Sharing Program; by Federal Law Enforcement Agencies, DEA and FBI. These funds are the result of joint operations where Assets are seized and the Forfeiture is processed through the US Attorney's Office.

a) Employee Actions

Line Item	Action (Add/Delete Position, Reclash, Overtime)	Position Type (permanent, term)	Position Title
10-25 Overtime	Increased for Agent assigned from Sheriff's Dept.		

b) Professional Services (50-xx) and Capital Category (80-xx) detail:

Line Item	Detail (what specific things, contracts, or services are being added or deleted)	Amount
80-03	Camera's	10,000.00
80-99	Camera's less than \$3,000.00	5,000.00

- 2) Is the budget action for RECURRING expense XX or for NON-RECURRING (one-time only) expense _____

SANTA FE COUNTY

RESOLUTION 2011 - _____

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT:

Name: Ralph Lopez, Program Manager Dept/Div: Sheriff's Dept. / Region III Phone No.: 505-473-7021

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 3) Does this request impact a revenue source? If so, please identify (i.e. General Fund, state funds, federal funds, etc.), and address the following:
 - a) If this is a state special appropriation, YES _____ NO XX
If YES, cite statute and attach a copy.
 - b) Does this include state or federal funds? YES XX NO _____
If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of a award letter and proposed budget. This request is to increase the budget in the Equitable Sharing Program from Federal Law Enforcement Agencies: DEA and FBI, as a result of joint investigations.
 - c) Is this request is a result of Commission action? YES _____ NO XX
If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc.).
 - d) Please identify other funding sources used to match this request.

SANTA FE COUNTY
RESOLUTION 2011 - _____

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

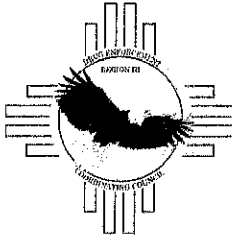
Approved, Adopted, and Passed This 30th Day of August, 2011.

Santa Fe Board of County Commissioners

Virginia Vigil, Chairperson

ATTEST:

Valerie Espinoza, County Clerk



REGION III DRUG ENFORCEMENT TASK FORCE

Law Enforcement Working Together to Serve Santa Fe, Los Alamos, Rio Arriba and Taos Counties in New Mexico

BOARD OF DIRECTORS

Captain Juan Martinez
New Mexico State Police
Chairman


D/C William Johnson
Vice-Chairman
Santa Fe Police
Department

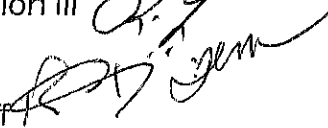
Sheriff Robert Garcia
Secretary-Treasurer
Santa Fe County Sheriff's
Department

P. O. Box 23118
Santa Fe, NM 87502
(505) 471-1715 or (800) 662-6660

DATE: August 10, 2011

TO: The Board of County Commissioners
Santa Fe County, Santa Fe, New Mexico

FROM: Ralph W. Lopez, Region III Program Manager 

VIA: Robert Garcia, Sheriff 
Santa Fe County Sheriff's Department

RE: Fiscal Year 2012, JAG Recovery Act Funding; Extension

The Region III Drug Task Force (DTF) has been awarded \$48,574 from reverted funds under the 2009 Recovery Act Edward Byrne Memorial Justice Assistance Program. Santa Fe County, on behalf of the Region III DTF, was previously awarded funding and has a valid sub-grant agreement (RA-JAG-REG III-SFY10) already in place with the New Mexico Department of Public Safety. The reverted funds are an amendment to the existing sub-grant agreement and will pay for equipment purchases and two months of salaries (October & November) plus funding Region III September 1, 2011 through November 30, 2011.

As Program Manager for the Region III DTF, I am requesting approval to budget reverted JAG Recovery Act funding in the amount of \$48,574 for expenditure in fiscal year 2012.

SANTA FE COUNTY

RESOLUTION 2011 - _____

A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on August 30, 2011 did request the following budget adjustment:

Department / Division: Sheriff's Department / Region III

Fund Name: Law Enforcement Operations Fund (246)

Budget Adjustment Type: Budget Increase

Fiscal Year: 2012 (July 1, 2011 - June 30, 2012)

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
246	1218	372	0800	Federal Grants / Drug Enforcement	48,574.00	
TOTAL (if SUBTOTAL, check here)					48,574.00	

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
246	1218	425	10-26	Term Employees	15,482.55	
246	1218	425	20-01	FICA - Regular	960.00	
246	1218	425	20-02	FICA - Medicare	224.00	
246	1218	425	20-03	Retirement Contributions	2,943.00	
246	1218	425	20-05	Healthcare	480.52	
246	1218	425	20-06	Retiree Healthcare	284.00	
TOTAL (if SUBTOTAL, check here XX)					20,374.07	

Requesting Department Approval: _____ Title: Sheriff Date: 8-8-11

Finance Department Approval: _____ Entered by: _____ Date: _____

County Manager Approval: _____ Updated by: _____ Date: _____

SANTA FE COUNTY

RESOLUTION 2011 - _____

BUDGET ADJUSTMENT CONTINUATION SHEET

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
TOTAL (if SUBTOTAL, check here)						

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
246	1218	425	70-08	Insurance (Liability)	3,118.00	
246	1218	425	70-42	Sheriff's Expense	10,000.00	
246	1218	425	70-90	Misc.	2,313.05	
246	1218	425	80-95	Inventory Exempt Computers	7,768.88	
246	1218	425	80-03	Equipment & Machinery (camera's)	5,000.00	
TOTAL (if SUBTOTAL, check here)					48,574.00	

SANTA FE COUNTY

RESOLUTION 2011 - _____

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT: Name: Ralph Lopez, Program Manager Dept/Div: Sheriff / Region III Phone No.: 505 - 473-7021

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 1) Please summarize the request and its purpose. The request of this Resolution is to budget for two more months (Oct-Nov) of salaries and the purchase of equipment which has been approved through Grants Management.

a) Employee Actions

Line Item	Action (Add/Delete Position, Reclass, Overtime)	Position Type (permanent, term)	Position Title
10-26	Budget Salaries for 60 days; October – November 2011	Term	Admin. Assist. / Prog. Mgr.
20-XX	Benefits for 60 days; October – November 2011	Term	Admin. Assist. / Prog. Mgr.

b) Professional Services (50-xx) and Capital Category (80-xx) detail:

Line Item	Detail (what specific things, contracts, or services are being added or deleted)	Amount
80-03	Purchase one (1) Camera	\$5,000.00
80-95	Purchase eight (8) Dell Laptop Computers	\$7,768.88

- 2) Is the budget action for RECURRING expense XX or for NON-RECURRING (one-time only) expense _____

SANTA FE COUNTY

RESOLUTION 2011 - _____

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT:

Name: Ralph Lopez, Program Manager Dept/Div: Sheriff / Region III Phone No.: 505-473-7021

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 3) Does this request impact a revenue source? If so, please identify (i.e. General Fund, state funds, federal funds, etc.), and address the following:
 - a) If this is a state special appropriation, YES NO NO XX
If YES, cite statute and attach a copy.
 - b) Does this include state or federal funds? YES XX NO NO
If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of a award letter and proposed budget. RA-JAG-Region III-SFY10: Awarded Extension funding, September 01, 2011 through November 30, 2011.
 - c) Is this request is a result of Commission action? YES NO NO XX
If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc.).
 - d) Please identify other funding sources used to match this request.

SANTA FE COUNTY
RESOLUTION 2011 - _____

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed This 30th Day of August, 2011.

Santa Fe Board of County Commissioners

Virginia Vigil, Chairperson

ATTEST:

Valerie Espinoza, County Clerk



REGION III DRUG ENFORCEMENT TASK FORCE

Law Enforcement Working Together to Serve Santa Fe, Los Alamos, Rio Arriba and Taos Counties in New Mexico

P. O. Box 23118
Santa Fe, NM 87502
(505) 471-1715 or (800) 662-6660

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NM State Police

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Deputy Chief William
John; Vice-Chairman
Santa Fe City Police
Department

Sheriff Robert Garcia
Secretary-Treasurer
Santa Fe County
Sheriff's Department

DATE: August 08, 2011

TO: The Board of County Commissioners
Santa Fe County, Santa Fe New Mexico

FROM: Ralph W. Lopez, Region III *RW*
Program Manager *sum*

VIA: Robert Garcia, Sheriff *RB*
Santa Fe County Sheriff's Department

RE: HIDTA Grant Award for current fiscal year 2011; Grant Number
G11SN0011A

As Program Manager for the Region III Drug Task Force, I am requesting approval of a Resolution through the Board of County Commissioners; to Budget \$2,014.00 into Cost-Center 246-1206. These monies are a baseline increase for the current fiscal year, they were inadvertently forgotten during the budget preparation process. This will bring the HIDTA grant to the correct awarded amount.

Your consideration given this request will be greatly appreciated.

RWL

SANTA FE COUNTY

RESOLUTION 2011 - _____

A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on August 30, 2011, did request the following budget adjustment:

Department / Division: Sheriff's Department / Region III

Fund Name: Law Enforcement Operations Fund (246)

Budget Adjustment Type: Baseline Increase

Fiscal Year: 2012 (July 1, 2011 - June 30, 2012)

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
246	1206	372	0600	Federal Grants / Drug Enforcement	2,014.00	
TOTAL (if SUBTOTAL, check here)					2,014.00	

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
246	1206	425	40-09	Janitorial Services	2,014.00	
TOTAL (if SUBTOTAL, check here)					2,014.00	

Requesting Department Approval: [Signature] Title: Sheriff Date: 8-8-11

Finance Department Approval: [Signature] Date: 8/20/11 Entered by: _____ Date: _____

County Manager Approval: _____ Date: _____ Updated by: _____ Date: _____

SANTA FE COUNTY

RESOLUTION 2011 - _____

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT: Name: Ralph Lopez, Program Manager Dept/Div: Sheriff's Dept. / Region III Phone No.: 505-473-7021

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 1) Please summarize the request and its purpose. This amount was inadvertently left out of the initial budget. The addition of this amount will bring the Grant in line with the correct Awarded HIDTA amount for the current fiscal year. These monies will be budgeted to pay for custodial services.

a) Employee Actions

Line Item	Action (Add/Delete Position, Reclasse, Overtime)	Position Type (permanent, term)	Position Title

b) Professional Services (50-xx) and Capital Category (80-xx) detail:

Line Item	Detail (what specific things, contracts, or services are being added or deleted)	Amount

- 2) Is the budget action for RECURRING expense XX or for NON-RECURRING (one-time only) expense _____

SANTA FE COUNTY

RESOLUTION 2011 - _____

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT:

Name: Ralph Lopez, Program Manager

Dept/Div: Sheriff / Region III

Phone No.: 505-473-7021

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 3) Does this request impact a revenue source? If so, please identify (i.e. General Fund, state funds, federal funds, etc.), and address the following:
 - a) If this is a state special appropriation, YES _____ NO XX
If YES, cite statute and attach a copy.
 - b) Does this include state or federal funds? YES XX NO _____
If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of a award letter and proposed budget. *FY 2011 HIDIA Award G11SN0011A, Amount \$256,294.00*
 - c) Is this request is a result of Commission action? YES _____ NO XX
If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc.).
 - d) Please identify other funding sources used to match this request.

SANTA FE COUNTY
RESOLUTION 2011 - _____

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed This 30th Day of August, 2011.

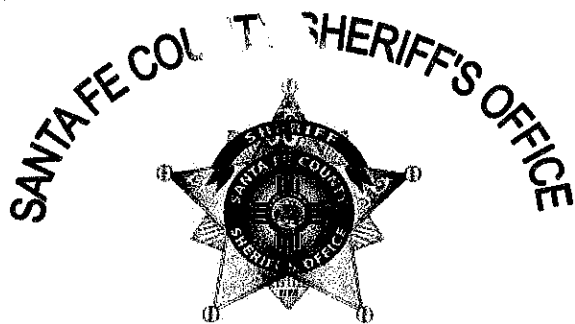
Santa Fe Board of County Commissioners

Virginia Vigil, Chairperson

ATTEST:

Valerie Espinoza, County Clerk

Robert A. Garcia
Sheriff
986-2455
ragarcia@santafecounty.org



Ron E. Madrid
Undersheriff
986-2455
rmadrid@santafecounty.org

35 Camino Justicia – Santa Fe, New Mexico 87508

To: Board of County Commissioners

Fr: Ron Madrid / Under Sheriff

A handwritten signature in black ink, appearing to read 'Ron Madrid', is written over the 'Fr:' line.

Date: August 11, 2011

Re: NMDOT/IMPAIRED DRIVING DEMONSTRATION PROG. (PA# 11-AL-FTE164-091)

Dear Santa Fe County Commissioners:

It is requested that approval be granted to budget the remaining balance of \$30,380.00 funded with grant PA#11-AL-FTE164-091. The funding from this grant is provided by the NMDOT Programs Division/Traffic Safety Bureau in which the Santa Fe County Sheriff's Office uses for a full time deputy that is strictly assigned and dedicated to enforcing all DWI Laws that will influence the reduction of DWI related accidents, injuries and deaths.

Your consideration on this matter is greatly appreciated. Thank you.

SANTA FE COUNTY

RESOLUTION 2011 - _____

A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on August 30, 2011, did request the following budget adjustment:

Department / Division: Sheriff's Office/Impaired Driving Demonstration Prog. Fund Name: Law Enforcement OPS Fund

Budget Adjustment Type: Budget Increase Fiscal Year: 2012 (July 1, 2011 - June 30, 2012)

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
246	1212	371	09.00	State Grant/NMDOT-Traffic Safety PA# (11-AL-FTE164-091)	30,830.00	
TOTAL (if SUBTOTAL, check here)					30,830.00	

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
246	1212	424	10.26	Salary & Wages/Term Employees	22,032.00	
246	1212	424	20.02	Employee Benefits/FICA-Medicare	320.00	
246	1212	424	20.03	Employee Benefits/Retirement Contributions	6,116.00	
246	1212	424	20.05	Employee Benefits/Healthcare	1,857.00	
246	1212	424	20.06	Employee Benefits/Retiree Healthcare	505.00	
TOTAL (if SUBTOTAL, check here)					30,830.00	

Requesting Department Approval: _____ Title: Under Sheriff Date: 8-1-11

Finance Department Approval: Sharon M. ... Date: 8/20/2011 Entered by: _____ Date: _____

County Manager Approval: _____ Updated by: _____ Date: _____

SANTA FE COUNTY

RESOLUTION 2011 - _____

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT: Name: Robert Garcia/Sheriff Dept/Div: Sheriff's Office/Impaired Driving Demo Phone No.: (505) 986-2455

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (if applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 1) Please summarize the request and its purpose.
Request to budget remaining balance of \$30,830.00 from PA# 11-AL-FTE164-091/Impaired Driving Demonstration Program, the funding from this grant is utilized towards a deputy that is solely dedicated to enforcing DWI Laws which will help in the reduction of DWI related accidents, injuries and fatalities.

a) Employee Actions

Line Item	Action (Add/Delete Position, Reclasse, Overtime)	Position Type (permanent, term)	Position Title
10.26	Salary & Wages/Term Employee	DWI Officer/1	Deputy

b) Professional Services (50-xx) and Capital Category (80-xx) detail:

Line Item	Detail (what specific things, contracts, or services are being added or deleted)	Amount

- 2) Is the budget action for RECURRING expense _____ or for NON-RECURRING (one-time only) expense X _____

SANTA FE COUNTY

RESOLUTION 2011 - _____

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT:

Name: Robert Garcia/Sheriff Dept/Div: Sheriff's Office/Impaired Driving Demo-Prog. Phone No.: (505) 986-2455

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 3) Does this request impact a revenue source? If so, please identify (i.e. General Fund, state funds, federal funds, etc.), and address the following:
 - a) If this is a state special appropriation, YES NO NO X
If YES, cite statute and attach a copy.
 - b) Does this include state or federal funds? YES X NO NO
If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of a award letter and proposed budget.
 - c) Is this request is a result of Commission action? YES NO NO X
If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc.).
 - d) Please identify other funding sources used to match this request. N/A

TITLE: IMPAIRED DRIVING DEMONSTRATION PROGRAM
PROJECT: 11-AL-FTE164-091
AWARD PERIOD: OCT 1, 2010 – SEPT 30, 2011
AWARD AMOUNT: TOTAL @ \$87,650.00 – budgeting remaining balance of \$30,380.00

SANTA FE COUNTY

RESOLUTION 2011 - _____

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed This 30th Day of August, 2011.

Santa Fe Board of County Commissioners

Virginia Vigil, Chairperson

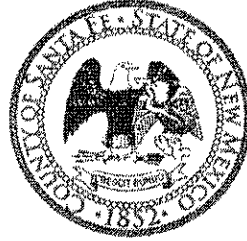
ATTEST:

Valerie Espinoza, County Clerk

Daniel "Danny" Mayfield
Commissioner, District 1

Virginia Vigil
Commissioner, District 2

Robert A. Anaya
Commissioner, District 3



Kathy Holian
Commissioner, District 4

Liz Stefanics
Commissioner, District 5

Katherine Miller
County Manager

MEMORANDUM

Date: August 30, 2011

To: Santa Fe County Board of County Commissioners
Daniel Mayfield, District 1 Kathy Holian, District 4
Virginia Vigil, District 2 Liz Stefanics, District 5
Robert A. Anaya, District 3

From: Agnes Lopez, Projects Specialist, Projects & Facilities Division, Public Works Department

Via: Mark Hogan, Projects & Facilities Division Director

Re: Resolution 2011 – A Resolution Requesting An Increase To The General Fund (101) To Budget Cash Balance From A Contribution Received From Life Link For Building Renovations For The Clubhouse Model Facility / \$25,677. (PW/Projects & Facilities)

Background

Santa Fe County received state appropriations on behalf of the Life Link Organization to purchase a building for a Clubhouse Program serving the mentally disabled in Santa Fe County. Staff located and purchased a facility located at 1401 Maclovía, Santa Fe, NM. The Life Link Organizations wanted renovations to be done within the facility and therefore donated \$142,925.60 to complete the changes to the facility. The renovations are complete and staff is ready to refund the unused balance of \$25,677 to the Life Link Organization.

Action Requested:

The Projects & Facilities Division requests approval of the Budget Resolution Increase to budget the remaining donated funds in the 2012 Fiscal Year to reimburse to the Life Link Organization the amount of \$25,677.

SANTA FE COUNTY

RESOLUTION 2011 - _____

A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on August 30, 2011, did request the following budget adjustment:

Department / Division: Public Works/Projects & Facilities Fund Name: 101 General Fund

Budget Adjustment Type: Budget Increase Fiscal Year: 2012 (July 1, 2011 - June 30, 2012)

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
101	7102	385	0400	Budgeted Cash	25,677.00	
TOTAL (if SUBTOTAL, check here)					25,463.82	

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
101	7102	481	7090	Other Operating Costs	25,677.00	
TOTAL (if SUBTOTAL, check here)					25,677.00	

Requesting Department Approval: [Signature] Title: Dir. Director Date: 8/16/11

Finance Department Approval: [Signature] Entered by: [Signature] Date: _____

County Manager Approval: _____ Updated by: _____ Date: _____

SANTA FE COUNTY

RESOLUTION 2011 - _____

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT: Name: Agnes Lopez Dept/Div: Public Works/Projects & Facilities Phone No.: 995-6516

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 1) Please summarize the request and its purpose.
 Santa Fe County received State Grant funding on behalf of the Life Link Organization to purchase a facility that would house a Club House Program serving the mentally disabled in Santa Fe County. The County purchased a building and executed a lease with The Life Link Organization for the use of the facility. Life Link wanted renovations to the facility and donated funds to accomplish the renovations. The project is now complete and the remaining unused funds should be refunded back to Life Link. The funding was budgeted in the 2011 Fiscal Year but was not budgeted in the 2012 Fiscal Year.

a) Employee Actions

Line Item	Action (Add/Delete Position, Reclass, Overtime)	Position Type (permanent, term)	Position Title

b) Professional Services (50-xx) and Capital Category (80-xx) detail:

Line Item	Detail (what specific things, contracts, or services are being added or deleted)	Amount
7090	Funds were donated by Life Link for the renovation of the Life Link leased Facility. The balance will be refunded.	25,677.00

- 2) Is the budget action for RECURRING expense _____ or for NON-RECURRING (one-time only) expense _____

SANTA FE COUNTY

RESOLUTION 2011 - _____

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT:

DEPARTMENT CONTACT: Name: Agnes Lopez Dept/Div: Public Works/Projects & Facilities Phone No.: 995-6516

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

The funds were donated to the County by the Life Link Organization for the purpose of renovating a County owned facility that is being leased to the Life Link Organization to operate a Clubhouse Program for the mentally disabled in Santa Fe County. The renovations are complete and the funds being budgeted will be refunded back to the organization.

3) Does this request impact a revenue source? If so, please identify (i.e. General Fund, state funds, federal funds, etc.), and address the following:
• General Fund

a) If this is a state special appropriation, YES NO X
If YES, cite statute and attach a copy.

b) Does this include state or federal funds? YES NO X
If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of a award letter and proposed budget.

c) Is this request is a result of Commission action? YES NO X
If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc.).

d) Please identify other funding sources used to match this request.

SANTA FE COUNTY

RESOLUTION 2011 - _____

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed This 30th Day of August, 2011.

Santa Fe Board of County Commissioners

Virginia Vigil, Chairperson

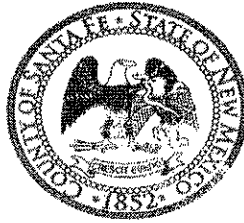
ATTEST:

Valerie Espinoza, County Clerk

Daniel "Danny" Mayfield
Commissioner, District 1

Virginia Vigil
Commissioner, District 2

Robert A. Anaya
Commissioner, District 3



Kathy Holian
Commissioner, District 4

Liz Stefanics
Commissioner, District 5

Katherine Miller
County Manager

MEMORANDUM

DATE: August 30, 2011

TO: Board of County Commissioners

Cc: Katherine Miller, County Manager

FROM: Ken Martinez, RECC Director *gm*

SUBJECT: Request Approval of a Resolution increasing the budget for the Regional Emergency Communications Center Fund (245) for Purchase of GPS equipment associated with the RECC CAD and Mapping upgrade.

BACKGROUND:

Toward the end of the last fiscal year, money was appropriated to upgrade the RECC CAD and mapping software. However, the purchase contract was not in place before the end of the budget cycle, so all the purchases could not be completed prior to the beginning of the new fiscal year. Costs for this project are to be shared between City, County and the Town of Edgewood according to the contribution percentages outlined in the RECC JPA

RECOMMENDATION:

The Finance Division requests approval of a resolution for a budget increase to the Regional Emergency Communications Center Fund (245) in the amount of \$36,000 to finish the purchases for the CAD and mapping system upgrades. This was part of the \$420,000.00 appropriated last fiscal year for this purpose. Contribution amounts are \$200,000.00 each from Santa Fe County and City of Santa Fe, and \$20,000.00 from the Town of Edgewood.

SANTA FE COUNTY

RESOLUTION 2011 - _____

A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on August 30, 2011, did request the following budget adjustment:

Department / Division: CSD / RECC Fund Name: Emergency Communications Operations Fund (245)

Budget Adjustment Type: Budget Increase Fiscal Year: 2012 (July 1, 2011 - June 30, 2012)

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
245	2101	385	0200	Budgeted Cash	\$36,000	
TOTAL (if SUBTOTAL, check here)					\$36,000	

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
245	2101	461	8009	Capital / Vehicles	\$36,000	
TOTAL (if SUBTOTAL, check here)					\$36,000	

Requesting Department Approval: Ken Martinez Title: RECC Director Date: 8/15/11

Finance Department Approval: [Signature] Date: 8/22/2011 Entered by: _____ Date: _____

County Manager Approval: _____ Date: _____ Updated by: _____ Date: _____

SANTA FE COUNTY

RESOLUTION 2011 -

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT: Name: Ken Martinez Dept/Div: CSD / RECC Phone No.: 992-3096

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (if applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 1) Please summarize the request and its purpose.
 Requesting an increase to the Regional Emergency Communications Center Fund (245) to budget available cash balance for the purchase of 42 GPS location devices for law enforcement and emergency medical vehicles as part of the RHCC CAD and Mapping upgrade with costs being shared between the City, the County and the Town of Edgewood. Money was allocated during the last fiscal year, but the statewide price agreement was not finalized before the end of the budget cycle, so the money fell to cash. Purchase is from Grants and Technology Veterans, LLC in the amount of \$36,000.00.

a) Employee Actions

Line Item	Action (Add/Delete Position, Reclass, Overtime)	Position Type (permanent, term)	Position Title

b) Professional Services (50-xx) and Capital Category (80-xx) detail:

Line Item	Detail (what specific things, contracts, or services are being added or deleted)	Amount

- 2) Is the budget action for RECURRING expense _____ or for NON-RECURRING (one-time only) expense X

SANTA FE COUNTY

RESOLUTION 2011 -

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT:

Name: Ken Martinez Dept/Div: CSD / RECC Phone No.: 992-3096

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 3) Does this request impact a revenue source? If so, please identify (i.e. General Fund, state funds, federal funds, etc.), and address the following:
a) If this is a state special appropriation, YES NO X
If YES, cite statute and attach a copy.
b) Does this include state or federal funds? YES NO X
If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of a award letter and proposed budget.
c) Is this request is a result of Commission action? YES NO X
If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc.).
d) Please identify other funding sources used to match this request.
There are no other funding sources to match this request.

SANTA FE COUNTY

RESOLUTION 2011 - _____

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Approved, Adopted, and Passed This 30th Day of August, 2011.

Santa Fe Board of County Commissioners

Virginia Vigil, Chairperson

ATTEST:

Valerie Espinoza, County Clerk