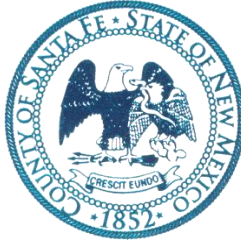


Daniel "Danny" Mayfield
Commissioner, District 1

Virginia Vigil
Commissioner, District 2

Robert A. Anaya
Commissioner, District 3



Kathy Holian
Commissioner, District 4

Liz Stefanics
Commissioner, District 5

Katherine Miller
County Manager

MEMORANDUM

DATE: *August 31, 2012*

TO: *Board of County Commissioners*

FROM: *Adam Leigland, Public Works Department Director*

VIA: *Katherine Miller, County Manager*

ITEM AND ISSUE: *BCC Meeting September 25, 2012*

RESOLUTION 2012-__ A RESOLUTION ESTABLISHING PROCEDURES FOR THE ORDERLY AND UNIFORM ADMINISTRATION OF THE SANTA FE COUNTY PROCESS FOR ROAD ACCEPTANCE, DESIGNATION OR RE-DESIGNATION, AND FOR THE VACATION OF COUNTY-MAINTAINED ROADS

Santa Fe County currently maintains 574 miles of road. This number fluctuates year-to-year as the County adopts new roads for County maintenance, abandon roads, or the roads change ownership as through annexation. This can be seen in the table below.

Year	Total miles of County-maintained roads
1955	429.05
1963	815.42
1988	432.64
1996	617.57
2011	574.33

The County receives many requests to adopt roads for County maintenance, and the County's current policy for treating these requests is contained in Resolution 1998-119 (attached). Resolution 1998-119 is almost 14 years old and should be updated. Meanwhile, while New Mexico Statute Annotated 67-5-4 allows the BCC to abandon or vacate road and describes the process to do so, the County currently has no corresponding policy to implement the state statute. The subject resolution updates the County's road acceptance policy and implements a policy for abandoning roads.

The major components of the proposed new policy are described below.

1. A new designation of road is created, called Lessor County Maintenance. Under this designation, a road or portion of road will be accepted for a limited suite of maintenance activities, such as twice-annual grading and drainage work. In return for accepting limited maintenance, the petitioners do not need to bring the road up to County standards, as required to be accepted for full maintenance. Staff feels that this designation will fill a gap in County service, where, for instance, a homeowner's association does not have the resources to bring their road up to County standards, but for safety reasons needs a certain level of maintenance performed.
2. The process for acceptance described in Resolution 1998-119 is expanded, with more and more detailed criteria.
3. A process is created for the vacation or abandonment of roads currently maintained by the County.
4. The Road Advisory Committee is explicitly included in the process.

This resolution was unanimously approved by the Road Advisory Committee at their September 19th, 2012, regular meeting. It will be brought to the Board for approval at the October 9, 2012, Commission meeting.

REQUESTED ACTION:

None; for discussion only.