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**NO PACKET MATERIAL  
FOR THIS ITEM**

**NO PACKET MATERIAL FOR THIS  
ITEM**

**EXECUTIVE SESSION**

**THE BOARD OF COUNTY COMMISSIONERS  
OF SANTA FE COUNTY**

**ORDINANCE NO. 2012-\_\_\_\_\_**

**AN ORDINANCE ESTABLISHING A SANTA FE COUNTY PROCUREMENT  
PREFERENCE; REQUIRING A SANTA FE COUNTY PREFERENCE CERTIFICATE  
TO ESTABLISH ELIGIBILITY FOR THE PREFERENCE; ESTABLISHING  
APPLICATION REQUIREMENTS; PROVIDING FOR PROTEST OF DENIAL OF  
CERTIFICATES; ESTABLISHING PENALTIES.**

**BE IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS OF  
SANTA FE COUNTY THAT:**

**Section One. Short Title.** This ordinance may be cited as the "Santa Fe County Procurement Preference Ordinance," or the "procurement preference."

**Section Two. Definitions.**

A. The phrase "Santa Fe County Business" shall mean a business that holds a current Santa Fe County Business Certificate at the time of application for a preference certificate pursuant to this Ordinance (or the appropriate municipal business license, if located within a municipality) that has its primary and permanent office or business location within the exterior boundaries of Santa Fe County, and which has had its primary and permanent office or business location within the exterior boundaries of Santa Fe County for at least three (3) consecutive years preceding the submission of an application for a Santa Fe County procurement preference.

C. The phrase "Santa Fe County Business Certificate" shall refer to the certificate authorized pursuant to Section Four of this Ordinance.

B. The phrase "Santa Fe County Procurement Manager" shall mean the person serving as the County's Procurement Manager pursuant to the Santa Fe County Procurement Regulations.

**Section Three. Santa Fe County Procurement Preference Established.**

A. A Santa Fe County procurement preference is hereby established, as described in this Ordinance.

B. When Santa Fe County procures services using competitive sealed proposals pursuant to NMSA 1978, Sec. 13-1-111, an offer submitted by a Santa Fe County Business shall be, for purposes of determining which business has submitted the lowest overall price, and when the County procures services using competitive sealed qualifications-based proposals pursuant to

NMSA 1978, Secs. 13-1-129, -120, -121 and -122, shall be deemed to receive five percent (5%) of the overall total points awarded in connection with the evaluation of the proposals.

C. In applying the preference provided in this Ordinance, the Santa Fe County Procurement Preference shall be applied in addition to any other preference required by Law.

**Section Four. Eligibility for the Santa Fe County Procurement Preference.** A Santa Fe County Business shall be eligible to claim the preference established in this Ordinance only when presenting, prior to or at the time established in the solicitation for receipt of proposals, a Santa Fe County Preference Certificate issued by the Santa Fe County Procurement Manager ("County Procurement Manager").

**Section Five. Obtaining a Santa Fe County Preference Certificate; Application Required.**

A. A Santa Fe County Business may obtain a Santa Fe County Preference Certificate by filing an application with the Santa Fe County Procurement Manager.

B. The application shall be completed on a form provided by the County Procurement Manager that contains a sworn affidavit from the president or owner of the business setting forth each of the following:

1. The name, address, telephone number and name of the business and its registered agent (if applicable) of the business;

2. If a corporation, information that the business is registered to do business in the State of New Mexico and is in good standing;

3. If the business is a foreign corporation, information that the business is registered to do business in the State of New Mexico and is in good standing;

4. A copy of a valid business registration to do business in Santa Fe County (or a copy of the appropriate municipal business license, if located within a municipality within Santa Fe County);

5. A sworn statement that the business has its primary and permanent office or business location within the exterior boundaries of Santa Fe County;

6. A sworn statement that the business has maintained its primary and permanent office or business location within the exterior boundaries of Santa Fe County for at least three (3) consecutive years preceding the submission of the application; and

7. Copies of the most recent State and federal tax returns applicable to the business.

C. The County Procurement Manager shall issue a Santa Fe County Preference Certificate if the application demonstrates, to the satisfaction of the County Procurement Manager, that the business holds a current Santa Fe County Business Certificate at the time of application for a preference certificate pursuant to this Ordinance (or the appropriate municipal business license, if located within a municipality), that the business has its primary and permanent office or business location within the exterior boundaries of Santa Fe County and has maintained its primary and permanent office or business location within the exterior boundaries of Santa Fe County for at least three (3) consecutive years preceding the submission of the application.

**Section Six. Denial of Certificate; Protest; Revocation.**

A. If the County Purchasing Manager determines that an applicant is not eligible for certification as a Santa Fe County Business the Purchasing Manager shall deny the application and shall issue a notice of denial.

B. A business whose application for a Santa Fe County Preference Certificate is denied may protest the denial to the County Procurement Manager in conformity with the protest procedures in Paragraph 62 of the Santa Fe County Purchasing Regulations, as may be amended from time to time.

C. If facts are developed by the County Procurement Manager that information provided by an applicant seeking a Santa Fe County Preference Certificate has provided inaccurate or misleading information that resulted in the issuance of a certificate, the County Procurement Manager shall revoke the certificate and notify the applicant.

**Section Seven. Expiration of Certificate.** A Santa Fe County Preference Certificate shall be valid for two (2) years from the date of its issuance.

**Section Eight. Penalties.** Knowingly providing false or misleading information on an application for a County Procurement Preference shall be a violation of this Ordinance and shall be punished as set forth in NMSA 1978, Sec. 4-37-3 (1975), and may also expose the person providing such information to additional criminal penalties as provided by State law.

**PASSED AND ENACTED THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2012.**

**THE BOARD OF COUNTY COMMISSIONERS  
OF SANTA FE COUNTY, NEW MEXICO**

By: \_\_\_\_\_  
Liz Stefanics, Chair

**ATTEST:**

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Valerie Espinoza  
Santa Fe County Clerk

**APPROVED AS TO FORM:**

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Stephen C. Ross  
Santa Fe County Attorney

**THE BOARD OF COUNTY COMMISSIONERS  
OF SANTA FE COUNTY**

**ORDINANCE NO. 2012-\_\_**

**AN ORDINANCE REPEALING ORDINANCE NO. 2010-8; REENACTING PORTIONS OF ORDINANCE NO. 2010-8 AND MAKING APPROPRIATE AMENDMENTS; REFORMING THE COUNTY'S PROCUREMENT PRACTICES WITH RESPECT TO ROAD AND BUILDING CONSTRUCTION PROJECTS TO ENSURE THAT THE PUBLIC TRUST IS MAINTAINED, THAT PROJECTS ARE PROPERLY DESIGNED AND CONSTRUCTED AND COMPLETED WITHIN BUDGET, THAT PROJECTS ARE CONTRACTED ONLY AFTER A FAIR AND TRANSPARENT PROCUREMENT PROCESS; PROVIDING FOR TRAINING, AUDITING AND CONFIDENTIAL REPORTING.**

**BE IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS OF SANTA FE COUNTY, NEW MEXICO:**

**Section One. Outside Contracts.** The practice of purchasing projects utilizing contracts with another government agency pursuant to NMSA 1978, Section 13-1-129 (1984, 1991), should not be used unless the Procurement Manager makes a specific finding that competitive bidding for the particular product would not be advantageous to the County. In no event shall a contract in total value exceeding \$250,000 be awarded without competitive bidding unless the Board of County Commissioners specifically approves.

**Section Two. Periodic Rebidding.** Each multi-year contract awarded henceforth following a competitive procurement process shall be written for a one-year term with an annual renewal at the County's option for no more than three additional one-year terms unless a modified term is specifically approved by the Board of County Commissioners.

**Section Three. Board of County Commissioners to Approve Capital Projects.** All construction projects undertaken by the County (except those projects that are funded by a grant from the New Mexico Legislature or the federal government) whose construction budget exceeds the sum of \$100,000 must, before being constructed, be included in the Capital Improvements Plan (CIP). This section shall not apply to a construction project that is necessary to address an emergency declared by the County Manager or the Board of County Commissioners that endangers the public health, safety, welfare or property.

**Section Four. Road Maintenance List.** Road maintenance shall only be performed on a County-maintained road. All road maintenance work shall be placed on a list developed by staff and recommended by the Road Advisory Committee and approved by the Board of County Commissioners. The list must be updated through the same process at least annually. Road

maintenance work, including routine and priority maintenance, must be identified equitably in each Commission District, unless there is no need for a project in a particular district.

**Section Five. Bidding and Engineering of Construction Projects.** Each construction project whose budget exceeds the sum of \$250,000 must have plans and specifications drawn by a licensed professional engineer in the State of New Mexico or an architect licensed in the State of New Mexico, as appropriate.

**Section Six. Constituent Requests.** All requests by constituents for maintenance, repair, construction or reconstruction should be made through the County's internet web site or to a Constituent Services Liaison. Each request shall be subsequently referred to the appropriate Constituent Services Liaison. The Constituent Service Liaison must work with appropriate County staff and the legal department to ensure that the request meets constitutional scrutiny and is placed on the CIP or the road maintenance list, as appropriate. If the request pertains to a road, the Constituent Service Liaison must work with appropriate County staff and the legal department to ensure that the road in question is a County-maintained road.

**Section Seven. Pre-Auditing.** All construction contracts for a sum exceeding \$250,000 shall have signatory authorization forms included in the official contract file prior to issuance of the notice to proceed. The forms shall designate individual authority levels for contract change directives, change orders, amendments and other construction documents that obligate the county. The forms shall have original signatures for specific authorizations and copies shall be given to the contractor, the using department, and the accounts payable division of the Finance Department. Accounts payable personnel shall verify signatures when processing invoices to ensure appropriate individuals verified work received and authorized payments.

**Section Eight. Auditing.** The Finance Division must periodically randomly review and audit procurement files the total value of which exceeds the sum of \$250,000 to ensure compliance with the Procurement Code and the County's Purchasing Regulations; variances shall be reported to the Department Head and the County Manager. Any violation of a criminal statute discovered in connection with the audits required by this section shall be promptly reported to the appropriate law enforcement agency, and reported to the State Auditor pursuant NMSA 1978, Sec. 12-6-6 (1969, as amended).

**Section Nine. Training.** A comprehensive and mandatory procurement training program shall be given to all County employees and elected officials on the constitutional limitations of county government and on the legal limitations of procurement pursuant to the Procurement Code and other relevant statutes.

**Section Ten. Appointment of Persons With Purchasing and Financial Responsibilities.** Persons responsible for procurement, persons with authority to sign requisitions, and persons otherwise authorized to accomplish County expenditures, must be the most responsible, experienced and capable employees. Persons possessing these responsibilities must be specifically designated in writing by the Department Head or Deputy Department Head and approved by the County Manager. The designation may be revoked at any time. Each person responsible for procurement, signing requisitions or otherwise authorizing County



expenditures, and the Department Head and Deputy Department Head, shall receive additional training in procurement and financial controls on an annual basis. Those individuals shall be strictly responsible for any such actions, and may be disciplined, up to and including termination, for failure to exercise those responsibilities in a proper and lawful manner.

**Section Twelve. Confidential Reporting.** Employees and members of the public are encouraged to report confidentially, but not anonymously, any potential wrongdoing or other concern relating to a construction project or any fraud, abuse, illegal or unlawful activity within County government. The County Attorney shall be the recipient of such reports, which, if a report concerns criminal conduct, shall be reported to the appropriate law enforcement agency, and if not, reported to the Board of County Commissioners and the County Manager. The County Attorney shall provide forms and other means of confidential reporting so that persons concerned about potential wrongdoing can report either in person, through a confidential reporting system, or confidentially on the County's internet web site.

**Section Thirteen. Definitions,**

A. The term "construction" shall have the meaning assigned by NMSA 1978, Section 13-1-40 (1984).

B. The term "engineering" shall have the meaning provided in NMSA 1978, Sec. 61-23-3(E) (1987, as amended).

C. The term "architecture" shall have the meaning provided in NMSA 1978, Sec. 61-15-2(B)(1979, as amended).

**Section Fifteen. Severability.** If any section, subsection, sentence, clause, item, change or provision of this Ordinance is held invalid, the remainder shall not be affected by such invalidity.

**PASSED AND ENACTED THIS \_\_\_<sup>th</sup> Day of June, 2010.**

**THE BOARD OF COUNTY COMMISSIONERS  
OF SANTA FE COUNTY, NEW MEXICO**

By: \_\_\_\_\_  
Liz Stefanics, Chair

**ATTEST:**

\_\_\_\_\_  
Valerie Espinoza, County Clerk

DRAFT 2-20-2012

**APPROVED AS TO FORM**

By: \_\_\_\_\_  
Stephen C. Ross, County Attorney

**THE BOARD OF COUNTY COMMISSIONERS  
OF SANTA FE COUNTY**

**RESOLUTION NO. 2012-\_\_\_\_\_**

**A RESOLUTION RESCINDING RESOLUTIONS 2006-114 AND 2009-102 AND  
AMENDING RESOLUTION 2009-91 TO CLARIFY MATTERS CONCERNING  
COUNTY'S PROCUREMENT PRACTICES.**

**WHEREAS**, Resolution 2006-60 adopted the Santa Fe County Purchasing Regulations and Procurement Manual;

**WHEREAS**, the Purchasing Regulations and Procurement Manual is attached to Resolution 2006-60 as Attachment A (the Purchasing Regulations);

**WHEREAS**, Resolution 2006-114 specified the required signatory for the Board of County Commissioners and the County Manager respectively based on the type of agreement, the amount of revenue for the County, and the amount of funds to be expended by the County (contract sum);

**WHEREAS**, Resolution 2006-114 also specified that the County Manager is authorized to approve a contract amendment that extends the term of the contract consistent with limitations imposed by the Procurement Code;

**WHEREAS**, Resolution 2009-91 amended Paragraph 74.A, B and C (Procedure for Review and Approval of Contracts) of the Purchasing Regulations to increase the contract sum established for signatory by the Board of County Commissioners and the County Manager;

**WHEREAS**, Resolution 2009-91 also amended Paragraph 74.A (Approval by the Board of County Commissioners) of the Purchasing Regulations to specify that an amendment to a contract which was initially or previously approved by the Board of County Commissioners, that increases the contract sum by ten percent or more or that increases the contract sum by more than five hundred thousand dollars shall be approved by the Board of County Commissioners prior to becoming effective;

**WHEREAS**, Resolution 2009-91 also amended Paragraph 74.B (Approval by the County Manager) of the Purchasing Regulations to specify that an amendment or series of amendments to a contract which was initially or previously approved by the County Manager, that do not increase the contract sum more than two hundred and fifty dollars shall be approved by the County Manager;

**WHEREAS**, Resolution 2009-91 also amended Paragraph 74.B to specify that an amendment or series of amendments to a contract which was initially or previously approved by

the Board of County Commissioners, that do not increase the contract sum more than five hundred thousand dollars shall be approved by the County Manager;

**WHEREAS**, Resolution 2009-102 amended Resolution 2009-91 by amending Paragraph 74.B of the Purchasing Regulations to specify that an amendment to a contract which was initially or previously approved by the Board of County Commissioners, that increases the contract sum by ten percent or more, or that increases the total amount of the contract by more than five hundred thousand dollars shall be approved by the Board of County Commissioners prior to becoming effective;

**WHEREAS**, Resolution 2009-102 also amended Resolution 2009-19 by amending Paragraph 74.B of the Purchasing Regulations to specify that an amendment to a contract which was initially or previously approved by the Board of County Commissioners, that "increases the total contract value by less than ten percent and that increases the total contract value by Five Hundred Thousand Dollars (\$500,000) or less" shall be approved by the County Manager prior to becoming effective;

**WHEREAS**, Resolution 2009-102 also amended Resolution 2009-114 by increasing contract sums established for the signatory for the Board of County Commissioners and the County Manager respectively;

**WHEREAS**, in 2011 provisions relating to preference in procurement of goods and services in the New Mexico Procurement Code, § 13-1-21 NMSA 1978, were amended and the Purchasing Regulations should be amended to be consistent with such amendments;

**WHEREAS**, since its adoption in 2006, the Purchasing Regulations are in need of correction, update and revision;

**IT IS THEREFORE RESOLVED, AS FOLLOWS:**

1. Resolutions 2006-114 and 2009-102 are hereby rescinded.
2. The Purchasing Regulations (Attachment A to Resolution 2006-60) are hereby amended, as follows:

Paragraph 7 (INVITATIONS FOR BIDS) is amended to include a subparagraph 7 that reads:

"7. a notice of the requirements for any in-state or other applicable preference provisions."

3. Paragraph 9, "Pre-Bid Conferences" is deleted in its entirety and replaced with the following paragraph:

**"9. PRE-BID CONFERENCE:**

An IFB may include a pre-bid meeting to explain the project and provide information about the procurement process. Notice of a pre-bid meeting will be provided to each prospective bidder who received the IFB. The County will attempt to respond to all questions and provide necessary information at the meeting, however, the County may require questions or comments to be submitted in writing before the County responds in the form of addenda or if a response requires the County to conduct additional inquiry or research. Non-attendance at a mandatory pre-proposal meeting may be cause for a bid to be deemed non-responsive. An attendee at a mandatory pre-proposal meeting may not represent more than one potential bidder."

4. Paragraph 16, "STATUTORY PREFERENCES," shall be rescinded and replaced with the following paragraph:

**"16. STATUTORY PREFERENCES:**

The Procurement Code provides a preference for resident businesses and resident contractors pursuant to Section 13-1-21 et seq. NMSA 1978, as amended."

5. Paragraph 17, "IDENTICAL LOW BIDS," subparagraphs 2 and 3, are hereby amended by deleting all references to "or a New York state business enterprise" and references to "resident manufacturer" are deleted and replaced with "resident contractor."

6. Paragraph 21, "INITIATION OF RFP'S," subparagraph B is amended to include a subparagraph 11 that provides as follows:

"11. a notice of the requirements for complying with any in-state or other applicable preference provisions."

7. Paragraph 23, "Pre-Proposal Conference," shall be deleted in its entirety and replaced with the following paragraph:

**"23. PRE-PROPOSAL CONFERENCE:**

An RFP may include a pre-proposal meeting to explain the project and provide information about the procurement process. Notice of a pre-proposal meeting will be provided to each prospective offeror who received the RFP. The County will attempt to respond to all questions and provide necessary information at the meeting, however, the County may require questions or comments to be submitted in writing before the County responds in the form of addenda or if a

response requires the County to conduct additional inquiry or research. Non-attendance at a mandatory pre-proposal meeting may be cause for a bid to be deemed non-responsive. An attendee at a mandatory pre-proposal meeting may not represent more than one potential offeror."

8. Paragraph 30, "Disclosure," shall be rescinded in its entirety and replaced with the following paragraph:

**"30. DISCLOSURE:**

The contents of any proposal shall not be disclosed so as to be available to competing offerors during the negotiation process."

9. Paragraph 34.I, "Mandatory Pre-Proposal Meeting," is rescinded its entirety and replaced with the following paragraph:

**"I. Pre-Proposal Meeting.** A Request for Proposals may include a mandatory pre-proposal meeting to explain the project and provide information about the procurement process. The County will attempt to respond to all questions and provide necessary information at the meeting, however, the County may require questions or comments to be submitted in writing before the County responds in the form of addenda or if a response requires the County to conduct additional inquiry or research. Non-attendance at a mandatory pre-proposal meeting may be cause for an offeror's proposal to be deemed non-responsive. An attendee at a mandatory pre-proposal meeting may not represent more than one potential offeror."

10. Paragraph 74.B, "Approval by the Board of County Commissioners," shall be rescinded in its entirety and replaced with the following paragraph:

**"B. Approval by the Board of County Commissioners.** Any contract or agreement for the purchase of tangible personal property, construction, or professional services that exceeds the sum of two hundred fifty thousand (\$250,000) dollars shall be approved by the Board of County Commissioners before becoming effective. Any amendment to a contract that was initially approved by the Board of County Commissioners, that increases the initial contract sum by ten percent (10%) or more or that increases the total contract sum by more than five hundred thousand (\$500,000) dollars (whichever is less) shall be approved by the Board of County Commissioners, unless otherwise provided by the Board of County Commissioners by specific resolution. Any grant or acceptance of easement/right-of-way and any other agreements pertaining to real estate transactions shall be approved by the Board of County Commissioners."

11. Paragraph 74.B, "Approval by the County Manager," shall be rescinded in its entirety and replaced with the following paragraph:

**"C. Approval by the County Manager.** Any contract or agreement for the purchase of tangible personal property, construction, or professional services with a contract sum of two hundred fifty thousand (\$250,000) dollars or less may be approved by the County Manager before becoming effective. Any amendment to a contract that was initially approved by the County Manager that does not increase the initial contract sum more than two hundred fifty thousand (\$250,000) dollars, may be approved by the County Manager before becoming effective. Any amendment to a contract that was initially approved by the Board of County Commissioners, that increases the initial contract sum by ten percent (10%) or more or that increases the total contract sum by more than five hundred thousand (\$500,000) dollars (whichever is less), may be approved by the County Manager before becoming effective. Any license or license agreements pertaining to real estate where the total consideration is two hundred and fifty thousand (\$250,000) dollars or less, may be approved by the County Manager before becoming effective."

**PASSED AND ENACTED THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2012.**

**THE BOARD OF COUNTY COMMISSIONERS  
OF SANTA FE COUNTY, NEW MEXICO**

By: \_\_\_\_\_  
Liz Stefanics, Chair

**ATTEST:**

\_\_\_\_\_  
Valerie Espinoza, County Clerk

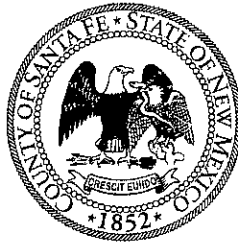
**APPROVED AS TO FORM:**

\_\_\_\_\_  
Stephen C. Ross, County Attorney

Daniel "Danny" Mayfield  
Commissioner, District 1

Virginia Vigil  
Commissioner, District 2

Robert A. Anaya  
Commissioner, District 3



Kathy Holian  
Commissioner, District 4

Liz Stefanics  
Commissioner, District 5

Katherine Miller  
County Manager

# MEMORANDUM

**DATE:** February 21, 2012

**TO:** Santa Fe Board of County Commissioners

**FR:** Rita B. [Signature], Constituent Services Liaison on behalf of Commissioner Virginia Vigil

**RE:** Proclamation in honor of the Santa Fe County Magistrate DWI Drug Court Program

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Commissioner Vigil will bring forth a proclamation to acknowledge and highlight the importance of the Santa Fe Magistrate DWI Drug Court Program.

The DWI Drug Court Program has been in existence since 2008 and has successfully graduated 28 participants. This program encourages participants to develop and obtain disciplinary skills in regard to accountability and personal responsibility.

Santa Fe County by means of this proclamations joins the City of Santa Fe in recognizing and acknowledging the collaborative efforts of several agencies responsible for providing an effective treatment plan for substance dependent offenders convicted of DWI.





## *Santa Fe County Proclamation*

**WHEREAS**, the Santa Fe Magistrate DWI Drug Court Program (the DWI Drug Court Program) began the planning phases in October 2007 and accepted the first drug court participant in February 2009; and

**WHEREAS**, to date the DWI Drug Court Program has successfully graduated 28 participants; and

**WHEREAS**, a team of professionals from the Santa Fe Public Defender's Office, District Attorney's Office, New Mexico Adult Probation and Parole Office, New Mexico State Police, Millennium Treatment Services and the Santa Fe Magistrate Court have been assembled to provide a continuum of services to support clients; and

**WHEREAS**, the DWI Drug Court Program provides a foundation for participants to obtain discipline and effective coping skills through a variety of treatment services such as group therapy, individual therapy, family therapy, equine therapy and the twelve-step program; and

**WHEREAS**, the overall mission of the DWI Drug Court Program is to encourage and support the participants to successfully live a clean and sober life through rehabilitation.

**NOW THEREFORE, THE BOARD OF COUNTY COMMISSIONERS OF SANTA FE COUNTY** (the BCC) recognizes the DWI Drug Court Program for:

1. Promoting public well-being through a collaborative multi-agency approach including a court supervised regime of treatment for substance dependent offenders convicted of DWI;
2. Reducing recidivism by helping participants overcome their respective addictions;
3. Protecting our community and decreasing the negative economic, health and social impacts of addiction through participant accountability; and
4. Developing a collaborative system where justice and treatment meet.

**APPROVED, ADOPTED AND PASSED, ON THIS 28<sup>th</sup> DAY OF February 2012.**

\_\_\_\_\_  
Liz Stefanics, Chair  
District 5

\_\_\_\_\_  
Vice Chair, Kathy Holian  
District 4

\_\_\_\_\_  
Commissioner Danny Mayfield  
District 1

\_\_\_\_\_  
Commissioner Virginia Vigil  
District 2

\_\_\_\_\_  
Commissioner Robert A. Anaya  
District 3

\_\_\_\_\_  
Katherine Miller, County Manager

APPROVED AS TO FORM

*Stephen C. Ross*  
\_\_\_\_\_  
Stephen C. Ross, County Attorney

ATTEST:

\_\_\_\_\_  
Valerie Espinoza - County Clerk

**Memorandum**

**To** : Santa Fe Board of County Commissioners

**From** : Steve Shepherd SDS  
SF County Community Services Department  
SF County Health & Human Services Division

**Date** : February 16, 2012

**Subject** : Appoint members to the Santa Fe County Maternal and Child Health Planning Council.

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**Issue:**

There are nine (9) members appointed to the Santa Fe County Maternal & Child Health Planning Council (Council) by the Santa Fe Board of County Commissioners. At this time there are six (6) vacancies on the Council. There is one (1) vacancy for Commission Districts 1, 2, and 5. There are also three (3) vacancies for county-wide positions. Staff currently has three (3) applications from qualified individuals who could fill the remaining three (3) countywide positions. The term of their appointments would run through February 27, 2015.

**Background:**

Staff is bringing forward three (3) applicants for appointment to vacant county-wide positions. All candidates will bring knowledge and experience to the Council, and would be very helpful with the work of the Council.

**County-Wide**

Ms. Janet Aboytes is currently the Program Director for the Teen Parent Center. The focus of the organization is to assist teens who are going to become, or have become young parents.

Ms. Kristi Halus is a Supervisor for the Early Childhood Development Department at the NM School for the Deaf. Ms. Halus is a licensed Teacher. She was a long time member of the MCH Planning Council, and has not been a member for a few years. She meets the requirements of the enabling resolution.

Ms. Aimee Putnam facilitates prenatal breastfeeding classes and support groups at the Birthing Tree Cooperative. Ms. Putman has experience in Midwifery as a labor supporting Doula.

**Staff Recommendation:**

Staff recommends appointment of Ms. Janet Aboytes, Kristi Halus, and Ms. Aimee Putnam to the Maternal and Child Health Planning Council.

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August 25, 2009

RE: Membership to MCH Council

To Whom It May Concern,

I am writing this letter to continue my membership to the Maternal Child and Health Council. I have five years working in the field of serving pregnant and parenting teens and their babies. I would like to continue to be informed of maternal and child issues that affect this disadvantage population, to continue to advocate for their needs and services, and continue to be involved in the community with the specific needs of this population.

Thanks you.

Sincerely,



Janet Aboytes

Teen Parent Center Coordinator

467-2827

**Janet Aboytes**  
**551 W. Cordova Rd # 508**  
**Santa Fe, NM 87505**

**Education**

Masters of Arts in Counseling  
Bachelors of Education

Webster University 1999-2001  
New Mexico State University 1992-1996

**Experience**

Program Director-Teen Parent Center 8/2005-Current

- Seek funding for a \$350,000 teen parent program.
- Supervise 9 staff focusing on early education, academic program, case management/social services, nursing, and outreach.
- Coordinate a teen parent program located at a high school staff with 35-40 teen parents and their babies.
- Collaborate with community agencies on teen pregnancy, prevention, outreach, and resources for teen mothers and their babies.

School Counselor-Espanola Public Schools 5/2005-8/2001

- Academic Counseling to high school students.
- Provided crisis counseling to students attending high school.
- Provided group counseling to at-risk behavioral students.
- Collaborated with other agencies to provide team approach with at-risk students.
- Participated in IEP meetings with SPED students.

Family Interventionist-Peanut Butter & Jelly Inc. 10/1997-6/2001

- Provided support in an early intervention preschool program with at-risk families and their children.
- Performed initial intakes with all families entering the program and referred them out to appropriate department.
- Provided groups with at-risk teens who had families incarcerated.
- Provided supervision during family re-unification visits with incarcerated women and their children at Grants facility.
- Initiated family intervention plans with all families I worked with that had measurable goals and objectives.
- Provided counseling and case management to families I worked with.

**References**

Tita Gervers	Program Director for Student Wellness	1-505-467-2574
Dr. Diane Thomposn	Clinical Psychologist	1-505-927-1727
Lloyd Vigil	School Psychologist	1-505-692-3170



# *New Mexico School for the Deaf*

*"A School On The Rise"*

*1060 Cerrillos Road • Santa Fe, New Mexico 87505 • (505) 827-6711*

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## *Board of Regents*

*Governor Gary E. Johnson, Ex-Officio*  
*Mr. Saul Cohen, President*  
*Mr. Kenneth Litherland, Vice President*

*Mrs. Yolanda Romero, Secretary/Treasurer*  
*Dr. Gilbert L. Delgado, Member*  
*Mr. Ted Berridge, Member*

*Ronald J. Stern*  
*Superintendent*

January 19, 2012

Dear Board of County Commissioners,

Please accept this letter of interest in being reappointed as a voting member of the Santa Fe County Maternal and Child Health Planning Council. I have enjoyed working with this group over the past several years, both during the implementation of the Santa Fe County 0-3 Strategic Plan, as a current council member, and as the past Chair of this Council (under my former name, Kristi Readyhough). I have been most impressed by the collaboration and work done by the MCHC, HPPC, and community programs in carrying out the crucial and far reaching vision to ensure that "all children in Santa Fe County will begin their lives with opportunities to thrive".

It has been very fulfilling to see the mission and vision of this organization be realized within Santa Fe County. The new structure of the council recognizes both voting & non-voting members, and ensures representation from all districts within the county by direct appointment by the Board of County Commissioners. This structure ensures representation across the county, and that the council remains firmly committed to the agencies directly providing services to families with young children in Santa Fe County.

Maintaining the MCH Council as an affiliated Council with the HPPC and DWI Councils is a model that is working well for the residents of Santa Fe County, and is a model for other counties in New Mexico as well. As a member of the early childhood community, my participation in this council has also supported my ability to make appropriate referrals to other agencies for the families I serve.

The Santa Fe County MCH Council has been a leader in the community in bringing diverse agencies & organizations together around the focus of needs and services for women with young children. The council has worked diligently in the focus areas of teen pregnancy, breastfeeding, home visiting. The council has provided numerous trainings, publishes a resource guide for families in Santa Fe County, and provides the Welcome Baby packets given to families at CHRISTUS St. Vincent Hospital. The focus areas for the upcoming years are strengthening families by being an avenue for families to learn about programs & resources in Santa Fe county (expanding the current resource guide to include electronic accessibility), and collaborating with other organizations & agencies to address concerns about the availability of infant care in Santa Fe.

I look forward to the opportunity to continue to take an active role in the Council's implementation of this work, and I am willing to commit to the meetings and additional activities needed to make this vision a reality.

Thank you for this opportunity to express my interest. Please feel free to contact me by phone (505.690.3517) or email (kristi.halus@gmail.com) if you have any questions or would like any additional information.

Sincerely,

Kristi Halus,

1917 Calle Miquela

Santa Fe, NM 87505

*We Are An Equal Opportunity Employer*

# Kristine Halus

---

1917 Calle Miquela \* Santa Fe, NM 87505\* 505.690.3517

Email: kristi.halus@gmail.com

## Licensure

NM Teaching License # 235640 exp. 6/2013

Level 3A Instructional leader k-12 Special Education License

Level 3A Instructional leader B-3 Early Childhood License

NM Dept of Health

FIT (Family Infant Toddler) Developmental Specialist III exp. 7/2014

## Education

M.A., Education of the Deaf, 1990

Gallaudet University, Washington, D.C., GPA 4.0

B.S., Communication Disorders, 1988 cum laude

University of Virginia, Charlottesville

## Professional Experience

New Mexico School for the Deaf - Early Childhood Department, 1991-1999,  
2000-present

- **Step\*Hi Regional Supervisor (2000-present)**  
Early Intervention (home-based) services for families of children age birth-6 months. Responsibilities include supervision, support, and on-going training of Step\*Hi Early Interventionists (Parent Advisors) in Northcentral/Northeast NM; direct service to a caseload of families; Public relations, collaboration, and outreach consultation to community programs, early intervention programs, Headstart, and public school early childhood programs regarding services for children with a hearing loss; program planning and development including involvement with NMSD's strategic planning process.
- **Instructional Supervisor - preschool/primary program (1997-1999)**  
Continued to develop, support, and supervise play-based preschool/primary programs and curriculum at 3 NMSD preschool locations in NM in accordance with NAEYC standards of developmentally appropriate practice. Ongoing staff development related to early childhood, family centered approach,

IDEA, collaborating with staff in implementing and assessing professional growth plans,

- **Early Childhood Teacher (1991-1997)**

Responsible for planning, developing, implementing and assessing instruction of children age 2-7 in a variety of classroom settings utilizing bilingual education principals, emergent curriculum, play-based learning environments, observational assessment techniques and student portfolios to provide quality family centered programming. Responsible for developing and implementing IEPs and IFSPs for children and families. Strong family component included home visits/meetings with families, as well as monthly family support group meetings. Mentor teacher (1996-97), and cooperating teacher for Gallaudet University's Graduate level Family Centered Studies Program (1995-96)

**North Carolina School for the Deaf - Greensboro, NC, 1999-2000**

- **Early Childhood Teacher**

Collaboratively developed and implemented a preschool program serving children age 9 months to 5 years old utilizing an individualized, strengths based curriculum and developmentally appropriate environment along with observational assessment techniques and developmental scales to provide quality child and family centered programming. Responsible for developing and implementing IEPs and IFSPs for children and families.

**Prince William County Public Schools (VA) 1990-1991**

- **Itinerant Teacher of the Hearing Impaired (k-12)**

Responsible for planning, implementation and assessment of instruction, as well as teacher consultation and support, in a resource setting for Hard-of-Hearing students grades k-10.

## Professional Affiliations and Honors

Committee member, Santa Fe County Maternal Child Health Council 2002-present  
Treasurer, Santa Fe affiliate of the National Association for the Education of Young Children, 1999

Member, NM Universal Newborn Hearing Screening Early Intervention Task Force, 1998-1999

Member, Board of Directors, Fairfax Resource Center for the Hearing Impaired, 1990-1991

President's Scholar, Gallaudet University

Vice President, Gallaudet Chapter Kappa Delta Pi Honor Society, 1989-1990

Phone: 505-690-1289  
E-mail: aimeeptnm@yahoo.com

January 24, 2012  
Santa Fe County Health and Human Services Division  
Marie Garcia  
2052 Galisteo Street-Suite A  
Santa Fe, NM 87505

Dear Ms. Marie Garcia,  
I recently received an email that Santa Fe County is seeking members for the Maternal and Child Health Planning Council.

As an advocate for the safety and well being of all mothers and babies, I strongly believe in the importance of empowering women by providing them with appropriate referrals and resources available to them in our community. Access to adequate nutrition, food security, housing, healthcare, childcare, and education should be made available to all persons in Santa Fe County. By providing these resources we not only strengthen the family unit but our community as a whole. Becoming a member of the MCH planning council is a position I envision for myself and would be honored to serve my community in this way. As a mother of two, my best interest is in that of our children and our future generations. Through my resume, you will find my experience and dedication to supporting mothers and babies and my hope is that you consider me as worthy candidate for the MCH planning council.

Thank you for your time and I look forward to speaking with you in the future. I can be reached via my cell phone 505-690-1289 or through email: aimeeptnm@yahoo.com

Sincerely,  
Aimee Putnam



# Aimee Putnam

## *Objective*

To ensure that appropriate support, information, and resources are available to the woman, children, and families of Santa Fe County.

## *Qualifications*

Experience as medical assistant, midwife, doula, WIC breastfeeding peer counselor and lactation consultant has enabled me to have a keen understanding and awareness of the concerns and needs of women and families during the childbearing year and beyond.

## *Related Work History*

- 2012-Present, The Birthing Tree Cooperative, Breastfeeding Educator. Facilitate prenatal breastfeeding classes and monthly breastfeeding support group.
- 2011-Present Breastfeeding Peer Counselor, Santa Fe County WIC. Provide clients with up to date breastfeeding information and assistance including information on the use of breast pumps and returning to work as well as providing local resources available to new mothers and families.
- June 2009-March 2010 Breastfeeding Peer Counselor Yavapai County WIC, Prescott AZ Educated participants on the basics of breastfeeding and how to get nursing off to a good start. Provided appropriate referrals and assistance as needed.
- September 2003-January 2006 Isis Medicine, Santa Fe Medical Assistant. Recorded brief history from patient, took vital signs, administered vaccinations, injections and in house labs including EKGs, pregnancy tests, urine dipsticks, B-12 injections, and rapid strep tests. Involved in phone triage and patient education, sterilized instruments, prepared for and assisted doctor in performing sterile procedures, including vasectomies, IUD insertions and excisions.
- 2002-2003 Northern New Mexico Women's Health and Birth Center, Apprentice Midwife. Involved in all aspects of prenatal, intrapartum, and postpartum care.

## *Education*

- 2003, Associate of Science Degree in Midwifery from National College of Midwifery in Taos, NM
- 1996, Self Designed BA Degree with an emphasis in Women's Health from Western Washington University, Bellingham WA

## *Credentials*

- International Board Certified Lactation Consultant  
Member of International Lactation Consultants Association (ILCA)

## *Volunteer*

- 1994 Womenscare Shelter, Bellingham WA
- 1997-2003 Labor Support Doula. Provided physical and emotional support to women in labor.
- \*In the beginning stages of volunteering at The Teen Parent Center, Santa Fe teaching teen mothers how to collect and store their breastmilk.

## *References*

- Bruce Gollub, MD Isis Medicine 505-983-8387
- Joan Norris, CPM LM Northern New Mexico Birthcenter 575-758-1216  
42 Smiling Moon Lane  
Glorieta, NM  
87535

Phone: 505-690-1289  
E-mail: aimeeptnm@yahoo.com

Maternal & Child Health Planning Council Proposed Membership											02/28/12
Commission District	Last Name	First Name	Street Address	Town	State	Zip Code	Term Starts	Term Ends	Term Length		
1									2 Years		
2									2 Years		
3	Ponton	Elias	52 Bonanza Trail	Santa Fe	NM	87508	01/31/12	01/30/14	2 Years		
4	Pearson-Kramer	Lori	1809 Arroyo Chamiso	Santa Fe	NM	87505	01/31/12	01/30/14	2 Years		
5									3 Years		
Countywide	Keene	Bonnie	139 Bishop Lamy Road	Lamy	NM	87540	01/31/12	01/30/14	2 Years		
Countywide	Aboytes	Janet	1 Kachina Road	Santa Fe	NM	87505	02/28/12	02/27/15	3 Years		
Countywide	Halus	Kristi	1917 Calle Miquela	Santa Fe	NM	87505	02/28/12	02/27/15	3 Years		
Countywide	Putman	Aimee	42 Smiling Moon Lane	Glorieta	NM	87535	02/28/12	02/27/15	3 Years		

**VALERIE ESPINOZA  
COUNTY CLERK**


(505) 986-6280

E-Mail: [vespinoza@co.santa-fe.nm.us](mailto:vespinoza@co.santa-fe.nm.us)  
County Courthouse  
102 Grant Avenue  
Santa Fe, New Mexico 87501  
P.O. Box 1985  
Santa Fe, New Mexico 87504-1985



Denise Lamb  
Chief Deputy Clerk  
Bureau of Elections  
(505) 992-6755  
E-Mail: [dlamb@co.santa-fe.nm.us](mailto:dlamb@co.santa-fe.nm.us)

Victoria L. Trujillo  
Chief Deputy Clerk  
Santa Fe County Clerk's Office  
(505) 995-6535  
E-Mail: [ultrujillo@co.santa-fe.nm.us](mailto:ultrujillo@co.santa-fe.nm.us)

**Date:** February 21, 2012  
**To:** Board of County Commissioners  
**Via:** Katherine Miller, County Manager  
**From:** Santa Fe County Clerk's Office   
**Re:** Request to recognize Richard Varela for his retirement from the National Guard & Air Force

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**Issue:** Richard Varela is an employee of the SF County Clerk's Office and has retired from the New Mexico National Guard and Air Force.

**Requested Action:** Clerk's Office respectfully requests the Board of County Commissioners to recognize him at BCC.

Richard P. Varela

Born: Pecos, New Mexico

Santa Fe County Clerk's office (2003 to Present)

New Mexico State Government Secretary of State (1998 to 2003)

55 Tierra Hermosa Ct. Santa Fe New Mexico

United States Air Force & New Mexico Air National Guard

### Accomplishments

Technical Sergeant Richard P. Varela distinguished himself in the performance of outstanding service to the United States Air Force while assigned to the New Mexico Air National Guard, 150<sup>th</sup> Fighter Wing from October 1982 to 31 December 2011. During this period, the outstanding professional skills, leadership and ceaseless efforts of Sergeant Varela resulted in major contributions to the effectiveness and success of the Air Force mission. Most notable was his involvement in key operational missions including deploying, Operation Northern Watch, Noble Eagle and Iraqi Freedom. Awards to include, Meritorious Service Medal, Air Reserve Forces Meritorious Service Medal, National Defense Service Medal with Gold Star, Global War On Terrorism Expeditionary Service Medal, Air Force Expeditionary Service medal with Gold Border, Air Force Achievement Award, Non Commission officer Academy Graduate. Sergeant Varela's extensive knowledge, skills and expertise are the results of countless hours of dedicated Aircraft systems maintenance on numerous airframes including the F-111A, F-4E\G, F-16C\D, A-7, and F-15 aircraft. The singularly distinctive

accomplishments of Sergeant Varela culminate a distinguished career in the service of his country and reflect great credit upon himself, the Air National Guard and the United States Air Force.

**PLEASE ALWAYS REMEMBER OUR WOUNDED WARRIORS AND  
CURRENTLY DEPLOYED MILITARY AND ALL VETERANS!**

Richard Varela

Military Retirement Accomplishment

United States Air Force 1982- 1988

Graduated from Pecos High School (May 1982)

Enlisted United States Air Force on Delayed Enlistment Program  
(January 1982)

United States Air Force Military Basic Training, Lackland Air Force Base  
San Antonio Texas (October 1982)

United Air Force Technical Training School Aircraft Maintenance  
Technician, Lowry Air Force Base Denver, Colorado Air Training  
Command (December 1982- April 1983)

United States Air Force Tactical Air Command Mountain Home, Idaho  
(April 1983- July 1984)

United States Air Force in Europe, Spangdalem Air Force Base Germany  
(July 1984- August 1987)

United States Air Force Tactical Air Command, Halloman Air Force Base  
Alamogordo, New Mexico (August 1987-August 1988)

New Mexico Air National Guard Kirtland Air Force Base Albuquerque,  
New Mexico

New Mexico Air National Guard (August 1988-December 2011)

Total Accumulated military time 29yrs 2 months

Significant Active Military Involvement to Include Air combat Support  
Invasion of Libya, Air Force in Europe Germany  
New Mexico Air National Guard State Activations  
Operation Southern Watch, Kuwait\ IRAQ, Activation  
Operation Northern Watch, IRAQ\ Camp Anaconda\ Balad IRAQ  
Activation  
Operation Enduring Freedom, 9\11 Terrorist Attack New York  
Operation Noble Eagle, Air Combat Support 9\11 Terrorist Attack New  
Jersey

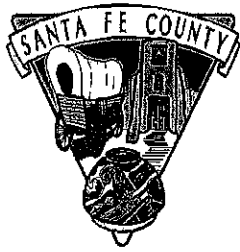
### Significant Awards and Accomplishments

Associates of Applied Science Community College of the Air Force, Non  
commissioned Officer Academy Graduate United States Air Force


### Awards to Include

Distinguished Meritorious Service Award, Air Reserve Forces  
Meritorious Service Medal, National Defense Service Medal with Gold  
Star, Global War On Terrorism Expeditionary Medal, Global War on  
Terrorism Service Medal, Air Force Expeditionary Service Medal with  
Gold Border, Air Force Non Commissioned Officer Graduate two  
devices, Air Force Achievement Medal, Outstanding Unit Award,

Air Force and Air National Guard 1982- 2011



# Memo

**To:** Santa Fe Board of County Commissioners  
**Through:** Bernadette Salazar, Human Resources Director   
**From:** Gisele "Gigi" Gonzales, Employee Development  
**Date:** February 21, 2012  
**Re:** Erle Wright / Employee of the Quarter (Fourth Quarter of 2011)

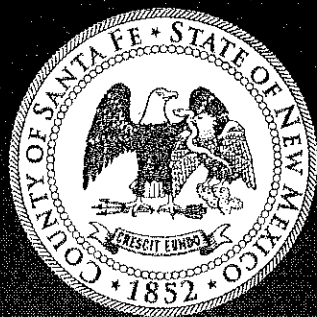
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Through the selection process for Employee of the Quarter, Mr. Erle Wright has been selected for Employee of the Quarter for the fourth quarter of 2011. I am requesting your approval to recognize Erle Wright for Employee of the Quarter at the BCC meeting on February 28th, 2012 at 1:00 pm. Mr. Wright has been employed with Santa Fe County since September 11, 1995.

Thank you



# BOARD OF COUNTY COMMISSIONERS



COUNTY OF SANTA FE  
STATE OF NEW MEXICO

*On Recognition*

*Recognition of Achievement is presented to*

**ERLE WRIGHT**

**EMPLOYEE OF THE QUARTER**

FOURTH QUARTER OF 2011

By the Order of Commissioner

THIS **28<sup>TH</sup>** DAY OF **FEBRUARY, 2012**

AND RECOGNIZED AND APPROVED BY COMMISSIONERS

COMMISSIONER

COMMISSIONER

COMMISSIONER

COMMISSIONER

COMMISSIONER



February 6, 2012

Mr. A. Erle Wright

RE: *Employee of the Quarter*

Dear Erle,

**Congratulations!** You have been nominated and selected for Employee of the Quarter, for the (Fourth Quarter of 2011). This speaks highly of your job performance. Your hard work and efforts are recognized and very much appreciated! **Thanks!**

You will receive (2) two days of administrative Leave, and a certificate from the Board of County Commissioners on February 28, 2012.

A copy of this letter along with the supporting documentation submitted with the nomination will be forwarded to your Director, and will also be placed in your human resources file. Thanks again! If you have any questions, please call Gigi Gonzales at 995-6507.

Sincerely,

  
Katherine Miller  
County Manager

Cc: Penny Ellis-Green  
Cc: Amanda Hargis  
Cc: Human Resources File

**NO PACKET MATERIAL  
FOR THIS ITEM**

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SANTA FE COUNTY INTEROFFICE MEMORANDUM

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**TO:** BOARD OF COUNTY COMMISSIONERS  
**FROM:** ARNOLD VALDEZ, SENIOR PLANNER  
**VIA:** COMMISSIONER HOLIAN  
**RE:** A RESOLUTION TO RECOGNIZE THE GALISTEO CONSERVATION  
INITIATIVE PLAN AS A MODEL FOR WATERSHED, NATURAL RESOURCES AND GREEN  
INFRASTRUCTURE PLANNING  
**DATE:** 2/16/2012  
**CC:** PENNY ELLIS-GREEN; ROBERT GRIEGO *RG*

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Issue

The purpose of this resolution is to recognize the Galisteo Conservation Initiative Plan as a Model for watershed, natural resources and green infrastructure planning throughout Santa Fe County.

Background:

Previously, Resolution 2005-87 specified that Santa Fe County had been participating in planning initiatives in the Galisteo Watershed and its mission was to facilitate coordination, public education, research and planning. Several public and private institutions collaborated on this conservation initiative as a way of preserving the heritage and landscape of the area. As a continuing effort to Resolution 2005-87 a plan was developed, recently released and entitled the Galisteo Watershed Conservation Initiative Plan (hereinafter the "Conservation Plan"). The Conservation Plan recognizes the vast cultural and natural resources of the Galisteo Basin and the need for creating new paradigms for growth management in Santa Fe County.

The Conservation Plan addresses the recent population growth in Santa Fe County that has led to suburban settlements on the perimeter of the Galisteo Basin Watershed. This development activity has triggered environmental problems downstream and across the landscape. There is a need to implement more sustainable infrastructure for future use as a way of supporting essential ecological services that contribute to the quality of life. As a result of identifying "significant conservation values," the methodologies of the conservation model are ultimately used to identify and protect hubs and links in the landscape at a regional and continental scale.

The planning models from the Conservation Plan led to the development of the land suitability analysis that is the foundation for the 2008-19 Oil and Gas Ordinance and the planning methodology incorporated into the Sustainable Growth Management Plan, specifically Chapter 5, Resource Conservation.

The Conservation Plan makes specific recommendations for sustaining manageable growth, such as encompassing a stronger community planning processes, developing strategic land and easement acquisitions, developing sustainable growth policies, implementing restoration and educational

activities that include, flood plain management, land owner education programs and developing strategic partnerships among communities, land use departments, transportation planners, developers, agricultural interests, land owners, and other watershed stakeholders.

The planning applications in the Conservation Plan for evaluating site development plans as to specific areas on a specific site that should be protected, as well as evaluating potential areas for open space acquisition, make this model valuable for consideration in sustainable growth management planning.

Recommendation:

Approve the Resolution To Recognize and Utilize The Galisteo Basin Conservation Initiative Plan As A Model For Watershed, Natural Resources And Green Infrastructure Planning.

**SANTA FE COUNTY**  
**RESOLUTION NO. 2012-**

**A RESOLUTION TO RECOGNIZE THE GALISTEO BASIN CONSERVATION  
INITIATIVE PLAN AS A MODEL FOR WATERSHED, NATURAL RESOURCES  
AND GREEN INFRASTRUCTURE PLANNING**

**WHEREAS**, Resolution 2005-87 supports the cooperation between Santa Fe County (the "County") and the Galisteo Watershed Partnership for Planning ("Galisteo Partnership") in the Galisteo watershed;

**WHEREAS**, the Galisteo Partnership consisted of federal, state, and local governmental agencies as well as non-governmental organizations;

**WHEREAS**, in addition to members of the Galisteo Partnership the following organizations participated in the development of the Galisteo Conservation Initiative Plan: Office of the State Engineer, Interstate Stream Commission, Santa Fe Conservation Trust, Santa Fe County, Earth Analytic, Inc. and Earth Works Institute;

**WHEREAS**, the mission of the Galisteo Partnership was to facilitate coordination, public education, research and planning throughout the County;

**WHEREAS**, planning models from the Galisteo Partnership lead to the development of the land suitability analysis that is the foundation for the Oil and Gas Ordinance that Santa Fe County adopted in 2008 and the recently released Galisteo Conservation Initiative Plan;

**WHEREAS**, the Galisteo Watershed Conservation Initiative Plan is relevant to the Sustainable Growth Management Plan, Chapter 5, Resource Conservation Directives;

**WHEREAS**, the Galisteo Watershed Conservation Initiative Plan is an important planning tool that makes specific recommendations for a holistic community planning process; and

**WHEREAS**, this planning process includes, but is not limited to, developing strategic land and easement acquisitions, sustainable development growth policies, restoration activities, flood plain management approaches, land owner education programs and strategic partnerships among communities, land owners and other stakeholders.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of County Commissioners of Santa Fe County hereby approves the recognition and utilization of the Galisteo Basin Conservation Initiative Plan as a model for watershed, natural resources and green infrastructure planning throughout Santa Fe County.

**PASSED, APPROVED, AND ADOPTED THIS 28<sup>th</sup> day of February, 2012**

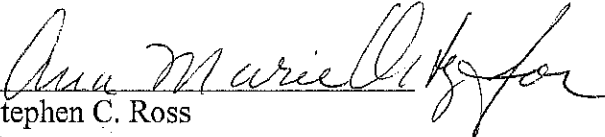
**BOARD OF COUNTY COMMISSIONERS**

\_\_\_\_\_  
Elizabeth Stefanics, Chair

Attest:

\_\_\_\_\_  
Valerie Espinoza,  
County Clerk

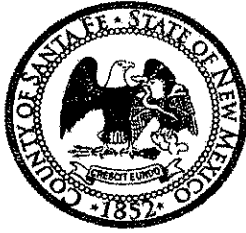
Approved As To Form:

  
\_\_\_\_\_  
Stephen C. Ross  
County Attorney

Daniel Mayfield  
Commissioner, District 1

Virginia Vigil  
Commissioner, District 2

Robert. A. Anaya  
Commissioner, District 3



Kathy Holian  
Commissioner, District 4

Liz Stefanics  
Commissioner, District 5

Katherine Miller  
County Manager

**Memorandum**

**To** : Santa Fe County Board of County Commissioners

**Via** : Joseph Gutierrez  
Community Services Department

**From** : Steve Shepherd *SS*  
SF County Health & Human Services Division  
Senior Services Program

**Date** : February 10, 2012

**Subject** : A Resolution Supporting the Mission and Work of the Santa Fe Underage Drinking Prevention Alliance.

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**Issue:**

The Santa Fe Underage Drinking Prevention Alliance (SFUDPA). SFUDPA requested that the County sign a Coalition Involvement Agreement. It was determined that a Resolution would be the appropriate vehicle to recognize the county's support and involvement.

**Background:**

The Santa Fe Underage Drinking Prevention Alliance (SFUDPA) is dedicated to preventing and reducing underage drinking by educating the public about community-wide policy and other evidence-based approaches including the importance of implementing environmental strategies, while supporting direct prevention services (e.g., school-based curricula). Santa Fe County DWI staff has been involved and have contributed work to the efforts of the Alliance since the inception of SFUDPA.

**Recommendation:**

Staff recommends approval of this resolution affirming the county staffs' participation and supporting the mission and work of SFUDPA.



# **SANTA FE COUNTY**

## **Resolution No. 2011-**

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### **A RESOLUTION SUPPORTING THE MISSION AND WORK OF THE SANTA FE UNDERAGE DRINKING PREVENTION ALLIANCE**

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**WHEREAS**, the Santa Fe Board of County Commissioners (BCC) recognizes that underage drinking and substance abuse is a problem that must be address in Santa Fe County; and

**WHEREAS**, Santa Fe County contributes to the work of addressing this problem through operation of its DWI Program; and

**WHEREAS**, the Santa Fe Board of County Commissioners (BCC) desires to support the mission and work of the Santa Fe Underage Drinking Prevention Alliance (SFUDPA) by: agreeing to county participation in assessing and analyzing root causes of substance abuse problems with a focus on alcohol in the community & implementation of multiple sectors to achieve community change; participating in ongoing refinement of the SFUDPA vision, mission, objectives, goals, and activities; continuing to be a community leader in the prevention of underage drinking; ensuring clear communication between constituents and SFUDPA; presenting positive role models for youth, families, and peers; supporting SFUDPA's vision, mission, and charter; attending SFUDPA meetings which are held on a bi-monthly basis; participation in at least one subcommittee (i.e., steering, policy, or education); attending SFUDPA sponsored trainings, town hall forums, and communitywide events; contributing to the strategic planning process and participating in sustaining SFUDPA's capacity, involvement, energy and cultural competence; preventing youth substance use through environmental strategies; providing staff time for meeting participation, technical expertise, and/or community event participation; and

**WHEREAS**, SFUDPA has agreed to: create and follow by-laws and policies; create and follow its strategic plan within the requirements of its funding sources; formulate goals and objectives in compliance with its funding sources; oversee operations of activities, programs, and paid staff; continue to increase new membership of SFUDPA; create and follow a strategic action plan; create a credible and relevant sustainability plan which includes volunteer membership and resources, both financial and material, that respects the rights of SFUDPA members to hold their own opinions and beliefs.

**NOW, THEREFORE BE IT RESOLVED**, that the Santa Fe Board of County Commissioners, supports the mission and work of SFUDPA.

**PASSED, APPROVED and ADOPTED** this 28<sup>th</sup> DAY OF FEBRUARY 2012.

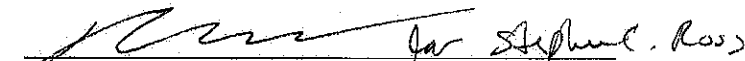
**BOARD OF COUNTY COMMISSIONERS**

\_\_\_\_\_  
Elizabeth Stefanics, Chair

**ATTEST:**

\_\_\_\_\_  
Valerie Espinoza, Santa Fe County Clerk

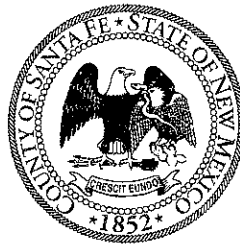
**APPROVED AS TO FORM:**

  
\_\_\_\_\_  
Stephen C. Ross, Santa Fe County Attorney

Daniel "Danny" Mayfield  
Commissioner, District 1

Virginia Vigil  
Commissioner, District 2

Robert A. Anaya  
Commissioner, District 3



Kathy Holian  
Commissioner, District 4

Liz Stefanics  
Commissioner, District 5

Katherine Miller  
County Manager

**DATE:** February 21, 2012

**TO:** Board of County Commissioners

**VIA:** Katherine Miller, County Manager

**FROM:**   
Chris M. Barela, Constituent Service Liaison District 3

**RE:** Resolution Authorizing Joint Cooperation between Santa Fe County and the Town of Edgewood to participate in the NMDOT Statewide Transportation Improvement Program (STIP)

---

**ISSUE:**

On the agenda under Matters from the Commission is: Resolution No. 2012-\_\_\_ Authorizing Joint Cooperation between Santa Fe County and the Town of Edgewood to Participate in the New Mexico Department of Transportation Statewide Transportation Improvement Program.

**REQUEST ACTION:**

Commissioner Robert A. Anaya respectfully requests the Board of County Commissioners to support and approve this item.

SANTA FE COUNTY

RESOLUTION NO. 2012-\_\_\_\_\_

**A RESOLUTION AUTHORIZING JOINT COOPERATION BETWEEN SANTA FE COUNTY AND THE TOWN OF EDGEWOOD TO PARTICIPATE IN THE NEW MEXICO DEPARTMENT OF TRANSPORTATION'S STATEWIDE TRANSPORTATION IMPROVEMENT PROGRAM**

**WHEREAS**, the County of Santa Fe (the "County") and the Town of Edgewood jointly desire to protect the health and safety of the traveling public through a road improvement project within the County;

**WHEREAS**, the County and the Town of Edgewood jointly desire to improve Highway 344 from Dinkle Road to Highway 472 in conjunction with the New Mexico Department of Transportation;

**WHEREAS**, the County and the Town of Edgewood jointly desire to improve Highway 344 from Dinkle Road to Highway 472 in a phased multi-year project with assistance from the New Mexico Department of Transportation's Statewide Transportation Improvement Program (STIP); and

**WHEREAS**, the County and the Town of Edgewood desire to submit a joint application for the allocation of funds to STIP for the desired road improvement project.

**NOW, THEREFORE, BE IT RESOLVED**, that the Santa Fe Board of County Commissioners hereby supports the joint participation and submittal of an application to STIP in conjunction with the Town of Edgewood.

**PASSED, APPROVED, and ADOPTED** this 28<sup>th</sup> day of February, 2012.

**THE BOARD OF COUNTY COMMISSIONERS OF SANTA FE COUNTY**

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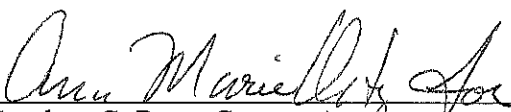
Liz Stefanics, Chair

**ATTEST:**

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Valerie Espinoza, County Clerk

**APPROVED AS TO FORM:**

  
\_\_\_\_\_  
Stephen C. Ross, County Attorney