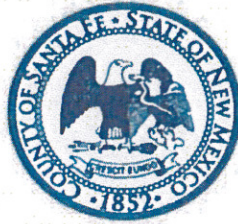


Daniel "Danny" Mayfield
Commissioner, District 1

Virginia Vigil
Commissioner, District 2

Robert Anaya
Commissioner, District 3



Kathy Holian
Commissioner, District 4

Liz Stefanics
Commissioner, District 5

Katherine Miller
County Manager

MEMORANDUM

DATE: July 17, 2012

TO: Board of County Commissioners

FROM: Adam Leigland, Public Works Department Director *AL 8/5/12*

VIA: Katherine Miller, County Manager *KM 8/21*

ITEM & ISSUE: BCC Meeting August 28, 2012

A RESOLUTION OF SUPPORT FOR COUNTY PARTICIPATION IN THE NEW MEXICO DEPARTMENT OF TRANSPORTATION (NMDOT) 2012/2013 LOCAL GOVERNMENT ROAD IMPROVEMENT FUND (LGRF) COOPERATIVE PROJECT AGREEMENT NO. SB-7806(103)13 FOR PAVEMENT REHABILITATION/ IMPROVEMENTS OF VARIOUS COUNTY ROADS IN SANTA FE COUNTY, NEW MEXICO

BACKGROUND AND SUMMARY:

Public Works was approved for funding through the Local Government Road Improvement Fund Program (LGRF) SB Funding for pavement Rehabilitation/Improvements of various County Roads in Santa Fe County, New Mexico. Santa Fe County is required to provide 25% in matching funds in the amount of \$31,997.00 with the Department's share of 75% in the amount of \$95,990.00 for a total project cost of \$127,987.00.

ACTION REQUESTED:

Public Works requests approval of Resolution in support of participation in Year 2012/2013 NMDOT LGRF Program.

SANTA FE COUNTY

RESOLUTION NO. 2012 –

**A RESOLUTION OF SUPPORT FOR COUNTY PARTICIPATION IN THE
NEW MEXICO DEPARTMENT OF TRANSPORTATION (NMDOT) YEAR
2012/2013 LOCAL GOVERNMENT ROAD IMPROVEMENT FUND
PROGRAM (LGRF) COOPERATIVE PROJECT AGREEMENT PROJECT NO.
SB-7806(103)13 FOR PAVEMENT REHABILITATION/IMPROVEMENTS ON
CR 84, CR 54 (LOS PINOS ROAD), CR 66 (AGUA FRIA), CR AVENIDA
TORREON, CR ENCANTADO LOOP, CR 74 and CR 113 IN SANTA FE
COUNTY, NEW MEXICO**

WHEREAS, pursuant to NMSA 1978, Section 67-3-28.2, assistance for local road construction and repair is available through the New Mexico Department of Transportation from the Local Government Road Improvement Fund (LGRF);

WHEREAS, the County of Santa Fe applied for funding from the New Mexico Department of Transportation Local Government Road Improvement Fund (LGRF) for pavement rehabilitation/improvements on the roads designated on Exhibit A, attached hereto and made a part hereof by reference (the Project);

WHEREAS, the total project cost (including 25% county participation) is \$127,987.00; and

WHEREAS, the County of Santa Fe has agreed with the State of New Mexico to utilize awarded funds from the LGRF for pavement rehabilitation/improvements of the roads designed on Exhibit A;

WHEREAS, to obtain funds from the Local Government Road Improvement Fund (LGRF) Program, a local government must agree to provide matching funds pursuant to NMSA 1978, Section 67-3-32;

WHEREAS, the Board of County Commissioners of Santa Fe County supports the Project and will provide 25% of the funds for the Project; and

NOW THEREFORE, BE IT RESOLVED that the Santa Fe County Board of County Commissioners agree to execute the Local Government Road Improvement Fund (LGRF) Program Cooperative Project Agreement to obtain funds for Pavement Rehabilitation/Improvements of Various County Roads in Santa Fe County, New Mexico as designated on Exhibit A; and Supports the Pavement Rehabilitation/Improvements of Various County Roads in Santa Fe County, New Mexico, and will provide matching funds for this Project in the amount of \$31,997.00.

APPROVED, ADOPTED AND PASSED THIS 28th Day of August, 2012.

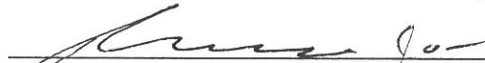
BOARD OF COUNTY COMMISSIONERS

Liz Stefanics, Chair

ATTEST:

Valerie Espinoza, Santa Fe County Clerk

APPROVED AS TO FORM:



Stephen C. Ross, Santa Fe County Attorney

FINANCE APPROVAL:

Teresa Martinez, Santa Fe County Finance Director

EXHIBIT "A"

Location: Various County Roads, Santa Fe County, New Mexico
Starting termini and ending termini are as follows:

CR 84, CR 54 (Los Pinos Road), CR 66 (Agua Fria), CR Avenida Torreon, CR Encantado Loop, CR 74 and CR 113 (Thankhohay P'oe) are located in Santa Fe County.

CR 84 beginning termini; US 285-Cities of Gold and ending termini; San Ildefonso Pueblo 401

CR 54 (Los Pinos Rd.) beginning termini; W. Frontage Road and ending termini; CR 50 F.

CR 66 (Agua Fria) beginning termini; 300' West from San Isidro Crossing and ending termini; Camino Juliana.

Avenida Torreon beginning termini; Ave. Vista Grande and ending termini; Condessa Road.

Encantado Loop beginning termini; Encantado Road and ending termini; Ave. Azul.

CR 74 beginning termini; NM 592 and ending termini; Arroyo.

CR 113 (Thankho P'oe) beginning termini; SR 503 and ending termini; Dead End.

Scope of Work: Pavement Rehabilitation/Improvements of Various County Roads

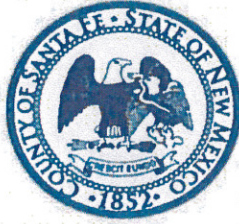
Project Estimate: Total Estimated Cost \$127,987.00

Funding source: LGRF SB Fund

Daniel "Danny" Mayfield
Commissioner, District 1

Virginia Vigil
Commissioner, District 2

Robert Anaya
Commissioner, District 3



Kathy Holian
Commissioner, District 4

Liz Stefanics
Commissioner, District 5

Katherine Miller
County Manager

MEMORANDUM

DATE: July 17, 2012

TO: Board of County Commissioners

FROM: Adam Leigland, Public Works Department Director *all 8/3/12*

VIA: Katherine Miller, County Manager *10/6/12*

ITEM & ISSUE: BCC Meeting August 28, 2012

A RESOLUTION OF SUPPORT FOR COUNTY PARTICIPATION IN THE NEW MEXICO DEPARTMENT OF TRANSPORTATION (NMDOT) 2012/2013 LOCAL GOVERNMENT ROAD IMPROVEMENT FUND (LGRF) COOPERATIVE PROJECT AGREEMENT NO. CAP-5-13(470) FOR PAVEMENT REHABILITATION/IMPROVEMENTS OF VARIOUS COUNTY ROADS IN SANTA FE COUNTY, NEW MEXICO

BACKGROUND AND SUMMARY:

Public Works was approved for funding through the Local Government Road Improvement Fund Program (LGRF) CAP Funding for pavement Rehabilitation/Improvements of various County Roads in Santa Fe County, New Mexico. Santa Fe County is required to provide 25% in matching funds in the amount of \$36,125.00.00 with the Department's share of 75% in the amount of \$108,376.00 for a total project cost of \$144,501.00.

ACTION REQUESTED:

Public Works requests approval of Resolution in support of participation in Year 2012/2013 NMDOT LGRF Program.

SANTA FE COUNTY

RESOLUTION NO. 2012 –

**A RESOLUTION OF SUPPORT FOR COUNTY PARTICIPATION IN THE
NEW MEXICO DEPARTMENT OF TRANSPORTATION (NMDOT) YEAR
2012/2013 LOCAL GOVERNMENT ROAD IMPROVEMENT FUND
PROGRAM (LGRF) COOPERATIVE PROJECT AGREEMENT PROJECT NO.
CAP-5-13(470) FOR PAVEMENT REHABILITATION/IMPROVEMENTS ON
CR 46 (ELLIS RANCH ROAD), RANCHO ALEGRE ROAD, CR 60 (NINE
MILE ROAD), CR CAMINO MONTOYA, CR67J (DOUBLE ARROW ROAD)
AND CR55 (GOLDMINE ROAD) IN SANTA FE COUNTY, NEW MEXICO**

WHEREAS, pursuant to NMSA 1978, Section 67-3-28.2, assistance for local road construction and repair is available through the New Mexico Department of Transportation from the Local Government Road Improvement Fund (LGRF);

WHEREAS, the County of Santa Fe applied for funding from the New Mexico Department of Transportation Local Government Road Improvement Fund (LGRF) for pavement rehabilitation/improvements on the roads designated on Exhibit A, attached hereto and made a part hereof by reference (the Project);

WHEREAS, the total project cost (including 25% county participation) is \$144,501.00; and

WHEREAS, the County of Santa Fe has agreed with the State of New Mexico to utilize awarded funds from the LGRF for pavement rehabilitation/improvements of the roads designed on Exhibit A;

WHEREAS, to obtain funds from the Local Government Road Improvement Fund (LGRF) Program, a local government must agree to provide matching funds pursuant to NMSA 1978, Section 67-3-32;

WHEREAS, the Board of County Commissioners of Santa Fe County supports the Project and will provide 25% of the funds for the Project; and

NOW THEREFORE, BE IT RESOLVED that the Santa Fe County Board of County Commissioners agree to execute the Local Government Road Improvement Fund (LGRF) Program Cooperative Project Agreement to obtain funds for Pavement Rehabilitation/Improvements of Various County Roads in Santa Fe County, New Mexico as designated on Exhibit A; and Supports the Pavement Rehabilitation/Improvements of Various County Roads in Santa Fe County, New Mexico, and will provide matching funds for this Project in the amount of \$36,125.00

APPROVED, ADOPTED AND PASSED THIS 28th Day of August, 2012.

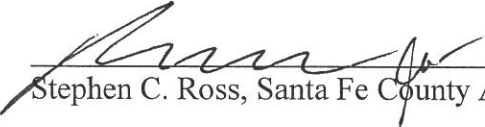
BOARD OF COUNTY COMMISSIONERS

Liz Stefanics, Chair

ATTEST:

Valerie Espinoza, Santa Fe County Clerk

APPROVED AS TO FORM:



Stephen C. Ross, Santa Fe County Attorney

FINANCE APPROVAL:

Teresa Martinez, Santa Fe County Finance Director

EXHIBIT "A"

Location: Various County Roads, Santa Fe County, New Mexico
Starting termini and Ending termini are as follows:

CR 46 (Ellis Ranch Road) beginning termini; Old Las Vegas Highway and ending termini; 0.40 mi to Dead End.

(Rancho Alegre Road) beginning termini; CR 45 and ending termini; 1.13 South of CR 45.

CR 60 (Nine Mile Road) beginning termini; 0.34 mi. from Old Las Vegas Highway and ending termini; 2.01 mi to Dead End.

CR Camino Montoya beginning termini; CR 56 and ending termini; Calle Debra.

CR 67J (Double Arrow Road) beginning termini; CR 67 and ending termini; Camino Quien Sabe.

CR 55 (Goldmine Road) beginning termini; SR 14 and ending termini; 1.36 mi. to Gate.

Scope of Work: Pavement Rehabilitation/Improvements of Various County Roads

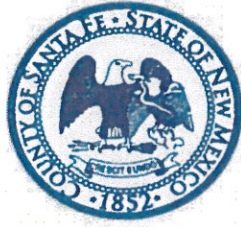
Project Estimate: Total Estimated Cost \$144,501.00

Funding Source: LGRF CAP Fund

Daniel "Danny" Mayfield
Commissioner, District 1

Virginia Vigil
Commissioner, District 2

Robert Anaya
Commissioner, District 3



Kathy Holian
Commissioner, District 4

Liz Stefanics
Commissioner, District 5

Katherine Miller
County Manager

MEMORANDUM

DATE: July 17, 2012

TO: Board of County Commissioners

FROM: Adam Leigland, Public Works Department Director *AL* 8/3/12

VIA: Katherine Miller, County Manager *KM*

ITEM & ISSUE: BCC Meeting August 28, 2012

A RESOLUTION OF SUPPORT FOR COUNTY PARTICIPATION IN THE NEW MEXICO DEPARTMENT OF TRANSPORTATION (NMDOT) 2012/2013 LOCAL GOVERNMENT ROAD IMPROVEMENT FUND (LGRF) COOPERATIVE PROJECT AGREEMENT NO. SP-5-13(184) FOR PAVEMENT REHABILITATION/ IMPROVEMENTS OF VARIOUS COUNTY ROADS IN SANTA FE COUNTY, NEW MEXICO

BACKGROUND AND SUMMARY:

Public Works was approved for funding through the Local Government Road Improvement Fund Program (LGRF) SP Funding for pavement Rehabilitation/Improvements of various County Roads in Santa Fe County, New Mexico. Santa Fe County is required to provide 25% in matching funds in the amount of \$20,761.00 with the Department's share of 75% in the amount of \$62,284.00 for a total project cost of \$83,045.00.

ACTION REQUESTED:

Public Works requests approval of Resolution in support of participation in Year 2012/2013 NMDOT LGRF Program.

SANTA FE COUNTY

RESOLUTION NO. 2012 –

**A RESOLUTION OF SUPPORT FOR COUNTY PARTICIPATION IN THE
NEW MEXICO DEPARTMENT OF TRANSPORTATION (NMDOT) YEAR
2012/2013 LOCAL GOVERNMENT ROAD IMPROVEMENT FUND
PROGRAM (LGRF) COOPERATIVE PROJECT AGREEMENT PROJECT NO.
SP-5-13(184) FOR PAVEMENT REHABILITATION/IMPROVEMENTS ON
DINKLE ROAD IN SANTA FE COUNTY, NEW MEXICO**

WHEREAS, pursuant to NMSA 1978, Section 67-3-28.2, assistance for local road construction and repair is available through the New Mexico Department of Transportation from the Local Government Road Improvement Fund (LGRF);

WHEREAS, the County of Santa Fe applied for funding from the New Mexico Department of Transportation Local Government Road Improvement Fund (LGRF) for pavement rehabilitation/improvements on Dinkle Road as designated on Exhibit A, attached hereto and made a part hereof by reference (the Project);

WHEREAS, The total project cost (including 25% county participation) is \$83,045.00;

WHEREAS, the County of Santa Fe will utilize awarded funds from the LGRF for the Project;

WHEREAS, to obtain funds from the Local Government Road Improvement Fund (LGRF) Program, a local government must agree to provide matching funds pursuant to NMSA 1978, Section 67-3-32;

WHEREAS, the Board of County Commissioners of Santa Fe County supports the Project and will provide 25% of the funds for the Project.

NOW THEREFORE, BE IT RESOLVED that the Santa Fe County Board of County Commissioners agree to execute the Local Government Road Improvement Fund (LGRF) Program Cooperative Project Agreement to obtain funds for Pavement Rehabilitation/Improvements on Dinkle Road in Santa Fe County, New Mexico as designated on Exhibit A; and Supports the Pavement Rehabilitation/Improvements of Various County Roads in Santa Fe County, New Mexico, and will provide matching funds for this Project in the amount of \$20,761.00

APPROVED, ADOPTED AND PASSED THIS 28th Day of August, 2012.

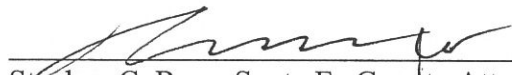
BOARD OF COUNTY COMMISSIONERS

Liz Stefanics, Chair

ATTEST:

Valerie Espinoza, Santa Fe County Clerk

APPROVED AS TO FORM:



Stephen C. Ross, Santa Fe County Attorney

FINANCE APPROVAL:

Teresa Martinez, Santa Fe County Finance Director

EXHIBIT "A"

Location: Dinkle Road, Santa Fe County, New Mexico
Starting termini: 1.5 miles west of Martin Road
Ending termini: 0.4 miles west of Valley Irrigation

Scope of Work: Pavement Rehabilitation/Improvements of Dinkle Road

Project Estimate: Total Estimated Cost \$83,045.00

Funding Source: LGRF SP Fund

Daniel "Danny" Mayfield
Commissioner, District 1

Virginia Vigil
Commissioner, District 2

Robert A. Anaya
Commissioner, District 3



Kathy Holian
Commissioner, District 4

Liz Stefanics
Commissioner, District 5

Katherine Miller
County Manager

MEMORANDUM

DATE: *July 30, 2012*

TO: *Board of County Commissioners*

FROM: *Adam Leigland, Public Works Director* # *8/3/12*
Amly

VIA: *Katherine Miller, County Manager*

ITEM & ISSUE: *BCC Meeting August 28, 2012*

RESOLUTION 2012 – A RESOLUTION REQUESTING A DECREASE TO THE STATE SPECIAL APPROPRIATIONS FUND (318) TO REDUCE THE BALANCE FOR THE EDGEWOOD SENIOR CENTER TO ACCOUNT FOR ENCUMBRANCES MADE AT THE END OF THE FISCAL YEAR FOR A FIRE SUPPRESSION SYSTEM IN THE AMOUNT OF \$4,084.00

BACKGROUND AND SUMMARY:

The Projects, Facilities, & Open Space Division received funding through the 2012 Capital Package to install a fire suppression system at the Edgewood Senior Center. Staff was able to encumber ~~to~~ funds for the project after Finance rolled the balance for the project forward to the current fiscal year. Therefore the budget requires a decrease to reflect the actual available amount for the Edgewood Senior Center.

ACTION REQUESTED:

Staff is requesting the budget for the Edgewood Senior Center be reduced by \$4,084.00 to reflect a beginning FY2013 budget of \$7,150.00.

SANTA FE COUNTY

RESOLUTION 2012 - _____

A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on August 28, 2012, did request the following budget adjustment:

Department / Division: Public Works/Projects, Facilities & Open Space Fund Name: State Special Appropriations Fund (318)

Budget Adjustment Type: Budget Decrease Fiscal Year: 2013 (July 1, 2012 - June 30, 2013)

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
318	0737	371	9000	State Grants		\$4,084.00
TOTAL (if SUBTOTAL, check here)						\$4,084.00

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
318	0737	481	8001	Capital Purchases/Buildings & Structures		\$4,084.00
TOTAL (if SUBTOTAL, check here)						\$4,084.00

Requesting Department Approval: _____ Title: Adam Leigland, PE, AICP Date: 8/3/12
 Finance Department Approval: _____ Entered by: _____ Date: _____
 County Manager Approval: _____ Updated by: _____ Date: _____

SANTA FE COUNTY
RESOLUTION 2012 - _____

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT: Name: Agnes Leyba-Cruz Dept/Div: Public Works/Projects, Facilities & Open Space Phone No.: 955-6516

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (if applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 1) Please summarize the request and its purpose.

The Edgewood Senior Center was granted funds through the County's Capital Package for improvements to the center in FY2012. The Projects, Facilities, and Open Space Division encumbered all the funds from the capital package after Finance had rolled forward project balances therefore I am requesting a decrease to the account in the amount of \$4,084.00.

a) Employee Actions

Line Item	Action (Add/Delete Position, Reclass, Overtime)	Position Type (permanent, term)	Position Title

b) Professional Services (50-xx) and Capital Category (80-xx) detail:

Line Item	Detail (what specific things, contracts, or services are being added or deleted)	Amount
8001	Funds were used for a fire suppression system for the Edgewood Senior Center currently being bid.	(\$4,084.00)

- 2) Is the budget action for RECURRING expense _____ or for NON-RECURRING (one-time only) expense X _____

SANTA FE COUNTY

RESOLUTION 2012 - _____

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT:

DEPARTMENT CONTACT: Name: Agnes Leyba-Cruz Dept/Div: Public Works/Projects, Facilities & Open Space Phone No.: 955-6516

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 3) Does this request impact a revenue source? If so, please identify (i.e. General Fund, state funds, federal funds, etc.), and address the following:
 - a) If this is a state special appropriation, YES NO
If YES, cite statute and attach a copy.
General Fund
 - b) Does this include state or federal funds? YES NO
If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of a award letter and proposed budget.
 - c) Is this request is a result of Commission action? YES NO
If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc.).
 - d) Please identify other funding sources used to match this request.

SANTA FE COUNTY
RESOLUTION 2012 - _____

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed This 28th Day of August, 2012.

Santa Fe Board of County Commissioners

Liz Stefanics, Chairperson

ATTEST:

Valerie Espinoza, County Clerk

Daniel "Danny" Mayfield
Commissioner, District 1

Virginia Vigil
Commissioner, District 2

Robert A. Anaya
Commissioner, District 3



Kathy Holian
Commissioner, District 4

Liz Stefanics
Commissioner, District 5

Katherine Miller
County Manager

MEMORANDUM

To: Board of County Commissioners

From: Teresa Martinez, Finance Director *dm*

Through: Katherine Miller

Date: August 28, 2012

RE: ***A resolution requesting a budget decrease to the Capital Outlay Gross Receipts Tax Fund (213) to adjust for the correct cash carry-over amounts for Los Potreros Open Space and Santa Fe River Greenway project budgets / \$-26,158***

ISSUE

The Finance Division is seeking approval to decrease the Capital Outlay Gross Receipts Tax Fund (213) to adjust for the correct cash carry-over amounts for the Los Potreros Open Space and the Santa Fe River Greenway project budgets.

BACKGROUND

The Santa Fe County FY 2013 Final Budget was completed and provided to the Board of County Commissioners the week of June 18, 2012 for approval at its June 26, 2012 meeting. The Los Potreros Open Space project budget and the Santa Fe River Greenway project budgets were included in the budget provided at that time. However, subsequent to the Final FY 2013 budget completion but before the end of FY 2012 on June 30, 2012 there were transactions in the two projects which reduced the amount available to carry over. This resolution will adjust the budgets to the correct carry-over amounts for the Los Potreros Open Space and the Santa Fe River Greenway projects.

RECOMMENDATION

The Finance Division recommends the Capital Outlay GRT Fund be decreased to reduce the Los Potreros Open Space project budget by \$1,026 and the Santa Fe River Greenway project budget by \$25,132 to adjust the project budgets to the correct cash carry-over amounts.

SANTA FE COUNTY

RESOLUTION 2012 - _____

A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on August 28, 2012, did request the following budget adjustment:

Department / Division: Finance for Public Works/Projects/Open Space Fund Name: Capital Outlay GRT Fund

Budget Adjustment Type: Budget Decrease Fiscal Year: 2013 (July 1, 2012 - June 30, 2013)

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
213	0000	385	0200	Capital Outlay GRT Fund Budgeted Cash		\$26,158
TOTAL (if SUBTOTAL, check here)					\$	\$26,158

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
213	7705	481	8010	CO GRT - Los Potros OS - Cap. Grounds/Roadways		\$1,026
213	7708	481	8010	CO GRT - SF River Greenway - Cap. Grounds/Roadways		\$25,132
TOTAL (if SUBTOTAL, check here)					\$	\$26,158

Requesting Department Approval: Carole Jaramillo Title: Budget Administrator Date: 8/28/12

Finance Department Approval: [Signature] Date: 8/14/12 Entered by: _____ Date: _____

County Manager Approval: _____ Date: _____ Updated by: _____ Date: _____

SANTA FE COUNTY

RESOLUTION 2012 - _____

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT: Name: Carole Jaramillo Dept/Div: Finance for Public Works/PFOS Phone No.: 986-6321

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 1) Please summarize the request and its purpose.
 The Finance Division on behalf of the Public Works Department/Open Space Division seeks to decrease the budgets of the Los Potreros Open Space Project (\$1,026), and the Santa Fe River Greenway Project (\$25,132). Subsequent to the FY 2013 Final budget submission transactions occurred in these two funds which reduced the amount available to carry over. This resolution which adjust project budgets to the available carry over balance.

a) Employee Actions

Line Item	Action (Add/Delete Position, Reclass, Overtime)	Position Type (permanent, term)	Position Title

b) Professional Services (50-xx) and Capital Category (80-xx) detail:

Line Item	Detail (what specific things, contracts, or services are being added or deleted)	Amount
213-7705-481-8010	Los Potreros Open Space	(\$1,026)
213-7708-481-8010	Santa Fe River Greenway	(\$25,132)

- 2) Is the budget action for RECURRING expense _____ or for NON-RECURRING (one-time only) expense X

SANTA FE COUNTY

RESOLUTION 2012 - _____

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT:

DEPARTMENT CONTACT: Name: Carole Jaramillo Dept/Div: Finance for Public Works/PFOS Phone No.: 986-6321

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 3) Does this request impact a revenue source? If so, please identify (i.e. General Fund, state funds, federal funds, etc.), and address the following:
 - a) If this is a state special appropriation, YES X NO _____
If YES, cite statute and attach a copy.

Capital Outlay Gross Receipts Taxes

- b) Does this include state or federal funds? YES _____ NO X
If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of a award letter and proposed budget.
- c) Is this request is a result of Commission action? YES _____ NO X
If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc.).
- d) Please identify other funding sources used to match this request.

SANTA FE COUNTY

RESOLUTION 2012 - _____

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed This 28th Day of August, 2012.

Santa Fe Board of County Commissioners

Liz Stefanics, Chairperson

ATTEST:

Valerie Espinoza, County Clerk

Daniel "Danny" Mayfield
Commissioner, District 1

Virginia Vigil
Commissioner, District 2

Robert A. Anaya
Commissioner, District 3



Kathy Holian
Commissioner, District 4

Liz Stefanics
Commissioner, District 5

Katherine Miller
County Manager

MEMORANDUM

DATE: *July 30, 2012*

TO: *Board of County Commissioners*

FROM: *Adam Leigland, Public Works Director* ^{4/3/12}

VIA: *Katherine Miller, County Manager* ₂₀₁₂

ITEM AND ISSUE: *BCC Meeting August 28, 2012*

RESOLUTION 2012 – A RESOLUTION REQUESTING A DECREASE TO THE STATE SPECIAL APPROPRIATIONS FUND (318) TO REDUCE THE BALANCE FOR THE ESPERANZA ADMINISTRATION BUILDING TO ACCOUNT FOR ENCUMBRANCES MADE AT THE END OF THE FISCAL YEAR IN THE AMOUNT OF \$17,323.00

BACKGROUND AND SUMMARY:

The County received Grant 09-L-G-3899 in the amount of \$267,300 to build an Administrative Office for the Esperanza Shelter for Battered Families. The Projects, Facilities, & Open Space staff encumbered additional funding from the grant for fencing after Finance rolled the balance for the project forward to the current fiscal year. Therefore the budget requires a decrease to reflect the actual available amount for the Esperanza Administrative Building project.

ACTION REQUESTED:

Staff is requesting the budget for the Esperanza Administrative Building be reduced by \$17,323.00 to reflect a beginning FY2013 budget of \$76,505.92.

**SANTA FE COUNTY
RESOLUTION 2012 - _____**

A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on August 28, 2012, did request the following budget adjustment:

Department / Division: Public Works/Projects, Facilities & Open Space Fund Name: State Special Appropriations Fund (318)


Budget Adjustment Type: Budget Decrease Fiscal Year: 2013 (July 1, 2012 - June 30, 2013)

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
318	0768	371	9000	State Grants		\$17,323.00
TOTAL (if SUBTOTAL, check here)						\$17,323.00

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
318	0768	481	8001	Capital Purchases/Buildings & Structures		\$17,323.00
TOTAL (if SUBTOTAL, check here)						\$17,323.00

Requesting Department Approval: _____ Title: Adam Leigland, PE, AICP Date: 8/3/12
 Finance Department Approval:  Date: 8/16/12 Entered by: _____ Date: _____
 County Manager Approval: _____ Updated by: _____ Date: _____

SANTA FE COUNTY

RESOLUTION 2012 - _____

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT: Name: Agnes Leyba-Cruz Dept/Div: Public Works/Projects, Facilities & Open Space Phone No.: 955-6516

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 1) Please summarize the request and its purpose.

Santa Fe County received State Legislative funds to build an Administration Building for Esperanza Shelter for Battered Families. The Projects, Facilities, and Open Space Division encumbered additional funds from the grant after Finance had rolled forward project balances therefore I am requesting a decrease to the account in the amount of \$17,323.00.

a) Employee Actions

Line Item	Action (Add/Delete Position, Reclash, Overtime)	Position Type (permanent, term)	Position Title

b) Professional Services (50-xx) and Capital Category (80-xx) detail:

Line Item	Detail (what specific things, contracts, or services are being added or deleted)	Amount
8001	The funds were used for the final change order to the construction project.	(\$17,323.00)

- 2) Is the budget action for RECURRING expense _____ or for NON-RECURRING (one-time only) expense X _____

SANTA FE COUNTY

RESOLUTION 2012 - _____

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT:

DEPARTMENT CONTACT: Name: Agnes Leyba-Cruz Dept/Div: Public Works/Projects, Facilities & Open Space Phone No.: 955-6516

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 3) Does this request impact a revenue source? If so, please identify (i.e. General Fund, state funds, federal funds, etc.), and address the following:
 - a) If this is a state special appropriation, YES X NOIf YES, cite statute and attach a copy.
State Grant

Laws if 2008 Chapter 92, Section 59, Paragraph 423, authorized \$50,000 to plan, design, purchase, construct and equip a modular building for the County-owned Esperanza Shelter in Santa Fe County.

- b) Does this include state or federal funds? YES X NO
- If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of a award letter and proposed budget.

Esperanza Administration Building
Grant # 09-L-G-3899
Expiration: June 30, 2013
\$267,300
- c) Is this request is a result of Commission action? YES NO X
If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc.).
- d) Please identify other funding sources used to match this request.

SANTA FE COUNTY
RESOLUTION 2012 - _____

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed This 28th Day of August, 2012.

Santa Fe Board of County Commissioners

Liz Stefanics, Chairperson

ATTEST:

Valerie Espinoza, County Clerk



REGION III DRUG ENFORCEMENT TASK FORCE

Law Enforcement Working Together to Serve Santa Fe, Los Alamos, Rio Arriba and Taos Counties in New Mexico

P. O. Box 23118
Santa Fe, NM 87502
(505) 471-1715 or (800) 662-6660

BOARD OF DIRECTORS


Captain Juan Martinez
Chairman
NM State Police Division


Deputy Chief William Johnson
Vice-Chairman
City of Santa Fe Police Department

Sheriff Robert Garcia
Secretary-Treasurer
Santa Fe County Sheriff's Department

DATE: July 24, 2012

TO: The Board of County Commissioners
Santa Fe County, Santa Fe, New Mexico

FROM: Ralph W. Lopez, Region III Program Manager 

VIA: Robert Garcia, Sheriff 
Santa Fe County Sheriff's Department

RE: Equitable Sharing; Cost-Center 225 -1205

As Program Manager for the Region III Drug Task Force, I am requesting approval through the Board of County Commissioners; to budget the amount of \$7,665.48 into our Federal equitable Sharing Account, Cost-Center 225-1205 for the current fiscal year. These funds are received through the Equitable Sharing Program as the result of joint investigations with DEA or FBI where assets are seized. The local agencies involved in these investigations are awarded 80% of the forfeited amount. I am also requesting to re budget the remaining amount of \$1,359.00 from the previous fiscal year.

Your consideration given this request will be greatly appreciated.

SANTA FE COUNTY

RESOLUTION 2012 - _____

A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on August 28, 2012 did request the following budget adjustment:

Department / Division: Sheriff's Department / Region III Fund Name: Equitable Sharing Account, Federal Forfeitures

Budget Adjustment Type: Budget Increase Fiscal Year: 2013 (July 1, 2012 - June 30, 2013)

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
225	1205	350	0300	Grants/Fines & Forfeitures Budgeted Cash	7,665.00	
225	1205	385	0300		1,359.00	
TOTAL (if SUBTOTAL, check here)					9,024.00	

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
225	1205	425	35-03	Vehicle Maintenance		\$4,500.00
225	1205	425	60-07	Office Supplies	\$9,024.00	
225	1205	425	50-90	Other Contractual Services	\$4,500.00	
225	1205	425	70-42	Sheriff's Expense		\$2,000.00
225	1205	425	40-07	Maintenance Supplies		\$2,000.00
TOTAL (if SUBTOTAL, check here)					\$15,524.00	\$6,500.00

Requesting Department Approval: _____ Title: Sheriff Date: 7-24-12

Finance Department Approval: [Signature] Date: 8/6/12 Entered by: _____ Date: _____

County Manager Approval: _____ Date: _____ Updated by: _____ Date: _____

SANTA FE COUNTY
RESOLUTION 2012 - _____

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT: Name: Ralph Lopez, Program Manager Dept/Div: Sheriff / Region III Phone No.: 505-473-7021

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 1) Please summarize the request and its purpose. This is a request to increase the budget for Fund 225-Cost Center 1205 in the amount of **\$7,665.48** which are funds Awarded to Region III through the Equitable Sharing Program from Federal Law Enforcement Agencies; DEA and FBI. These funds are the result of joint operations where Assets are seized and the Forfeiture is processed through the US Attorney's Office. This request is to also Re budget remaining cash from the previous fiscal year in the amount of \$1,384.00.
- a) Employee Actions NONE

Line Item	Action (Add/Delete Position, Reclass, Overtime)	Position Type (permanent, term)	Position Title

b) Professional Services (50-xx) and Capital Category (80-xx) detail:

Line Item	Detail (what specific things, contracts, or services are being added or deleted)	Amount
50-90	To Budget overtime for other Law Enforcement agents assigned to the Task Force	\$9,024.00

- 2) Is the budget action for RECURRING expense XX or for NON-RECURRING (one-time only) expense _____

SANTA FE COUNTY

RESOLUTION 2012 - _____

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT:

Name: Ralph Lopez, Program Manager Dept/Div: Sheriff's Dept. / Region III Phone No.: 505-473-7021

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 3) Does this request impact a revenue source? If so, please identify (i.e. General Fund, state funds, federal funds, etc.), and address the following:
 - a) If this is a state special appropriation, YES _____ NO XX
If YES, cite statute and attach a copy.
 - b) Does this include state or federal funds? YES XX NO _____
If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of a award letter and proposed budget. **This request is to increase the budget in the Equitable Sharing Program from Federal Law Enforcement Agencies; DEA and FBI, as a result of joint investigations. It's also increasing the base-line through remaining funds from the previous fiscal year.**
 - c) Is this request is a result of Commission action? YES _____ NO XX
If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc.).
 - d) Please identify other funding sources used to match this request.

SANTA FE COUNTY

RESOLUTION 2012 - _____

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed This 28th Day of August, 2012.

Santa Fe Board of County Commissioners

Liz Stefanics, Chairperson

ATTEST:

Valerie Espinoza, County Clerk

Daniel "Danny" Mayfield
Commissioner, District 1

Virginia Vigil
Commissioner, District 2

Robert A. Anaya
Commissioner, District 3



Kathy Holian
Commissioner, District 4

Liz Stefanics
Commissioner, District 5

Katherine Miller
County Manager

MEMORANDUM

To: Board of County Commissioners

From: Teresa Martinez, Finance Director *TM*

Through: Katherine Miller

Date: August 28, 2012

RE: ***A resolution requesting a budget increase to the 2001 Series GOB Fund (353) to budget cash accumulated from investment income for the Town of Edgewood Fire Station construction project. / \$4,996***

ISSUE

The Finance Division is seeking approval to budget cash in the 2001 Series GOB Fund (353). The cash, which is derived from accumulated investment income will be used in the construction of the Town of Edgewood Fire Station.

BACKGROUND

The 2001 Series General Obligation Bond was issued for the purpose of constructing public safety and public works facilities. Although the bond proceeds have been fully expended, a small amount of investment income has accumulated in the Fund. This income must be spent according to the original purpose of the bond issue. Expending this accumulated investment income will allow for "close-out" of this bond fund.

The Town of Edgewood Fire Station is anticipated to cost approximately \$3.4 million. The financing plan has been difficult to accomplish due to competing demands on capital budgets. Any funding that can be directed to this project will be needed.

RECOMMENDATION

The Finance Division recommends the 2001 Series GOB Fund (353) be increased to budget cash from accumulated investment income and to be used for the Town of Edgewood Fire Station construction project.

SANTA FE COUNTY

RESOLUTION 2012 - _____

A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on August 28, 2012, did request the following budget adjustment:

Department / Division: Finance for Public Works/Projects/Edgewood Fire Station Fund Name: GOB 2001 Series

Budget Adjustment Type: Budget Increase Fiscal Year: 2013 (July 1, 2012 - June 30, 2013)

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
353	0000	385	0400	2001 Series GOB – Budgeted Cash	4,996	
TOTAL (if SUBTOTAL, check here)					\$4,996	\$

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
353	8005	481	8001	2001 Series GOB – Town of Edgewood Fire Station – Capital Bldgs/Structures		
TOTAL (if SUBTOTAL, check here)					\$4,996	\$

Requesting Department Approval: Carole Jaramillo Title: Budget Administrator Date: 8/28/12

Finance Department Approval: *Diana M. Arlberg* Date: 8/16/12 Entered by: _____ Date: _____

County Manager Approval: _____ Date: _____ Updated by: _____ Date: _____

SANTA FE COUNTY

RESOLUTION 2012 - _____

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT: Name: Carole Jaramillo Dept/Div: Finance for Public Works/PFOS Phone No.: 986-6321

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 1) Please summarize the request and its purpose.
 The Finance Division on behalf of the Public Works Department/Project Division seeks to increase the budget in the 2001 Series GOB to budget the cash balance which has accumulated from interest earnings in prior years. The cash will be utilized as part of the financing plan for the Town of Edgewood Fire Station project.

a) Employee Actions

Line Item	Action (Add/Delete Position, Reclass, Overtime)	Position Type (permanent, term)	Position Title

b) Professional Services (50-xx) and Capital Category (80-xx) detail:

Line Item	Detail (what specific things, contracts, or services are being added or deleted)	Amount
8001	Town of Edgewood Fire Station.	\$4,996

- 2) Is the budget action for RECURRING expense _____ or for NON-RECURRING (one-time only) expense X _____

SANTA FE COUNTY

RESOLUTION 2012 - _____

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT:

DEPARTMENT CONTACT: Name: Carole Jaramillo Dept/Div: Finance for Public Works/PFOS Phone No.: 986-6321

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 3) Does this request impact a revenue source? If so, please identify (i.e. General Fund, state funds, federal funds, etc.), and address the following:
 - a) If this is a state special appropriation, YES X NO _____
If YES, cite statute and attach a copy.
 - b) Does this include state or federal funds? YES _____ NO X
If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of a award letter and proposed budget.
 - c) Is this request is a result of Commission action? YES _____ NO x
If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc.).
 - d) Please identify other funding sources used to match this request.

2001 Series General Obligation Bond Fund cash balance.

SANTA FE COUNTY
RESOLUTION 2012 - _____

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed This 28th Day of August, 2012.

Santa Fe Board of County Commissioners

Liz Stefanics, Chairperson

ATTEST:

Valerie Espinoza, County Clerk

Daniel "Danny" Mayfield
Commissioner, District 1

Virginia Vigil
Commissioner, District 2

Robert A. Anaya
Commissioner, District 3



Kathy Holian
Commissioner, District 4

Liz Stefanics
Commissioner, District 5

Katherine Miller
County Manager

MEMORANDUM

Date: August 2, 2012

To: Board of County Commissioners

Cc: Katherine Miller, County Manager

From: Teresa Martinez, Finance Director *T.M. for TM 8-6-12*

Re: A Resolution for Disposal of Personal Property

BACKGROUND

Each Santa Fe County Department/Division/Office participates in the process to review damaged, broken, or obsolete fixed assets inventory to determine whether assets are usable, safe for continued use, or if the cost to repair the item would be excessive. Santa Fe County follows the State of New Mexico statutory policies to dispose of personal property and equipment pursuant to NMSA 1978, Section 13-6-1 (2007).

ISSUE

The Santa Fe County Sheriff's Office has submitted 14 Tasers with accessories for donation that are decommissioned. Santa Fe County Sheriff's Office will donate these items to Guadalupe County Sheriff's Office. Upon approval, the attached items will be removed and re-distributed by Santa Fe County Sheriff's Office to Guadalupe County Sheriff's Office.

REQUESTED ACTION

The Resolution is submitted to the Board of County Commissioners for approval. Upon approval by the Board of County Commissioners, a copy of the Resolution will be submitted to the Office of the State Auditor. The items will be released to Guadalupe County Sheriff's Office thirty days after notification to the State Auditor.

SANTA FE COUNTY

RESOLUTION NO. 2012-

A RESOLUTION AUTHORIZING DISPOSAL OF PERSONAL PROPERTY

WHEREAS, Santa Fe County desires to dispose of multiple items of personal property listed and identified in Exhibit A, attached;

WHEREAS, Exhibit A details each item of personal property of Santa Fe County by property tag number and asset description;

WHEREAS, each item of personal property on Exhibit A has a current resale value of less than \$5000; and

WHEREAS, the items of personal property on Exhibit A are unusable or obsolete.

NOW THEREFORE BE IT RESOLVED that the Board of County Commissioners of Santa Fe County hereby approves the disposal and sale of personal property listed on Exhibit A pursuant to NMSA 1978, Section 13-6-1.

APPROVED, ADOPTED AND PASSED this 28th day of August 2012.

BOARD OF COUNTY COMMISSIONERS

Liz Stefanics, Chairperson

Attest:

Valerie Espinoza, County Clerk

Approved As To Form:



Stephen C. Ross, County Attorney

SANTA FE COUNTY
FIXED ASSET DISPOSITION / TRANSFER FORM

Note Disposition of Asset: Transfer, Trade-In, Surplus, Destroyed, Other

Part I FROM

Santa Fe County Tag/Assigned # or License Plate # N/A

Fixed Asset Description Taser w/ Holster, Battery Charger, + Battery Holder

Year _____ Make Taser Model m21e

Serial # or Vehicle ID # (VIN) P3-045472, P8-025042, P3-023477, P4-027897 *more in
Comments

Transfer Trade In (Note: Attach invoice w/ trade-in value) Other (Note reason - surplus, destroyed, obsolete etc)
(Surplus vehicles need V/M approval)

Note Condition or Comments : P4-020354, P4-015559, P3-021745, P3-023476,
P3-021752, P3-023219, P4-0139167, P4-022801, P3-023210, P3-045834 (Good Condition)
(Out dated - no longer use)

Department Santa Fe County Sheriff's Dept Asset Location Safety Complex

Department Director _____ Date 7-19-12
Signature

Part II TRANSFERRED TO

Department Guadalupe County Sheriff's Office Fixed Asset Location _____

Note Condition/Comments: _____

The undersigned employee(s) hereby states upon receipt of the transferred Fixed Asset identified above the information is accurate to the best of his/her knowledge.

Received By _____ Date _____

Department Director _____ Date _____
Signature

FORWARD COMPLETED FORM TO: FINANCE/ FIXED ASSETS

County Manager _____ Date _____ (Required for all vehicle transfers.)

Finance Use Only:
Date Received _____ Received By _____

Entered FA By _____ Date _____ Asset Value \$ _____