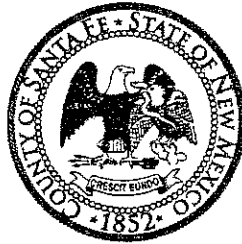


Henry P. Roybal
Commissioner, District 1

Anna Hansen
Commissioner, District 2

Robert A. Anaya
Commissioner, District 3




Anna T. Hamilton
Commissioner, District 4

Ed Moreno
Commissioner, District 5

Katherine Miller
County Manager

MEMORANDUM

To: Santa Fe County Board of County Commissioners

From: Stephanie Schardin Clarke, Finance Director 

Via: Katherine Miller, County Manager

Date: May 8, 2018

Subject: **Resolution No. 2018-___, A Resolution Authorizing The Disposition Of Fixed Assets Worth More Than \$5,000 In Accordance With State Statute. (Finance/Stephanie Schardin Clarke)**

ISSUE:

On an annual basis, department staff/elected officials are required to collect information related to inoperable or obsolete property and equipment of Santa Fe County worth more than \$5,000 in order to determine its eligibility for disposition.

BACKGROUND:

Santa Fe County follows the State of New Mexico's statutory requirements to dispose of surplus personal property pursuant to NMSA 1978, Section 13-6-1 (2013) and Section 13-6-2 (2007). Each Santa Fe County department/elected office participates in the process to review damaged, broken, or obsolete fixed assets inventory to determine whether assets are usable, safe for continued use, or if the cost to repair the item would be excessive. The Public Works Department has submitted two (2) 1998 Freightliner dump trucks, one (1) 2000 Leeboy Paver, and one (1) 1996 Case backhoe to the Finance Division for approval to dispose. Vehicles are reviewed by the Public Works Fleet Department to determine eligibility for surplus. The final listing of all items is then forwarded to all Santa Fe County departments/elected offices, as well as to the New Mexico Association of Counties, to see if other departments/elected offices or counties can use the items that may be offered for disposition.

ACTION REQUIRED:

The Finance Division requests approval of the attached resolution to dispose of obsolete personal property. Upon approval of the resolution copies of the resolution will be submitted to New Mexico Department of Finance and Administration, Local Government Division and to the State Auditor's Office. The items will be disposed 30 days after notification to the State Auditor.



SANTA FE COUNTY
RESOLUTION NO. 2018-

**A RESOLUTION AUTHORIZING THE DISPOSITION OF FIXED ASSETS IN
ACCORDANCE WITH STATE STATUTE**

WHEREAS, Santa Fe County (County) desires to dispose certain personal property identified in Exhibit A, attached; and

WHEREAS, Exhibit A details each item of personal property by department or office, tag number, description of fixed asset, serial number, reason for surplus, condition of fixed asset, location of fixed asset, and/or estimated value; and

WHEREAS, the Board of County Commissioners (BCC) hereby determines that (i) each item of personal property on Exhibit A is worn-out, unusable, or obsolete to the extent that the item is no longer economical or safe for continued use by the County and (ii) each item on Exhibit A has an estimated current resale value of more than five thousand dollars (\$5,000).

NOW, THEREFORE, BE IT RESOLVED that the BCC (i) approves of the disposal of the personal property listed on Exhibit A, pursuant to NMSA 1978, Section 13-6-1 (2013) and Section 13-6-2 (2007), and (ii) directs that, to the extent feasible, the personal property shall be sold at public auction and, if that it is not feasible, that it be disposed of as otherwise allowed by law.

PASSED, APPROVED, AND ADOPTED THIS 8th DAY OF MAY, 2018.

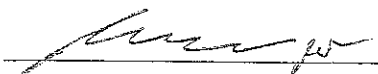
**BOARD OF COUNTY COMMISSIONERS
OF SANTA FE COUNTY**

Anna C. Hansen, Chair

ATTESTATION:

Geraldine Salazar, County Clerk

APPROVED AS TO FORM:



R. Bruce Frederick, County Attorney



FIXED ASSETS SURPLUS FOR FISCAL YEAR 2018
VEHICLES/HEAVY EQUIPMENT

DEPARTMENT Public Works Roads

PERSON COMPLETING

FORM: Eric Giron

TELEPHONE NO.: 992-9859

TAG NUMBER	DESCRIPTION OF FIXED ASSET	VEHICLE ID NO.	MILEAGE/MACHINE HOURS	REASON FOR SURPLUS	CONDITION OF FIXED ASSET	LOCATION OF FIXED ASSET	ESTIMATED VALUE
74304	Freightliner Dump Truck	655/ 1FVXFCYB5WP909313	248132	Motor Blown	Poor	PW Yard	8,000.45
63986	Freightliner Dump Truck	654/ 1FVXFCYB3WP909312	202278	Motor Weak	Poor	PW Yard	9,000.23
2	Lee Boy Paver (2000)	1051299005448	unknown due to not working	doesn't Work	Poor	PW Yard	10,231.99
47656	Ford F-350	550/ 1FDWA37F74EB93655	179858	doesn't start	Poor	Dist 1 Maint-Yard	2,500
72512	Ford F-350	511-1/ 1FTAX34R78EG93592	98348	Motor Blown	Poor	PW Yard	3,000.46
4	Ingersoll Rand Roller (1986)	7586S-1RSPSP84		Motor Blown	Poor	PW Yard	1,500.87
4	Cat CB-614	7CD00151		Motor Blown	Poor	PW Yard	2,450.12
70936	Ford F-250	529/ 1FTSF21R08EB94949	250839	Too much to fix	Poor	PW Yard	2,390.01

NOTE: Possible Reasons for Surplus: Obsolete; excessive cost to repair, or working but not currently used by department.
Condition of the Asset: Damaged, destroyed, working (note the condition-good, fair, or poor)

Asset Maintenance Approval / Certification:

I hereby certify that the assets noted above have been examined and the information is accurate to the best of our knowledge.
Department Director:

Date: 3-2-18

County Manager:

Date: 4-17-18

FIXED ASSETS SURPLUS FORM FISCAL YEAR 2018
VEHICLES/HEAVY EQUIPMENT

At Solid Waste

ETING
s Francisco

TELEPHONE NO.: 992-3068

DESCRIPTION OF FIXED ASSET	VEHICLE ID NO.	MILEAGE/MACHINE HOURS	REASON FOR SURPLUS	CONDITION OF FIXED ASSET	LOCATION OF FIXED ASSET	ESTIMATED VALUE
se Backhoe Unit 623	JJG0222764	9647	Old	Poor	Nambe	5,000

Reasons for Surplus: *Obsolete; excessive cost to repair, or working but not currently used by department.*
of the Asset: *Damaged, destroyed, working (note the condition-good, fair, or poor)*

Approval / Certification: *Chris Jan*
 or *Michael Salas*
 Date: *3/16/18*
 Date: *4-17-18*

I that the assets noted above have been examined and the information is accurate to the best of our knowledge.



