



City of Santa Fe
New Mexico

Santa Fe City and County Regional Planning Authority

January 18, 2011



**City of Santa Fe
New Mexico**

AGENDA

SANTA FE REGIONAL PLANNING AUTHORITY

3:00 to 5:00 P.M., Tuesday January 18th, 2011

County Commission Chambers

County Administrative Building, 102 Grant Avenue Santa Fe, NM



- I. CALL TO ORDER**
- II. ROLL CALL**
- III. APPROVAL OF AGENDA**
- IV. APPROVAL OF MINUTES:**
 - a. November 16th, 2010 Regular Meeting
- V. COMMUNICATION FROM THE PUBLIC**
- VI. DISCUSSION AND POSSIBLE ACTION ITEMS**
 - A. Resolution Rescinding Previous RPA Open Meetings Resolutions (Penny Ellis-Green)
 - B. Draft RPA JPA Amendments (Steve Ross)
 - C. Letter of Recommendation from Energy Task Force (Councilor Calvert)
 - D. County Capital Outlay GRT Open Space and Trails Funding and Projects (City and County Staff)
- VII. COMMUNICATION FROM AGENCIES**
 - A. MPO Presentation (MPO, RPO, Other Transportation Agencies) (Mark Tibbets)
 - B. NCRTD Presentation
- VIII. INFORMATION ITEMS**
 - A. County Capital Outlay GRT Financial Report (Teresa Martinez)
 - B. Santa Fe County Sustainable Growth Management Plan Presentation
 - C. RPA Task Force Process Discussion
 - D. Energy Task Force Update
 - E. Economic Development Task Force Update
 - F. Affordable Housing Task Force Update
- IX. MATTERS FROM STAFF**
- X. MATTERS FROM AUTHORITY MEMBERS**
- XI. NEXT RPA MEETING (4:00 PM Tuesday, March 15th, 2011)**
- XII. ADJOURNMENT**

The County of Santa Fe makes every practical effort to assure that its meetings and programs are accessible to persons with disabilities. Persons with disabilities should contact Santa Fe County at 986-6200 in advance to discuss any special needs (e.g., interpreters for the hearing impaired or readers for the sight impaired).

IV.
Approval of Minutes

A. November 16th, 2010 Regular Meeting

**MINUTES OF THE
CITY OF SANTA FE / SANTA FE COUNTY
REGIONAL PLANNING AUTHORITY**

Tuesday, November 16, 2010

4:00 PM

Santa Fe, New Mexico

This Regular Meeting of the City of Santa Fe / Santa Fe County Regional Planning Authority (RPA) was called to order by Chair Rosemary Romero at approximately 4:05 PM on the above-cited date in the Santa Fe County Commission Chambers in the County Administration Building.

ROLL CALL

County Commissioners Present:

Kathy Holian

Liz Stefanics *[arrived after roll call]*

Virginia Vigil

County Commissioner Excused:

Harry Montoya

City Councilors Present:

Chris Calvert

Rosemary Romero, Chair

Rebecca Wurzburger

City Councilor Excused:

Patti Bushee

Santa Fe County Staff Members:

Colleen Baker, Open Space & Trails

Penny Ellis-Green, Assistant County Manager

Robert Griego, Planning Manager

Jack Kolkmeier, Land Use Administrator

Teresa Martinez, Finance

Steve Ross, Attorney

Duncan Sill, Energy Planner

Fabian Trujillo

Santa Fe City Staff Members:

Jon Bulthuis, Transit Division

Reed Liming, Long Range Planning Dir.

Leroy Pacheco Watershed & Trails

Others Present:

Keith Wilson, MPO

Jack Valencia, NCRD

APPROVAL OF AGENDA

Chair Romero stated that a revised version of the RPA JPA was recently sent to the RPA members and suggested that Discussion Item VIII.B., Draft RPA JPA Amendments, be held for the January meeting.

**Commissioner Vigil moved to approve the agenda, as amended, seconded by
Councilor Wurzburger, voted on and approved unanimously.**

[All items in the Board packet for all agenda items are incorporated herewith to these minutes by reference. The original Board packet is on file in the Regional Planning Authority office.]

APPROVAL OF MINUTES

- **Minutes from October 19, 2010, Regular Meeting**

Commissioner Holian moved to approve the minutes of the October 19, 2010, Regular Meeting, seconded by Commissioner Vigil, voted on and approved unanimously.

Councilor Wurzburger abstained from voting since she was not in attendance at the meeting.

ELECTION OF 2011 RPA CHAIR AND VICE-CHAIR

Commissioner Vigil moved to elect Commissioner Kathy Holian as RPA Chair and Councilor Chris Calvert as RPA Vice-Chair for 2011, seconded by Councilor Wurzburger, voted on and approved unanimously.

Commissioner Holian asked if the County would take over creating the agenda for the January 2011 meeting. Chair Romero explained that the County staff would work on the agenda with the Chair and with Mr. Liming in the transition.

COMMUNICATIONS FROM AGENCIES

- **MPO**

Chair Romero explained that at the last meeting the RPA discussed how to address issues that have been brought to the RPA from tribal members, as well as from the RTD. The direction given to RPA staff was to work with MPO staff to develop a memorandum on the possibilities of doing all the transit issues in one authority. She pointed to a memo dated November 8 and said that Mr. Keith Wilson was present to walk through the possibilities.

Mr. Wilson explained that Mr. Tibbetts prepared the memorandum, but he was ill and so Mr. Wilson would do the presentation to the RPA. He stated that the MPO is governed under federal regulations and has four main goals. To do a long-range metropolitan transportation plan and a short-range transportation improvement program that covers a full year period; to do a unified planning work program that shows how the planning funds will be spent; to maintain a public participation program that outlines how the MPO works and make sure the information is done in a way that the public can be involved.

The federal regulations do not give specific rules related to public transportation planning, which gives flexibility in what can be done with the federal planning funds. In the current unified planning work program there are two specific public transportation related tasks. One is to develop a comprehensive long-range transit and rail study that came primarily from the St. Francis Drive Corridor Study. The conclusion from the study was that there is no way to expand

the capacity of the roadway system and, therefore, there is the need to look for other options through public transportation. As a result, a long-range transit and rail study for the metropolitan planning area will be done to identify goals. The second is a general task that allows flexibility to work on various transit or rail related tasks as they come up. A specific is to facilitate these types of conversations between the RPA and transit operators.

The MPO has a defined planning area that does not encompass the whole county. The MPO is overseen by a policy board made up of representatives from Santa Fe City and County, Tesuque Pueblo and NMDOT. There is a JPA between the four agencies. Anything done under the MPO umbrella has to go through consideration of the policy board.

Commissioner Stefanics asked if the planning area map is set by the federal government and the state or the MPO.

Mr. Wilson stated that the area is set by the MPO in cooperation with the Governor, as worded in the regulations. At a minimum it is supposed to cover the current and future urbanized area over the next 20-year period. The current planning area incorporates quite a bit of the rural area.

Commissioner Stefanics asked if any other communities or tribes within Santa Fe County were invited to participate in the MPO, and would it be more appropriate for them to be on the Technical Coordinating Committee (TCC) or the Transit Policy Board (TPB).

Mr. Wilson said he would have to find out exactly what the logistics would be. He suggested that the policy board could create a specific transit subcommittee.

Commissioner Stefanics said it would seem the TCC might be an appropriate avenue for tribes and municipalities to give input on transit.

Chair Romero stated that the RPA is looking to have an entity such as the MPO that includes greater public involvement than the RPA does in its service plan, and would be an opportunity to consolidate services to save time, energy and money. She suggested that this conversation be brought back to the January meeting. Even if the RPA decides on its direction, the decision-making bodies that have to interact are the RPA, the NCRTD, BCC and City Council.

Councilor Wurzbarger asked if staff could bring the pros and cons of either option for a more thorough discussion and understanding of what the implications are.

Following a request from Councilor Calvert regarding the Regional Planning Organizations (RPO), Mr. Griego explained that the County participates in the monthly RPO meetings. It encompasses a much larger area and includes Santa Fe, Rio Arriba and Taos counties. It addresses specific roads and goes through a STIF process, as opposed to a Transportation Improvement Program (TIP) process.

Mr. Wilson added that projects for an MPO go into a TIP that is specific for an MPO area and are included in the state TIP. The RPO have a TIP for their area, and the NMDOT coordinates directly with the RPO to get the projects into the state TIP.

Commissioner Vigil requested that someone from the RPO come to the January meeting to explain what NMDOT does with the recommendations from the RPO, what is funded and what roads in the rural areas are affected.

Commissioner Stefanics said she would like to know who establishes each entity, whether federal, state or self-made. She also asked if the state has any other model of a streamlined structure from other areas in the state.

Chair Romero explained that the flow chart was put together for the RPA Retreat to show the various organizations involved in transit. She asked Mr. Wilson, Mr. Griego, Mr. Liming and Ms. Ellis-Green to work together and gather the information as requested by the RPA to be brought to the January meeting.

- **NCRTD**

Mr. Jack Valencia reported that the NCRTD was requested to provide a vehicle for a special event, the Open World Leadership Center for which Ambassador O'Keefe is the chairperson, that would have been under the normal governance of the RPA with Rail Runner connections. Congressional dignitaries, staff and state legislators will be shuttled for this event. It was decided to fund this under the NCRTD's administrative funding for a shuttle between downtown and the Governor's mansion on November 30, from 4:30 to 7:00 PM.

Commissioner Stefanics explained that the Open World Leadership Center is related to the Council on International Relations (CIR). The City Council and BCC have participated in training or talking with members from other countries who have come to Santa Fe through the CIR. She said that the invitation extends to the BCC and the City Council for the November 30 event.

Mr. Valencia went on to report that gross receipts taxes collected by the NCRTD from within Santa Fe County for the first two months of this fiscal year, July (\$326,000) and August (\$346,000) 2010, were \$673,530, one-half of which goes to the Rail Runner. The budget revenues are approximately 2.31% above projections. He added that the initial budgets were conservative and collections in all four counties were right on.

The Jim West transit center in Española went out to bid in September. However, the first set of bids was found to be nonresponsive, and the board elected to go out again. A resolution was tabled at the last meeting and will come again before the December meeting.

DISCUSSION AND POSSIBLE ACTION ITEMS

- **2011 RPA Meeting Schedule**

Mr. Liming presented the 2011 RPA meeting schedule.

Councilor Wurzburger moved to approve the 2011 RPA Meeting Schedule as presented by staff, seconded by Commissioner Vigil, voted on, and approved unanimously.

- **Draft RPA JPA Amendments**

Postponed until January 2011.

INFORMATION ITEMS

- **Open Space and Trails – RPA Funded Project Updates**

Chair Romero explained that Councilor Bushee requested this update at a previous meeting.

Ms. Baker from the County pointed to a joint memo from her and Mr. Pacheco from the City. One particular unique collaboration is nearing completion, the El Camino Rael Trail along a portion of the Santa Fe River Trail near NM 599. This is a property the County purchased from the State Land Office as a right of way, and the City acted as a fiscal agent in getting a Scenic Byways grant for the project. Under the grant, the City put out for a design contract and worked with the County on the design. Delivery of the final design is expected this week. The County is putting in additional GRT revenues to build the trail, which should be in construction in a few months and completed by summer.

Mr. Pacheco added that about a mile of the trail from NM 599 connects to the underpass to the MRC and extends and connects into Agua Fría village. It is anticipated that the trail will go all the way along the Santa Fe River from NM 599 to downtown, although there is still property along the river that has not been purchased.

In response to a question from Commissioner Vigil regarding funds received by the City and the County for Santa Fe River restoration, Mr. Pacheco and Ms. Baker replied they would bring a report back to the RPA for clarification.

Commissioner Vigil asked for a progress report on the trail connection from Frenchy's Field.

Ms. Baker explained that they are slowing down on the conceptual design of the stretch from Frenchy's to Siler Road because there are still properties to be acquired. This is critical, and staff is working with the County Attorney's office. Once those acquisitions are complete, they will pick up the pace on the design phase. Careful timing is needed for this mile of river, and it is expected that a combination of funding through bonds and GRT will bring them close enough to build that section.

Commissioner Vigil asked how the design of the river trail will be blended. Ms. Baker stated that the City had more constraints on adjacent properties than the County and in concept the San Ysidro idea will be followed. A final decision has not been made on the trail surface, and three

alternative trail surfaces are being researched. A balance between cost, maintenance, aesthetics and function is being considered.

Councilor Wurzbarger requested that a trail map be developed to publicize to the community the good news about what is being done.

Chair Romero explained that the good news is the RPA has some funds in the budget for trails, which is the foundation for this discussion to determine connectivity and how the funds can best be used. She noted that people are using bikes and walking more and appreciate the trails and the work the City and County are doing together.

Ms. Baker and Mr. Pacheco reviewed the update included in their joint memorandum for City and County projects and remaining balances.

Commissioner Stefanics requested for the January meeting a joint financial presentation in spreadsheet form from the City and the County on open space and trails expenditures to date, any monies reverted, and what all the rest of the funding including special monies will be spent on. This would include projects that are fully funded and projects that are planned, but do not have full funding.

Councilor Wurzbarger expanded on the request and said that the RPA is asking for the big picture on parks and trails in Santa Fe County and City – who is doing what, where the money came from, what is left to spend and what might be requested in the future

Commissioner Stefanics agreed and stated this also relates to economic development.

In response to requests for more information from Councilor Calvert regarding the Foothill Trail system and the Railyard Park and from Commissioner Holian on the County portion of the Rail Trail, Mr. Pacheco and Ms. Baker replied they would include that in their January presentation.

- **County Capital Outlay GRT Financial Report**

Mr. Liming pointed to a memorandum in the packet explaining funding for the BDD, including the total BDD capital budget and where the city portion of the funding has come from.

Ms. Teresa Martinez explained that the County Capital Outlay GRT spreadsheet is in the format used at the previous meeting and is relative to the regional portion only. The report includes the balances available as of November 16, 2010. She added that she will meet with Ms. Baker to be confirm balances available.

Councilor Calvert referred to the \$9 million for the BDD and asked how many years the 75% of the county outlay was committed for.

Ms. Martinez said that she does not have a final budget number from the city for the BDD. With the assistance of the finance department, she will confirm balances and provide a written report for the January meeting. A total of \$25.6 million has been paid thus far from the capital outlay

GRT, which is fairly close to the original estimate of \$31.5 million. The project should be completed in December and final numbers should be available at that point.

- **Economic Development Task Force Presentation**

Mr. Sills explained that the RPA Economic Development Task Force (EDTF) met recently to discuss putting together preliminary information on the current activities within the County that are related to economic development initiatives in the region. Commissioner Stefanics and Councilor Wurzbarger helped with their suggestions.

There are five components that the City and the County respectively work on. Major categories are critical economic infrastructure, targeted industries, workforce development, business services and regional partnership. Each one of the major categories is broken down by the existing activities and some of the gaps and opportunities. In referring to critical economic infrastructure, there are major categories for activities that are further broken down for specific City, County, joint, broader regional, and other.

Mr. Sill explained the purpose of presenting the information in this way is to provide a snapshot of what is going on within the region with individual entities versus collaborative efforts. He said that this document will continue to be improved on for future presentations to the RPA and brought back to each meeting.

Councilor Wurzbarger stated the intention as a subcommittee was to start with a baseline of what is happening in both the City and the County for structure in conversations about areas of opportunity. Her suggestion is this becomes part of future agendas and to have more time to receive direction from the RPA as to what might be missing.

Commissioner Stefanics commented that staff has started a great matrix. Between now and the next presentation, there is a need to find out what is not on the list. She suggested that SWAMA should be there under solid waste as a city recycling initiative and an economic activity. This presentation was not intended to be a discussion point for people to take off on, but rather for the RPA to give the commonalities.

Councilor Calvert suggested including the City and County efforts on energy conservation efforts in the community that are also economic development opportunities. He added that broadband could affect a lot of the different areas and will probably be more important to getting new businesses here and keeping existing ones.

Commissioner Vigil suggested that the EDTF work with the State Economic Development Office on some of its initiatives being collaborated on with counties. She would suggest an agricultural component, such as chiles and the farmers market, as critical components of economic development.

Chair Romero noted that the broadband is an issue that might rise to the top of what benefits all of the categories. She pointed there will be overlap between the ETF and the EDTF. She said

she will connect with Mr. Duncan on evaluation of food policy programs nationally, as well as more locally, and how that can fit into economic development.

MATTERS FROM THE REGIONAL PLANNING AUTHORITY

- **January Meeting Items**

Commissioner Holian said that she will ask Jack Kolkmeyer to make a presentation to the RPA about the County's new Sustainable Growth Management Plan (SGMP). She said she is trying to get a movement started to call it the SG Maps, because that is easier to say and it is a map for the future.

Commissioner Holian said that she will be bringing forward a recommendation from the ETF for a study as a possible action item at the next meeting.

DATE AND TIME FOR NEXT RPA MEETING

The next regular meeting of the Regional Planning Authority will be held at 3 PM, Tuesday, January 18, 2011, in the County Commission Chambers. The City Finance Committee will follow at 5 PM.

Chair Romero stated there will be two new commissioners at the meeting. For the record, she thanked Commissioner Montoya for his years of service to the RPA. She congratulated the County and staff for passing what may be called the SG Map, which is exciting.

ADJOURNMENT

This Regular Meeting of the RPA was adjourned at approximately 5:30 PM.

Approved by:

Chair, Regional Planning Authority
Rosemary Romero, Santa Fe City Councilor

Minutes transcribed and drafted by Kay Carlson

VI.
Discussion And Possible Action Items

- A. Resolution Rescinding Previous RPA Open Meetings Resolutions (Penny Ellis-Green)**
- B. Draft RPA JPA Amendments (Steve Ross)**
- C. Letter of Recommendation from Energy Task Force (Councilor Calvert)**
- D. County Capital Outlay GRT Open Space and Trails Funding and Projects (City and County Staff)**

Daniel "Danny" Mayfield

Commissioner, District 1

Virginia Vigil

Commissioner, District 2

Robert A. Anaya

Commissioner, District 3



Kathy Holian

Commissioner, District 4

Liz Stefanics

Commissioner, District 5

Katherine Miller

County Manager

MEMORANDUM

Date: January 18, 2011

To: Regional Planning Authority (RPA)

From: Penny Ellis-Green, Assistant County Manager *PEG*

Subject: A RESOLUTION RESCINDING REGIONAL PLANNING AUTHORITY RESOLUTION 2009-2 DETERMINING REASONABLE NOTICE FOR PUBLIC MEETINGS OF THE SANTA FE CITY AND COUNTY REGIONAL PLANNING AUTHORITY.

Staff has reviewed the existing Joint powers agreement creating the Regional Planning Authority. Section IV. B states "Meetings shall be held in accordance with the County's Open Meeting Act procedures so long as, and to the extent that, said procedures do not conflict with this Agreement. Notice of the meetings shall be given in accordance with the County's open meetings resolution and procedures".

Every year the BCC approves a Resolution determining reasonable notice, the JPA states this is what we should follow.

On 17, February 2009 the RPA approved Resolution 2009-2 which established noticing requirements, this conflicts with the JPA and conflicts with the BCC Resolution determining reasonable notice.

Staff is therefore requesting that this Resolution be approved which will rescind Resolution 2009-2.

**REGIONAL PLANNING AUTHORITY RESOLUTION 2011-
COUNTY OF SANTA FE CITY OF SANTA FE
SANTA FE, NEW MEXICO**

**A RESOLUTION RESCINDING REGIONAL PLANNING AUTHORITY RESOLUTION
2009-2 DETERMINING REASONABLE NOTICE FOR PUBLIC MEETINGS OF THE
SANTA FE CITY AND COUNTY REGIONAL PLANNING AUTHORITY.**

WHEREAS, the Joint Powers Agreement creating the Santa Fe City and Santa Fe County Regional Planning Authority states that noticing for regional planning Authority meetings shall follow the Board of County Commissioners Resolution which determines reasonable notice;

WHEREAS, Resolution 2009-2 of the regional planning Authority establishes reasonable notice procedures for the Regional Planning Authority and therefore conflicts with the Joint Powers Agreement;

WHEREAS, Resolution 2009-2 must be rescinded so as to be consistent with the Joint Powers Agreement.

**NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE REGIONAL PLANNING
AUTHORITY OF SANTA FE CITY AND SANTA FE COUNTY, AS FOLLOWS:**

Resolution 2009-2 is hereby rescinded, effective immediately.

APPROVED AND ADOPTED THIS _____ DAY OF _____, 2011.

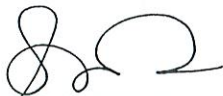
**THE SANTA FE CITY, SANTA FE COUNTY
REGIONAL PLANNING AUTHORITY.**

Kathy Holian, Chair

Attest:

Valerie Espinoza, County Clerk

Approved as to form:



Stephen C. Ross, County Attorney

SEVENTH SIXTH-AMENDED & RESTATED
REGIONAL PLANNING AUTHORITY
JOINT POWERS AGREEMENT

THIS SEVENTH SIXTH-AMENDED AND RESTATED REGIONAL PLANNING AUTHORITY JOINT POWERS AGREEMENT (the "Agreement"), by and between the City of Santa Fe, New Mexico, a municipal corporation organized and existing under the Laws of the State of New Mexico ("the "City"), and the Board of County Commissioners of County of Santa Fe County, New Mexico, a political subdivision of the State of New Mexico ("the "County") is entered in to as of this _____ day of _____ 20110, for the purpose of continuing and amending the functions of the creating a Regional City/County Planning Authority ("RPA").

RECITALS

WHEREAS:

A. There is a widely recognized need for coordination between the City and the County on matters of joint interest; ~~and~~

B. In accordance with the Joint Powers Agreements Act, NMSA 1978 §§ 11-1-1 H-14 through 11-1-7, (the "JPA Act"), the City and the County are public agencies and are authorized by law to enter into a Joint Powers Agreement (JPA); ~~and~~

C. The City and the County adopted Resolutions (respectively, 1999-57 and 1999-70) calling for the formation of a Regional Planning Authority (RPA) to provide a forum for deliberation on matters of joint interest, more particularly, land use planning in the concurrent five mile extraterritorial jurisdiction; ~~and~~

D. ~~The An~~RPA was formed in 2000 to investigate the status of planning within the unincorporated in the Santa Fe area and within five miles of from the corporate limits of the City of Santa Fe, and to assemble data and establish principals and policies to guide the development of a regional growth management plan for the area, incorporating existing planning for the urban area, the *Santa Fe Comprehensive Extraterritorial Plan*, traditional historic villages (Tesuque, Agua Fria and La Cienega) and for contemporary communities (the *Community College District Plan* and the *Tres Arroyos Poniente Plan*) , ~~and~~

E. In 2004, the RPA adopted the *Santa Fe Regional Growth Management Plan and Map*; ~~and~~

F. Both the County and the City adopted, pursuant to the recommendation of the RPA, the *2004 Santa Fe Regional Future Land Use and Growth Management Plan* and corresponding land use map (RPA Land Use Plan and Map); ~~and~~

G. The *RPA Land Use Plan and Map* is intended to serve as the basis for future zoning districts and growth management in the area designated by the *RPA Land Use Plan and Map*;

H. The RPA has now determined that many of the tasks originally set forth in its original agreement have been completed; and

I. The RPA wishes to continue its study of topics of joint interest and to recommend policy on these topics to the City and County governing bodies without regard to a specific boundary; and

J. The matters of joint interest the RPA wishes to study and recommend policy on include, but are not limited to: ~~implementation of the *RPA Land Use Plan and Map*~~, annexation issues, mutually agreed upon zoning issues such as rural protection, family transfer development and buffer zones for highway corridors and traditional historic communities, coordination of city and county and RPA Capital Improvement Plans(ICIPs), affordable housing, management of water resources, integrated transportation and transit plans, infrastructure financing, waste management, energy, economic development, coordination of emergency and health services, public safety and pueblo relations;

K. The County adopted its Ordinance 2002-5, and similarly, the City adopted its Resolution 2000-17, establishing the RPA as the designated body for review and approval of expenditures from the County Capital Outlay Gross Receipts Tax ~~fund~~ for projects that the County undertakes on a joint basis with the City; and.

L. The City and the County have agreed to plan and implement expanded transit services in Santa Fe City and County and have designated the Santa Fe Regional Planning Authority to oversee the creation, planning, and implementation of regional networks for said public transit services.

NOW, THEREFORE, IT IS MUTUALLY AGREED BETWEEN THE PARTIES THAT THEY SHALL CREATE A JOINT REGIONAL PLANNING AUTHORITY ACCORDING TO THE FOLLOWING TERMS:

I. SCOPE OF AGREEMENT.

_____ A. **Authority.** It is the intention of the parties that this Agreement shall create a RPA pursuant to the authority granted to ~~them~~ by NMSA 1978 § 3-19-5, § 4-57-3, and §73-5-1 and such other authority as they may have, whether statutory, constitutional or otherwise. Nothing herein shall be deemed or construed as an additional tier of development review authority for projects within the five mile area around the City. The RPA is hereby granted the authority to perform all acts necessary to fulfill the purposes of this Agreement.

_____ B. **Definitions.**

1. *Regional.* Regional means the territory of both the City of Santa Fe and the

County of Santa Fe, New Mexico where there are matters of joint interest among and between the parties.

~~2. Implementation of Santa Fe Regional Future Land Use and Growth Management Plan and Map (RPA Land Use Plan and Map). Implementation of the RPA Land Use Plan and Map means upholding the policies and principles of the RPA Land Use Plan and Map, including the preferred growth priority areas, the preferred development patterns, and the growth management recommendations of the RPA Land Use Plan and Map.~~

C. Purposes. The express purposes of the RPA shall be:

~~1. To resolve and recommend to the City and the County, and as applicable, to the Extraterritorial Land Use Authority, that the Santa Fe Regional Future Land Use and Growth Management Plan and Map (RPA Land Use Plan and Map), is the basis for zoning districts in those areas to be annexed by the City designated as the "presumptive city limits" by the Settlement Agreement and Mutual Release a/ Claims (hereinafter, the 2008 Annexation Agreement), and for those areas in the County consistent with the RPA Land Use Plan and Map, designated as "El Centro" by the draft Santa Fe County Growth Management Strategy.~~

~~2. To update the RPA Land Use Plan from time to time as deemed necessary by the RPA.~~

1. To recommend policy to the City and/or County on mutually agreed upon zoning issues that may arise from time to time, such as, but not limited to, rural protection, family transfer development, and buffer zones from highway corridors and traditional historic communities.

2. To review and approve *County Capital Outlay Gross Receipts Tax*: funding for projects that the County undertakes on a joint basis with the City. The *Capital Improvements Plan Joint Regional Projects* shall be updated every five years and recommended projects shall be coordinated with City and County Capital Improvement Plans (ICIPs).

3. To convene on a regular basis at least quarterly ~~monthly~~ basis to discuss and develop policy recommendations to the City and the County on affordable housing, management of water resources, integrated transportation and transit plans, infrastructure financing, waste management, energy, economic development, coordination of emergency services, health services, public safety and pueblo relations.

4. To plan, implement, and provide oversight for expanded regional public transit services in Santa Fe City and County.

~~D. The RPA Land Use Plan. The RPA shall be responsible for, among other things, creating and maintaining a RPA Land Use Plan and a detailed map. Amendments to the RPA Land Use Plan and Map shall require approval of the RPA. A process for developing amendments or updating the RPA Land Use Plan and Map may be developed by the RPA.~~

~~E. Subsequent Actions by City and County. The City's and the County's land use departments shall develop amendments or revisions, as applicable, to their respective land use codes to implement the *RPA Land Use Plan and Map*. The proposed amendments, and any other plans, resolutions, or agreements implementing the *RPA Land Use Plan and Map* shall first be approved by the RPA.~~

F. Review and Approval of Funding of Joint Regional Projects Utilizing County Capital Outlay Gross Receipts Tax Revenues.

_____ 1. The County has adopted, in Ordinances 2002-05 and 2010-14, the County Capital Outlay Gross Receipts Tax (CCOGRT).

_____ 2. One half of the revenue generated by the CCOGRT shall be used for projects that benefit residents within the incorporated boundaries of the City of Santa Fe. These projects are described herein as "Joint Regional Projects."

_____ 3. The RPA shall be solely responsible to allocate funds for Joint Regional Projects and shall do so as prescribed herein.

_____ 4. From time to time, the RPA shall specifically review and approve proposed Joint Regional Projects, by resolution of the RPA. Once a project is approved by resolution, funds allocated shall be transferred to the party performing the Joint Regional Project.

_____ 5. To guide its expenditures for Joint Regional Projects, the RPA shall produce and keep current a Capital Improvements Plan/Joint Regional Projects (RCIP). Each Joint Regional Project that receives funding from the CCOGRT must appear on the RCIP before being funded.

_____ 6. The RCIP shall propose allocating expenditures within the categories of expenditures described in the dedication clause of Ordinance No. 2010-14. The RCIP may allocate funding among the categories of permissible expenditures in any reasonable manner. The RCIP shall prioritize, rank and recommend funding for Joint Regional Projects that are anticipated to be funded within one year and within five years. The RCIP shall be amended annually, or more often if necessary. The RCIP shall consider and incorporate as necessary projects that are identified on City and County Capital Improvement Programs (CIPs) and Infrastructure Capital Improvements Programs (ICIPs).

_____ 7. Prior to approval of the RCIP or any amendment of the RCIP, the RPA shall conduct at least one public hearing.

_____ 8. Before being placed on the RCIP or when receiving funds from the CCOGRT, a Joint Regional Project must be eligible to receive funding from the CCOGRT as specified in the dedication clause of Ordinance No. 2010-14.

_____ 9. A Joint Regional Project may receive matching funds from the CCOGRT to match with federal or State funds, so long as the project proposed is permissible under the dedication clause of Ordinance No. 2010-14.

_____ 10. All expenditures for Joint Regional Projects pursuant to this Agreement shall be subject to an annual independent audit, which may be conducted by the City or County's independent auditor.

_____ 11. Revenue bonds may be issued by the County to fund Joint Regional Projects, with repayment of the bonds pledged to one half of the revenue derived from the CCOGRT as specified in Ordinance No. 2010-14.

_____ 12. Expenditures from the remaining one half of the revenue derived from the CCOGRT shall be reviewed, approved and expended by the Board of County Commissioners, in its discretion, and according to internal procedures specified by the Board of County Commissioners.

~~F. **Review and Approval of Funding of Joint Regional Projects Utilizing County Capital Outlay Gross Receipts Tax Revenues.** In accordance with *Santa Fe County Ordinance 2002-05*, at least half of all revenues generated from the *County Capital Outlay Gross Receipts Tax* shall be used for joint regional projects that benefit residents within the incorporated boundaries of the City of Santa Fe for so long as the tax is imposed, which is currently a 10-year period from 2003 to 2013. The RPA shall review and approve funding for such regional projects by approval of a five-year Capital Improvements Plan and an annual Capital Improvements Program.~~

~~The RPA considered and approved a *Capital Improvements Plan Joint Regional Projects (RCIP)* for fiscal years 2003 through 2008, and a *Capital Improvements Program* for fiscal year 2003. Subsequently, the RPA approved projects listed in the RCIP in fiscal years 2005, 2006, 2007, and 2008.~~

~~The RPA shall consider and approve an update to the *Capital Improvements Plan Joint Regional Projects (RCIP)* that shall prioritize, rank and recommend funding allocation for all joint capital outlay projects that are anticipated within the next five-year funding cycle and may be amended within a planning cycle as necessary. The update to the RCIP and yearly program shall consider and incorporate the City and County capital improvement programs (ICIPs).~~

~~1. _____~~

~~2. _____ Beginning with fiscal year 2003, the RPA also considered and approved a Capital Improvements Program on an annual basis in accordance with the County's regular fiscal cycle. The Capital Improvements Program prioritized and recommended funding allocation for those joint capital outlay projects to be planned, designed and/or constructed within the given fiscal cycle. The Program, as updated from time to time, may include initial and on-going joint projects, but must be identified within the five-year RCIP.~~

~~3. _____~~

4.1. The RPA shall conduct at least one public hearing for both the RCIP and for the Capital Improvements Program and any updates or changes thereto. Public Hearings may be conducted concurrently.

5.

6.2. Review and approval of the Capital Improvements Plan and the Capital Improvements Program and any updates thereto, shall be consistent with the provisions delineated in *Santa Fe County Ordinance 2002-05* and shall be also consistent with the adopted *RPA Land Use Plan* and any amendments thereto.

In addition, RPA resolution No. 2007-03 states that the Joint Regional GRT may be used to leverage or match state or federally funded projects.

G. Transit Services. RPA shall plan, implement, and provide oversight for expanded regional public transit services in Santa Fe City and County. Transit service plans shall take into consideration established state and local transportation plans, and shall include, but not be limited to, elements that transport or convey passengers within the region by means of a high-occupancy vehicle, such as a van, bus, or railcar.

II. TERM.

THIS AGREEMENT SHALL NOT BECOME EFFECTIVE UNTIL APPROVED BY THE SECRETARY OF THE NEW MEXICO DEPARTMENT OF FINANCE AND ADMINISTRATION. This Agreement shall continue in effect until such time as it may be terminated by either of the parties hereto pursuant to paragraph III below.

III. TERMINATION.

This Agreement may be terminated by either of the parties hereto, upon written notice delivered to the other party at least 120 days prior to the intended date of termination. By such termination, neither party may nullify obligations incurred for performance or failure to perform prior to the date of termination.

IV. REGIONAL PLANNING AUTHORITY

A. Members. The City and the County shall each designate (by such process as they respectively select) four members of their respective governing bodies to serve as members on the RPA. The City and the County may also designate an alternate member who shall attend meetings in the absence of a member. Members who have been absent for three consecutive meetings shall be considered resigned and the alternate member may become the member or a new member may be appointed by the City or the County, as applicable. Annually, ~~Every six months,~~ the a RPA chair of the RPA shall be elected by the members of the RPA to preside over the RPA meetings for the following one year ~~six-month~~ period and each successive chair being rotated between alternating County and City representatives. The chairperson of the RPA shall have the right to vote on all matters.

~~1. Any final recommendations on the RPA Land Use Plan pursuant to Section 1. Final recommendations on other plan amendments pursuant to Sections I.B.1, 2, and 3 of this Agreement must be approved by an affirmative vote of at least 3 members of the City's Governing Body and at least 3 County Commissioners.~~

2. Any vote pertaining to joint regional projects utilizing County Capital Outlay Gross Receipts Tax funds shall be approved by an affirmative vote of the majority of the RPA to include no less than at least two members of the City's Governing Body and at least two members of the County Commission.

B. **Meetings.** The meetings of the RPA shall be held at such locations as the RPA shall deem appropriate including but not limited to the City Council Chambers, County Commission Chambers and such other locations as may be conducive to visible and publicly accessible meetings. ~~At a minimum, The RPA shall meet at least quarterly once per month.~~ Meetings shall be held in accordance with the County's Open Meeting Act procedures so long as, and to the extent that, said procedures do not conflict with this Agreement. Notice of the meetings shall be given in accordance with the County's open meetings resolution and procedures.

C. **Personnel.** The ~~Coordinator~~ Director shall be appointed by the RPA. The ~~Coordinator's~~ Director's salary and any employment related benefits, together with salary and accompanying benefits of any additional staff necessary to carry out the objectives of the RPA, will be included in the RPA's annual budget and will be paid or provided for by the RPA. In addition, contract personnel may be hired as needed and the expense of any contracts entered into for the benefit of accomplishing the objectives of the RPA shall be included in the RPA 's annual budget. The RPA shall be the exclusive authority regarding the selection and retention of RPA staff and contractors.

D. **Additional Powers.** The RPA shall have the authority to enter into contracts, approve appropriations and expenditures, (subject to approval of the RPA's annual budget and its appropriations by the City and the County), and to perform all acts necessary to fulfill the purposes of this Agreement. Nothing herein shall be deemed a grant to the RPA of any power expressly retained by the City or the County or any power which is non-delegable.

V. APPROPRIATIONS AND COMPENSATION.

A. **Appropriations.** All appropriations shall be made by procurements in accordance with the New Mexico Procurement Code, NMSA 1978 §§ 13-1-28 through 13-1-199.

B. **Intention to Share Costs Equally.** It is the intention of the parties to attempt to equally divide the expenses required for execution of this Agreement in order to ensure that neither party is required to compensate the other at the end of any given fiscal year. In all cases there shall be a rebuttable presumption that neither party is entitled to compensation for its expenses incurred in performing under this Agreement and that each side has expended an equal amount in performing under this Agreement. However, it is recognized that, for reasons of convenience, utility, need or ability, one of the parties to this Agreement may incur expenses for which it should in equity be reimbursed and may request reimbursement pursuant to this Agreement. The provisions in paragraph Y(O) below shall serve as the basis for calculating any compensation due by one party to the other.

C. Services to Be Delivered by Each Party. The following services shall be performed by the respective parties in performing under this Agreement and shall be presumptively deemed of equivalent value.

1. The County shall: Act as fiscal agent, receive and invest RPA funds, pay or disburse RPA funds, and perform audits.

2. The County shall: Provide the meeting space for the meetings of the RPA, and retain contracts, minutes and all other public records of the RPA.

3. Each party shall: Provide geographic information system data and documents, provide photocopies of plan documents, ordinances and resolutions generated by their respective staffs, provide legal counsel to the RPA at the RPA meetings, and designate a staff liaison to attend the RPA meetings and make recommendations on RPA proposals and actions.

4. RPA staff (~~which may include not the City or the County staff~~) shall be responsible for: creating and distributing packets, information and agendas and supporting documents in advance of RPA meetings; recommending expenditure of the joint regional County Capital Outlay GRT; facilitating discussion on topics of interest between the city and county performing all work required to meet the objectives of the RPA; providing stenographers, administrative support, and legal notices, as required, for all RPA meetings and actions; and drafting and preparing such additional plans and other documents as may be requested or required by the RPA in the course of its work.

D. Method of Calculating Compensation Due. In the event that either party intends to request compensation for any cost associated with the execution of this Agreement, the RPA must approve the cost prior to rendering the service or incurring the expense intended to be charged, in part or in whole, to the other party. Failure to get pre-approval from the RPA shall constitute a waiver of the party's right to request compensation.

E. Bateman Act Compliance. The terms of this Agreement are contingent upon sufficient appropriations and authorizations being made or given by the parties to perform under this Agreement. If sufficient appropriations and authorizations are not made or given by the parties, this Agreement may be terminated by either of the parties; or this Agreement may be amended in accordance with paragraph VII below. Either party's decision as to whether sufficient appropriations are available shall be accepted by the other party and shall be final.

F. Transit Financing. The RPA shall allocate revenues generated by the County Regional Transit Gross Receipts Tax in accordance with the North Central Regional Transit District Resolution 2008-11 and Santa Fe County Resolution 2008-125 and subsequent agreement memorializing these agreements. The RPA shall develop and approve a budget to provide for expanded public transit services within Santa Fe City and County and direct that contracts be entered into with any person, firm, corporation, non-profit corporation, city, county or other political subdivision to provide public transportation services on such terms and conditions as may be agreed to by the parties.

G. Transit Staff. The RPA ~~Coordinator, which may include City or County staff, Director~~ shall work closely with a Santa Fe Trails Transit Service Development Planner who shall initially staff the expanded role of the RPA and be financed through new County Regional Transit Gross Receipts Tax revenues.

VI. LIABILITY.

Each party shall be responsible for fiscal or other sanctions occasioned as a result of its own violation of any requirements applicable to performing under this Agreement. Nothing herein is intended to nor shall be deemed to waive the rights of the parties hereto to claim the privileges and immunities granted to them under NNSA 1978 § 11-1-6 or under the Tort Claims Act or any other applicable law or ordinance.

VII. AMENDMENT.

This Agreement shall not be altered, changed, or amended except by instrument in writing executed by the parties hereto and approved by the Secretary of the New Mexico Department of Finance and Administration (DFA).

VIII. NOTICES.

Any notice required by this Agreement shall be given in writing to the parties designated below. Notice shall be effective when delivered personally to any party, or three business days after deposited, postage fully paid registered or certified, in an official receptacle of the U.S. Postal Service.

CITY: ATTN: City Manager
 City of Santa Fe
 200 Lincoln Avenue
 P.O. Box 909
 Santa Fe, New Mexico 87504-0909

COUNTY: ATTN: County Manager
 Santa Fe County
 102 Grant Avenue
 P.O. Box 276
 Santa Fe, New Mexico 87504-0276

IX. GOVERNING LAW.

This Agreement shall be governed by, and construed in accordance with, the laws of New Mexico.

X. STATUS OF AGREEMENT; JPA ACT.

The parties acknowledge and agree that this Agreement constitutes an "agreement" as that term is used in the JPA Act.

XI. ACCOUNTABILITY.

During the term of this Agreement and for a period of three (3) years thereafter, each of the parties will maintain accurate and complete records of all disbursements made and monies received by each under this Agreement; and, upon receipt of a reasonable written request, each party shall make such records available to the other party and to the public, including any federal, state or local authority, during regular business hours.

XII. DISTRIBUTION OF RESIDUAL PROPERTY.

Upon termination of this Agreement the parties will distribute and dispose of all property acquired in connection with this Agreement. If any property is acquired in connection with this Agreement the division or distribution of which is not specifically provided for in this Agreement, then such property shall be distributed to the party that acquired it; or if the property was acquired by more than one party, the property shall be distributed to each party in accordance with that party's pro rata share of acquisition and maintenance costs, if any, unless otherwise agreed by the parties.

XIII. PUBLIC RECORDS.

The parties intend that this Agreement be considered a "public record" for purposes of the Inspection Of Public Records Act, NMSA 1978 §§14-2-1 through 14-2-12.

XIV. CONFORMITY WITH JPA ACT.

The parties intend that this Agreement conform in all respects with the JPA Act, and that this Agreement shall be construed and enforced in conformity with the JPA Act. In case of any inconsistency between this Agreement and the JPA Act, the provisions of the JPA Act shall control and this Agreement shall be deemed amended so that such controlling provisions of the JPA Act are incorporated into and made part of this Agreement, and any inconsistent provisions of this Agreement are deleted as and to the extent of the inconsistency.

To: Regional Planning Authority

From: Energy Task Force

Recommendation: Allocation of \$20,000 for an economic feasibility study of a locally-controlled municipal electric utility

Many communities -- both cities and counties -- across the United States have their own municipal utility ("muni") that provides electricity to residents. The prime focus of these utilities is to provide electrical energy to their community members at a reasonable cost and in a reliable manner. In other words, their priority is the public welfare: safety, energy security, and economy. Investor-owned utilities (IOU's) are the other major supplier of public power. In contrast, the priority of these companies is necessarily to produce profit that goes to shareholders, most of whom may not live in the community. This is not necessarily a bad thing, but it changes the focus off of the public welfare, and other priorities cannot be considered. For example, if it is a priority of a community to reduce its contribution to climate-changing greenhouse gases released into the atmosphere, an IOU will only undertake action in that direction if mandated by a local regulatory body.

Another important difference to a community with a muni utility versus an IOU is related to the flow of money. Money certainly flows to a utility from the customers. Often, however, employees of an IOU don't even live in some of the communities served. This means that money spent on utility bills leaves the community immediately and is not recycled locally. Contrast that with a muni. It employs local people and the revenues go into the local economy.

The direct profit motive is not the primary driver for a muni; therefore, it can promote energy conservation to the fullest extent. In fact, this makes financial sense for a locally-controlled utility because it means that less money is required to build extra generating capacity. The Austin, Texas muni has an aggressive conservation program for its customers. They offer rebates and incentives for both residential and commercial customers. In addition, the city has initiated a program that requires homeowners to meet certain energy use standards for their home upon sale. Closer to home, the muni in Los Alamos, has a program that allows homeowners to exchange up to 6 old bulbs for CFL bulbs. The city spent \$12,500 for the program and estimates a reduction in over 2 million kwh (or \$181,000 in avoided costs) to consumers. In the case of an IOU, there are financial incentives NOT to promote too much conservation.

A locally-owned electric utility can also be more efficient, particularly if some (or all) of the power is generated locally. Losses inherent in transmission lines can be minimized if the energy does not have to be sent long distances from its source to its destination.

Undertaking a municipal utility in Santa Fe County and City is a serious proposition and requires serious advance study on three fronts: technical, economic, and legal. There has already been a study on the technical feasibility of creating an independent electric utility. Buck Monday -- the former head of the Los Alamos County utility -- determined that it is perfectly achievable in a physical sense as long as the City and the County were to work together. (This study was funded under an informal task force set up by former Commissioner Paul Campos during his term.)

The next crucial step is to look at the issue from an economic point of view. An economic study will evaluate financing alternatives and estimate not only the cost of purchasing the distribution

system, but also project the costs of operation and maintenance into the future. With this analysis, we can get a reasonably accurate estimate of the rates. These could be compared to projections of what the rates would be were PNM to continue operation of the grid -- factoring in possible rate increases for infrastructure improvements.

The economic study of a municipal utility is essential to determine whether a muni would be a good idea for our community. The RPA is the appropriate political body to tackle this issue.

RECOMMENDATION

The Energy Task Force recommends that the RPA partner with the New Energy Economy to commission an economic feasibility study of the muni grid option. Advance work by the New Energy Economy has determined that \$30,000 would be sufficient for the kind of preliminary economic analysis outlined in the attachment to determine if this would be a sustainable and feasible route for the City/County to pursue.

We further specifically recommend that the RPA contribute \$20,000 toward this effort -- with the balance coming from funding already secured by New Energy Economy from individual Santa Fe grantors and foundations.

If the RPA decides to go forward with this course of action, the ETF will first draft a scope of work. Then the RPA can issue an RFP to solicit bids from firms with relevant experience. (There are at least two firms with known experience who have conducted economic feasibility studies for other local governments, e.g., the City of Cheyenne, WY). It is estimated that the effort will require 3 to 4 months.

It is also worth noting that economic feasibility studies for other localities have conferred benefits for the municipalities, even when they didn't pursue municipalization (like superior service arrangements and rate adjustments).

Scope of Work

Economic Feasibility Study of a Locally-Controlled Municipal Electric Utility

Cost-benefit analysis to include the following:

1. Gather baseline information on residential and commercial electricity sales and trends from 2001 to the present.
2. Project and itemize cost of establishment of a municipally-owned utility, including the cost of buying PNM's infrastructure (poles and wires).
3. Estimate costs of annual operation and maintenance going into the future.
4. Project requirements for power to be supplied to Santa Fe for the next 20 years.
5. Estimate rates for electricity purchases under the following scenarios (and compare with projections of what the national average might be):
 - A. PNM continues to own the utility;
 - B. Utility is municipally-owned and power is purchased from PNM;
 - C. Utility is municipally-owned and power is purchased on the wholesale market;
 - D. Utility is municipally-owned and power is purchased on the wholesale market with aggressive energy efficiency programs;
 - E. Utility is municipally-owned and power is purchased through a renewable energy feed-in tariff with aggressive energy efficiency programs.
6. Perform a sensitivity analysis on the various assumption variables: i.e., consider costs for replacing or upgrading facilities; costs of capitalization, water, carbon, fuel, etc.
7. Estimate costs and other consequential benefits of energy efficiency.
8. Estimate economic benefits to the city and county revenue (including jobs, local multipliers).
9. Make recommendation for optimal timing of establishment of a municipally-owned utility, accounting for inflation and other future regulatory changes.

VII.
Communication From Agencies

A. MPO Presentation (MPO, RPO, Other Transportation Agencies) (Mark Tibbets)

B. NCRTD Presentation



MEMORANDUM

DATE: January 11, 2010
FROM: Mark Tibbetts, Santa Fe MPO Officer/Program Manager
TO: Santa Fe Regional Planning Authority (RPA)
RE: Overview of MPO and RPO Transportation Planning in the Santa Fe Region

MPO

"A Metropolitan Planning Organization (MPO) is a transportation policy-making body made up of representatives from local government and transportation agencies with authority and responsibility in metropolitan planning areas. Federal legislation passed in the early 1970s required the formation of an MPO for any urbanized area with a population greater than 50,000. MPOs were created in order to ensure that existing and future expenditures for transportation projects and programs were based on a continuing, cooperative, and comprehensive (3-C) planning process. Federal funding for transportation projects and programs is channeled through the MPO. There are five core functions of an MPO:

Establish a setting: Establish and manage a fair and impartial setting for effective regional decision-making in the metropolitan area.

Identify and evaluate alternative transportation improvement options: Use data and planning methods to generate and evaluate alternatives. Planning studies and evaluations are included in the Unified Planning Work Program or UPWP

Prepare and maintain a Metropolitan Transportation Plan (MTP): Develop and update a long-range transportation plan for the metropolitan area covering a planning horizon of at least twenty years that fosters (1) mobility and access for people and goods, (2) efficient system performance and preservation, and (3) good quality of life.

Develop a Transportation Improvement Program (TIP): Develop a short-range (four-year) program of transportation improvements based on the long-range transportation plan; the TIP should be designed to achieve the area's goals, using spending, regulating, operating, management, and financial tools.

Involve the public: Involve the general public and other affected constituencies in the four essential functions listed above." *The Transportation Planning Process, FHWA, FTA 2007*

The City of Santa Fe was designated a Metropolitan Planning Organization (MPO) in 1982 by the federal government when its population reached 50,000. The Santa Fe MPO has since expanded its membership and planning area beyond the City urban boundary to include the central core population area of Santa Fe County as well as the reservation lands of Tesuque Pueblo. Members include the City of Santa Fe, Santa Fe County, Tesuque Pueblo, and the New Mexico Department of Transportation.

The Santa Fe MPO annually self-certifies for compliance with federal laws in cooperation with the New Mexico Department of Transportation, the Federal Highway Administration, and the Federal Transit Administration. The MPO planning process is defined by its approved Public Participation Plan. More information and required documents by visiting MPO website:

www.santafempo.org

RPO

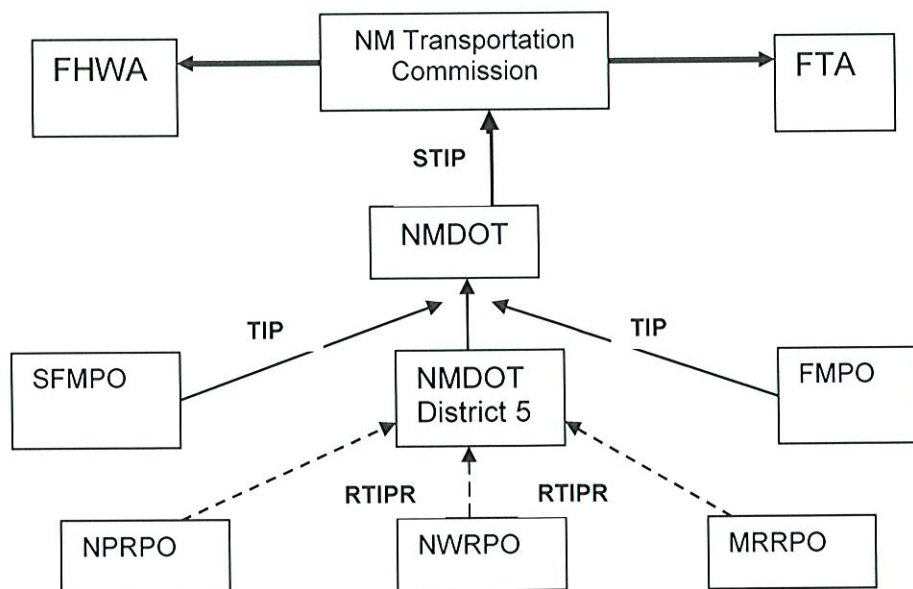
The State created regional planning organizations (RPOs) to improve county, municipal, and tribal representation and public participation in developing and ranking transportation projects within the NMDOT Districts. For New Mexico, RPOs serve the rural communities and fill-in the areas outside of designated MPO planning areas. There are seven RPOs covering the entire state, of which three are located in District 5. The District Engineer in Santa Fe must coordinate funding between transportation improvement needs from three RPOs, two MPOs, as well as the District's State and Federal Highway System needs.

Northern Pueblos RPO was formed in the early 1990's and includes municipal, county and tribal governments located within Taos, Rio Arriba, Los Alamos and Santa Fe counties. Since 2004, it has been administered through its fiscal agent, the North Central New Mexico Economic Development District, which serves the same four counties as well as Colfax, San Miguel, and Mora counties with various regional programs. The NCNMEDD provides planning staff support for the NPRPO.

Transportation improvement projects are submitted to the RPO by member governments and eligible sponsors to be selected and ranked on the RTIPR (Regional Transportation Improvement Program Recommendations). The RTIPR is then passed on to the NMDOT District Engineer. Since there are three RPOs in District 5, an additional process occurs called a Z-RTIPR or 'Zipper' meeting for RPOs to advocate for their priority projects and "mesh" them together into a single prioritized list of recommended projects to be considered for the Statewide Transportation Improvement Program (STIP). In contrast, for an MPO, once the TIP is approved it is added to the STIP without modification.

Both the RPO and MPO are forums for public discussion on transportation related issues and both compete for limited federal and state transportation improvement funds.

Transportation Improvement Program Process:



VIII.

Information Items

B. Sustainable Growth Management Plan (SGMP) Executive Summary

C. RPA Task Force Process Discussion

Other Informational Items

D. RPA Timeline

E. RPA Retreat Report

F. RPA Meeting Schedule

Sustainable Growth Management Plan Executive Summary

The Sustainable Growth Management Plan (SGMP) is the Comprehensive Plan for the County and an update of the 1999 Growth Management Plan. The SGMP is a vision of the future for the County shaped by local community values, to guide the future direction over environmental, social and economic sustainability planning through the year 2030. The SGMP also provides a framework for future implementation such as the Sustainable Land Development Code, a Strategic Plan and Action Plan and a Capital Improvements Plan (CIP).

Growth Management for Santa Fe County

Growth management is a set of planning tools or techniques used to ensure that as the population grows there are services available to meet its demands. Techniques used to execute growth management policies may include, but are not limited to: growth management area designations; level of service considerations; protection of culturally and ecologically sensitive land areas; adequate public facilities regulations that may include financing tools such as impact fees and special assessment districts; density transfer options and transfer of development rights (TDR) programs; and zoning regulations. Implementation of effective growth management for the County will mean establishing more efficient development patterns and supporting the County's sustainability objectives.

Purposes for Creating the 2010 SGMP

The SGMP will establish the framework for planning, land use, public facilities and services, and fiscal responsibility:

1. Create a growth management strategy that directs the location and character of future growth to appropriate and designated areas that include mixed use, residential, commercial and industrial uses.
2. Create a growth management strategy based on fiscal responsibility.
3. Focus on existing community needs, values and feedback in relation to future planning and local economic development.
4. Respect the natural environment, the rural landscape and open spaces between established and new communities.
5. Conserve water and other infrastructure resources for present and future generations.
6. Redefine the zoning standards and the development review process.
7. Provide the appropriate county resources to implement a sustainable growth management strategy.
8. Ensure effective, transparent and ethical governance.

The SGMP has established Principles which are focused on environmental, social and economic sustainability. The County recognizes an ecological imperative to protect the environment, a social imperative to sustain community and regional planning and an economic imperative to balance opportunities and production with responsible resource use.

Plan Elements and Directives

The SGMP is based on extensive data collection, analysis of past planning, management and resource policies, written findings and preparation of multiple alternative scenarios. These components have been combined into Sustainable Plan Elements through the extensive cooperative work, assessment and analysis among the County staff, the Board of County Commissioners, the County Development Review Committee, the municipalities, Tribal leaders, community members, citizen groups, environmental groups, professional associations, consultants, developers, realtors, attorneys and non-profit organizations.

Chapter 1: A Sustainable Vision for Santa Fe County which includes the County Vision Statement, the County definition for Sustainability, Growth Management for the County, reiterates the purposes for Creating the Plan and states the Principles for Sustainability. Each SGMP Element contains:

1. ***Key Issues*** which identify significant issues facing the County;
2. ***Keys to Sustainability*** which are fundamental concepts for implementation of the principles for sustainable development;
3. ***Critical Findings*** which a descriptive analysis and background information illustrated by graphs, figures, tables and maps which set the framework for the plan directives; and
4. ***Directives*** include the goals, policies and strategies.

Chapter 2: Land Use Element

- ❖ Ensure that land use and development is consistent and complies with the sustainability principles established in SGMP providing for rational development patterns, land use compatibility and adequate public facilities and services at adopted levels of service.
- ❖ Establish effective growth management techniques use the Sustainable Development Areas Map, Future Land Use Map and Official Map to guide land use, development review and infrastructure provision.
- ❖ Guide future development patterns that are sustainable through reduced land consumption, transit options, mixed use objectives, and through the development of appropriate land use options.
- ❖ Honor and integrate existing community plans and ordinances and continue the community planning process

Chapter 3: Economic Development Element

- ❖ Pursue a diverse and sustainable local economy that integrates environmental and community needs and supports the local workforce and provides new opportunities for local employers and residents.
- ❖ Support partnerships with other non-governmental and non-profit organizations to establish strategies in support of economic development efforts.
- ❖ Actively pursue target industries that provide the most relevant social and economic benefits including workforce development and education.

Chapter 4: Agriculture and Ranching Element

- ❖ Preserve, promote and revitalize agriculture and ranching as a critical component of the local economy, culture and character.
- ❖ Support local food systems and food security.
- ❖ Support agricultural production through a variety of techniques.
- ❖ Preserve and support community-based agriculture and acequia landscape systems as an important part of the County's heritage and agricultural sustainability.

Chapter 5: Resource Conservation Element

- ❖ Protect, preserve and conserve the County's vast natural resources, archaeological, historic, cultural, and scenic view shed resources.
- ❖ Preserve, support and enhance the character and function of communities, neighborhoods and rural areas.
- ❖ Protect vegetation and wildlife habitats, including rare, native species, threatened and endangered species.

Chapter 6: Open Space, Trails, Parks and Recreation Areas Element

- ❖ Support the acquisition, preservation and maintenance of open space to create a network of public and private open space, parks and trails throughout the County.
- ❖ Establish an interconnected system of trails and parks, with continuous regional trail and park connections for pedestrians, equestrians, and cyclists.
- ❖ Protect environmentally sensitive areas and areas of archaeological and historic significance.

Chapter 7: Renewable Energy Element

- ❖ Support energy efficiency and renewable energy and reduce greenhouse gas emissions and dependence on non-renewable energy use.
- ❖ Promote and encourage the development and use of sustainable, renewable energy production and distribution infrastructure and reduce dependence on non-renewable energy use.
- ❖ Create a viable green energy economy and community through economic development and sustainability.

Chapter 8: Sustainable Green Design and Development Element

- ❖ Ensure that development is consistent and complies with the principles of sustainability of the SGMP.
- ❖ Promote sustainable development through "green" building and development techniques.
- ❖ Limit solid waste production and support recycling to limit landfill use and move toward zero waste.

Chapter 9: Public Safety Element

- ❖ Establish and maintain an all-hazard emergency response plan for Santa Fe County.
- ❖ Preserve and protect public health, safety, welfare and property through adequate provision of law enforcement, fire and emergency response, and emergency communication services.
- ❖ Obtain and utilize the latest in emergency communications equipment and technology

Chapter 10: Transportation Element

- ❖ Coordinate with Local, State and Federal governments and transportation organizations to develop a cohesive, safe, and efficient transportation network and transit opportunities.
- ❖ Expand safe, convenient and efficient public transportation services to encourage reduction in automobile trips and provide mobility for all people, including underserved populations.
- ❖ Ensure safe, context-sensitive design standards for transportation improvements that reflect local preferences and the needs of all types of transportation users.
- ❖ Limit air, noise and water pollution due to transportation.
- ❖ Require consistent and efficient road standards.

Chapter 11: Water, Wastewater and Stormwater Management Element

- ❖ Land use and development should be consistent with water management, environmental and hydrological capabilities and constraints.
- ❖ New development will incorporate water conservation and reclamation measures where appropriate, in order to maintain and improve reduced County-wide per capita water consumption.
- ❖ Protect groundwater as the County's secondary source of water to serve as a back-up supply
- ❖ Provide for a sustainable long-term water supply capable of meeting current and future needs.

Chapter 12: Adequate Public Facilities and Finance Element

- ❖ Protect and enhance the County's fiscal resources and ensure high quality public facilities and services.
- ❖ Ensure that adequate public facilities and services are provided and maintained.
- ❖ Equitably finance facilities and services.

Chapter 13: Housing Element

- ❖ Establish a public-private program to provide adequate supplies of affordable, work force and senior housing for low, very low and moderate income Santa Fe County residents, households, families and employees.
- ❖ Support the development of a variety of housing types in appropriate locations to meet the diverse needs of Santa Fe County residents.
- ❖ Support rehabilitation and repairs for existing low and moderate income homeowners to reduce energy costs and improve energy efficiency.

Chapter 14: Governance Element

- ❖ Promote intergovernmental cooperation and coordination to address regional issues and support County goals.
- ❖ Evolve the role of community planning and public participation.
- ❖ Ensure clear, consistent, efficient and equitable development regulation and review.
- ❖ The public should be included in on-going growth management planning and development review activities in the County.

Chapter 15: Implementation Element

The binding principles, goals, policies and strategies of each Element form the core of the SLDP's Policy Framework. The Implementation Element describes the major tools for implementing the SLDP and achieving the SLDP's policy framework and includes:

1. Sustainable Land Development Code and Official Map
2. Establishing Financing Mechanisms for Adequate Public Facilities
3. Establishment of a Capital Improvements Program
4. Strategic Plan and Work Program.



City of Santa Fe
New Mexico



Memo

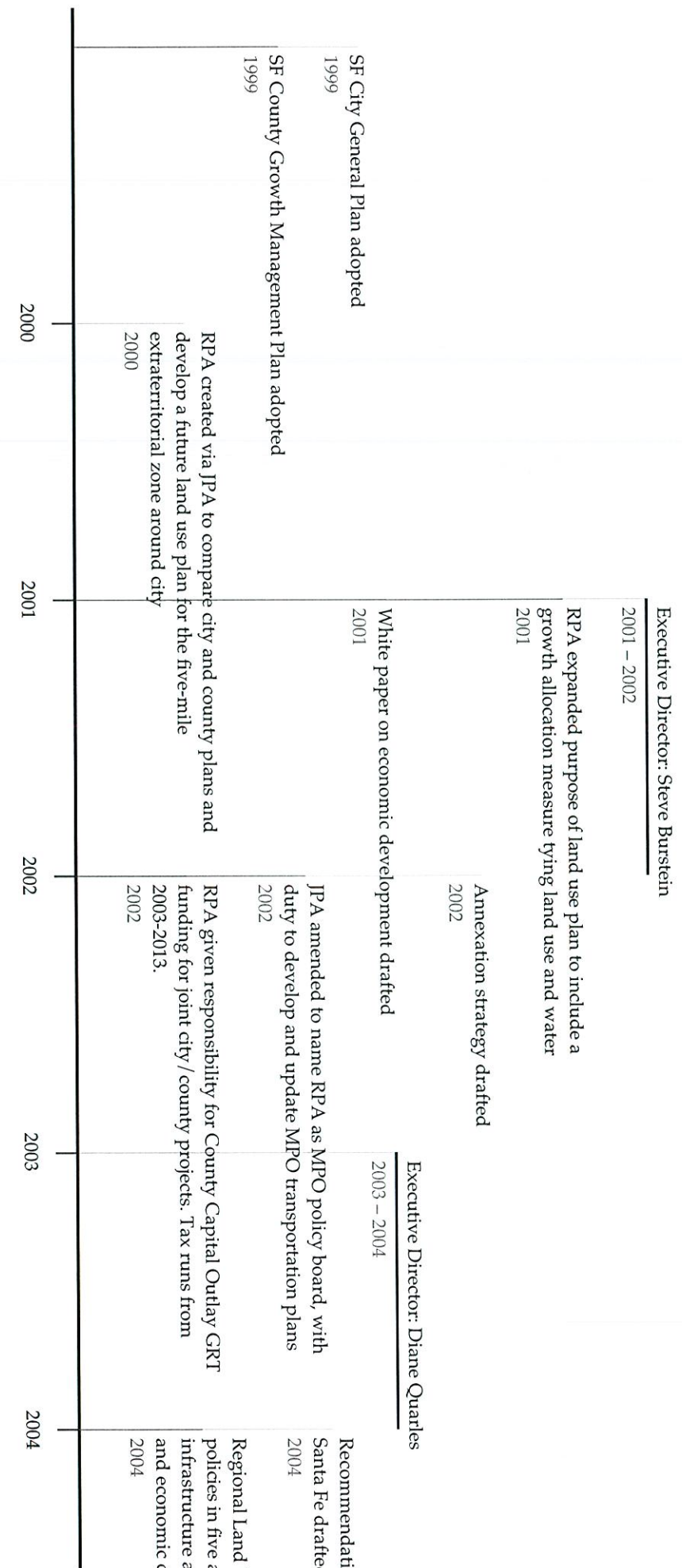
To: Regional Planning Authority
From: Robert Griego, RPA Staff
Date: 18 January 2011
Re: RPA Task Force Discussion

Summary

The RPA has established three specific task forces by Resolution:

1. RPA Energy Task Force-Resolution 2009-3 and 2010-1
2. Affordable Housing Task Force-Resolution 2010-2
3. Economic Development Task Force-Resolution 2010-2

The purposes of the task forces are identified in the RPA Resolutions. The purpose of this discussion is to discuss general procedures for the RPA Task Force meetings to include: meeting dates, notification, summaries and RPA updates.



Executive Director: Steve Burstein

2001 – 2002

Executive Director: Diane Quarles

2003 – 2004

ons for an Affordable Housing Strategy in
1

Executive Director: Mary Helen Follinstad

2006 – 2009

Use and Growth Mgmt Plan adopted with
areas: affordable housing, water,
nd services, character, and employment
development

Annexation recommendations completed
2007

RPA given power to oversee use of revenues from
County Regional Transit GRT
2008

RPA Energy Task Force created
2009

2005

2006

2007

2008

2009

2010



RPA Planning Retreat Meeting Report

Date: June 21, 2010

Place: Santa Fe Convention Center, Tesuque Room

Facilitators: Carl Moore, Jessie Lawrence

PARTICIPANTS:

RPA Members:

- Patti Bushee
- Kathy Holian
- Harry Montoya
- Rosemary Romero
- Liz Stefanics
- Virginia Vigil
- Rebecca Wurzbarger

Staff:

- Jon Bultheis
- Kay Carlson, Recorder
- Melissa Dailey
- Penny Ellis-Green
- Robert Griego
- Andrew Jandacek
- Jessie Lawrence
- Kathy McCormick
- Carl Moore
- Steve Ross
- Duncan Sill
- Darlene Vigil
- Keith Wilson

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PROCESS:

1. Participants reviewed and made additions to the draft historical timeline of the RPA (Attachment 1).
2. Members answered the question, “What do you want to say at the end of the day about what we do here?” Answers included:
 - Know what the mission of the RPA is
 - Have a mission as specific and non-duplicative as possible
 - Have a mission that’s truly regional
 - Decide whether the RPA should still exist?
 - Determine how to deal with the funding we’re now responsible for
 - Discuss how to leverage what we have – bonding capacity
 - Be clear about funding
 - Prioritize RPA focus
 - Discuss organizational structure
3. Steve Ross outlined issues with the JPA and Capital Outlay GRT. (See Attachment 2 for summary of JPA.)
 - The land use plan called for in the JPA is done, but implementation by the City and County should be analyzed. The annexation strategy is being accomplished.
 - New items in recent amendments of the JPA:
 - i. Joint policy development
 - ii. Transit function
 - Other items could be added to the JPA.
 - The Capital Outlay GRT dedication provisions will sunset in 2012. \$9 million is divided in half between county residents and city residents. Currently, both the City and County use a formula where 37.5% of the funds are used for water; 7.5% are used for open space, parks, and recreation; and 5% are used for roads, streets, bridges, and other uses. Other possible uses exist under the ordinance, and bonding may be a possible use with a change of ordinance.
 - A subcommittee was formed to bring recommendations to the RPA about the JPA and Capital Outlay GRT (see Products section).
4. Members answered the question, “What is not being done now – or not being done effectively – that is doable in the next six months (might take a year) that the RPA should focus on for the benefit of the region?” Answers were divided into program changes and process changes.

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5. Program changes:

- Criteria for how to prioritize changes:
 - i. Doable
 - ii. Not done now / not done well
 - iii. Regional
 - iv. Some resources available
 - v. Stop the leakage
 - vi. Someone is willing to lead the effort
 - vii. Interest from both the City and the County
- Suggestions for new programs:
 - i. Food systems / food security
 - ii. Five-page regional economic development plan
 - iii. Regional energy plan
 - iv. Regional telecommunications plan
 - v. One-year regional plan for what the County and City are going to do together for affordable housing, to stop housing leakage
 - vi. Water and wastewater plan
 - vii. Joint open space and trails plan
 - viii. Merged City / County form of government
- Members voted on which changes should be the highest priority. The five-page regional economic development plan, the regional energy plan, and the one-year regional plan for affordable housing were identified as highest priority items. Food systems / food security and a merged City / County form of government were identified as secondary priorities.

6. Process changes:

- Members agreed that RPA processes should always incorporate a regional approach. Members agreed on a short-term operational definition of “regional” as the City and County, within the boundaries of Santa Fe County. At certain times in the longer term, that definition may be expanded.
- Members agreed that the RPA needs to approve its own budget for the next fiscal year.
- Members agreed not to hire new RPA staff in the short term, but to use existing County and City staff. In order to maintain short-term continuity, the chair shift from the City to the County scheduled for August will be postponed until January, at which time the RPA will vote on the chair and the staffing shifting to the County.
- Members agreed that there needs to be a standard packet of information for orientation of all new and current members. This information should include:
 - i. RPA plan
 - ii. Any relevant ordinances

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- iii. JPA, with all iterations
- iv. Model ordinance
 - v. Housing plans and ordinances for city and county
 - vi. Economic development plans and ordinances for city and county
- Members agreed that the RPA needs to review related plans and explore duplication of plans and staff in the RPA's functional areas. RPA should review plans by the RPO, RTD, and other entities to create a "partner list" and big picture of how the RPA's roles and responsibilities fit with those of other entities.

PRODUCTS (to do? Who? By when?):

- Jessie Lawrence will add the amendments to the JPA to the historical timeline and distribute an electronic copy to the RPA members.
- Staff will distribute the RPA land use plan to the members for their review.
- An RPA subcommittee consisting of Virginia Vigil, Kathy Holian, Patti Bushee, Rebecca Wurzbarger, and Rosemary Romero will bring recommendations to the RPA about the ordinance, the GRT percentages, and amending the JPA. They will present these recommendations at the August meeting.
- Rosemary Romero will continue to serve as RPA chair until January, assisted by City staff (Melissa Dailey). At that time, there will be a vote about the chair and RPA staffing shifting to the County.
- Staff will prepare materials for orientation of new RPA members.
- Jessie Lawrence will draft an initial "roles and responsibilities" document outlining the roles of the RPA, RPO, RTD, MPO, and other entities doing regional work in the RPA topic areas.

ATTACHMENTS:

- Attachment 1: RPA Historical Timeline
- Attachment 2: Summary of 6th Amended JPA
- Attachment 3: Meeting Packet

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RPA Meeting Information & Packet Deadlines

Legal Ad to Newspaper	Ad in Newspaper & Agenda Posted	Packet Materials Due	Packets Delivered	RPA Meeting
Deadline 9:30am Tuesday, Jan 4 th	Friday, Jan 7 th	Noon, Wed. Jan 12 th	Friday, Jan. 14	Tuesday, Jan 18 th 3-5 pm
Tuesday, Mar 1 st	Friday, Mar 4 th	Noon, Wed. Mar 9 th	Friday, Mar. 11 th	Tuesday, Mar. 15 th 4-6 pm
Tuesday, May 3 rd	Friday, May 6 th	Noon, Wed. May 11 th	Friday, May 13 th	Tuesday, May 17 th 4-6 pm
Tuesday, July 5 th	Friday, July 8 th	Noon, Wed. July 13 th	Friday, July 15 th	Tuesday, July 19 th 4-6 pm
Tuesday, Sep 6 th	Friday, Sep 9 th	Noon, Wed. Sep 14 th	Friday, Sep 16 th	Tuesday, Sep. 20 th 4-6 pm
Tuesday, Nov 1 st	Friday, Nov 4 th	Noon, Wed. Nov 9 th	Thursday, Nov 10 th	Tuesday, Nov. 15 th 4-6 pm

**All Meetings will be held in the Santa Fe County Commission Chambers
located at 102 Grant Avenue Santa Fe, NM 87504**