



RESOLUTION 2025-   02  

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT

(If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.)

**1** Please summarize the request and its purpose in the area below.  
 The Santa Fe County Housing Authority owns and operates three HUD funded public housing developments in the central and northern portions of Santa Fe County, which provide 199 low-income affordable rental units for qualified tenants. The units were built between 1978 and 1982, making our housing stock approximately 41 years old. These units have not received substantial capital upgrades over time, and as such, most of these units are in need of new roofs to ensure their long-term viability for members of the community. The Santa Fe County Housing Authority has been provided with a Community Project Funding Appropriation, B-22-BP-NM-0619, in the amount of \$1,044,172 for upgrades to the housing units. This grant expires August 31, 2030.  
 The project consists of re-roofing approximately two thirds of our public housing units that need roof replacement. This includes approximately 42 low-income rental units, one special use building for resident services, and three Boys & Girls Club facilities that serve public housing residents and the local community. The roofs that are upgraded will go from a torch down roof, to an insulated, white membrane TPO (thermoplastic polyolefin) system. This system has several advantages, including higher energy efficiency ratings and better long-term resistance to heat, weather and UV exposure.  
 This project also includes the removal, storage and reinstallation of solar panels that are currently affixed to the units' existing roofing system. In 2021, a HUD Energy Performance Contract (EPC) was completed, which included the installation of solar panels on all public housing units, among other energy saving measures. Housing staff have met with our EPC energy analyst to ensure the re-roofing project will not distort energy saving measures required under the EPC, but the new roofing system cannot be installed without the removal and reinstallation of the solar panels. As such, this will be a required component of the project.

<b>2</b>	Is this Budget Action for a Recurring or Non Recurring Expense(one-time)	Recurring	Non-Recurring
			X

<b>3</b>	Does this request impact a revenue source?	Yes	No
		X	

**A.** Is this a State Special Appropriation? If Yes, cite Statute and attach a copy X

**B.** Does this include state or federal funds? If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of a award letter and proposed budget. X

**C.** Is this request a result of Commission action? If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc.) X

**D.** Is a match required? If Yes, please identify funding source in the line below.

PLEASE PROVIDE THE LINE ITEM OF THE MATCH BELOW

FUND	DEPARTMENT	ACTIVITY	ELEMENT	CATEGORY / LINE ITEM	AMOUNT	BUDGETED ( Drop Down)
				EPC CLERK RECORDED 02/06/2025		



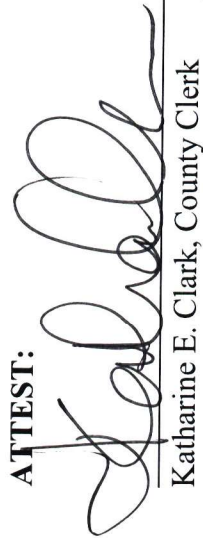
**SANTA FE COUNTY  
RESOLUTION 2025- 02**

**NOW, THEREFORE, BE IT RESOLVED** by the Board of County Commissioners of Santa Fe County that the Local Government Division of the New Mexico Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

**Approved, Adopted, and Passed This 28<sup>th</sup> Day of January, 2025.**

Santa Fe Board of County Commissioners

  
Camilla Bustamante, Chairperson

**ATTEST:**  
  
Katharine E. Clark, County Clerk



COUNTY OF SANTA FE )  
STATE OF NEW MEXICO ) ss  
HOUSING RESOLUTION  
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I, Katharine E. Clark, County Clerk, do hereby certify that this instrument was filed for record on the 6th day of February, 2025 at 11:21:13 AM and was duly recorded as instrument # 2052201 of the records of Santa Fe County.

Witness My Hand And Seal Of Office  
Katharine E. Clark  
County Clerk, Santa Fe, NM