

SANTA FE COUNTY  
BOARD OF COUNTY COMMISSIONERS

RESOLUTION NO. 2024 - 091

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A RESOLUTION ADOPTING THE FINAL BUDGET FOR  
FISCAL YEAR 2024-2025 (FY 2025)

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**WHEREAS**, the Board of County Commissioners (“Board”) of Santa Fe County, the governing body in and for the County of Santa Fe, State of New Mexico, held special meetings on May 3, 2024, May 6, 2024, May 8, 2024, and May 10, 2024, and its regularly scheduled meeting on May 14, 2024, for, among other things, the study and review of the Interim Budget for Fiscal Year 2024-2025 (FY 2025), with the recognition of sources and uses of funds within said budget; and

**WHEREAS**, the meetings on May 3, 2024, May 6, 2024, May 8, 2024, May 10, 2024, and May 14, 2024, were duly noticed in compliance with the Open Meetings Act, NMSA 1978, Chapter 10, Article 15, (OMA) and County Resolution No. 2023-124; and

**WHEREAS**, the Board duly adopted the Interim Budget at the May 14, 2024, meeting, via Resolution No. 2024-68; and

**WHEREAS**, at the Board’s duly noticed and regularly scheduled meeting held on June 25, 2024, the County Finance Division presented information to the Board regarding the FY 2025 budget for capital and maintenance projects; and

**WHEREAS**, the County Finance Division, in preparing the Final Budget for FY 2025, made changes to the budget based upon the Board’s direction at a special meeting on June 28, 2024, on capital and maintenance projects and technical changes, and additional adjustments identified as necessary, or recommended as presented to the Board at its duly noticed and regularly scheduled meeting convened on July 9, 2024; and

**WHEREAS**, the Final Budget for FY 2025 was presented to and considered by the Board at its regularly scheduled meeting convened on July 9, 2024, which meeting was duly noticed in compliance with the OMA and County Resolution No. 2023-124.

**NOW, THEREFORE, BE IT RESOLVED** that the Santa Fe County Board of County Commissioners hereby:

1. Adopts the Final Budget for FY 2025, beginning on July 1, 2024, and ending on June 30, 2025.
2. Respectfully requests approval of the adopted Final Budget for FY 2025 by the Local Government Division of the New Mexico Department of Finance and Administration.

**PASSED, APPROVED, AND ADOPTED THIS 9<sup>TH</sup> DAY OF JULY, 2024.**

2024 JUL 11 10:58 AM  
SANTA FE COUNTY BOARD OF COUNTY COMMISSIONERS  
CLERK'S OFFICE  
1000 W. SAN JUAN AVENUE  
SANTA FE, NM 87501  
760-858-3000  
WWW.SANTAFE.NM.GOV

**SANTA FE COUNTY  
BOARD OF COUNTY COMMISSIONERS**

By: Hank Hughes  
Hank Hughes, Chair



ATTEST:  
Katharine E. Clark  
Katharine E. Clark  
Santa Fe County Clerk

Date: July 11, 2024

**Approved as to form:**

Cristella Valdez  
Jeff Young  
Santa Fe County Attorney



COUNTY OF SANTA FE            )  
STATE OF NEW MEXICO        ) ss

BCC RESOLUTIONS  
PAGES: 10

I Hereby Certify That This Instrument Was Filed for  
Record On The 11TH Day Of July, 2024 at 10:55.09 AM  
And Was Duly Recorded as Instrument # 2037371  
Of The Records Of Santa Fe County

Witness My Hand And Seal Of Office  
Katharine E. Clark  
Deputy [Signature] County Clerk, Santa Fe, NM

FISCAL YEAR 2025 FINAL BUDGET ADJUSTMENTS TO INTERIM BUDGET

DEPT	DIVISION	ACCOUNT	DESCRIPTION	EXPENDITURES	REVENUES	REASON FOR ADJUSTMENT
N/A	N/A	101-0000-385.00-00	Budgeted Cash		\$ 280,000	Carryover unspent funds
CMO	Finance	101-0121-412.50-03	Contractual Services	\$ 60,000		Purchasing contract writer
CMO	Finance	101-0121-412.50-03	Contractual Services	100,000		ERP Consultant
CMO	Legal	101-0201-412.50-03	Contractual Services	60,000		Ordinance Writer
CMO	IT	101-0125-412.50-03	Contractual Services	60,000		M365 project management services
CDD	Affordable Housing	231-0000-385.00-00	Budgeted Cash		4,000,000	Affordable housing programs
CDD	Affordable Housing	231-2342-471.50-03	Contractual Services	4,000,000		Affordable housing programs
CSD	LDWI	241-0404-371.04-00	DWI Prevention Grant		44,280	LDWI grant adjustment
CSD	LDWI	241-0404-464.20-01	FICA	10,000		LDWI grant adjustment
CSD	LDWI	241-0404-464.20-03	Retirement	6,280		LDWI grant adjustment
CSD	LDWI	241-0404-464.20-05	Health Care	28,000		LDWI grant adjustment
RECC	E-911 Grant	245-2102-371.90-00	E-911 Grant		16,000	E-911 grant GIS Portion
RECC	E-911 Grant	245-2102-461.30-03	In-State Travel		198,346	E-911 grant GIS Portion
PSD	Fire	244-0887-372.19-00	YCC Grant	16,000		YCC grant
PSD	Fire	244-0887-422.10-24	Temporary Positions	157,440		YCC grant
PSD	Fire	244-0887-422.20-01	FICA	9,761		YCC grant
PSD	Fire	244-0887-422.20-02	Medicare	2,283		YCC grant
PSD	Fire	244-0887-422.20-08	Workers Comp	142		YCC grant
PSD	Fire	244-0887-422.30-03	In-State Travel	12,000		YCC grant
PSD	Fire	244-0887-422.40-02	Maintenance / Equipment	500		YCC grant
PSD	Fire	244-0887-422.60-02	Safety Supplies	13,312		YCC grant
PSD	Fire	244-0887-422.60-07	Operational Supplies	2,908		YCC grant
CMO	HR	318-0183-371.90-13	Intern Grant		30,000	Summer Enrichment internship grant
CMO	HR	318-0183-412.10-24	Temporary Positions	27,705		Summer Enrichment internship grant
CMO	HR	318-0183-412.20-01	FICA	1,860		Summer Enrichment internship grant
CMO	HR	318-0183-412.20-02	Medicare	435		Summer Enrichment internship grant
CDD	Tourism	215-2320-371.01-02	NMTD Advertising Grant	147,318	147,318	FY25 Tourism Cooperative Agreement
CDD	Tourism	215-2320-433.50-03	Contractual Services			FY25 Tourism Cooperative Agreement
CMO	Finance	101-0303-412.70-90	Other Operating Costs / Misc.	(642,500)		District Court security upgrades matching portion to AOC agreement (Project Implementation/Grants Contingency)
PWD	Projects	101-0796-412.60-07	Operational Supplies	42,500		District Court security upgrades matching portion to AOC agreement
PWD	Projects	101-0796-412.80-99	Capital Pkg - Inv Exempt	100,000		District Court security upgrades matching portion to AOC agreement

FISCAL YEAR 2025 FINAL BUDGET ADJUSTMENTS TO INTERIM BUDGET

DEPT	DIVISION	ACCOUNT	DESCRIPTION	EXPENDITURES	REVENUES	REASON FOR ADJUSTMENT
PWD	Projects	101-0796-481.80-03	Equipment & Machinery	\$ 300,000		District Court security upgrades matching portion to AOC agreement
PWD	Projects	101-0796-481.80-15	Computer & Peripherals	200,000		District Court security upgrades matching portion to AOC agreement
CMO	Finance	318-0796-371.90-11	AOC Security Upgrades		\$ 642,500	District Court security upgrades matching portion to AOC agreement
PWD	Projects	318-0796-412.60-07	Operational Supplies	42,500		District Court security upgrades matching portion to AOC agreement
PWD	Projects	318-0796-412.80-99	Capital Pkg - Inv Exempt	100,000		District Court security upgrades matching portion to AOC agreement
PWD	Projects	318-0796-481.80-03	Equipment & Machinery	300,000		District Court security upgrades matching portion to AOC agreement
PWD	Projects	318-0796-481.80-15	Computer & Peripherals	200,000		District Court security upgrades matching portion to AOC agreement
CDD	Housing	318-1930-372.07-01	Energy Eff & Cons		77,200	Energy Efficiency Conservation Block grant
CDD	Housing	318-1930-487.80-01	Buildings & Structures	77,200		Energy Efficiency Conservation Block grant
N/A	N/A	204-0000-385.00-00	Budgeted Cash		2,000,000	2024 infrastructure management program
PWD	Roads	204-0611-451.40-03	Maintenance / Infrastructure	2,000,000		2024 infrastructure management program
N/A	N/A	101-0000-385.00-00	Budgeted Cash		20,000	Asset ID 4827 carryover
CMO	IT	101-0125-481.80-16	Computer Software	20,000		Asset ID 4827 carryover
N/A	N/A	101-0000-385.00-00	Budgeted Cash		24,000	iT Infrastructure upgrades for the Senior Centers
CDD	Affordable Housing	101-2318-435.50-15	Software License & Maintenance	24,000		Annual Licensure for Neighborly software
PWD	Projects	313-0000-385.00-00	Budgeted Cash		350,000	For preliminary engineering or design
PWD	Projects	313-0718-441.50-03	Contractual Services	175,000		For preliminary engineering or design
PWD	Projects	313-0718-484.80-02	Bldg Capitalized Cont Svc	175,000		For preliminary engineering or design
N/A	N/A	101-0000-385.00-00	Budgeted Cash		741,847	Contingency for price increases for approved fixed assets
CMO	Finance	101-0303-481.80-03	Equipment & Machinery	741,847		Contingency for price increases for approved fixed assets
N/A	N/A	203-0000-385.00-00	Budgeted Cash		39,883	Contingency for price increases for approved fixed assets
CMO	Finance	203-0303-481.80-03	Equipment & Machinery	39,883		Contingency for price increases for approved fixed assets
N/A	N/A	204-0000-385.00-00	Budgeted Cash		186,329	Contingency for price increases for approved fixed assets
CMO	Finance	204-0303-485.80-03	Equipment & Machinery	186,329		Contingency for price increases for approved fixed assets
N/A	N/A	216-0000-385.00-00	Budgeted Cash		61,088	Contingency for price increases for approved fixed assets
CMO	Finance	216-0303-482.80-03	Equipment & Machinery	61,088		Contingency for price increases for approved fixed assets
N/A	N/A	218-0000-385.00-00	Budgeted Cash		17,517	Contingency for price increases for approved fixed assets

FISCAL YEAR 2025 FINAL BUDGET ADJUSTMENTS TO INTERIM BUDGET

DEPT	DIVISION	ACCOUNT	DESCRIPTION	EXPENDITURES	REVENUES	REASON FOR ADJUSTMENT
CMO	Finance	218-0303-481.80-03	Equipment & Machinery	\$ 17,517		Contingency for price increases for approved fixed assets
N/A	N/A	222-0000-385.00-00	Budgeted Cash		\$ 502,823	Contingency for price increases for approved fixed assets
CMO	Finance	222-0303-482.80-03	Equipment & Machinery	502,823		Contingency for price increases for approved fixed assets
N/A	N/A	241-0000-385.00-00	Budgeted Cash		6,216	Contingency for price increases for approved fixed assets
CMO	Finance	241-0303-482.80-03	Equipment & Machinery	6,216		Contingency for price increases for approved fixed assets
N/A	N/A	244-0000-385.00-00	Budgeted Cash		405,564	Contingency for price increases for approved fixed assets
CMO	Finance	244-0303-482.80-03	Equipment & Machinery	405,564		Contingency for price increases for approved fixed assets
N/A	N/A	245-0000-385.00-00	Budgeted Cash		75,008	Contingency for price increases for approved fixed assets
CMO	Finance	245-0303-482.80-03	Equipment & Machinery	75,008		Contingency for price increases for approved fixed assets
N/A	N/A	247-0000-385.00-00	Budgeted Cash		42,552	Contingency for price increases for approved fixed assets
CMO	Finance	247-0303-482.80-03	Equipment & Machinery	42,552		Contingency for price increases for approved fixed assets
N/A	N/A	505-0000-385.00-00	Budgeted Cash		266,517	Contingency for price increases for approved fixed assets
CMO	Finance	505-0303-484.80-03	Equipment & Machinery	266,517		Contingency for price increases for approved fixed assets
N/A	N/A	517-0000-385.00-00	Budgeted Cash		1,500	Contingency for price increases for approved fixed assets
CMO	Finance	517-0303-487.80-03	Equipment & Machinery	1,500		Contingency for price increases for approved fixed assets
CMO	Finance	205-0000-311.02-12	GRT		246,942	Admin Fee for HH GRT
CMO	Finance	205-0000-412.70-93	Administrative Fees	246,942		Admin Fee for HH GRT
CMO	Finance	313-0000-311.02-00	GRT		495,349	Admin Fee for COGRT
CMO	Finance	313-0000-412.70-93	Administrative Fees	495,349		Admin Fee for COGRT
CMO	Finance	401-1610-311.05-02	Property Tax / Prior Year		(22)	Correct DFA directed adjustment - reduce revenue to balance budget
CMO	Finance	505-0000-385.00-00	Budgeted Cash		(782)	Correct DFA directed adjustment - reduce expenditure to agree to department's request
CMO	Finance	505-1420-445.70-06	Garbage & Sewer	(782)		Correct DFA directed adjustment - reduce expenditure to agree to department's request
Sheriff	N/A	211-0000-385.00-00	Budgeted Cash		(6,782)	Correct estimated carryover amount for the Law Enforcement Protection Fund grant
Sheriff	N/A	211-1210-425.60-07	Operational Supplies	(6,782)		Correct estimated carryover amount for the Law Enforcement Protection Fund grant
				\$ 10,911,215	\$ 10,911,193	

SFC CLERK RECORDED 07/11/2024

**BUDGET CONTINGENCY AMOUNTS**

<b>CONTINGENCY LINE ITEM</b>	<b>FY24 FINAL BUDGET</b>	<b>FY24 ACTUAL EXPENDITURES</b>	<b>FY25 FINAL BUDGET</b>
Building/Structure Maintenance	\$ 500,000	\$ -	\$ 500,000
Attorney Services	500,000	-	500,000
Contractual / Professional Services	500,000	50,000	500,000
Operational Supplies	500,000	-	500,000
Recession Revenue Replacement	12,000,000	-	4,865,000
Project Implementation / Grants	10,000,000	-	8,826,646
Judgments & Settlements	2,000,000	-	2,000,000
Auto Insurance Deductible	750,000	-	750,000
Property Insurance Deductibles	300,000	-	300,000
Other Capital Purchases	500,000	-	500,000
Building & Structure Capital	500,000	-	500,000
	<b>\$ 28,050,000</b>	<b>\$ 50,000</b>	<b>\$ 19,741,646</b>

SEC CLERK RECORDED 07/11/2024

**RECONCILIATION BETWEEN INTERIM AND FINAL BUDGETS**

	<u>TOTAL</u>
<b>TOTAL INTERIM BUDGET FY 2025 - EXPENDITURES</b>	<b>\$ 347,338,851</b>
Adjustments to Interim Budget:	
Carryforward of FY2024 Unspent Approved Funding to Complete Initiatives	\$ 4,280,000
New Grants and Grant Adjustments	1,155,644
Requisition Rollover Due to Incomplete Procurement	2,000,000
Requisition Rollover for FY 2024 Fixed Asset Purchases	20,000
New Department Requests	24,000
Budget Hearing Requests, not included in Interim Budget	2,696,844
Admin fee for HH GRT & COGRT	742,291
Corrections to DFA Directed Adjustments	(7,564)
Contingency Funds	6,050,000
Recession Revenue Replacement	4,865,000
Project Implementation/Grants Contingency	8,826,646
Affordable Housing Programs (Funded from Unused Budget Contingencies)	7,135,000
Increase in Transfers	19,872,127
Capital Projects (Not Including Encumbrances to Rollforward)	161,292,834
Maintenance Projects (Not Including Encumbrances to Rollforward)	17,415,252
<b>TOTAL FINAL BUDGET FY 2025</b>	<b>\$ 583,706,925</b>

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**RECONCILIATION BETWEEN INTERIM AND FINAL BUDGETS**

	<u>TOTAL</u>
<b>TOTAL INTERIM BUDGET FY 2025 - RESOURCES</b>	<b>\$ 347,338,091</b>
Resources for Adjustments to Interim Budget:	
Budgeted Cash	48,997,170
Grant Funding	1,155,644
Transfer from General Fund to Affordable Housing	7,135,000
Corrections to DFA Directed Adjustments & Carryover Amount	(6,804)
Capital Related Resources:	
Budgeted Cash - Capital Projects	
General Fund	2,334,055
Lodger's Tax	1,269,461
Behavioral Health	7,004,777
RECC	65,999
Fire Operations Fund / Fire Marshal / Impact Fees / Excise Tax	949,009
Enterprise Utilities Fund	2,351,100
Unencumbered Budget to Rollforward for Existing Projects	87,659,680
Unencumbered Budget to Rollforward for Existing Maintenance Projects	17,662,194
CARES ACT	4,457,600
Capital Outlay GRT	14,570,774
Hold Harmless GRT	1,451,523
Legislative Appropriations / Anticipated Bond Proceeds	38,911,652
Local Assistance and Tribal Consistency Funds	400,000
<b>TOTAL FINAL BUDGET FY 2025</b>	<b>\$ 583,706,925</b>

SEC CLERK RECORDED 07/11/2024



<b>FUNDS' TRANSFER OUT / TRANSFER IN</b>	<b>FY 2025 FINAL BUDGET</b>
<b>GENERAL FUND</b>	
Road Fund	\$ 5,898,219
Farm & Range Fund	9,000
Economic Development Fund	175,000
Housing Choice Voucher Section 8 Fund	80,316
Developer Fees Fund	7,135,000
EMS-Health Care	2,122,562
Alcohol Programs Fund	180,000
Fire Operations Fund	4,312,361
Law Enforcement Ops Fund	14,242,698
Corrections Ops Fund	7,620,305
GRT Revenue Bond Debt Service	2,872,370
	<u>\$ 44,647,831</u>
<b>CORRECTIONS FUND (CONSISTS OF DISTRIBUTIONS FROM THE LOCAL GOVERNMENT CORRECTIONS FUND ADMINISTERED BY DFA)</b>	
Corrections Ops Fund	\$ 200,000
	<u>\$ 200,000</u>
<b>HOLD HARMLESS GRT FUND</b>	
Road Fund	\$ 6,242,196
GRT Revenue Bond Debt Service	2,026,808
	<u>\$ 8,269,004</u>
<b>HOLD HARMLESS (2ND 1/8TH) GRT FUND</b>	
Health Care Assistance Program Fund	\$ 2,057,848
Fire Operations Fund	2,057,847
Law Enforcement Ops Fund	10,713,316
Corrections Ops Fund	2,057,847
	<u>\$ 16,886,858</u>
<b>ENVIRONMENTAL GRT FUND</b>	
General Fund	\$ 1,604,359
	<u>\$ 1,604,359</u>
<b>CORRECTIONAL GRT FUND</b>	
Corrections Ops Fund	\$ 15,363,442
	<u>\$ 15,363,442</u>
<b>INDIGENT FUND</b>	
Health Care Assistance Program Fund	\$ 2,554,513
	<u>\$ 2,554,513</u>

SEC CLERK RECORDED 07/11/2024

<b>FUNDS' TRANSFER OUT / TRANSFER IN</b>	<b>FY 2025 FINAL BUDGET</b>
<b>FIRE OPERATIONS FUND</b>	
Emergency Communications Operations Fund	\$ 4,392,603
	<u>\$ 4,392,603</u>
<b>CORRECTIONS OPS FUND</b>	
Jail Revenue Bond Debt Service Fund	\$ 2,245,300
	<u>\$ 2,245,300</u>
<b>CAPITAL OUTLAY GRT FUND</b>	
GRT Revenue Bond Debt Service	\$ 3,033,600
	<u>\$ 3,033,600</u>
<b>ENTERPRISE - WATER FUND</b>	
General Fund	\$ 100,000
	<u>\$ 100,000</u>
<b>GRAND TOTAL</b>	<b><u>\$ 99,297,510</u></b>