

**SANTA FE COUNTY
BOARD OF COUNTY COMMISSIONERS**

RESOLUTION NO. 2024 - 105

**A RESOLUTION AUTHORIZING THE DISPOSITION OF
FIXED ASSETS WORTH \$5,000 OR LESS
IN ACCORDANCE WITH STATE STATUTE**

WHEREAS, Santa Fe County (“County”) desires to dispose of certain personal property identified in Exhibit A; and

WHEREAS, Exhibit A describes items of personal property by department, tag number, description of fixed asset, and serial number; and

WHEREAS, the County desires to donate said items of personal property listed on Exhibit A to Des Moines Fire Department in Union County, New Mexico; and

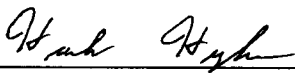
WHEREAS, the Board of County Commissioners (“Board”) hereby determines that the items of personal property listed on Exhibit A have an estimated resale value of \$5,000 or less.

NOW, THEREFORE, BE IT RESOLVED by the Santa Fe County Board of County Commissioners that::

- 1) The Board approves of the donation of the item of personal property listed on Exhibit A in accordance with NMSA 1978, Section 13-6-2 (2007); and
- 2) The Board directs that, to the extent feasible, the personal property listed as G09536, 1993 Chevy Brush Truck, VIN: 1GBJK34N9PE114599 shall be donated to the Des Moines Fire Department in Union County, New Mexico. If such donation is not feasible, the property shall be disposed of as allowed by law.

PASSED, APPROVED, AND ADOPTED THIS 27th DAY OF AUGUST, 2024.

**BOARD OF COUNTY COMMISSIONERS
OF SANTA FE COUNTY**

By: 
Hank Hughes, Chair



ATTEST: *[Handwritten Signature]*

Date: 08/28/2024

Katharine E. Clark
Santa Fe County Clerk

Approved as to form:

[Handwritten Signature]
Jeff Young
Santa Fe County Attorney

COUNTY OF SANTA FE)
STATE OF NEW MEXICO) ss BCC RESOLUTIONS
PAGES: 9

I Hereby Certify That This Instrument Was Filed for Record On The 29TH Day Of August, 2024 at 11:50:09 AM And Was Duly Recorded as Instrument # 2040609 Of The Records Of Santa Fe County




Witness My Hand And Seal Of Office
Katharine E. Clark
Deputy: *[Handwritten Signature]* County Clerk, Santa Fe, NM

SFC CLERK RECORDED 08/29/2024

Santa Fe County Fire Department

Memorandum

Date: Wednesday, May 22, 2024
To: Yvonne S. Herrera, Finance Director
From: Jacob Black, Fire Chief 
Re: Donation of 1993 Chevy 3500 Brush Truck

Santa Fe County in the past has donated to Government Agencies throughout the State of New Mexico excess Surplus apparatus/equipment. Attached you will find information in regards to a donation to Des Moines Fire Department New Mexico from Santa Fe County Fire Department for a 1993 Chevy 3500 Brush Truck.

- 1993 Chevy 3500 Brush Truck
- 1GBJK34N9PE114599
- Mileage- 28175
- License plate- G-09536
- Estimated Value- \$3500

This unit are no longer in service and would either go to auction or can be donated to and agency that is in such need, Santa Fe County Fire Department would like to donate this unit to Des Moines Fire Department.

Should you have any questions please do not hesitate to contact me Chief Black

Thank You,

SFC CLERK RECORDED 08/29/2024

Des Moines, New Mexico 88418

Phone: (575) 278-2127

Michael Felix
Chief
Des Moines Volunteer Fire Department

10 May 2024
Eric Lucero
Fleet Manager
Santa Fe County Fire Department

Mr. Lucero:

My name is Michael Felix, Chief for the Des Moines Volunteer Fire Department. I have been Chief for the last 10 months; in that time, I have worked diligently to update and acquire needed equipment and gear for the department. I am currently working on maintaining the department's compliance and rating for ISO, in preparation for this year's ISO inspection. My next step in reaching the overall goals of the department is an increase of water resources and apparatus support.

I recently spoke with you about a 1993 Chevy Wildland Engine Brush 3 (VIN#1GBJK34N9PE114599), currently used by Santa Fe County Volunteer Fire Department that is being considered for donation. The DMVFD would gladly accept this unit as an addition to our fleet. This unit would help us to replace a similar unit that is multi-tasked with rescue and wildland response, allowing us to dedicate the units to appropriate applications.

We greatly appreciate consideration for the donation of the Santa Fe County Brush truck.

Respectfully submitted,




Michael Felix
DMVFD Chief

Santa Fe County Fire Department

Memorandum

Date: May 10, 2024

To: Josh Duran, New Mexico State Fire Marshal's Office

From: Eric J Lucero, Fire Fleet Manager, Santa Fe County Fire 

Re: Donation of 1993 Chevy Wildland Engine- Des Moines Fire Department

With the arrival of new Fire Apparatus, Santa Fe County Fire Department has decided to surplus a 2010 Ford F550 Wildland Engine.

District	Unit	VIN	Year/Make	Model
Edgewood	Brush 3	1GBJK34N9PE114599	1993 Chevy	3500

I was contacted by Chief Michael Felix of Des Moines Fire Department of Union County in regards to a possible donation of the apparatus to his district.

This truck is available for donation to Des Moines Fire Department from Santa Fe County Fire Department with your approval.

If you require further information, please feel free to contact me.

Thank you.

SFC CLERK RECORDED 08/29/2024

Michelle Lujan Grisham
Governor

Major General Miguel Aguilar
Interim Cabinet Secretary



Ali Rye
Deputy Cabinet Secretary

Regina Chacon
Deputy Cabinet Secretary

Randy Varela
State Fire Marshal

**DEPARTMENT OF HOMELAND SECURITY
AND EMERGENCY MANAGEMENT**

May 10, 2024

Eric Lucero
Fleet Manager
Santa Fe County Fire Department

Reference: Request to transfer a 1993 Chevy Wildland Engine from the Santa Fe County Volunteer Fire Department to the Des Moines Volunteer Fire Department.

Manager Lucero:

In response to your request received May 9, 2024, regarding the transfer of a 1993 Chevy Wildland Fire Apparatus, VIN number 1GBJK34N9PE114599 from the Santa Fe County Volunteer Fire Department to the Des Moines Volunteer Fire Department. Your request has been reviewed and is approved. This fire apparatus will have to be removed from the Santa Fe County Volunteer Fire Department's inventory.

If you have any questions about this report, please do not hesitate to contact me at 505-469-4716.

Sincerely,

A handwritten signature in black ink, appearing to read 'Josh Duran', is written over a white background.

Josh Duran
Fire Department Inspector

XC, Mr. Derrick Rodriguez, Deputy Fire Marshal Fire Service Support Bureau

**SANTA FE COUNTY
FIXED ASSETS SURPLUS FORM - FISCAL YEAR 2024
VEHICLES/HEAVY EQUIPMENT**

DEPARTMENT: Fire

PERSON COMPLETING

THE FORM: Matt Harding

TELEPHONE NO.: 505-231-1796

LICENSE PLATE NUMBER	DESCRIPTION OF FIXED ASSET	VEHICLE ID NO.	MILEAGE/MACHINE HOURS	REASON FOR SURPLUS	CONDITION OF FIXED ASSET	LOCATION OF FIXED ASSET	ESTIMATED VALUE
G-39818	1999 Freight Liner FL 70	1FV6HLCB2XHA31240	78878	Donation	Good	Agua Fria	6500
G-13999	1993 IHC 4800	1HTSEPCRXP490782	29075	Donation	Good	Edgewood	6000
G-09536	1993 Chevy 3500	1GBJK34N9PE114599	28175	Donation	Good	Edgewood	3500
G-06690	1994 IHC 4800	1HTSEPCR8RH568298	17738	Donation	Good	El Dorado	6000
G-09489	1993 Ford	1FDYH81E6PVA20170	28673	Donation	Good	Pojoaque	4500
G-79017	2010 Ford F-550	1FDAX5HR8AEA90174	126219	Donation	Good	Admin WUI	4500

REC'D 08/29/2024

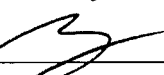
NOTE: Possible Reasons for Surplus: *Obsolete, excessive cost to repair, or working but not currently used by department.*
 Condition of the Asset: *Damaged, destroyed, working (note the condition-good, fair, or poor)*

Fleet Maintenance Approval / Certification: 

We hereby certify that the assets noted above have been examined and the information is accurate to the best of our knowledge.

Department Director: 

Date: 5/23/24

County Manager: 

Date: 7/15/24

GREGORY S. SHAFFER

JUN 18 2024 PM 1:54
JUN 12 2024 PM 8:55

Justin S. Greene
Commissioner, District 1

Anna Hansen
Commissioner, District 2

Camilla Bustamante
Commissioner, District 3



SANTA FE COUNTY

Anna T. Hamilton
Commissioner, District 4

Hank Hughes
Commissioner, District 5

Gregory S. Shaffer
County Manager

MEMORANDUM

Date: August 19, 2024

To: Board of County Commissioners

From: Yvonne S. Herrera, Finance Division Director
Jacob Black, Fire Chief

Via: Gregory S. Shaffer, County Manager
Elias Bernardino, Deputy County Manager

Subject: **August 27, 2024, BCC Meeting**
Resolution No. 2024-___, A Resolution Authorizing the Disposition of Fixed Assets Worth \$5,000 or Less in Accordance with State Statute

SUMMARY:

The Finance Division requests approval to dispose of personal property by means of donation to the Des Moines Fire Department in Union County, NM, but if that is not feasible, it shall be disposed of as otherwise allowed by law.

BACKGROUND:

Santa Fe County (County) follows Sections 13-6-1 through 13-6-2 NMSA 1978 to dispose of surplus property and equipment. Each County department and elected office participates in the process to review damaged, broken, or obsolete fixed assets inventory to determine whether assets are usable and safe for continued use, or if the cost to repair the item would be excessive.

The Santa Fe County Fire Department (SFCFD) collaborates with the New Mexico State Fire Marshal's Office (SFMO) to identify, approve, and facilitate the donations of fire apparatus. The SFMO knows the financial and equipment needs of departments across the state and communicates the available apparatus to the departments in the greatest need. To ensure departments receive safe and operational equipment, the SFMO requires the SFCFD to provide maintenance records and pump testing records when apparatuses are donated.

The SFCFD has submitted vehicle G09536, a 1993 Chevy Brush Truck (VIN-1GBJK34N9PE114599) for disposal. The Des Moines Fire Department in Union County, NM, will accept the donation of this vehicle.

Upon approval from the Board of County Commissioners (Board), the fixed asset will be removed from the fixed asset database and be re-distributed to the Des Moines Fire Department.

RECOMMENDED ACTION:

The Fire Department, via the Finance Division, requests the Board's consideration and approval of this resolution to dispose of the personal property. Upon approval of the resolution, a copy will be submitted to the New Mexico Office of the Auditor (OSA) for notice. The items will be disposed of 30 days after notification to the OSA.

EXHIBITS:

- Subject Resolution
- Exhibit A – Packet consisting of:
 - Memo from SFCFD
 - Letter from Des Moines Fire
 - Memo from SFCFD to the State Fire Marshal
 - Letter from the Department of Homeland Security
 - Fixed Asset Surplus Form signed by the County Manager