

**SANTA FE COUNTY  
RESOLUTION 2024-120**

**A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM**

Whereas, the Board of County Commissioners meeting in regular session on 10/08/2024 did request the following budget adjustment:

Department / Division Public Safety / Corrections Fiscal Year: 2025 (July 1, 2024 - June 30, 2025)  
 Budget Adjustment Type (drop down): Other

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE	DEPARTMENT DIVISION	ACTIVITY BASIC/SUB	ELEMENT OBJECT	LINE DESCRIPTION	INCREASE AMOUNT	DECREASE AMOUNT
247	1863	372	09-01	Corrections / Medical / Grants / Dept. of Justice	\$ 250,000	
<b>Total</b>					\$ 250,000	\$

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE	DEPARTMENT DIVISION	ACTIVITY BASIC/SUB	ELEMENT OBJECT	LINE DESCRIPTION	INCREASE AMOUNT	DECREASE AMOUNT
247	1863	426	10-22	Corrections / Medical / Classified Employees	\$ 40,000	
247	1863	426	10-26	Corrections / Medical / Term Employees	70,000	
247	1863	426	20-01	Corrections / Medical / FICA-Reg	6,820	
247	1863	426	20-02	Corrections / Medical / FICA-Medicare	3,190	
247	1863	426	20-03	Corrections / Medical / Retirement	22,594	
247	1863	426	20-05	Corrections / Medical / Health Care	9,196	
247	1863	426	20-06	Corrections / Medical / Retiree Health	2,200	
247	1863	426	60-06	Corrections / Medical / Pharmaceuticals	96,000	
<b>Total</b>					\$ 250,000	\$

Requesting Department Approval: Maricela Martinez Title: ASD Director Date: 9/20/2024 Log # 7  
 Capital/Grants Approval: [Signature] Date: 9/25/2024 Budget Administrator: [Signature] Date: 9/25/24  
 Finance Dept Approval: [Signature] Date: 9/25/2024 Entered by: \_\_\_\_\_ Date: \_\_\_\_\_  
 County Mgr Approval: [Signature] Date: 10/8/2024 Updated by: \_\_\_\_\_ Date: \_\_\_\_\_

**SANTA FE COUNTY  
RESOLUTION 2024-120**

**DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT**

**(If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.)**

1 Please summarize the request and its purpose in the area below.  
 The Building Bridges Initiative was created to combat the morbidity and mortality of overdose and the chronic disease of opioid use disorder (OUD). On March 26, 2024, Santa Fe County Adult Detention Facility provided a PowerPoint presentation on the Building Bridges Initiative and requested authorization to apply for a \$250,000 grant for implementation of medication assisted treatment (MAT). This funding will be utilized to purchase pharmaceuticals (Vivitrol, Naltrexone, Sublocade, Zubsolv) for treatment of inmate patients that have been diagnosed with Opioid Use Disorder and to supplement salaries and benefits to allow three existing FTEs (Re-Entry Specialist and Nurses) to be dedicated to the project. Santa Fe County has received the sub award and is in the process of fully executing the agreement. This budget adjustment will not be submitted to the New Mexico Department of Finance and Administration until the grant agreement has been fully executed.

2	Is this Budget Action for a Recurring or Non Recurring Expense(one-time)	Recurring	Non-Recurring
			X

3	Does this request impact a revenue source?	Yes	No
		X	

A. Is this a State Special Appropriation? If Yes, cite Statute and attach a copy

B. Does this include state or federal funds? If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of a award letter and proposed budget. (See award letter)

C. Is this request a result of Commission action? If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc.)

D. Is a match required? If Yes, please identify funding source in the line below.

**PLEASE PROVIDE THE LINE ITEM OF THE MATCH BELOW**

FUND	DEPARTMENT	ACTIVITY	ELEMENT	CATEGORY / LINE ITEM	AMOUNT	BUDGETED (Drop Down)

SANTA FE COUNTY  
RESOLUTION 2024- 120

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the New Mexico Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed This 8<sup>th</sup> Day of October, 2024.

Santa Fe Board of County Commissioners

Hank Hughes

Hank Hughes, Chairperson

ATTEST:

Katharine E. Clark

Katharine E. Clark, County Clerk



COUNTY OF SANTA FE )  
STATE OF NEW MEXICO ) ss  
BCC RESOLUTIONS  
PAGES: 5

I Herby Certify That This Instrument Was Filed for Record On The 9TH Day Of October, 2024 at 01:49:44 PM And Was Duly Recorded as Instrument # 2043724 Of The Records Of Santa Fe County

Deputy Katharine E. Clark Witness My Hand And Seal Of Office  
Katharine E. Clark  
County Clerk, Santa Fe, NM

Gina W. Hartsfield  
Chair

Daniel E. Stump  
President and CEO

Emory B. Williams  
Founder

June 25, 2024

Warden Derek Williams  
Santa Fe County Adult Detention Facility  
4312 State Hwy 14  
Santa Fe, NM 87508

Dear Mr. Williams:

Thank you for your recent response to the Building Bridges Implementation Funding Application, issued by the Institute for Intergovernmental Research (IIR) on behalf of the U.S. Department of Justice, Bureau of Justice Assistance. It is my pleasure to inform you that your team has been selected to receive subaward funding in the amount of up to \$250,000 to participate in this initiative. This funding may be used to support your efforts to launch a project planned during the Building Bridges fellowship, implement a new initiative, or enhance an existing initiative that aligns with the allowable funding categories outlined in the solicitation. Congratulations on being selected to participate in this exciting program!

This funding is provisional pending entering into a fully executed subaward agreement with IIR that sets forth the specific terms and conditions of this project. Please review the information below and that contained in the attached award package in its entirety to ensure timely initiation of your project.

### Contracting Process

Attached are documents related to the subaward between IIR and Santa Fe County for the **Building Bridges Implementation Funding** project under the Comprehensive Opioid, Stimulant, and Substance Use Program (COSSUP). All documents should be completed and returned to [COSSUP@iir.com](mailto:COSSUP@iir.com) no later than July 12<sup>th</sup>, 2024. Attached are the following:

- Draft Subaward Agreement with attachments—These documents are in draft form to provide your agency with the opportunity to review, provide information, and, if necessary, propose revisions. There are various items highlighted within the agreement and attachments that require information from your agency. After your review is completed, the redline documents should be returned to IIR. A final version of the Subaward Agreement with attachments will be sent for signature after IIR receives/reviews the redline documents and discussions are completed.
- Attachment D (Subcontractor Reporting Data Sheet)

SFC CLERK RECORDED 10/09/2024

June 25, 2024  
Page Two

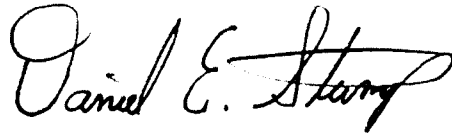
If you have questions regarding the contract process and/or financial requirements, please contact Ms. Mary Jo Dodd at [mdodd@iir.com](mailto:mdodd@iir.com) or (850) 300-7796. Ms. Kim Bianco, IIR subaward administrative coordinator, may also reach out to you for additional documentation, as needed.

### Project Activity Requirements

As part of this implementation grant, please plan for your project team to participate in monthly calls with the Building Bridges coaches and staff. These calls will be mandatory and will be scheduled for 1 hour each. Building Bridges sites are also expected to submit monthly reports to provide updates on the performance and status of their projects.

IIR and its federal partners look forward to partnering with you on this important initiative. Please do not hesitate to contact us, via Ben Ekelund, with any questions at [bekelund@iir.com](mailto:bekelund@iir.com).

Sincerely,



Daniel E. Stump  
President and Chief Executive Officer

DES:be

Attachments