## SANTA FE COUNTY RESOLUTION 2024- 14ら

# A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on November 12, 2024, did request the following budget adjustment:

Departm	Department / Division			r dolle sakety/ Fire/ NECC/ Collections		
Budget /	Budget Adjustment Type (drop down):	·	Other		Fiscal Year: 2025 (July 1, 2024 - June 30, 2025)	4 - June 30, 2025)
ADCION SECTION	BUDGE ED REVENUES: (use continuation sheet, if necessary)  FORD BEFARCIMENT: ACTIVITY	ntinuation sheet, if nec	essary)  BLEMENT			
Š	MOISIAI	#ASICOSUB	5	Lane description	INCREASE	
ă	¥	ă	ğ		# T T T T T T T T T T T T T T T T T T T	ANGUA
244	0811	371	26-00	State / Department of Finance & Administration	\$ 450,000	
Total					\$ 450,000	\$
BUDGE	BUDGETED EXPENDITURES: (use continuation sheet if necessary)	(use continuation she	et if necessary)			
	UNI PAKITMENT!	ACTIVITY	選手馬利益を			
8	2021213	BASIC/BLIB		TANK DESCRIPTION	CHCONCASE	DECREASE
ğ	XXX	ä	N CONTRACTOR		FRORM	AMOUNT
244	0811	422	10-22	Classified Employees	\$ 321,428	
244	0811	422	20-01	FICA-Reg	19,929	
244	0811	422	20-02	FICA-Medicare	9,321	
244	0811	422	20-03	Retirement	66,021	
244	0811	422	20-05	Health Care	26,871	
244	0811	422	20-06	Retiree Health	6,430	
Total					\$ 450,000	€
Requestin	Requesting Department Approval: Jacob Black	cob Black	Title:	Title: Fire Chief	Date: 10/29/2024	Log # 20
Capital/G	Capital/Grants Approval:	40 2	Date: 11/4/2024	24	瓦	
Finance D	Finance Dept Approval:	154	Date: 11/3/2024	24	Entered by: Date	
County M	County Mgr Approval:	Y	Date: 11/1/1	(10/1017		
	1	\	#707 70 T	05( ) (		

# SANTA FE COUNTY RESOLUTION 2024- 1 나ら

# DETAILED JUSTIFICATION FOR REQ UESTING BUDGET ADJUSTMENT

(If applicable, cite the

following authority: State Statute, grant name and award date, other laws, regulations, etc.)

-	Please summarize the	e request and its nur	Please summarize the request and its numose in the area helow			
	Santa Fe County received Grant #24-ZI5036-51 to recruit and 2024. This grant will help the Fire Department offset the cost o response times, improve ISO ratings, and supplement existing year period for salaries and benefits. The Fire Department has b	ed Grant #24-ZI503 elp the Fire Departn : ISO ratings, and su and benefits. The Fir	16-51 to recruit and retain ment offset the cost ofnew upplement existing paid a re Department has been all	Santa Fe County received Grant #24-ZI5036-51 to recruit and retain employees within the Fire Department and was brought before the Board of County Commissioners on September 10, 2024. This grant will help the Fire Department offset the cost of new certified or uncertified firefighters and uncertified emergency medical technician (EMT) recruits to help and improve response times, improve ISO ratings, and supplement existing paid and/or volunteer organizations with additional trained responders. The allocated funds will be disbursed over a three-year period for salaries and benefits. The Fire Department has been allocated the following amounts for the next three fiscal years:	efore the Board of County Con cy medical technician (EMT) r ponders. The allocated funds v s:	rmissioners on September 10, ecruits to help and improve vill be disbursed over a three-
	Year $1 = $450,000$					
	Year 2 = \$225,000					
	Year 3 = \$112,500					
					Recurring	Non-Recurring
7		Is this Budget Ac	Is this Budget Action for a Recurring or Non I	Non Recurring Expense(one-time)	×	
					Yes	No
m		Do	Does this request impact a revenue source?	evenue source?	X	
	A. Is this a State Specia	d Appropriation? I	A. Is this a State Special Appropriation? If Yes, cite Statute and attach a copy	ach a copy	X	
			•			
	B. Does this include state or federal funds? If YES, please cit include grant name, number, award date and amount, and attach Agreement is attachd along with the DFA FY25 Firefighter R	ate or federal funds? nber, award date and <u>Nong with the DFA</u>		te and attach a copy of statute, if a special appropriation, or a copy of a award letter and proposed budget. The Grant tecruitment Flyer 24-ZI5036-51	×	
	C. Is this request a result of Commissi Minutes, Resolution, Ordinance, etc.)	olt of Commission ac rdinance, etc.)	ction? IfYES, please cite	C. Is this request a result of Commission action? If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc.)		×
	D. Is a match required? If Yes, please identify funding source	IfYes, please ident		in the line below.		X
		PLEASE PRC	PLEASE PROVIDE THE LINE ITEM (	TEM OF THE MATCH BELOW		
989	DEPARTMENT	A A A A A A A A A A A A A A A A A A A	ea.ement	CATEGORY/ LINE ITEM	AMORINE	BUSCATTAD ( Brog Bown)

# SANTA FE COUNTY RESOLUTION 2024-

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the New Mexico Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed This 12th Day of November

Santa Fe Board of County Commissioners

Hank Hughes Chairperson

THE CHAIN THE CANADA Katharine E. Clark, County Clerk

STATE OF NEW MEXICO COUNTY OF SANTA FE

BCC RESOLUTIONS

Record On The 13TH Day Of November, 2024 at 02:49:47 PM I Hereby Certify That This Instrument Was Filed for And Was Duly Recorded as Instrument # 2046551 Of The Records Of Santa Fe County

Katharine E. Clar Witness My Hand And Seal Of Office County Clerk, Santa Fe, NM

## REIMBURSING AGENCY: Department of Finance and Administration

Business Unit: 341

**RECIPIENT:** 

County of Santa Fe

APPROPRIATION NUMBER: ALLOCATION AMOUNT: R

**REVERSION DATE:** 

24-ZI5036-51

\$ 787,500.00

June 30, 2025

## ALLOCATION PURPOSE

Seven hundred and eighty seven thousand five hundred dollars and zero cents over three years to be utilized in accordance with the provisions of HB2 to hire full time firefighter and emergency medical technician positions. The first allocations will be disbursed at 100% within 5 business days of acceptance of this agreement to include approval of the local governing body.

## **ALLOCATION DISBURSEMENT**

The allocated funds will be disbursed over a three-year period, contingent upon amendment to HB2 during the next legislative session. Specifically, disbursements will occur as follows 100% up to \$450,000 the first year, 50% up to \$225,000 the second year, and 25% up to \$112,500 the third year. The Allocation Recipient will submit to the Department of Finance & Administration this signed document and evidence of approval of the local governing body. Disbursements of funds will be made within 5 business days of receipt of the signed agreement and evidence of approval of the local governing body.

Funds for the first disbursement must be expended by June 30, 2025; the second 50% disbursement will be made in July 2025 to be expended by June 30th, 2026; and the last disbursement of 25% will be made in July 2026 to be expended by June 30, 2027. Any amount not expended in each of the three years will be returned to the State of New Mexico, Department of Finance and Administration in the year that it is scheduled for reversion. All expenditures must occur prior to the reversion date.

The Allocation Recipient agrees to submit quarterly reports using Exhibit A, Firefighter/EMT Recruitment Report, providing updates on the hiring of officer positions.

## **CERTIFICATION**

I hereby certify that County of Santa Fe

1. Will only use the allocated funds to carry out and/or perf	orm activities described in allocation language.
Jacob Black, Fire Chief  7FR310F491964F9	10/7/2024
Local Fire Department Agency	Date
Gregory S. Shaffer, County Manager	10/1/2024
Authorized Local Governing Body Authority	Date
APPROVAL	
In accordance with the authority conferred on the Depar	tment of Finance & Administration by the statute
appropriating these funds, I hereby approve this certification	
the <b>वितारियानां</b> भेर \$450,000.	
Seannette Gallegos	10/9/2024
Jeannette Gallegos	Date
Interim Director, Local Government Division	Duto

REIMBURSING AGENCY: Department of Finance and Administration

Revised 06/25/2024

Business Unit: 341

## STATE OF NEW MEXICO Firefighter/EMT Recruitment Fund Report Form Exhibit A

https://forms.office.com/g/4Gzf2tDgPb

Allocation Recipient:				
Appropriation Number:				
Quarter Number:				
Name	Date of Hire	Title of	Salary Paid (\$)	Benefits Paid (\$)
IVAMIC		Position	during quarter	during quarter
Total Amount of Appropriation Funds Expended:		<del></del>	Total: S	Total: S
Add extra lines as applicable.	<u>.</u>	-		
Narrative:				i
(Provide description of next steps to fill any	remaining vacant p	ositions, Examp	les: hiring event or outreach	using social media.)
				ļ.

Wayne Propst Cabinet Secretary

## FY25 Firefighter Recruitment Fund

DFA invites NM state and local fire departments, including volunteer departments, to apply for funding to recruit firefighters and emergency medical technicians (EMTs) to improve the personnel capacity of fire departments.

## When?

Fire departments must apply for funding from May 15, 2024, through June 15, 2024, at 5 PM.

## How and Where?

Fully completed application must be submitted by June 15th, 2024 at 5 PM.

Application: https://forms.office.com/g/A0HvfwBgag

FAQ

What are the intentions of this fund?

This grant will help departments offset the cost of new firefighters and EMT recruits and help to improve response times, improve ISO ratings, and supplement existing paid and/or volunteer organizations with additional trained responders.

Can we recruit volunteer firefighters who would like to become full-time?

Yes. This fund will cover salaries and benefits for newly recruited full-time firefighters and EMTs. Current volunteers or outside recruit applicants are eligible.

Are benefits for their salaries covered with these funds?

Yes. You may use the funds to cover salaries and benefits up to the amount you are allocated for salaried firefighters and EMTs.

## Can these funds be used for retention?

No. These funds are for recruiting and paying for salaries of full-time firefighters or EMTs for state and local departments. D

## Can we do recruitment bonuses/incentives to attract people?

No. These funds are to be used for salaries and benefits only.

## Will the funds go directly to the applying agency?

No. By law, DFA must allocate funds to the local governing body or state agency, but the allocated money will be identified in the grant agreement for each agency.

## Can volunteer firefighters be paid a salary under this fund?

No, volunteer firefighters cannot be paid a salary (Fair Labor Standards Act of 1938, 29 U.S.C. § 203(e)(4)(A) (2019)). However, eligible volunteers can apply for an opening within the department and become a full-time employee under this grant.

## Can different departments apply under one application?

No. Each requesting local governing body or state agency should complete their own application and shall have the support of the local governing body.

## **Allocation Disbursement**

1st Year Allocation - 100% 2nd Year Allocation - 50 3rd Year Allocation - 25%

\*\*\*Contingent upon amendment to HB2 during 2025 Legislative Session

## **Recruitment Positions**

Salaried Local and State Agency funds can be used: