

**SANTA FE COUNTY
RESOLUTION 2025-001**

A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on January 14, 2025, did request the following budget adjustment:

Department / Division COMMUNITY DEVELOPMENT/ECONOMIC DIVISION
 Budget Adjustment Type (drop down): Other Fiscal Year: 2025 (July 1, 2024 - June 30, 2025)

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	LINE DESCRIPTION	INCREASE AMOUNT	DECREASE AMOUNT
224	0000	385	00-00	SUBSIDIES/BUDGETED CASH	\$ 500,000	
Total					\$ 500,000	\$

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	LINE DESCRIPTION	INCREASE AMOUNT	DECREASE AMOUNT
224	2317	436	50-03	SERVICES/CONTRACTUAL/PROFESSIONAL	\$ 500,000	
Total					\$ 500,000	\$

Requesting Department Approval: Kenneth Quintanta Title: Operations Manager Date: 11/22/2024 Log # 36
 Capital/Grants Approval: [Signature] Date: 1/7/2025 Budget Administrator: [Signature] Date: 1/7/25
 Finance Dept Approval: [Signature] Date: 1/2/2025 Entered by: _____ Date: _____
 County Mgr Approval: [Signature] Date: 1/13/2025 Updated by: _____ Date: _____

SFC CLERK RECORDED 01/15/2025

**SANTA FE COUNTY
RESOLUTION 2025- 001**

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT

(If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.)

1 Please summarize the request and its purpose in the area below.
 On November 26, 2024 the Board of County Commissioners approved Memorandum of Agreement No. 2025-0141-CDD/BT between Santa Fe County (SFC) and Santa Fe Community College (SFCC) to create a film and television backlot training and production, training and workforce programs at Santa Fe Community College to provide funding for the creation of a film and television city street backlot film set at the SFCC campus where students can receive training in all aspects of film and television production. The goal is to further economic development to benefit all residents and create a skilled workforce in the County and the state of New Mexico. The SFCC is requesting \$1,000,000 in funding from Santa Fe County to initiate and complete phase one and potentially part of phase two to begin the training program by the Spring Semester. Funding for this project will come from uncommitted American Rescue Plan (ARP A) funds allocated for Economic Development (\$500,000) and the SFC's Economic Development Fund (\$500,000). As of June 30, 20224, the Economic Development Fund has uncommitted fund balance of \$4,477,872 before this proposed budget adjustment. The budget increase of \$500,000 will use 11.2% of the uncommitted fund balance.

Is this Budget Action for a Recurring or Non Recurring Expense (one-time)	Recurring	X
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2

Does this request impact a revenue source?	Yes	No
	X	

3

A. Is this a State Special Appropriation? If Yes, cite Statute and attach a copy

		X
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B. Does this include state or federal funds? If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of a award letter and proposed budget.

		X
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C. Is this request a result of Commission action? IF YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc.)

		X
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D. Is a match required? If Yes, please identify funding source in the line below.

		X
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PLEASE PROVIDE THE LINE ITEM OF THE MATCH BELOW

FUND	DEPARTMENT	ACTIVITY	ELEMENT	CATEGORY / LINE ITEM	AMOUNT	BUDGETED (Drop Down)

SANTA FE COUNTY
RESOLUTION 2025- 001

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the New Mexico Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed This 14th Day of January, 2025.

Santa Fe Board of County Commissioners

Hank Hughes

Hank Hughes, Chairperson

ATTEST:

Katharine E. Clark

Katharine E. Clark, County Clerk



COUNTY OF SANTA FE)
STATE OF NEW MEXICO) ss

I Hereby Certify That This Instrument Was Filed for Record On The 15TH Day Of January, 2025 at 11:19:07 AM And Was Duly Recorded as Instrument # 2050701 Of The Records Of Santa Fe County

BCC RESOLUTIONS
PAGES: 7

Deputy [Signature] Witness My Hand And Seal Of Office
Katharine E. Clark
County Clerk, Santa Fe, NM



**MEMORANDUM OF AGREEMENT
BETWEEN SANTA FE COUNTY AND THE SANTA FE COMMUNITY COLLEGE
TO PROVIDE FUNDING FOR THE PLANNING, DESIGN AND CONSTRUCTION OF
A FILM AND TELEVISION BACKLOT TRAINING SITE AND PROGRAM**

This MEMORANDUM OF AGREEMENT ("MOA") is entered this 20th day of November, 2024, between the Santa Fe County (the "County"), a political subdivision of the state of New Mexico, and the Santa Fe Community College ("SFCC"), a public community college, 6401 Richards Avenue, Santa Fe, NM 87508 (a "Party" or collectively the "Parties").

RECITALS

WHEREAS, the County's economic development strategy prioritizes film and media, infrastructure improvements, and workforce education and training to support these industries; and

WHEREAS, the County has a longstanding partnership with SFCC to deliver workforce training programs for residents to help them gain skills and increase their employability, wages, and career pathways; and

WHEREAS, SFCC, the Stagecoach Foundation, a non-profit foundation, and IATSE Local 480, a chapter of the International Alliance of Theatrical Stage Employees, Moving Picture Technicians, Artists and Allied Crafts of the United States, its territories and Canada, entered into a Memorandum of Understanding dated October 7, 2024. The purpose of the Memorandum of Understanding is for the parties to work together to provide workforce education and development to meet the increasing need for skilled workers for film and television productions in New Mexico; and

WHEREAS, the County can assume a leadership role in furthering economic development in the region and workforce training by joining forces with this partnership to provide funding to create a film and television city street backlot film set that provides workforce training. When completed the backlot set will be a qualified production facility as a filming location for commercial film companies; and

WHEREAS, pursuant to the University Research Park and Economic Development Act, NMSA 1978, Section 21-28-1 (the "Research Park Act"), SFCC created *Mosaica, Inc.*, a nonprofit corporation and research park corporation, whose purpose is to plan, direct, coordinate, and conduct activities for entrepreneurial and innovation interests as well as economic development and workforce training pursuits initiated by SFCC, including the training and economic development activity contemplated by this MOA, and

WHEREAS, this MOA is entered into between the County and SFCC pursuant to NMSA, 1978, Section 13-1-98, to provide for how the Parties will make a joint effort to complete a backlot training set that will be a film and television set where students can receive training in all aspects of film and television training and the backlot set would further economic development to benefit residents and further the development and creation of a skilled workforce in the County and state.

SFC CLERK RECORDED 01/15/2025

NOW, THEREFORE, THE PARTIES AGREE:

1. DUTIES OF THE PARTIES

A. The County will

- a) Provide a total of \$1,000,000.00 in funding. Of the total funding \$500,000.00 is funds from the American Rescue Plan Act or “ARPA”, and \$500,000.00 is from the County’s Economic Development Reserve Fund. This funding is for services to be completed as part of Phase 1 and portions of Phase 2 of the training program (planning, design, site prep and construction). Payment to SFCC will be made in the form of reimbursement for services provided by SFCC based on a percentage of the total funding for this Agreement.
 - 1) Completion of design specification documents \$300,000.00;
 - 2) Completion of construction specification documents, including funded phase timeline \$300,000.00;
 - 3) Upon completion of Phase 1 \$300,000.00;
 - 4) Upon beginning of Phase 2, \$100,000.00;
 - 5) Progress report on funding for Phase 3 and 4 due by December 31, 2025.
- b) Assist in marketing and promoting the backlot training program through the Economic Development Division, the Santa Fe Film Office and other partners.

B. SFCC will:

- a) Provide the real property on the SFCC campus on which the backlot training program will be constructed and located.
- b) Deliver the workforce training program with the participation of entities such as Stagecoach Foundation, Inc. and IASTE Local 480 to SFCC students who will construct the backlot set and facades as part of their hands-on training under the direction of industry professionals.
- c) Oversee the construction of the backlot set and administer funds to timely complete the project. SFCC will report progress to the County and deliver a final report to the Santa Fe County Board of County Commissioners.
- d) Create the process and forms to lease the backlot set to commercial film companies. SFCC will work with appropriate entities to ensure eligibility for New Mexico and Santa Fe County film incentives.
- e) Abide by all applicable laws and regulations of the State of New Mexico that pertain to expenditure and use of public money and federal funds.
- f) Identify in program materials that the funding is provided by ARPA and other Santa Fe County Economic Development Funds.
- g) Include the County’s economic development logo on the program website and in marketing materials.
- h) Either directly or through the MOA partnership with the Stagecoach Foundation, provide quarterly reports on the program progress including

metrics on marketing and outreach activities; demographics and number of students enrolled; number of students trained; number of students graduated or employed; Any program recognition received.

- i) SFCC's proposal for the development and operation of the backlot film training program set is described in Attachment A.
2. **EFFECTIVE DATE AND TERM:** This MOA will become effective upon the date of the date of last signature by the Parties and will terminate one year from that date, unless earlier terminated as indicated below. The Parties may agree to extend the term by written amendment.
3. **TERMINATION:** This MOA may be terminated by either Party upon written notice delivered to the other Party at least 30 days prior to the intended date of termination. By such termination neither Party may nullify obligations already incurred for performance or failure to perform prior to the date of termination.
4. **ASSIGNMENT:** SFCC will not assign or transfer any duties, responsibilities, interests or rights under this MOA without the prior written consent of the County. Any attempted assignment or transfer of duties, responsibilities, interests or rights under this MOA by the SFCC without the County's prior written approval will be void.
5. **LIABILITY:** Each party will be solely responsible for fiscal or other sanctions occasioned as a result of its own violation of requirements applicable to the performance of this MOA. Each party will be liable for its actions in accordance with this MOA. Any liability incurred by the County or SFCC in connection with this MOA is subject to the immunities and limitations of the New Mexico Tort Claims Act, NMSA 1978, Section 41-4-1, as amended. The County, SFCC and their public employees do not waive sovereign immunity; do not waive any defense; and do not waive any limitation of liability pursuant to law. No provision in this MOA modifies or waives any provision of the Tort Claims Act.
6. **AMENDMENT:** This MOA must not be altered, changed or amended except by an instrument in writing executed by the Parties.
7. **APPROPRIATIONS AND AUTHORIZATIONS:** The provisions and duties of this MOA are contingent upon sufficient appropriations and authorizations being made by the Santa Fe County Board of County Commissioners and/or the Legislature of the State of New Mexico. If sufficient appropriations and authorizations are not made in this or future fiscal years, this MOA will terminate upon written notice by the County to SFCC. Such termination will be without penalty to the County, and the County will have no duty to reimburse the SFCC for expenditures made in the performance of this MOA.
8. **NOTICES**
Any notice required by this MOA must be in writing. Notice will be effective when delivered personally to any Party, or three business days after deposited, postage fully prepaid, registered or certified, in an official receptacle of the U.S. Postal Service.

SFCC CLERK RECORDED 01/15/2025

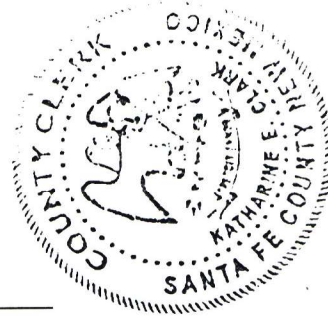
The County: Attn: Juan Torres, Manager
Santa Fe County Economic Development
240 Grant Avenue
P.O. Box 276
Santa Fe, New Mexico 87504-0276

SFCC: Attn: Office of the President
Santa Fe Community College
6401 Richards Avenue
Santa Fe, NM 87508

IN WITNESS WHEREOF, the parties have executed this MOA as of the date of last signature below.

SANTA FE COUNTY

Hank Hughes
Hank Hughes, Chair
Santa Fe County Board of County Commissioners



ATTESTATION:

Katharine E. Clark
Katharine E. Clark
Santa Fe County Clerk

11/20/24
Date

Approved as to form:

Roberta D. Joe for J.Y.
Jeff Young
Santa Fe County Attorney

November 18, 2024
Date

SANTA FE COMMUNITY COLLEGE

Becky Rowley
Becky Rowley
President

11/18/2024
Date

Nick Telles
Nick Telles
Vice President of Finance

11/18/24
Date