

**SANTA FE COUNTY  
RESOLUTION 2025- 602**

**A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM**

Whereas, the Board of County Commissioners meeting in regular session on January 14, 2025, did request the following budget adjustment:

Department / Division: Public Safety / Fire  
 Budget Adjustment Type (drop down): Other Fiscal Year: 2025 (July 1, 2024 - June 30, 2025)

**BUDGETED REVENUES: (use continuation sheet, if necessary)**

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	LINE DESCRIPTION	INCREASE AMOUNT	DECREASE AMOUNT
206	0851	371	05-00	Chimayo - State/ NM Department of Health	\$ 1,635	
206	0852	371	05-00	El Dorado - State / NM Department of Health	3,209	
206	0853	371	05-00	Edgewood - State / NM Department of Health	767	
206	0854	371	05-00	Hondo - State / NM Department of Health	1,610	
206	0856	371	05-00	Pojoaque - State / NM Department of Health	2,257	
<b>Subtotal from First Page</b>					\$ 9,478	\$ -

**BUDGETED EXPENDITURES: (use continuation sheet, if necessary)**

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	LINE DESCRIPTION	INCREASE AMOUNT	DECREASE AMOUNT
206	0851	423	60-05	Chimayo - Non Capital Med and Lab Supplies	\$ 1,635	
206	0852	423	60-05	El Dorado - Non Capital Med and Lab Supplies	3,209	
206	0853	423	60-05	Edgewood - Non Capital Med and Lab Supplies	767	
206	0854	423	80-99	Hondo - Inventory Exempt	1,610	
206	0856	423	60-05	Pojoaque - Non Capital Med and Lab Supplies	2,257	
<b>Subtotal from First Page</b>					\$ 9,478	\$ -

Requesting Department Approval: Jacob Black Title: Fire Chief Date: 12/11/2024 Log # 41  
 Capital/G grants Approval: [Signature] Date: 1/7/2025 Budget Administrator: [Signature] Date: 1/7/25  
 Finance Dept Approval: [Signature] Date: 1/2/2025 Entered by: \_\_\_\_\_ Date: \_\_\_\_\_  
 County Mgr Approval: [Signature] Date: 1/13/2025 Updated by: \_\_\_\_\_ Date: \_\_\_\_\_

9202/ST/15/2025 SFC CLERK RECORDED 01

**SANTA FE COUNTY  
RESOLUTION 2025-002  
BUDGET ADJUSTMENT REQUEST FORM**

Fiscal Year 2025 (July 1, 2024 Through June 30, 2025)

**CONTINUATION SHEET**

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE	DEPARTMENT/ DIVISION	ACTIVITY BASIC/SUB	ELEMENT/ OBJECT	LINE DESCRIPTION	INCREASE AMOUNT	DECREASE AMOUNT
206	0857	371	05-00	Stanley - State / NM Department of Health	\$ 2,258	
206	0858	371	05-00	Tesuque - State / NM Department of Health	1,956	
206	0859	371	05-00	Turquoise Trail - State / NM Department of Health	2,102	
206	0860	371	05-00	La Cienega - State / NM Department of Health	6,131	
206	0861	371	05-00	Madrid - State / NM Department of Health	4,200	
206	0862	371	05-00	Glorieta - State / NM Department of Health	7,000	
<b>Subtotal from Second Page</b>					\$ 23,647	\$ -

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE	DEPARTMENT/ DIVISION	ACTIVITY BASIC/SUB	ELEMENT/ OBJECT	LINE DESCRIPTION	INCREASE AMOUNT	DECREASE AMOUNT
206	0857	423	20-10	Stanley - Employee Related Certifications	\$ 600	
206	0857	423	60-05	Stanley - Non Capital Med and Lab Supplies	1,658	
206	0858	423	60-05	Tesuque - Non Capital Med and Lab Supplies	1,956	
206	0859	423	60-05	Turquoise Trail - Non Capital Med and Lab Supplies	2,102	
206	0860	423	60-05	La Cienega - Non Capital Med and Lab Supplies	2,888	
206	0860	423	60-07	La Cienega - Operational Supplies	172	
206	0860	423	80-99	La Cienega - Inventory Exempt	3,071	
206	0861	482	80-17	Madrid - Medical and Dental Equipment	4,200	
206	0862	423	60-05	Glorieta - Non Capital Med and Lab Supplies	7,000	
<b>Subtotal from second Page</b>					\$ 23,647	\$ -

9205/15/2025 CLERK RECORDED 1/15/2025



**SANTA FE COUNTY  
RESOLUTION 2025- 002**

**DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT**

**(If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.)**

1 Please summarize the request and its purpose in the area below.  
 Each fiscal year Santa Fe County receives funds from the Emergency Medical Services (EMS) Fund Act, 7.27.4 NMAC. The actual authorized disbursement amounts are not received from the New Mexico Department of Health EMS Bureau until the month of August. Santa Fe County Fire uses the prior fiscal year's disbursement as the basis for budgeting the new fiscal year's revenue for each fire district. This resolution will adjust the budget for the Emergency Medical Services Fund (206) to reflect the actual awarded disbursement amount for FY2025 by district (Exhibit B). The funds will be spent on medical supplies, medical equipment, employee training and operational supplies. The Galisteo Fire District has also received a Special Grant (Exhibit C) from the New Mexico Department of Health EMS Bureau in the amount of \$19,720 for the purchase of a Zoll Autopulse Resuscitation System. A reconciliation of the districts' distribution totaling the net budget increase of \$75,399 is included as Exhibit D. All grant funds must be spent by June 30, 2025.

2	Is this Budget Action for a Recurring or Non Recurring Expense(one-time)	Recurring	Non-Recurring
		X	

3	Does this request impact a revenue source?	Yes	No
		X	

A. Is this a State Special Appropriation? If Yes, cite Statute and attach a copy X

B. Does this include state or federal funds? IF YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of a award letter and proposed budget. **Emergency Medical Services Fund Act 7.27.4 NMAC**

X	
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C. Is this request a result of Commission action? IF YES, please cite and attach a copy of X

D. Is a match required? IF Yes, please identify funding source in the line below. X

PLEASE PROVIDE THE LINE ITEM OF THE MATCH BELOW

FUND	DEPARTMENT	ACTIVITY	ELEMENT	CATEGORY / LINE ITEM	AMOUNT	BUDGETED ( Drop Down)

SANTA FE COUNTY  
RESOLUTION 2025- 607

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the New Mexico Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed This 14th Day of January, 2025.

Santa Fe Board of County Commissioners

*Hank Hughes*

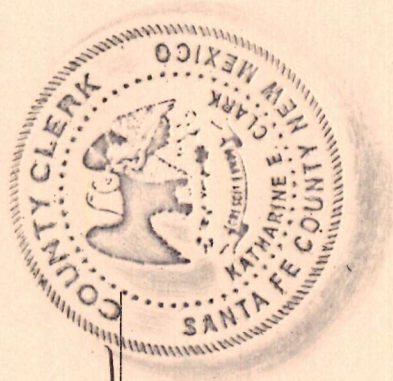
Hank Hughes, Chairperson



ATTEST:

*Katharine E. Clark*

Katharine E. Clark, County Clerk



COUNTY OF SANTA FE )  
STATE OF NEW MEXICO ) ss

I Hereby Certify That This Instrument Was Filed for Record On The 15TH Day Of January, 2025 at 11:28:56 AM And Was Duly Recorded as Instrument # 2050703 Of The Records Of Santa Fe County

BCC RESOLUTIONS  
PAGES: 9

*Katharine E. Clark*

Deputy \_\_\_\_\_  
Witness My Hand And Seal Of Office  
Katharine E. Clark  
County Clerk, Santa Fe, NM



Michelle Lujan Grisham  
Governor

Patrick M. Allen  
Cabinet Secretary

October 16, 2024

Santa Fe County  
PO Box 276  
Santa Fe NM 87504

Dear Sir/Mam:

In accordance with the Terms of Rules Governing in Emergency Medical Services Fund Act, DOH 7.27.4 NMAC, a warrant in the amount of **\$158,545.00** is authorized for disbursement on behalf of the following local recipient (s) in accordance with their approved applications:

- |  |  |  |
|--|--|--|
| <i>Agua Fria Fire Dist-\$8,650.00</i>  | <i>Chimayo Fire Dist-\$7,000.00</i>          | <i>Edgewood Fire Dist-\$11,000.00</i>      |
| <i>El Dorado Fire Dist-\$11,500.00</i> | <i>Galisteo Fire Dist-\$27,900.00</i>        | <i>Glorieta Pass Fire Dist-\$12,400.00</i> |
| <i>Hondo Fire Dist-\$9,800.00</i>      | <i>La Cienega Fire Dist-\$15,595</i>         | <i>La Puebla Fire Dist-\$6,000.00</i>      |
| <i>Madrid Fire Dist-\$9,200.00</i>     | <i>Pojoaque Fire Dist-\$12,000.00</i>        | <i>Stanley Fire Dist-\$7,500.00</i>        |
| <i>Tesuque Fire Dist-\$10,000.00</i>   | <i>Turquoise Trail Fire Dist-\$10,000.00</i> |  |

These funds from the Local Funding Program of the EMS Fund Act for FY 25 (July 1, 2024 – June 30, 2025) must be accounted for in accordance with the rules set forth by the New Mexico Department of Finance and Administration, Local Government Division, and the EMS Fund Act Rules 7.27.4 NMAC.

**In order to keep our records in order, we are asking that each Applicant (Fiscal Agent) submit an itemized expenditures report for FY24 EMS Fund Act Local Funding Award (July 1, 2023 – June 30, 2024). If you administer funds for more than one (1) Local recipient, please submit a report for each.**

If you have any questions, please contact me at (505) 476-8233 or by e-mail at [rachel.marquez@doh.nm.gov](mailto:rachel.marquez@doh.nm.gov)

Sincerely,  
Rachel Marquez  
EMS Fund Act Coordinator

SFC CLERK RECORDED 01/15/2025



October 16, 2024

Santa Fe County Galisteo Fire  
PO Box 276  
Santa Fe NM 87504

Dear Sir/Mam:

In accordance with the Terms of Rules Governing in Emergency Medical Services Fund Act, DOH 7.27.4 NMAC, a warrant in the amount of **\$19,720.00** is authorized for disbursement on behalf of the following local recipient (s) in accordance with their approved applications:

*1 Autopulse*

These funds from the Local System Improvement of the EMS Fund Act for FY 25 (July 1, 2024 – June 30, 2025) must be accounted for in accordance with the rules set forth by the New Mexico Department of Finance and Administration, Local Government Division, and the EMS Fund Act Rules 7.27.4 NMAC.

**In order to keep our records in order, we are asking that each Applicant (Fiscal Agent) submit an itemized expenditures report for FY24 EMS Fund Act Local Funding Award (July 1, 2023 – June 30, 2024). If you administer funds for more than one (1) Local recipient, please submit a report for each.**

If you have any questions, please contact me at (505) 476-8233 or by e-mail at [rachel.marquez@doh.nm.gov](mailto:rachel.marquez@doh.nm.gov)

Sincerely,  
Rachel Marquez  
EMS Fund Act Coordinator

SFC CLERK RECORDED 01/15/2025

Exhibit D

FY25 Budgeted						
District	Fund/Cost Center/line item	Revenue	FY25 Allotment	Special Grant	Total Discrepancy	
Chimayo	206-0851	\$ 5,365.00	\$ 7,000.00	\$ -	\$ 1,635.00	
Eldorado	206-0852	\$ 8,291.00	\$ 11,500.00	\$ -	\$ 3,209.00	
Edgewood	206-0853	\$ 10,233.00	\$ 11,000.00	\$ -	\$ 767.00	
Hondo	206-0854	\$ 8,190.00	\$ 9,800.00	\$ -	\$ 1,610.00	
La Puebla	206-0855	\$ 6,000.00	\$ 6,000.00	\$ -	\$ -	
Pojoaque	206-0856	\$ 9,743.00	\$ 12,000.00	\$ -	\$ 2,257.00	
Stanley	206-0857	\$ 5,242.00	\$ 7,500.00	\$ -	\$ 2,258.00	
Tesuque	206-0858	\$ 8,044.00	\$ 10,000.00	\$ -	\$ 1,956.00	
Turquoise Trail	206-0859	\$ 7,898.00	\$ 10,000.00	\$ -	\$ 2,102.00	
La Cienega	206-0860	\$ 9,464.00	\$ 15,595.00	\$ -	\$ 6,131.00	
Madrid	206-0861	\$ 5,000.00	\$ 9,200.00	\$ -	\$ 4,200.00	
Glorieta	206-0862	\$ 5,400.00	\$ 12,400.00	\$ -	\$ 7,000.00	
Agua Fria	206-0863	\$ 8,996.00	\$ 8,650.00	\$ -	\$ (346.00)	
Galisteo	206-0864	\$ 5,000.00	\$ 27,900.00	\$ 19,720.00	\$ 42,620.00	
<b>Totals:</b>		<b>102,866.00</b>	<b>158,545.00</b>	<b>19,720.00</b>	<b>75,399.00</b>	

SFC CLERK RECORDED 01/15/2025



Exhibit D

FY25 Budgeted						
District	Fund/Cost Center/line item	Revenue	FY25 Allotment	Special Grant	Total Discrepancy	
Chimayo	206-0851	\$ 5,365.00	\$ 7,000.00	\$ -	\$ 1,635.00	
Eldorado	206-0852	\$ 8,291.00	\$ 11,500.00	\$ -	\$ 3,209.00	
Edgewood	206-0853	\$ 10,233.00	\$ 11,000.00	\$ -	\$ 767.00	
Hondo	206-0854	\$ 8,190.00	\$ 9,800.00	\$ -	\$ 1,610.00	
La Puebla	206-0855	\$ 6,000.00	\$ 6,000.00	\$ -	\$ -	
Pojoaque	206-0856	\$ 9,743.00	\$ 12,000.00	\$ -	\$ 2,257.00	
Stanley	206-0857	\$ 5,242.00	\$ 7,500.00	\$ -	\$ 2,258.00	
Tesuque	206-0858	\$ 8,044.00	\$ 10,000.00	\$ -	\$ 1,956.00	
Turquoise Trail	206-0859	\$ 7,898.00	\$ 10,000.00	\$ -	\$ 2,102.00	
La Cienega	206-0860	\$ 9,464.00	\$ 15,595.00	\$ -	\$ 6,131.00	
Madrid	206-0861	\$ 5,000.00	\$ 9,200.00	\$ -	\$ 4,200.00	
Glorieta	206-0862	\$ 5,400.00	\$ 12,400.00	\$ -	\$ 7,000.00	
Agua Fria	206-0863	\$ 8,996.00	\$ 8,650.00	\$ -	\$ (346.00)	
Galisteo	206-0864	\$ 5,000.00	\$ 27,900.00	\$ 19,720.00	\$ 42,620.00	
<b>Totals:</b>		<b>102,866.00</b>	<b>158,545.00</b>	<b>19,720.00</b>	<b>75,399.00</b>	