

**SANTA FE COUNTY
RESOLUTION 2025- 013**

A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on January 28, 2025, did request the following budget adjustment:

Department / Division _____ County Manager's / Finance _____
 Budget Adjustment Type (drop down): Other Fiscal Year: 2025 (July 1, 2024 - June 30, 2025)

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	LINE DESCRIPTION	INCREASE AMOUNT	DECREASE AMOUNT
101	0000	385	00-00	General Fund - Budgeted Cash	\$ 200,000	
247	1860	341	11-00	Corrections Ops Fund - Care of Prisoners	971,555	
247	0000	390	01-01	Corrections Ops Fund - Transfers In (General Fund)		971,555
Subtotal from First Page					\$ 1,171,555	\$ 971,555

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	LINE DESCRIPTION	INCREASE AMOUNT	DECREASE AMOUNT
101	0121	412	50-03	Finance - Contractual Services (CLA)	\$ 100,000	
101	1001	418	50-03	Treasurer - Contractual Services	100,000	
101	0000	490	02-47	General Fund - Transfers Out (Corrections Ops Fund)		971,555
101	0121	412	50-03	Finance - Contractual Services (Avero - ERP)	971,555	
101	0303	412	10-22	COLA - Salary & Wages		237,837
101	0121	412	50-03	Finance - Contractual Services (Avero - ERP)	237,837	
Subtotal from First Page					\$ 1,409,392	\$ 1,209,392

Requesting Department Approval: Yvonne S. Herrera Title: Finance Director Date: 1/18/25 Log # _____
 Capital/Grants Approval: _____ Date: _____ Budget Administrator: [Signature] 1/22/25
 Finance Dept Approval: [Signature] Date: 1/22/2025 Entered by: _____ Date: _____
 County Mgr Approval: [Signature] Date: 1/24/2025 Updated by: _____ Date: _____

SFC CLERK RECORDED 01/30/2025

**SANTA FE COUNTY
RESOLUTION 2025-013
BUDGET ADJUSTMENT REQUEST FORM**

Fiscal Year 2025 (July 1, 2024 Through June 30, 2025)

CONTINUATION SHEET

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	LINE DESCRIPTION	INCREASE AMOUNT	DECREASE AMOUNT
101	0000	311	02-01	General Fund - County General GRT	\$ 307,512	
101	0000	311	02-05	General Fund - Infrastructure	53,006	
101	0000	311	02-08	General Fund - 1/16 GRT (1/2006)	153,756	
101	0000	311	02-13	General Fund - 3rd 1/8 GRT	307,511	
212	0000	311	02-04	Environment Fund - GRT (General Fund Support)	52,890	
101	0000	390	02-12	General Fund - Transfers In (Environmental Fund)	52,890	
219	0000	311	02-07	County Correctional GRT	308,423	
247	0000	390	02-19	Corrections Ops Fund - Transfer In (Correctional GRT)	308,423	
247	0000	390	01-01	Corrections Ops Fund - Transfers In (General Fund)		308,423
Subtotal from Second Page					\$ 1,544,411	\$ 308,423

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	LINE DESCRIPTION	INCREASE AMOUNT	DECREASE AMOUNT
101	0121	412	50-03	Finance - Contractual Services (Avero - ERP)	\$ 821,785	
212	0000	490	01-01	Environment Fund - Transfers Out (General Fund)	52,890	
101	0121	412	50-03	Finance - Contractual Services (Avero - ERP)	52,890	
219	0000	490	02-47	County Correction GRT - Transfer Out (Corrections)	308,423	
101	0000	490	02-47	General Fund - Transfers Out (Corrections Op Fund)		308,423
101	0121	412	50-03	Finance - Contractual Services (Avero - ERP)	308,423	
Subtotal from Second Page					\$ 1,544,411	\$ 308,423

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BUDGET ADJUSTMENT REQUEST FORM

Fiscal Year 2025 (July 1, 2024 Through June 30, 2025)

CONTINUATION SHEET

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/OBJECT XXXX	LINE DESCRIPTION	INCREASE AMOUNT	DECREASE AMOUNT
224	0000	385	00-00	Economic Development - Budgeted Cash	\$ 100,000	
222	0000	385	00-00	Fire Tax 1/4% Fund - Budgeted Cash	70,000	
244	0000	385	00-00	Fire Operations Fund - Budgeted Cash	438,000	
245	0000	385	00-00	Emergency Comm Operations - Budgeted Cash	285,000	
Subtotal from Fourth Page					\$ 893,000	\$ -

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/OBJECT XXXX	LINE DESCRIPTION	INCREASE AMOUNT	DECREASE AMOUNT
224	2317	436	50-03	Economic Development - Contractual Services	\$ 100,000	
222	0821	422	50-03	Fire Tax 1/4% Fund - Contractual Services	70,000	
244	0811	422	50-03	Fire Operations / Fire Regions - Contractual Services	438,000	
245	2101	428	10-25	Emergency Comm Operations - Overtime	250,000	
245	2101	428	20-10	Emergency Comm Operations - Emp. Related Cert.	25,000	
245	2101	428	20-93	Emergency Comm Operations - Uniforms	10,000	
Subtotal from Fourth Page					\$ 893,000	\$ -

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Fiscal Year 2025 (July 1, 2024 Through June 30, 2025)

CONTINUATION SHEET

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	LINE DESCRIPTION	INCREASE AMOUNT	DECREASE AMOUNT
247	0000	385	00-00	Corrections Ops - Budgeted Cash	\$ 1,255,215	
260	0000	385	00-00	LG Abatement - Budgeted Cash	175,000	
313	0000	385	00-00	Capital Outlay GRT - Budgeted Cash	1,365,083	
Subtotal from Fifth Page					\$ 2,795,298	\$ -

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	LINE DESCRIPTION	INCREASE AMOUNT	DECREASE AMOUNT
247	1860	482	80-01	Corrections Ops - Cap. Purchases Bld & Structures	\$ 1,000,000	
247	1860	482	80-15	Corrections Ops - Cap. Purchases Comp. & Periph.	20,215	
247	1862	426	40-02	Corrections Ops - Maintenance Equipment	20,000	
247	1870	426	73-07	Corrections Ops - Care of Prisoners	215,000	
260	1863	426	60-06	LG Abatement - Supplies Pharmaceuticals	175,000	
313	0150	482	80-01	Capital Outlay GRT Public Safety - Cap. Bid.	136,810	
313	0502	481	80-11	Growth Mng Planning - Infrast. Cap. Contractual	811,863	
313	0903	481	80-13	Clerks - Technological Infrastructure	350,000	
313	1468	444	80-97	Cuatro Villas Mutual Domestic	66,410	
Subtotal from Fifth Page					\$ 2,795,298	\$ -

2025/07/30 10:01 AM CLERK RECORDED

SANTA FE COUNTY

RESOLUTION 2025- 013

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT

(If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.)

1	Please summarize the request and its purpose in the area below. Fiscal Year 2025 Mid-Year Review Budget Adjustments - The Finance Division is requesting budget adjustments to departmental budgets to address mid-year budget funding deficiencies, reclassification of budgeted amounts and initiative funding.		Recurring	Non-Recurring		
2	Is this Budget Action for a Recurring or Non Recurring Expense(one-time)			X		
3	Does this request impact a revenue source?		Yes	No		
			X			
	A. Is this a State Special Appropriation? If Yes, cite Statute and attach a copy			X		
	B. Does this include state or federal funds? If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of a award letter and proposed budget.			X		
	C. Is this request a result of Commission action? If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc.) - see memo		X			
	D. Is a match required? If Yes, please identify funding source in the line below.					
PLEASE PROVIDE THE LINE ITEM OF THE MATCH BELOW						
FUND	DEPARTMENT	ACTIVITY	ELEMENT	CATEGORY / LINE ITEM	AMOUNT	BUDGETED (Drop Down)

SANTA FE COUNTY

RESOLUTION 2025- 013

NOW, **THEREFORE, BE IT RESOLVED** by the Board of County Commissioners of Santa Fe County that the Local Government Division of the New Mexico Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed This 20th Day of January, 2025.

Santa Fe Board of County Commissioners

Camilla Bustamante
Camilla Bustamante, Chairperson

ATTEST:

Katharine E. Clark
Katharine E. Clark, County Clerk



COUNTY OF SANTA FE)
STATE OF NEW MEXICO) ss
I Hereby Certify That This Instrument Was Filed for
Record On The 30TH Day Of January, 2025 at 10:35:33 AM
and Was Duly Recorded as Instrument # 2051715
of The Records Of Santa Fe County

BCC RESOLUTIONS
PAGES: 8

Witness My Hand And Seal Of Office
Katharine E. Clark
County Clerk, Santa Fe, NM

Katharine E. Clark