

**SANTA FE COUNTY  
RESOLUTION 2025- 010**

**A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM**

Whereas, the Board of County Commissioners meeting in regular session on **February 11, 2025**, did request the following budget adjustment:

Department / Division Public Safety/Fire

Budget Adjustment Type (drop down): **Other** Fiscal Year: 2025 (July 1, 2024 - June 30, 2025)

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	LINE DESCRIPTION	INCREASE AMOUNT	DECREASE AMOUNT
244	0834	371	23-00	State Fire Marshal	\$ 441,205	
244	0836	371	23-00	State Fire Marshal	272,004	
244	0839	371	23-00	State Fire Marshal	250,000	
244	0840	371	23-00	State Fire Marshal	81,035	
<b>Subtotal from First Page</b>					\$ 1,044,244	\$ -

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	LINE DESCRIPTION	INCREASE AMOUNT	DECREASE AMOUNT
244	0834	482	80-09	Hondo - Vehicles / Heavy Equipment	\$ 441,205	
244	0836	482	80-09	Pojoaque - Vehicles / Heavy Equipment	272,004	
244	0839	482	80-09	Turquoise Trail - Vehicles / Heavy Equipment	250,000	
244	0840	422	60-07	La Cienega - Operational Supplies	961	
244	0840	422	80-99	La Cienega - Inventory Exempt	11,618	
244	0840	482	80-03	La Cienega - Equipment and Machinery	68,456	
<b>Subtotal from First Page</b>					\$ 1,044,244	\$ -

Requesting Department Approval: Jacob Black Title: Fire Chief Date: 1/16/2025 Log # 51

Capital/Grants Approval: [Signature] Date: 2/10/2025 Budget Administrator: [Signature] Date: 2/10/25

Finance Dept Approval: [Signature] Date: 2/10/2025 Entered by: \_\_\_\_\_ Date: \_\_\_\_\_

County Mgr Approval: [Signature] Date: 2/10/2025 Updated by: \_\_\_\_\_ Date: \_\_\_\_\_







**SANTA FE COUNTY**  
**RESOLUTION 2025- 010**

**DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT**

(If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.)

1 Please summarize the request and its purpose in the area below.  
 The Santa Fe County Fire Administration has been awarded \$25,000 for volunteer recruitment and retention from the New Mexico Fire Protection Grant Council through the New Mexico State Fire Marshal. The award will be used for stipends as provided in the current Volunteer Recruitment and Retention Incentive Program which was established through Resolution 2019-5. These funds provide a nominal incentive program for the volunteers to the Santa Fe County Fire Department. A portion of this grant will also be used for recruitment and retention activities as well as supplies that will be utilized at recruitment events.  
 In addition, the New Mexico Fire Protection Grant Council, granted the Fire Department \$1,685,735 for the following districts/items: Hondo - \$441,205 tanker/tender apparatus, Pojoaque - \$272,004 wildland brush truck apparatus, Turquoise Trail - \$250,000 a mobile self-contained breathing apparatus (SCBA) filler station, La Cienega - \$81,035 rescue extrication equipment, Glorieta - \$520,205 Class A engine apparatus and Galisteo - \$121,286. SCPA comment: The funds need to be renumbered by May 31, 2025.

	Recurring	Non-Recurring
Is this Budget Action for a Recurring or Non Recurring Expense(one-time)		X

2

	Yes	No
Does this request impact a revenue source?	X	

3

		X
A. Is this a State Special Appropriation? If Yes, cite Statute and attach a copy		

B. Does this include state or federal funds? If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of a award letter and proposed budget. NM Fire Protection Grant Council Award  
**Letters are attached.**

	X	
B. Does this include state or federal funds? If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of a award letter and proposed budget. <u>NM Fire Protection Grant Council Award</u> <b>Letters are attached.</b>		

C. Is this request a result of Commission action? If YES, please cite and attach a copy of

		X
C. Is this request a result of Commission action? If YES, please cite and attach a copy of		

D. Is a match required? If Yes, please identify funding source in the line below.

		X
D. Is a match required? If Yes, please identify funding source in the line below.		

PLEASE PROVIDE THE LINE ITEM OF THE MATCH BELOW

FUND	DEPARTMENT	ACTIVITY	ELEMENT	CATEGORY / LINE ITEM	AMOUNT	BUDGETED



SANTA FE COUNTY  
RESOLUTION 2025- 016

NOW, THEREFORE, BE IT RESOLVE by the Board of County Commissioners of Santa Fe County that the Local Government Division of the New Mexico Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed This 11 Day of February, 2025

Santa Fe Board of County Commissioners

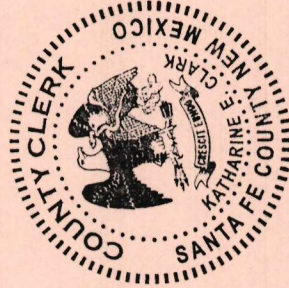
*Camilla Bustamante*

Camilla Bustamante, Chairperson

ATTEST:

*Katharine E. Clark*

Katharine E. Clark, County Clerk



COUNTY OF SANTA FE )  
STATE OF NEW MEXICO ) ss

I Hereby Certify That This Instrument Was Filed for Record On The 14TH Day Of February, 2025 at 01:39:14 PM and Was Duly Recorded as Instrument # 2052794 of The Records Of Santa Fe County

Witness My Hand And Seal Of Office  
Katharine E. Clark  
Deputy \_\_\_\_\_ County Clerk, Santa Fe, NM

*[Signature]*





**Michelle Lujan Grisham**  
Governor  
**Major General Miguel Aguilar**  
Cabinet Secretary  
**Regina Chacon**  
Deputy Cabinet Secretary

**Ali Rye**  
State Director  
**Randy Varela**  
State Fire Marshal

Monday, October 28, 2024

Treasurer:  
Hondo  
#35 Camino Justicia  
Santa Fe, NM 87508

Remit To: Santa Fe  
Finance Division/Accounts Receivable  
PO Box 276  
Santa Fe, NM 87504

**Reference: FY 2025 New Mexico Fire Protection Grant Council Notification**

Dear Chief:

Congratulations! Your grant application on behalf of the Hondo has been reviewed and an award has been granted.

Over 214 grant applications were submitted and over 74.5 million in needs were considered. The Fire Department has met the minimum requirements and is clearly addressing a critical need affecting the ISO fire protection classification. The equipment purchased with this grant shall meet the requirements of the latest Editions of NFPA.

A voucher or ACH deposit, in the amount of **\$441,205.00** for the purchase of the approved project request, will be sent to your local governing body Treasurer, to include **\$0.00** for Stipends after approval by this office of the submitted project specifications.

The deadline to encumber the money by contract with the vendor is May 31, 2025. If the bid amount exceeds the awarded amount plus the required matching amount, the additional cost shall be the responsibility of the local government. If the specified equipment may be purchased for less than the grant amount, the remaining money shall be returned to the grant fund. All equipment purchased with grant funds must be inspected by this office upon receipt and the attached Project Close-Out Checklist completed and submitted immediately thereafter.

Failure to meet deadlines will result in the loss of funds. If you need additional time to complete your project, your request for an extension must be made in writing, explaining the need for additional time. Grant recipients also need the Council's written permission, to make changes to their projects. Project modifications must be requested in writing, and the modification shall not significantly alter the original purpose of the approved application. Extension and modification requests are reviewed on a case-by-case basis and are not automatically granted.

If further information is required, please contact Randy Varela, State Fire Marshal at (505)709-8150.

Sincerely,  
Randy Varela  
State Fire Marshal

Sincerely,  
Michael Daniels  
Grant Council Chair

SFC CLERK RECORDED 02/14/2025



FY22 NEW MEXICO FIRE PROTECTION GRANT AWARD  
PROJECT CLOSEOUT CHECKLIST  
Part 1

Upon completion of the funded project, this checklist must be submitted to the State Fire Marshal's Office, Fire Services Support Bureau.

COUNTY: Santa Fe

FUNDED PROJECT: Apparatus

EQUIPMENT FUNDED: Tanker/Tender

AMOUNT AWARDED: \$441,205.00

**PROJECT CHECKLIST**

Benchmark	Deadline	Date	Name of SFMO Representative
Project specifications submitted to State Fire Marshal's Office for Review/Approval		Submittal Date	Submitted To:
Approval from SFMO to proceed with project specifications		Approval Date	Approved By:
Funds Encumbered by Procurement Code	May 31, 2025	Encumbrance Date	Encumbrance Method Contract/Purchase Order #
Project Completed		Goods/Services Received Date	
SFMO Inspection		Requested Date	Requested of whom:
Fire Chief		Signature Date	
SFMO Inspection Completed		Inspection Date	By Whom:
SFMO Check of NFIRS Compliance			





Michelle Lujan Grisham  
Governor

Major General Miguel Aguilar  
Cabinet Secretary

Regina Chacon  
Deputy Cabinet Secretary

Ali Rye  
State Director

Randy Varela  
State Fire Marshal

**DEPARTMENT OF HOMELAND SECURITY  
AND EMERGENCY MANAGEMENT**

10/8/2024

Jacob Black, Fire Chief  
Santa Fe County Fire Department  
Hondo Fire District

Chief Black,

The specifications you submitted dated August 27, 2024, for the purchase of a Water Tender have been reviewed and are approved. The Hondo Fire Department is authorized to use fire protection fund monies for the purchase of the said apparatus. Please be advised that the apparatus **SHALL** comply with **NFPA 1900 Standards for Aircraft Rescue and Firefighting Vehicles, Automotive Fire Apparatus, Wildland Fire Apparatus, and Automotive Ambulances 2024 Edition**. **Any exceptions made to NFPA requirements will not be approved.**

**This letter shall serve as approval to expend fire protection fund monies and / or Grant Award monies to finance the cost of a Water Tender. The Hondo Fire Department is currently an ISO rating of 4 with a minimum yearly Fire Protection Fund Allocation of \$129,502.00**

**If there are any changes in the specifications, or waivers presented at any time during the process, this office must approve the changes. If prior approval and authorization is not obtained from this office, the expenditure shall be rendered null and void.**

If you anticipate a loan, I recommend that you contact the New Mexico Finance Authority {NMFA} at 505-984-1454 to finance the Type 1 Engine. A loan through NMFA will be at minimal interest. This letter shall serve as authorization for you to enter into an agreement with NMFA for the commitment of fire protection fund monies.

For future references, please be reminded that all purchases shall be accomplished in accordance with the policies and guidelines of your governing body, the provisions of

SFC CLERK RECORDED 02/14/2025



the Public Purchase Act, and as approved by the New Mexico Department of Finance and Administration.

If you have any questions, please do not hesitate to contact me.

Sincerely,

Steven Gonzales, Captain

Fire Support Coordinator  
NM State Fire Marshal's Office

CC: Derrick Rodriguez, Battalion Chief





**Michelle Lujan Grisham**  
Governor  
**Major General Miguel Aguilar**  
Cabinet Secretary  
**Regina Chacon**  
Deputy Cabinet Secretary

**Ali Rye**  
State Director  
**Randy Varela**  
State Fire Marshal

Monday, October 28, 2024

Treasurer:  
Pojoaque  
#35 Camino Justicia  
Santa Fe, NM 87508

Remit To: Santa Fe  
Finance Division/Accounts Receivable  
PO Box 276  
Santa Fe, NM 87504

**Reference: FY 2025 New Mexico Fire Protection Grant Council Notification**

Dear Chief:

Congratulations! Your grant application on behalf of the Pojoaque has been reviewed and an award has been granted.

Over 214 grant applications were submitted and over 74.5 million in needs were considered. The Fire Department has met the minimum requirements and is clearly addressing a critical need affecting the ISO fire protection classification. The equipment purchased with this grant shall meet the requirements of the latest Editions of NFPA.

A voucher or ACH deposit, in the amount of **\$272,004.00** for the purchase of the approved project request, will be sent to your local governing body Treasurer, to include **\$0.00** for Stipends after approval by this office of the submitted project specifications.

The deadline to encumber the money by contract with the vendor is May 31, 2025. If the bid amount exceeds the awarded amount plus the required matching amount, the additional cost shall be the responsibility of the local government. If the specified equipment may be purchased for less than the grant amount, the remaining money shall be returned to the grant fund. All equipment purchased with grant funds must be inspected by this office upon receipt and the attached Project Close-Out Checklist completed and submitted immediately thereafter.

Failure to meet deadlines will result in the loss of funds. If you need additional time to complete your project, your request for an extension must be made in writing, explaining the need for additional time. Grant recipients also need the Council's written permission, to make changes to their projects. Project modifications must be requested in writing, and the modification shall not significantly alter the original purpose of the approved application. Extension and modification requests are reviewed on a case-by-case basis and are not automatically granted.

If further information is required, please contact Randy Varela, State Fire Marshal at (505)709-8150.

Sincerely,  
Randy Varela  
State Fire Marshal

Sincerely,  
Michael Daniels  
Grant Council Chair

SFC CLERK RECORDED 02/14/2025



FY22 NEW MEXICO FIRE PROTECTION GRANT AWARD  
PROJECT CLOSEOUT CHECKLIST

Part I

Upon completion of the funded project, this checklist must be submitted to the State Fire Marshal's Office, Fire Services Support Bureau.

COUNTY: Santa Fe

FUNDED PROJECT: Apparatus

EQUIPMENT FUNDED: Wildland

AMOUNT AWARDED: \$272,004.00

**PROJECT CHECKLIST**

Benchmark	Deadline	Date	Name of SFMO Representative
Project specifications submitted to State Fire Marshal's Office for Review/Approval		Submittal Date	Submitted To:
Approval from SFMO to proceed with project specifications		Approval Date	Approved By:
Funds Encumbered by Procurement Code	May 31, 2025	Encumbrance Date	Encumbrance Method Contract/Purchase Order #
Project Completed		Goods/Services Received Date	
SFMO Inspection		Requested Date	Requested of whom:
Fire Chief		Signature Date	
SFMO Inspection Completed		Inspection Date	By Whom:
SFMO Check of NFIRS Compliance			





Michelle Lujan Grisham  
Governor

Major General Miguel Aguilar  
Cabinet Secretary

Regina Chacon  
Deputy Cabinet Secretary

Ali Rye  
State Director

Randy Varela  
State Fire Marshal

**DEPARTMENT OF HOMELAND SECURITY  
AND EMERGENCY MANAGEMENT**

10/8/2024

Jacob Black, Fire Chief  
Santa Fe County Fire Department  
Pojoaque Fire District

Chief Black,

The specifications you submitted dated August 27, 2024, for the purchase of a Type 6 Brush Truck have been reviewed and are approved. The Pojoaque Fire Department is authorized to use fire protection fund monies for the purchase of the said apparatus. Please be advised that the apparatus **SHALL** comply with **NFPA 1900 Standards for Aircraft Rescue and Firefighting Vehicles, Automotive Fire Apparatus, Wildland Fire Apparatus, and Automotive Ambulances 2024 Edition**. **Any exceptions made to NFPA requirements will not be approved.**

**This letter shall serve as approval to expend fire protection fund monies and / or Grant Award monies to finance the cost of a Type 6 Brush Truck. The Pojoaque Fire Department is currently an ISO rating of 4 with a minimum yearly Fire Protection Fund Allocation of \$89,418.00**

**If there are any changes in the specifications, or waivers presented at any time during the process, this office must approve the changes. If prior approval and authorization is not obtained from this office, the expenditure shall be rendered null and void.**

If you anticipate a loan, I recommend that you contact the New Mexico Finance Authority {NMFA} at 505-984-1454 to finance the Type 6 Brush Truck. A loan through NMFA will be at minimal interest. This letter shall serve as authorization for you to enter into an agreement with NMFA for the commitment of fire protection fund monies.

For future references, please be reminded that all purchases shall be accomplished in accordance with the policies and guidelines of your governing body, the provisions of

SFC CLERK RECORDED 02/14/2025



the Public Purchase Act, and as approved by the New Mexico Department of Finance and Administration.

If you have any questions, please do not hesitate to contact me.

Sincerely,

Steven Gonzales, Captain

Fire Support Coordinator  
NM State Fire Marshal's Office

CC: Derrick Rodriguez, Battalion Chief





**Michelle Lujan Grisham**  
Governor  
**Major General Miguel Aguilar**  
Cabinet Secretary  
**Regina Chacon**  
Deputy Cabinet Secretary

**Ali Rye**  
State Director  
**Randy Varela**  
State Fire Marshal

Monday, October 28, 2024

Treasurer:  
Turquoise Trail  
#35 Camino Justicia  
Santa Fe, NM 87508

Remit To: Santa Fe  
Finance Division/Accounts Receivable  
PO Box 276  
Santa Fe, NM 87504

**Reference: FY 2025 New Mexico Fire Protection Grant Council Notification**

Dear Chief:

Congratulations! Your grant application on behalf of the Turquoise Trail has been reviewed and an award has been granted.

Over 214 grant applications were submitted and over 74.5 million in needs were considered. The Fire Department has met the minimum requirements and is clearly addressing a critical need affecting the ISO fire protection classification. The equipment purchased with this grant shall meet the requirements of the latest Editions of NFPA.

A voucher or ACH deposit, in the amount of **\$250,000.00** for the purchase of the approved project request, will be sent to your local governing body Treasurer, to include **\$0.00** for Stipends after approval by this office of the submitted project specifications.

The deadline to encumber the money by contract with the vendor is May 31, 2025. If the bid amount exceeds the awarded amount plus the required matching amount, the additional cost shall be the responsibility of the local government. If the specified equipment may be purchased for less than the grant amount, the remaining money shall be returned to the grant fund. All equipment purchased with grant funds must be inspected by this office upon receipt and the attached Project Close-Out Checklist completed and submitted immediately thereafter.

Failure to meet deadlines will result in the loss of funds. If you need additional time to complete your project, your request for an extension must be made in writing, explaining the need for additional time. Grant recipients also need the Council's written permission, to make changes to their projects. Project modifications must be requested in writing, and the modification shall not significantly alter the original purpose of the approved application. Extension and modification requests are reviewed on a case-by-case basis and are not automatically granted.

If further information is required, please contact Randy Varela, State Fire Marshal at (505)709-8150.

Sincerely,  
Randy Varela  
State Fire Marshal

Sincerely,  
Michael Daniels  
Grant Council Chair

SFC CLERK RECORDED 02/14/2025

FY22 NEW MEXICO FIRE PROTECTION GRANT AWARD  
PROJECT CLOSEOUT CHECKLIST

Part I

Upon completion of the funded project, this checklist must be submitted to the State Fire Marshal's Office, Fire Services Support Bureau.

COUNTY: **Santa Fe**

FUNDED PROJECT: **SCBA**

EQUIPMENT FUNDED: **Filler Station-Mobile**

AMOUNT AWARDED: **\$250,000.00**

**PROJECT CHECKLIST**

Benchmark	Deadline	Date	Name of SFMO Representative
Project specifications submitted to State Fire Marshal's Office for Review/Approval		Submittal Date	Submitted To:
Approval from SFMO to proceed with project specifications		Approval Date	Approved By:
Funds Encumbered by Procurement Code	May 31, 2025	Encumbrance Date	Encumbrance Method Contract/Purchase Order #
Project Completed		Goods/Services Received Date	
SFMO Inspection		Requested Date	Requested of whom:
Fire Chief		Signature Date	
SFMO Inspection Completed		Inspection Date	By Whom:
SFMO Check of NFIRS Compliance			





Michelle Lujan Grisham  
Governor

Major General Miguel Aguilar  
Cabinet Secretary

Regina Chacon  
Deputy Cabinet Secretary

Ali Rye  
State Director

Randy Varela  
State Fire Marshal

**DEPARTMENT OF HOMELAND SECURITY  
AND EMERGENCY MANAGEMENT**

10/8/2024

Jacob Black, Fire Chief  
Santa Fe County Fire Department  
Turquoise Trail Fire District

Chief Black,

The specifications you submitted dated August 27, 2024 , for the purchase of an Air Fill Station have been reviewed and are approved. The Turquoise Trail Fire Department is authorized to use fire protection fund monies for the purchase of the Air Fill Station.

**This letter shall serve as approval to expend fire protection fund monies and / or Grant Award monies to finance the cost of the Air Fill Station. The Turquoise Trail Fire Department is currently an ISO rating of 5 with a minimum yearly Fire Protection Fund Allocation of \$106,891.00**

**If there are any changes in the specifications, or waivers presented at any time during the process, this office must approve the changes. If prior approval and authorization is not obtained from this office, the expenditure shall be rendered null and void.**

If you anticipate a loan, I recommend that you contact the New Mexico Finance Authority {NMFA} at 505-984-1454 to finance the Air Fill Station. A loan through NMFA will be at minimal interest. This letter shall serve as authorization for you to enter into an agreement with NMFA for the commitment of fire protection fund monies.

For future references, please be reminded that all purchases shall be accomplished in accordance with the policies and guidelines of your governing body, the provisions of the Public Purchase Act, and as approved by the New Mexico Department of Finance and Administration.

SFC CLERK RECORDED 02/14/2025

If you have any questions, please do not hesitate to contact me.

Sincerely,

Steven Gonzales, Captain

Fire Support Coordinator  
NM State Fire Marshal's Office

CC: Derrick Rodriguez, Battalion Chief





**Michelle Lujan Grisham**  
Governor  
**Major General Miguel Aguilar**  
Cabinet Secretary  
**Regina Chacon**  
Deputy Cabinet Secretary

**Ali Rye**  
State Director  
**Randy Varela**  
State Fire Marshal

Monday, October 28, 2024

Treasurer:  
La Cienega  
#35 Camino Justicia  
Santa Fe, NM 87508

Remit To: Santa Fe  
Finance Division/Accounts Receivable  
PO Box 276  
Santa Fe, NM 87504

**Reference: FY 2025 New Mexico Fire Protection Grant Council Notification**

Dear Chief:

Congratulations! Your grant application on behalf of the La Cienega has been reviewed and an award has been granted.

Over 214 grant applications were submitted and over 74.5 million in needs were considered. The Fire Department has met the minimum requirements and is clearly addressing a critical need affecting the ISO fire protection classification. The equipment purchased with this grant shall meet the requirements of the latest Editions of NFPA.

A voucher or ACH deposit, in the amount of **\$81,034.55** for the purchase of the approved project request, will be sent to your local governing body Treasurer, to include **\$0.00** for Stipends after approval by this office of the submitted project specifications.

The deadline to encumber the money by contract with the vendor is May 31, 2025. If the bid amount exceeds the awarded amount plus the required matching amount, the additional cost shall be the responsibility of the local government. If the specified equipment may be purchased for less than the grant amount, the remaining money shall be returned to the grant fund. All equipment purchased with grant funds must be inspected by this office upon receipt and the attached Project Close-Out Checklist completed and submitted immediately thereafter.

Failure to meet deadlines will result in the loss of funds. If you need additional time to complete your project, your request for an extension must be made in writing, explaining the need for additional time. Grant recipients also need the Council's written permission, to make changes to their projects. Project modifications must be requested in writing, and the modification shall not significantly alter the original purpose of the approved application. Extension and modification requests are reviewed on a case-by-case basis and are not automatically granted.

If further information is required, please contact Randy Varela, State Fire Marshal at (505)709-8150.

Sincerely,  
Randy Varela  
State Fire Marshal

Sincerely,  
Michael Daniels  
Grant Council Chair

SFC CLERK RECORDED 02/14/2025

FY22 NEW MEXICO FIRE PROTECTION GRANT AWARD  
 PROJECT CLOSEOUT CHECKLIST  
 Part 1

Upon completion of the funded project, this checklist must be submitted to the State Fire Marshal's Office, Fire Services Support Bureau.

COUNTY: Santa Fe

FUNDED PROJECT: Rescue

EQUIPMENT FUNDED: Extrication

AMOUNT AWARDED: \$81,034.55

**PROJECT CHECKLIST**

Benchmark	Deadline	Date	Name of SFMO Representative
Project specifications submitted to State Fire Marshal's Office for Review/Approval		Submittal Date	Submitted To:
Approval from SFMO to proceed with project specifications		Approval Date	Approved By:
Funds Encumbered by Procurement Code	May 31, 2025	Encumbrance Date	Encumbrance Method Contract/Purchase Order #
Project Completed		Goods/Services Received Date	
SFMO Inspection		Requested Date	Requested of whom:
Fire Chief		Signature Date	
SFMO Inspection Completed		Inspection Date	By Whom:
SFMO Check of NFIRS Compliance			





Michelle Lujan Grisham  
Governor

Major General Miguel Aguilar  
Cabinet Secretary

Regina Chacon  
Deputy Cabinet Secretary

Ali Rye  
State Director

Randy Varela  
State Fire Marshal

**DEPARTMENT OF HOMELAND SECURITY  
AND EMERGENCY MANAGEMENT**

10/8/2024

Jacob Black, Fire Chief  
Santa Fe County Fire Department  
La Cienega Fire District

Chief Black,

The specifications you submitted dated August 27, 2024, for the purchase of Extrication Equipment have been reviewed and are approved. The La Cienega Fire Department is authorized to use fire protection fund monies for the purchase of the Extrication Equipment.

**This letter shall serve as approval to expend fire protection fund monies and / or Grant Award monies to finance the cost of the Extrication Equipment. The La Cienega Fire Department is currently an ISO rating of 5 with a minimum yearly Fire Protection Fund Allocation of \$123,334.00**

**If there are any changes in the specifications, or waivers presented at any time during the process, this office must approve the changes. If prior approval and authorization is not obtained from this office, the expenditure shall be rendered null and void.**

If you anticipate a loan, I recommend that you contact the New Mexico Finance Authority {NMFA} at 505-984-1454 to finance the Extrication Equipment. A loan through NMFA will be at minimal interest. This letter shall serve as authorization for you to enter into an agreement with NMFA for the commitment of fire protection fund monies.

For future references, please be reminded that all purchases shall be accomplished in accordance with the policies and guidelines of your governing body, the provisions of the Public Purchase Act, and as approved by the New Mexico Department of Finance and Administration.

SFC CLERK RECORDED 02/14/2025

If you have any questions, please do not hesitate to contact me.

Sincerely,

Steven Gonzales, Captain

Fire Support Coordinator  
NM State Fire Marshal's Office

CC: Derrick Rodriguez, Battalion Chief





**Michelle Lujan Grisham**  
Governor  
**Major General Miguel Aguilar**  
Cabinet Secretary  
**Regina Chacon**  
Deputy Cabinet Secretary

**Ali Rye**  
State Director  
**Randy Varela**  
State Fire Marshal

Monday, October 28, 2024

Treasurer:  
Glorieta Pass  
#35 Camino Justicia  
Santa Fe, NM 87508

Remit To: Santa Fe  
Finance Division/Accounts Receivable  
PO Box 276  
Santa Fe, NM 87504

**Reference: FY 2025 New Mexico Fire Protection Grant Council Notification**

Dear Chief:

Congratulations! Your grant application on behalf of the Glorieta Pass has been reviewed and an award has been granted.

Over 214 grant applications were submitted and over 74.5 million in needs were considered. The Fire Department has met the minimum requirements and is clearly addressing a critical need affecting the ISO fire protection classification. The equipment purchased with this grant shall meet the requirements of the latest Editions of NFPA.

A voucher or ACH deposit, in the amount of **\$520,205.00** for the purchase of the approved project request, will be sent to your local governing body Treasurer, to include **\$0.00** for Stipends after approval by this office of the submitted project specifications.

The deadline to encumber the money by contract with the vendor is May 31, 2025. If the bid amount exceeds the awarded amount plus the required matching amount, the additional cost shall be the responsibility of the local government. If the specified equipment may be purchased for less than the grant amount, the remaining money shall be returned to the grant fund. All equipment purchased with grant funds must be inspected by this office upon receipt and the attached Project Close-Out Checklist completed and submitted immediately thereafter.

Failure to meet deadlines will result in the loss of funds. If you need additional time to complete your project, your request for an extension must be made in writing, explaining the need for additional time. Grant recipients also need the Council's written permission, to make changes to their projects. Project modifications must be requested in writing, and the modification shall not significantly alter the original purpose of the approved application. Extension and modification requests are reviewed on a case-by-case basis and are not automatically granted.

If further information is required, please contact Randy Varela, State Fire Marshal at (505)709-8150.

Sincerely,  
Randy Varela  
State Fire Marshal

Sincerely,  
Michael Daniels  
Grant Council Chair

SFC CLERK RECORDED 02/14/2025

FY22 NEW MEXICO FIRE PROTECTION GRANT AWARD  
PROJECT CLOSEOUT CHECKLIST

Part I

Upon completion of the funded project, this checklist must be submitted to the State Fire Marshal's Office, Fire Services Support Bureau.

COUNTY: Santa Fe

FUNDED PROJECT: Apparatus

EQUIPMENT FUNDED: Class A

AMOUNT AWARDED: \$520,205.00

**PROJECT CHECKLIST**

Benchmark	Deadline	Date	Name of SFMO Representative
Project specifications submitted to State Fire Marshal's Office for Review/Approval		Submittal Date	Submitted To:
Approval from SFMO to proceed with project specifications		Approval Date	Approved By:
Funds Encumbered by Procurement Code	May 31, 2025	Encumbrance Date	Encumbrance Method Contract/Purchase Order #
Project Completed		Goods/Services Received Date	
SFMO Inspection		Requested Date	Requested of whom:
Fire Chief		Signature Date	
SFMO Inspection Completed		Inspection Date	By Whom:
SFMO Check of NFIRS Compliance			





Michelle Lujan Grisham  
Governor

Major General Miguel Aguilar  
Cabinet Secretary

Regina Chacon  
Deputy Cabinet Secretary

Ali Rye  
State Director

Randy Varela  
State Fire Marshal

**DEPARTMENT OF HOMELAND SECURITY  
AND EMERGENCY MANAGEMENT**

10/8/2024

Jacob Black, Fire Chief  
Santa Fe County Fire Department  
Glorieta Pass Fire District

Chief Black,

The specifications you submitted dated August 27, 2024, for the purchase of a Type 1 Engine have been reviewed and are approved. The Glorieta Pass Fire Department is authorized to use fire protection fund monies for the purchase of the said apparatus. Please be advised that the apparatus **SHALL** comply with **NFPA 1900 Standards for Aircraft Rescue and Firefighting Vehicles, Automotive Fire Apparatus, Wildland Fire Apparatus, and Automotive Ambulances 2024 Edition**. **Any exceptions made to NFPA requirements will not be approved.**

**This letter shall serve as approval to expend fire protection fund monies and / or Grant Award monies to finance the cost of a Type 1 Engine. The Glorieta Pass Fire Department is currently an ISO rating of 4 with a minimum yearly Fire Protection Fund Allocation of \$129,502.00**

**If there are any changes in the specifications, or waivers presented at any time during the process, this office must approve the changes. If prior approval and authorization is not obtained from this office, the expenditure shall be rendered null and void.**

If you anticipate a loan, I recommend that you contact the New Mexico Finance Authority {NMFA} at 505-984-1454 to finance the Type 1 Engine. A loan through NMFA will be at minimal interest. This letter shall serve as authorization for you to enter into an agreement with NMFA for the commitment of fire protection fund monies.

For future references, please be reminded that all purchases shall be accomplished in accordance with the policies and guidelines of your governing body, the provisions of

SFC CLERK RECORDED 02/14/2025

the Public Purchase Act, and as approved by the New Mexico Department of Finance and Administration.

If you have any questions, please do not hesitate to contact me.

Sincerely,

Steven Gonzales, Captain

Fire Support Coordinator  
NM State Fire Marshal's Office

CC: Derrick Rodriguez, Battalion Chief





**Michelle Lujan Grisham**  
Governor  
**Major General Miguel Aguilar**  
Cabinet Secretary  
**Regina Chacon**  
Deputy Cabinet Secretary

**Ali Rye**  
State Director  
**Randy Varela**  
State Fire Marshal

Monday, October 28, 2024

Treasurer:  
Galisteo  
#35 Camino Justicia  
Santa Fe, NM 87508

Remit To: Santa Fe  
Finance Division/Accounts Receivable  
PO Box 276  
Santa Fe, NM 87504

**Reference: FY 2025 New Mexico Fire Protection Grant Council Notification**

Dear Chief:

Congratulations! Your grant application on behalf of the Galisteo has been reviewed and an award has been granted.

Over 214 grant applications were submitted and over 74.5 million in needs were considered. The Fire Department has met the minimum requirements and is clearly addressing a critical need affecting the ISO fire protection classification. The equipment purchased with this grant shall meet the requirements of the latest Editions of NFPA.

A voucher or ACH deposit, in the amount of **\$121,285.50** for the purchase of the approved project request, will be sent to your local governing body Treasurer, to include **\$0.00** for Stipends after approval by this office of the submitted project specifications.

The deadline to encumber the money by contract with the vendor is May 31, 2025. If the bid amount exceeds the awarded amount plus the required matching amount, the additional cost shall be the responsibility of the local government. If the specified equipment may be purchased for less than the grant amount, the remaining money shall be returned to the grant fund. All equipment purchased with grant funds must be inspected by this office upon receipt and the attached Project Close-Out Checklist completed and submitted immediately thereafter.

Failure to meet deadlines will result in the loss of funds. If you need additional time to complete your project, your request for an extension must be made in writing, explaining the need for additional time. Grant recipients also need the Council's written permission, to make changes to their projects. Project modifications must be requested in writing, and the modification shall not significantly alter the original purpose of the approved application. Extension and modification requests are reviewed on a case-by-case basis and are not automatically granted.

If further information is required, please contact Randy Varela, State Fire Marshal at (505)709-8150.

Sincerely,  
Randy Varela  
State Fire Marshal

Sincerely,  
Michael Daniels  
Grant Council Chair

SFC CLERK RECORDED 02/14/2025

FY22 NEW MEXICO FIRE PROTECTION GRANT AWARD  
 PROJECT CLOSEOUT CHECKLIST  
 Part 1

Upon completion of the funded project, this checklist must be submitted to the State Fire Marshal's Office, Fire Services Support Bureau.

COUNTY: Santa Fe

FUNDED PROJECT: SCBA

EQUIPMENT FUNDED: Compressor

AMOUNT AWARDED: \$121,285.50

**PROJECT CHECKLIST**

Benchmark	Deadline	Date	Name of SFMO Representative
Project specifications submitted to State Fire Marshal's Office for Review/Approval		Submittal Date	Submitted To:
Approval from SFMO to proceed with project specifications		Approval Date	Approved By:
Funds Encumbered by Procurement Code	May 31, 2025	Encumbrance Date	Encumbrance Method Contract/Purchase Order #
Project Completed		Goods/Services Received Date	
SFMO Inspection		Requested Date	Requested of whom:
Fire Chief		Signature Date	
SFMO Inspection Completed		Inspection Date	By Whom:
SFMO Check of NFIRS Compliance			



Michelle Lujan Grisham  
Governor

Major General Miguel Aguilar  
Cabinet Secretary

Regina Chacon  
Deputy Cabinet Secretary

Ali Rye  
State Director

Randy Varela  
State Fire Marshal

**DEPARTMENT OF HOMELAND SECURITY  
AND EMERGENCY MANAGEMENT**

10/8/2024

Jacob Black, Fire Chief  
Santa Fe County Fire Department  
Galisteo Fire District

Chief Black,

The specifications you submitted dated August 27, 2024 , for the purchase of an Air Fill System have been reviewed and are approved. The Galisteo Fire Department is authorized to use fire protection fund monies for the purchase of the Air Fill System.

**This letter shall serve as approval to expend fire protection fund monies and / or Grant Award monies to finance the cost of the water supply system. The Galisteo Fire Department is currently an ISO rating of 5 with a minimum yearly Fire Protection Fund Allocation of \$61,667.00**

**If there are any changes in the specifications, or waivers presented at any time during the process, this office must approve the changes. If prior approval and authorization is not obtained from this office, the expenditure shall be rendered null and void.**

If you anticipate a loan, I recommend that you contact the New Mexico Finance Authority {NMFA} at 505-984-1454 to finance the Air Fill sytem. A loan through NMFA will be at minimal interest. This letter shall serve as authorization for you to enter into an agreement with NMFA for the commitment of fire protection fund monies.

For future references, please be reminded that all purchases shall be accomplished in accordance with the policies and guidelines of your governing body, the provisions of the Public Purchase Act, and as approved by the New Mexico Department of Finance and Administration.

SFC CLERK RECORDED 02/14/2025



If you have any questions, please do not hesitate to contact me.

Sincerely,

Steven Gonzales, Captain

Fire Support Coordinator  
NM State Fire Marshal's Office

CC: Derrick Rodriguez, Battalion Chief



**Michelle Lujan Grisham**  
Governor

**Major General Miguel Aguilar**  
Cabinet Secretary

**Regina Chacon**  
Deputy Cabinet Secretary

**Ali Rye**  
State Director

**Randy Varela**  
State Fire Marshal

Monday, October 28, 2024

Treasurer:  
Santa Fe Co. Admin.  
#35 Camino Justicia  
Santa Fe, NM 87508

Remit To: Santa Fe  
Finance Division/Accounts Receivable  
PO Box 276  
Santa Fe, NM 87504

**Reference: FY 2025 New Mexico Fire Protection Grant Council Notification**

Dear Chief:

Congratulations! Your grant application on behalf of the Santa Fe Co. Admin. for Stipends has been reviewed and an award has been granted.

A voucher or ACH deposit, in the amount \$25,000.00 for Stipends after approval by this office will be sent to your local governing body Treasurer.

If further information is required, please contact Randy Varela, State Fire Marshal at (505)709-8150.

Sincerely,  
Randy Varela  
State Fire Marshal

Sincerely,  
Michael Daniels  
Grant Council Chair

SFC CLERK RECORDED 02/14/2025



Michelle Lujan Grisham  
Governor

Ali Rye  
Deputy Cabinet Secretary

Major General Miguel Aguilar  
Interim Cabinet Secretary

Randy Varela  
State Fire Marshal

**DEPARTMENT OF HOMELAND SECURITY  
AND EMERGENCY MANAGEMENT**

October 21, 2024

Jacob Black, Chief,  
Santa Fe County Fire Department

Chief Black,

The policy you submitted on August 30, 2024, for the FY25 Grant Stipend has been reviewed and has been approved. The **Santa Fe County Fire Department** is authorized to use **FY25 Grant Award Stipend Monies** for the use provided in the policy.

**This letter shall serve as approval to expend stipend monies for the cost of the items provided in the stipend policy. The Santa Fe County Fire Department currently has an ISO rating of 4 with a minimum yearly Fire Protection Fund Allocation of \$64,751.00.**

**If there are any changes in the stipend policy, this office must be notified immediately of the changes. If prior approval and authorization are not obtained from this office, the expenditure shall be rendered null and void.**

For future reference, please be reminded that all purchases shall be accomplished in accordance with the policies and guidelines of your governing body, the provisions of the Public Purchase Act, and as approved by the New Mexico Department of Finance and Administration.

If you have any questions about this report, please do not hesitate to contact me at 505-709-5251.

Sincerely,

Steven Gonzales  
Fire Department Inspector