

**SANTA FE COUNTY
RESOLUTION 2025-011**

A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on April 8, 2025, did request the following budget adjustment:

Department / Division Public Safety/Fire/RECC/Corrections Fiscal Year: 2025 (July 1, 2024 - June 30, 2025)
 Budget Adjustment Type (drop down): Other

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	LINE DESCRIPTION	INCREASE AMOUNT	DECREASE AMOUNT
244	0891	372	21-01	DHS / SHSGP	\$ 214,669	
Total					\$ 214,669	\$ -

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	LINE DESCRIPTION	INCREASE AMOUNT	DECREASE AMOUNT
244	0891	422	60-02	Safety Supplies	\$ 22,300	
244	0891	422	60-05	Non-Capital Med and Lab Supplies	57,669	
244	0891	422	80-99	Inventory Exempt	134,700	
Total					\$ 214,669	\$ -

Requesting Department Approval: Jacob Black Title: Fire Chief Date: 3/22/2025 Log # 66
 Capital/Grants Approval: [Signature] Date: 3/25/2025 Budget Administrator: [Signature] 3/25/25
 Finance Dept Approval: [Signature] Date: 3/22/2025 Entered by: _____ Date: _____
 County Mgr Approval: [Signature] Date: 4/4/2025 Updated by: _____ Date: _____

SFC CLERK RECORDED 04/15/2025

SANTA FE COUNTY
RESOLUTION 2025- 041

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT

(If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.)

1 Please summarize the request and its purpose in the area below.
 The DHSEM notified the OEM on January 10, 2023, they were approved for a 2022 State Homeland Security Grant Program (SHSGP) award. The SHSGP funds are to support state and local efforts to prevent terrorism and other catastrophic events and to prepare the nation for the threats and hazards that pose the greatest risk to the security of the United States. The budget adjustment for this grant was approved by the Board of County Commissioners (BCC) on April 11, 2023 in Resolution 2023-035 and was set to expire on June 30, 2024. Unfortunately, due to supply issues with vendors, OEM was only able to spend \$7,331 in Fiscal Year 2024. DHSEM approved an extension through December 31, 2024, however, additional time is still necessary to complete the required purchases. DHSEM granted a second extension to OEM through June 30, 2025. The remaining \$214,669 needs to be budgeted in Fiscal Year 2025.

	Recurring	Non-Recurring
Is this Budget Action for a Recurring or Non Recurring Expense(one-time)		X

3 Does this request impact a revenue source?
 Yes No
 X

A. Is this a State Special Appropriation? If Yes, cite Statute and attach a copy X

B. Does this include state or federal funds? If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of a award letter and proposed budget. The Grant Award Letter and the Amendment Request #2 approval letter is attached X

C. Is this request a result of Commission action? If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc.) X

D. Is a match required? If Yes, please identify funding source in the line below. X

PLEASE PROVIDE THE LINE ITEM OF THE MATCH BELOW

FUND	DEPARTMENT	ACTIVITY	ELEMENT	CATEGORY / LINE ITEM	AMOUNT	BUDGETED (Drop Down)

SANTA FE COUNTY
RESOLUTION 2025- 041

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the New Mexico Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

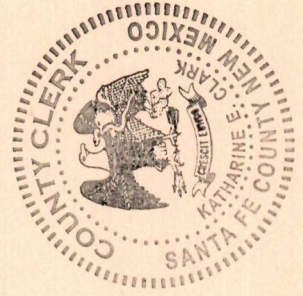
Approved, Adopted, and Passed This 8 Day of April, 2025.

ATTEST: 

Katharine E. Clark, County Clerk


Santa Fe Board of County Commissioners


Camilla Bustamante, Chairperson



COUNTY OF SANTA FE)
STATE OF NEW MEXICO) ss
I Hereby Certify That This Instrument Was Filed for
Record On The 15TH Day Of April, 2025 at 09:09:41 AM
and Was Duly Recorded as Instrument # 2056978
of The Records Of Santa Fe County

Witness My Hand And Seal Of Office
Katharine E. Clark
County Clerk, Santa Fe, NM



SFC CLERK RECORDED 04/15/2025