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Gregory S. Shaffer
County Manager

November 27, 2023

SANTA FE COUNTY
RFP No. 2024-0113-CSD-MB
EVALUATION SERVICES FOR DWI PROGRAM OPERATIONS

ADDENDUM NO. 1

Dear Proponents,

This addendum is issued to reflect the following immediately. It shall be the responsibility of interested Offerors to adhere to any changes or revisions to the RFP as identified in this Addendum No. 1. This documentation shall become permanent and made part of the departmental files.

Question No. 1: What is the timeframe for this contract? Would this be a multi-year contract?

Answer No. 1: Under The RFP/V.SPECIFICATIONS/A. Information, Time Frame (Page 22): the contract is scheduled to begin in January 2024. Santa Fe County intends to award a contract with an initial term of four (4) years.

Question No. 2: Can the county share what the dollar amount for this contract will be (or a price range)?

Answer No. 2: The department has allocated \$74,000.00 for the initial year of the contract.

Question No. 3: Insurance Requirements, including automobile (Pg 7): In reference to auto insurance - does this refer to a contractor's own personal auto insurance? And Why is auto insurance required?

Answer No. 3: Yes, the awarded contractor shall provide to the County proof of insurance including auto with Santa Fe County named an additional insured on the policy.

Question No. 4: What is the budget or budget range? The budget dictates the scope of evaluation that can be provided. Knowing the evaluation budget will

enable me to plan an appropriate evaluation and propose an accurate scope of evaluation services.

Answer No. 4: Same as Answer No. 2.

Please add this Addendum No. 1 to the original proposal documents and refer to proposal documents, hereto as such. This and all subsequent addenda will become part of any resulting contract documents and have effects as if original issued. All other unaffected sections will have their original interpretation and remain in full force and effect. Responders are reminded that any questions or need for clarification must be addressed to Mohamed Al-Hussaini, Procurement Specialist Senior, at malhussaini@santafecountynm.gov .