

Justin S. Greene
Commissioner, District 1

Anna Hansen
Commissioner, District 2

Camilla Bustamante
Commissioner, District 3



Anna T. Hamilton
Commissioner, District 4

Hank Hughes
Commissioner, District 5

Gregory S. Shaffer
County Manager

August 7, 2024

SANTA FE COUNTY
RFP No. 2024-0318-CSD/TJ
YOUTH BEHAVIORAL HEALTH SUPPORT SERVICES

ADDENDUM NO. 2

Dear Proponents,

This addendum is issued to reflect the following immediately. It shall be the responsibility of interested Offerors to adhere to any changes or revisions to the RFP as identified in Addendum No. 2. This documentation shall become permanent and made part of the departmental files.

Attachment A: Pre-Proposal Agenda and Sign-in Sheet

Question No. 1: Could you please clarify the status of the current or former vendor?

Answer No. 1: The prior agreement expired and was not eligible to be amended. Therefore, the department it out on RFP currently to ensure services availability for Santa Fe County youth and families.

Question No. 2: Are you willing to entertain proposals from out-of-state vendors?

Answer No. 2: The Department is open to considering out of state vendors, if the vendor can clearly describe their capacity to provide community-based services to Santa Fe County.

Please add this Addendum No. 2 to the original proposal documents and refer to proposal documents, hereto as such. This and all subsequent addenda will become part of any resulting contract documents and have effects as if original issued. All other unaffected sections will have their original interpretation and remain in full force and effect. Responders are reminded that any questions or need for clarification must be addressed to Tammy Jim, Procurement Specialist Senior, at tjim@santafecountynm.gov.



PRE PROPOSAL CONFERENCE
RFP No. 2024-0318-CSD/TJ
YOUTH BEHAVIORAL HEALTH SUPPORT SERVICES
JULY 31, 2024 AT 3:00 PM

Contracting Agency: Santa Fe County

- | | | |
|----------------------------|---------------------------------|-----------------------|
| • Tammy Jim | Procurement Specialist Senior | Purchasing Division |
| • Amanda Patterson-Sanchez | Procurement Planner Analyst | Purchasing Division |
| • LeAnne Rodriguez | DWI Program Manager | Community Serv. Dept. |
| • Chanelle Delgado | Youth Serv. Admin. Program Mgr. | Community Serv. Dept. |

Project Information

Santa Fe County Community Services Department is requesting proposals from qualified Offerors to provide qualified licensed behavioral health provider to administer behavioral health support services for youth participants in the Santa Fe County Teen Court Program.

Proposal Information

- Carefully read the Request for Proposal for requirements, terms & conditions including the sample contract.
- Sequence of Events are listed on page 9.
- Proposal Organization – Proposal should be organized as outlined in the RFP on pages 20-21.
- Selection of finalist(s) – the most qualified proposal received based on the evaluation factors outlined in the RFP on pages 22-23 will be scored by a three to four-member evaluation committee.
- Preferences -
 - 1) N.M. In-State Business Preference Certificate 50 points total of all evaluation factors added to score.

OR

- 2) N.M. Resident Veterans Preference Certificate, 100 points total of all evaluation factors added to score or Native American Preference. For more information on State Preference visit www.tax.newmexico.gov

AND

- 3) Santa Fe County Preference, 50 points total of all evaluation factors added to score. For more information on County Preference visit <https://www.santafecountynm.gov/finance/purchasing-division>

- Please submit all questions via email to Tammy Jim at tjim@santafecountynm.gov. The last day for questions will be **Friday, August 2, 2024**. (*Any contact with any other County staff member or persons other than the Procurement Specialist Senior may be grounds for disqualification.*)
- Addendum will be issued on **Wednesday, August 7, 2024**. (*Only questions answered by formal written addenda will be binding. Oral and other interpretations or clarifications will be without legal effect.*)
- Proposal Submittal –

Due Date: Wednesday, August 28, 2024

Time: 2:00 PM

Location: 102 Grant Avenue 1st Floor, Santa Fe, NM

Electronic submission also available via Dropbox utilizing Dropbox link:

<https://www.dropbox.com/request/bR0gwHUB6NG0jihNpArf>



SANTA FE COUNTY

PRE-PROPOSAL CONFERENCE

RFP No. 2024-0318-CSD/TJ

YOUTH BEHAVIORAL HEALTH SUPPORT SERVICES

JULY 31, 2024 AT 3:00 PM

NAME	COMPANY	TELEPHONE	E-MAIL ADDRESS
Tammy Jim <i>TJM</i>	SFC Purchasing Dept	505-986-6370	tjim@santafecountynm.gov
Amanda Patterson-Sanchez <i>online</i>	SFC Purchasing Dept	505-992-6753	apatterson-sanchez@santafecountynm.gov
Chanelle Delgado <i>online</i>	SFC Community Serv.	505-992-9875	cdelgado@santafecountynm.gov
LeAnne Rodriguez <i>online</i>	SFC Community Serv.	505-992-9831	lrodriguez@santafecountynm.gov
<i>Marjorie Saul</i>	<i>Southwest Key Program</i>		<i>msaul@swkey.org</i>
<i>AMAS Tom</i>			
<i>Elizabeth LeFlore</i>	<i>Southwest Key Program</i>		<i>eleflor@swkey.org</i>